

AIRPORT BOARD OF TRUSTEES  
MAY 09, 2022  
SPENCER, IOWA

The Airport Board of Trustees of the City of Spencer, Iowa, met on the 9th day of May , 2022, at 3:00 o'clock P.M., in regular session in the Spencer City Hall Conference Room, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Airport Board of Trustees.

The meeting was called to order by Chair, Bob Bates, and the roll being called, there were present:

PRESENT: Norris, Schoorman, Bates, Steffen and Peterson  
ABSENT: none

It was moved by Board Member Steffen, seconded by Board Member Peterson to approve minutes of the Airport Board of Trustees of April 11, 2022. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Steffen, seconded by Board Member Schoorman to approve the Claims, as presented for payment. The motion was declared carried when all Board Members present voted aye on voice call vote.

Board Member Peterson introduced and caused to be read the following resolution and moved its adoption, seconded by Board Member Norris; and after due consideration, thereof by the Board, the Chair put the question upon the motion, and the roll being called, the following named Board Members voted:

Ayes: Bates, Norris, Schoorman, Steffen, Peterson  
Nays: None

Whereupon, the Chair declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 110: APPROVING CONTRACT AND PERFORMANCE BOND FOR  
2021 TERMINAL BUILDING REHABILITATE PROJECT  
(Interior Work) WITH K & W ELECTRIC

The Resolution accepting work for 2021 Runway 12/30 Rehabilitation Project, Northwest Iowa Regional Airport (3-19-0086-027). This resolution was tabled until next meeting, and there will also be a change order at next meeting.

The Board briefly discussed Hanger Rent charged. This item will be discussed further in the future based on survey data collected.

It was moved by Board Member Steffen, seconded by Board Member Peterson to approve Northwest Iowa Regional Airport Facilities Lease Agreement with Universal Field Services. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Peterson, seconded by Board Member Schoorman to approve application for GAVI funding for Fuel Tanks Upgrade Project at 60% GAVI, 40% local share funding. The motion was declared carried when all Board Members present voted aye on voice call vote.

Future Agenda Items:

- Hanger Rent
- Change Order & Accept Work for 2021 Runway 12/30 Rehabilitation Project
- Approve Denison Drywall as Subcontractor for Airport Terminal Rehab Project

It was moved by Board Member Schoorman and seconded by Board Member Norris to adjourn at 3:40 P.M. The motion was declared carried when all Board Members present voted aye on voice call vote.

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Bob Bates, Chair

ATTEST:

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Theresa Reardon, City Clerk  
Secretary