

AIRPORT BOARD OF TRUSTEES
January 13, 2025
SPENCER, IOWA

The Airport Board of Trustees of the City of Spencer, Iowa, met on the 13th day of January, 2025, at 3:00 o'clock P.M., regular session in the Main Conference Room, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Airport Board of Trustees.

The meeting was called to order by Chair, Don Schoorman, and the roll being called, there were present:

PRESENT: Norris, Veit, Peterson, Schoorman
ABSENT: Steffen

It was moved by Board Member Peterson, seconded by Board Member Norris to approve minutes of December 9, 2024. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Norris, seconded by Board Member Veit to approve the Claims, as presented for payment. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Peterson, seconded by Board Member Veit to Approve Professional Services Contract with Kruse, Cate & Nelson PC for 2025 8-Plex T-Hangar Project (subject to FAA Approval). The motion was declared carried when all Board Members present voted aye on voice call vote.

Board Member Norris introduced and caused to be read the following resolution and moved its adoption, seconded by Board Member Peterson; and after due consideration, thereof by the Board, the Chair put the question upon the motion, and the roll being called, the following named Board Members voted:

Ayes: Norris, Veit, Peterson, Schoorman
Nays: None

Whereupon, the Chair declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 123 RESOLUTION AWARDDING CONTRACT FOR 2025 8-PLEX DOOR OPENER UPGRADE PROJECT;

It was moved by Board Member Norris, seconded by Board Member Veit to Amend Engineering Agreement with Kruse, Cate & Nelson for Preparation of Grant Amendment Request for an increase of \$1,207. The motion was declared carried when all Board Members present voted aye on voice call vote.

Board Member Peterson viewed the 8 plex area in question. It was moved by Board Member Peterson, seconded by Board Member Norris to amend the rate to \$35.00 per month. The motion was declared carried when all Board Members present voted aye on voice call vote.

Public Works Director Report:

- Operating Budget
- Capital Improvement Plan
- Ditch Cleaning - Maintenance near culverts

Leading Edge Aviation:

- Wildlife concern - deer on the property
- Aerobatic Group aware the 2025 Competition was approved
- Employee of Leading Edge interested in purchasing stock and ownership of Leading Edge. With that, Leading Edge is requesting a 5-year extension on the contract. In addition to the Airport Manager contract as well.
- Construction on private hangar - progress is going well

Items for Future Agenda:

- Leading Edge contract

It was moved by Board Member Peterson and seconded by Board Member Veit to adjourn at 3:43 P.M. The motion was declared carried when all Board Members present voted aye on voice call vote.

Don Schoorman, Chair

ATTEST:

Mary Beth Breidinger
Secretary