

AIRPORT BOARD OF TRUSTEES  
June 16, 2025  
SPENCER, IOWA

The Airport Board of Trustees of the City of Spencer, Iowa, met on the 16<sup>th</sup> day of June, 2025, at 3:00 o'clock P.M., regular session in the Main Conference Room, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Airport Board of Trustees.

The meeting was called to order by Chair, Don Schoorman, and the roll being called, there were present:

PRESENT: Norris, Veit, Peterson, Steffen, Schoorman  
ABSENT: None

It was moved by Board Member Steffen, seconded by Board Member Norris to approve minutes of May 12, 2025. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Steffen, seconded by Board Member Peterson to approve the Claims, as presented for payment. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Norris, seconded by Board Member Steffen to elect Don Schoorman as Chair for 2025-2026 Fiscal Year. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Steffen, seconded by Board Member Veit to elect Kyle Norris as Vice-Chair for 2025-2026 Fiscal Year. The motion was declared carried when all Board Members present voted aye on voice call vote.

Jim Theisse, Kruse, Cate & Nelson, reviewed bids received June 12, 2025 for 2025 T Hangar Project. Kruse, Cate & Nelson recommends award of bid to Graves Construction for \$1,394,770.90 subject to FAA Approval for contract #1. Contract #2 subject to GAVI grant eligibility.

It was moved by Board Member Steffen, seconded by Board Member Norris to award to low bidder Graves Construction, \$1,394,770.90. The motion was declared carried when all Board Members present voted aye on voice call vote.

Public Works Director Report:

- Large Hangar Door Repair

Leading Edge Aviation Report:

- Gayle Brandt Retirement Reception

Items for Future Agendas:

- T Hangar Rates Increase
- Review Current Lease Agreements
- Black Knights Event, September 2025

It was moved by Board Member Norris and seconded by Board Member Peterson to adjourn at 3:37 P.M. The motion was declared carried when all Board Members present voted aye on voice call vote.

---

Don Schoorman, Chair

ATTEST:

---

Mary Beth Breidinger  
City Clerk