

AIRPORT BOARD OF TRUSTEES
March 11, 2024
SPENCER, IOWA

The Airport Board of Trustees of the City of Spencer, Iowa, met on the 11th day of March, 2024, at 3:00 o'clock P.M., regular session in the Main Conference Room, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Airport Board of Trustees.

The meeting was called to order by Chair, Don Schoorman, and the roll being called, there were present:

PRESENT: Norris, Veit, Peterson, Steffen, Schoorman
ABSENT: None

It was moved by Board Member Peterson, seconded by Board Member Norris to approve minutes of February 12, 2024 and special minutes of February 26, 2024. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Steffen, seconded by Board Member Peterson to approve the Claims, as presented for payment. The motion was declared carried when all Board Members present voted aye on voice call vote.

Iowa Lakes Community College is interested in renting additional office space. ILCC would like the area painted, and would be willing to split cost. They are negotiating on the lease amount.

Mark White is working with interested parties on the hangar project. Mark provided a map laying out the proposed area.

Jim Thiesse gave an update on the 2024 Apron and Taxiway Joint Rehabilitation Project and why we were not able to proceed with the letting date. Once the federal government budget is complete, the project can be relet.

Randy mentioned May 23, 2024 GAVI Grant Application is due. \$15,000 for new electronic program for self-serve fuel monitoring system.

Board Member Steffen introduced and caused to be read the following resolution and moved its adoption, seconded by Board Member Norris; and after due consideration, thereof by the Board, the Chair put the question upon the motion, and the roll being called, the following named Board Members voted:

Ayes: Norris, Veit, Peterson, Steffen, Schoorman
Nays: None

Whereupon, the Chair declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 118 RESOLUTION ACCEPTING BID AND APPROVING CONTRACT FOR THE 2023 FUEL SYSTEM IMPROVEMENT PROJECT, SPENCER, IOWA (METCO, \$279,795);

Public Works Director Report:

- Working on office space
- Budget is down with very little snow removal

Leading Edge Aviation Report:

- Continues to work with ILCC
- Hosting a Safety seminar on April 18th, 2024
- Work with Don on revised lease

It was moved by Board Member Norris and seconded by Board Member Steffen to adjourn at 3:43 P.M. The motion was declared carried when all Board Members present voted aye on voice call vote.

Don Schoorman, Chair

ATTEST:

Mary Beth Breidinger
City Clerk