

AIRPORT BOARD OF TRUSTEES
JUNE 13, 2022
SPENCER, IOWA

The Airport Board of Trustees of the City of Spencer, Iowa, met on the 13th day of June, 2022, at 3:00 o'clock P.M., in regular session in the Spencer City Hall Conference Room, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Airport Board of Trustees.

The meeting was called to order by Chair, Bob Bates, and the roll being called, there were present:

PRESENT: Norris, Schoorman, Bates, Steffen
ABSENT: Peterson

It was moved by Board Member Steffen, seconded by Board Member Schoorman to approve minutes of the Airport Board of Trustees of May 9, 2022. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Steffen, seconded by Board Member Schoorman to approve the Claims, as presented for payment. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Steffen, seconded by Board Member Norris to Approve Updated Disadvantaged Business Enterprise (DBE) Program and Authorize Submission. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Steffen, seconded by Board Member Schoorman to approve Final Project Change Order for 2021 Rehabilitate Runway 12/30 Project, Northwest Iowa Regional Airport, to reflect as-built project quantities. The motion was declared carried when all Board Members present voted aye on voice call vote.

Board Member Steffen introduced and caused to be read the following resolution and moved its adoption, seconded by Board Member Norris; and after due consideration, thereof by the Board, the Chair put the question upon the motion, and the roll being called, the following named Board Members voted:

Ayes: Bates, Norris, Schoorman, Steffen
Nays: None

Whereupon, the Chair declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTON NO. 111: RESOLUTION ACCEPTING WORK COVERING THE
2021 REHABILITATE RUNWAY 12/30 PROJECT,
FAA AIP NO. 3-19-0086-027

It was moved by Board Member Norris, seconded by Board Member Steffen to approve Denison Drywall as a Subcontractor for 2021 Airport Terminal Rehabilitation Project (Interior). The motion was declared carried when all Board Members present voted ay on voice call vote.

The Board discussed the need for a Change Order to the 2021 Airport Terminal Rehabilitation Project (Interior), as recommended by Engineer, Kruse, Cate & Nelson, to replace rotten plywood under the siding. It was moved by Board Member Norris, seconded by Board Member Schoorman to authorize the City Manager to execute and sign the Change Order for up to \$15,000 for siding, underlayment and windows. The Change Order will then be placed on the July 11, 2022 Airport Board Agenda for official approval. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Norris, seconded by Board Member Schoorman to approve Board Member Schoorman as Airport Board Chair and Board Member Norris as Vice Chair for July 1, 2022 through June 30, 2023. The motion was declared carried when all Board Members present voted aye on voice call vote.

Future Agenda Items: -Hangar Rent

-Change Order to 2021 Airport Terminal
Project (official approval)

It was moved by Board Member Schoorman and seconded by Board Member Norris to adjourn at 3:42 P.M. The motion was declared carried when all Board Members present voted aye on voice call vote.

Bob Bates, Chair

ATTEST:

Theresa Reardon, City Clerk
Secretary