

AIRPORT BOARD OF TRUSTEES
SEPTEMBER 13, 2021
SPENCER, IOWA

The Airport Board of Trustees of the City of Spencer, Iowa, met on the 13th day of September, 2021, at 3:00 o'clock P.M., in regular session in the Spencer City Hall Main Conference Room, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Airport Board of Trustees.

The meeting was called to order by Vice Chair Schoorman, and the roll being called, there were present:

PRESENT: Steffen, Schoorman and Peterson
ABSENT: Norris and Bates

It was moved by Board Member Steffen, seconded by Board Member Peterson to approve minutes of the Airport Board of Trustees of August 9, 2021. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Peterson, seconded by Board Member Steffen to approve the Claims, as presented for payment. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Steffen, seconded by Board Member Peterson to approve **Resolution No. 105, Resolution to Provide for Notice of Hearing on Proposed Plans, Specifications, Form of Contract and Estimate of Cost for 2021 Terminal Building Rehabilitate Project (Letting Date 10/28/21, 3:00 P.M. Public Hearing Date 11/08/21, 3:00 P.M.)** The roll call vote was as follows:

Ayes: Peterson, Schoorman, Steffen
Nays: None

The motion was declared duly carried.

It was moved by Board Member Steffen, seconded by Board Member Peterson to Approve demolition work to the old Spencer Avionics office in the large hanger. Demolition cost will be approximately \$3,000 - \$3,500. The motion was declared carried when all Board Members present voted aye on voice call vote.

Following discussion it was moved by Board Member Steffen, seconded by Board Member Peterson to recommend that the City Attorney and Staff prepare the necessary documents to facilitate the purchase of lots 3-9, West Beltway First Addition from Jon Hjelm, using Airport Reserve Funds for \$165,000. The motion was

declared carried when all Board Members present voted aye on voice call vote.

Future Agenda Items:

- Discuss Expenses for Iowa Public Airport Association
- 11/08/2021 - Hearing & Award for 2021 Terminal Building Rehab Project.

It was moved by Board Member Peterson and seconded by Board Member Steffen to adjourn at 4:00 P.M. The motion was declared carried when all Board Members present voted aye on voice call vote.

Don Schoorman, Vice Chair

ATTEST:

Theresa Reardon, Secretary