

AIRPORT BOARD OF TRUSTEES
January 8, 2024
SPENCER, IOWA

The Airport Board of Trustees of the City of Spencer, Iowa, met on the 8th day of January, 2024, at 3:00 o'clock P.M., regular session in the Main Conference Room, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Airport Board of Trustees.

The meeting was called to order by Chair, Don Schoorman, and the roll being called, there were present:

PRESENT: Norris, Veit, Peterson, Steffen, Schoorman
ABSENT: None

It was moved by Board Member Steffen, seconded by Board Member Norris to approve minutes of the Airport Board of Trustees of December 11, 2023. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Peterson, seconded by Board Member Steffen to approve the Claims, as presented for payment. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Steffen, seconded by Board Member Veit to approve 2024 Aerobatic Competition June 28-30, 2024. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Steffen, seconded by Board Member Peterson to approve Professional Services Contract for Rehabilitate Taxiways and Apron Project with Kruse, Cate & Nelson, PC. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Peterson, seconded by Board Member Norris to Approve Wiley Electric for Demolition of Offices in Snow Equipment Hangar at \$480. The motion was declared carried when all Board Members present voted aye on voice call vote.

The Board discussed Private Hangar Development Project. Mark White reviewed the project with the Board. Recommendation to include the project into the CIP Process.

Public Hearing on Proposed Plans, Specifications, Form of Contract and Estimate of Cost for the 2023 Fuel System Improvement Project.

The Chair declared the public hearing open.

Written comments were filed by the following:

None

Oral comments were made by the following:

None

The Chair declared the public hearing closed.

Board Member Steffen introduced and caused to be read the following resolution and moved its adoption, seconded by Board Member Peterson; and after due consideration, thereof by the Board, the Chair put the question upon the motion, and the roll being called, the following named Board Members voted:

Ayes: Norris, Veit, Peterson, Steffen, Schoorman

Nays: None

Whereupon, the Chair declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTON NO. 115: RESOLUTION FINALLY APPROVING AND CONFIRMING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE 2023 FUEL SYSTEM IMPROVEMENT PROJECT, SPENCER MUNICIPAL AIRPORT, SPENCER, IOWA;

Public Works Director Updates:

- Sign Replacement
- Installed Hand Rail System
- Working with Knight Protection - will be added to CIP
- Key Fob System

Leading Edge Aviation Report

- More Maintenance due to Iowa Lakes
- King Air 200 - Center Bay Hangar
- Heater Replacement Time Line

It was moved by Board Member Norris and seconded by Board Member Veit to adjourn at 3:30 P.M. The motion was declared carried when all Board Members present voted aye on voice call vote.

Don Schoorman, Chair

ATTEST:

Mary Beth Breidinger
City Clerk