

REGULAR SPENCER CITY COUNCIL MEETING

Monday, March 6, 2023
6:30 P.M.
Council Chambers, City Hall
101 W. 5th Street
Spencer, Iowa

1. Pledge of Allegiance

2. Roll Call:

3. Presentations:

A. Blake Goss, Events & Programs Coordinator with Spencer Chamber, Update on Flagfest;

B. Mayor's Proclamation;

4. Consent Agenda:

A. Motion: [Approve City Council Minutes of February 20, 2023](#);

B. Motion: Licenses: Renewal of Class C Retail Alcohol License for Spencer Golf and Country Club; subject to final approval by Iowa ABD;

C. Motion: [Approve Grant of Permanent Utility Easement](#) and Temporary Construction Easement Agreement for the North Y Gateway Improvements Project with Manning Farms, LLC;

D. Motion: [Approve Sewer Refund of \\$564.53 to Living Word Church, 817 10th Ave SE](#);

E. Motion: [Approve Certified Local Government Annual Report](#), for Spencer Historic Preservation Commission;

F. Motion: [Approve Agreement with Northwest Iowa Planning & Development Commission](#) for SHIELD Safety Program for FY 2024;

G. Roll Call: [Resolution to Provide for a Notice of Hearing](#) on Proposed Plans and Specifications, Form of Contract and Estimate of Cost for 2023 East 15th Street Tennis Court Project (Letting Date 3/30/2023, Hearing and Potential Award of Contract 4/3/2023);

H. Motion: [Approve Funding Agreement for West 18th Street Bridge Replacement](#) Improvement Project with Iowa Department of Transportation;

I. Motion: [Approve Funding Agreement for the 2023 East Side Reconstruction Project](#) with Iowa Department of Transportation;

J. Roll Call: [Resolution Authorizing Permanent Transfer of Funds](#) of Budgeted Transfers for Month Ending February 28, 2023;

K. Motion: [Approve Residential Tax Abatement Application for Nathan & Katy Guinn](#), 1813
20th Ave W; Spencer, IA 51301

5. Public Hearings:

A. Public Hearing on the Exchange of Real Property between the City of Spencer and Mill Creek Properties, LLC;

- Mayor Declares the Public Hearing Open
 - Written Comments Against
 - Oral Comments Against
 - Written Comments in Favor of
 - Oral Comments in Favor of
- Mayor Declares the Public Hearing Closed

1. Roll Call: [Resolution Approving and Authorizing an Exchange of Real Property](#) between the City of Spencer and Mill Creek Properties, LLC;

B. Public Hearing on Plans, Specifications, Form of Contract, and Estimate of Cost for Construction of the 2023 Sidewalk Project ;

- Mayor Declares the Public Hearing Open
 - Written Comments Against
 - Oral Comments Against
 - Written Comments in Favor of
 - Oral Comments in Favor of
- Mayor Declares the Public Hearing Closed

1. Roll Call: [Resolution Finally Approving and Confirming Plans](#), Specifications and Form of Contract for 2023 Sidewalk Project;

2. [Engineers, Kruse, Cate & Nelson Review Bids Received on 3/2/2023](#);

3. Motion to Table Action on Awarding Contract;

OR

4. Roll Call: [Resolution Awarding Contract for 2023 Sidewalk Project](#);

5. Roll Call: [Resolution Approving Contract and Performance Bond](#) for 2023 Sidewalk Project;

C. Public Hearing on Plans, Specifications, Form of Contract, and Estimate of Cost for the Construction of the North Y Gateway Improvements Project;

- Mayor Declares the Public Hearing Open
 - Written Comments Against
 - Oral Comments Against
 - Written Comments in Favor of
 - Oral Comments in Favor of
- Mayor Declares the Public Hearing Closed

1. Roll Call: [Resolution Finally Approving and Confirming Plans](#), Specifications and Form of Contract for the Construction of the North Y Gateway Improvements Project (Bids will be received March 9, 2023);

6. Old Business:

- A. Roll Call: [Ordinance Amending Title 2, Chapter 14, Section 9 of the Spencer City Code](#), Concerning Meetings of the Spencer Plumbing Board, Eliminating the Annual Meeting Requirement, 2nd Filing;
 1. Roll Call: Waive Final Filing and Proceed to Final Consideration;
 2. Roll Call: Ordinance Amending Title 2, Chapter 14, Section 9 of the Spencer City Code, Concerning Meetings of the Spencer Plumbing Board, Eliminating the Annual Meeting Requirements, Final Filing;
- B. Roll Call: [Ordinance Amending Title 2, Chapter 13, Section 9 of the Spencer City Code](#), Concerning Meetings of the Spencer Electrical Board, Eliminating the Annual Meeting Requirement, 2nd Filing;
 1. Roll Call: Waive Final Filing and Proceed to Final Consideration;
 2. Roll Call: Ordinance Amending Title 2, Chapter 13, Section 9 of the Spencer City Code, Concerning Meetings of the Spencer Electrical Board, Eliminating the Annual Meeting Requirements, Final Filing;

7. New Business:

- A. Motion: [Approve 28E Agreement](#) with Clay County Iowa for West 18th Street Bridge Replacement Improvement Project;
- B. Motion: [Approve Agreement for Engineering Services](#) with Kirkham-Michael for West 18th Street Bridge Replacement Improvement Project;
- C. Roll Call: [Resolution to Award Contract for 2023 WWTP Bar Screen Room Roof](#) Replacement Project for Structural Steel and Decking Replacement with Woodruff construction for \$39,830.00 and Membrane Roof Installation to H&S Roofing for \$10,523.00 ;

8. Department Head Reports:

- A. Planning Department
- B. Library
- C. Fire
- D. Police
- E. Public Works
- F. Park & Recreation

- G. Golf Course
- H. City Attorney's Report
- I. Human Resources

9. Engineer's Report:

10. City Manager's Report:

11. Mayor's Report:

12. Council/Comm. Reports:

Upcoming Meetings:

- Committee of the Whole Meeting, 3/13/2023, 6:00 P.M. (Agency Request)
- Regular City Council Meeting, 3/20/2023, 6:30 P.M.
- Committee of the Whole Meeting, 3/27/2023, 6:00 P.M. (Facility Plan)

13. Motion: [Approve Bills and Claims](#);

14. Other Business/Opportunity to Address the Council;

15. Motion: Closed Session: Pursuant to Section 21.5 (j) of the Iowa Code regarding purchase or sale of particular real estate;

16. Adjourn;

Note: Some members may participate by telephone, per Section 21.8 of the Code of Iowa