

SPENCER CITY COUNCIL MEETING

November 15, 2021

SPENCER, IOWA

The City Council of the City of Spencer, Iowa, met on the 15th day of November , 2021, at 6:30 o'clock P.M., in regular session in the Council Chambers, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Council.

The meeting was called to order by Mayor Robinson, in the Chair and the roll being called, the following Council Members were present:

Present: Nelson, Orrison, Wunschel, Hanson, Reit,

Absent: Larsen, Moriarty

It was moved by Council Member Orrison, seconded by Council Member Wunschel to approve items on the consent agenda, as follows:

Approve City Council Minutes of November 1, 2021;

Licenses: Renewal of Class E Liquor License, Class C Beer Permit and Class B Wine Permit for C's Spencer Liquor Store and Class C Liquor License with Sunday Sales for Plaza Mexico Mexican Restaurant, subject to final approval by Iowa ABD;

Approve Griffin Trust Fund Distribution for 2021, \$149.32 each to Spencer Jaycees, Spencer Family YMCA and Head Start;

RESOLUTION NO. 6250 RESOLUTION AUTHORIZING PERMANENT TRANSFER OF FUNDS OF BUDGETED TRANSFERS FOR MONTH ENDING OCTOBER 31, 2021;

RESOLUTION NO. 6251 RESOLUTION APPROVING OFFICIAL 2020-2021 FISCAL YEAR STREET FINANCE REPORT;

Approve Iowa Plains Signing, Inc., as Subcontractor for 2021 4th Street Overlay Project;

Set Public Hearing Proposed Re-Districting Plan for the City of Spencer, Clay County for December 6, 2021, 6:30 P.M.;

Approve Purchase of John Deere 1600 Turbo Series III Mower for the Park Department from C & B Operations for \$66,052.50, after trade-in (CIP Item);

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Nelson, Orrison, Wunschel, Hanson, Reit

Nays: None

Whereupon the Mayor declared the motion duly carried.

Council Member Nelson moved that the proposed ordinance entitled “Ordinance Closing and Vacating Portions of East Eleventh Street, First Avenue East and Second Avenue East and to Confirm and Authorize the Conveyance and Transfer of City Property to the Spencer Municipal Hospital” be placed on file for the second time. Council Member Reit seconded the motion. The Mayor put the question on the motion and the roll being called, the vote thereon was as follows:

Ayes : Nelson, Orrison, Wunschel, Hanson, Reit

Nays : None

Absent: Larsen, Moriarty

Whereupon, the Mayor declared the motion carried and said proposed ordinance was placed on file before the Council for the second time.

It was moved by Council Member Wunschel, seconded by Council Member Hanson to Approve Letter of Support for Brian Bland’s Grant Application for Butchery Innovation and Revitalization Program. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Nelson, seconded by Council Member Orrison to Approve Change Order #3 to Wastewater Treatment Plan Project, Phase II for Masonry Walls Furring and Drywall on the former west side of Control Building, for an increase of \$5997.60, from project contingency allowance. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Hanson, seconded by Council Member Wunschel to Approve Acceptance of Street Pavement from IGL Construction, LLC, Westfield by IGL First Addition and make it part of the Public Street System. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Reit, seconded by Council Member Orrison to Approve Acceptance of Storm and Sanitary Sewer from IGL Construction, LLC, Westfield by IGL First Addition and make it part of the Public Sewer System. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Nelson introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Wunschel; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Nelson, Orrison, Wunschel, Hanson, Reit

NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6252 RESOLUTION ADOPTING A FINAL ASSESSMENT SCHEDULE FOR THE CITY OF SPENCER 2020 SUBSTANDARD HOUSING REHABILITATION PROJECT, AND CONFIRMING AND LEVYING ASSESSMENTS;

It was moved by Council Member Orrison, seconded by Council Member Wunschel to Approve Change Order #3, 2021 Sewer Structure Rehabilitation Project for a deduct of \$7551.14 to reflect as built quantities. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Reit introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Hanson; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Nelson, Orrison, Wunschel, Hanson, Reit
NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6253 ACCEPTING WORK COVERING THE 2021 SEWER STRUCTURE REHABILITATION PROJECT;

Council Member Orrison introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Nelson; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Nelson, Orrison, Wunschel, Hanson, Reit
NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6254 A RESOLUTION APPROVING THE PLAT OF ECKHART LAND FIRST ADDITION AS A SUBDIVISION OF THE CITY OF SPENCER, CLAY COUNTY, IOWA (Including Development Agreement);

Council Member Reit introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Wunschel; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Nelson, Orrison, Wunschel, Hanson, Reit

NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6255 A RESOLUTION APPROVING THE PLAT OF COTTON'S FIRST COMMERCIAL ADDITION AS A SUBDIVISION OF THE CITY OF SPENCER, CLAY COUNTY, IOWA (Including Development Agreement);

Engineer's Reports:

City Manager's Report:

Mayor's Report:

Council Committee Reports:

Upcoming Meetings:

-NW Iowa League of Cities Meeting 11/18/2021, Hinton, Iowa

-Committee of the Whole Meeting, 11/22/2021, 5:30 P.M.

-Regular City Council Meeting, 12/06/2021, 6:30 P.M.

It was moved by Council Member Orrison, seconded by Council Member Nelson to approve the Bills and Claims. The motion was declared carried when all Council Members present voted aye on voice call vote.

Other Business/Opportunity to Address the Council:

It was moved by Council Member Nelson and seconded by Council Member Wunschel to adjourn the meeting of the Spencer City Council at 7:05 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

Kevin Robinson, Mayor

ATTEST:

Theresa Reardon, City Clerk

(SEAL)

Minutes are subject to approval by the Spencer City Council.

11/15/2021

Vendor Name	Payable Description	Total Payments
A & M Inc	towls/rugs	202.05
Allegiant Technology	nov 21 fax service	44.31
Alliant Energy/ILP	street lights	249.14
Allied 100 LLC	aed batteries	2,054.00
Amazon Capital Services	supplies	816.72
Animal Medical Center PC Hartley/Spencer	animal control	1,606.00
Arnold Motor Supply LLP	blower motor	235.68
Asp Promotions	9x12 die cut handle	1,053.00
AT & T Mobility	computer cards monthly charge	1,013.56
ATCO International	absorbent	163.80
Baker & Taylor	childrens books	32.76
Barco Products	solar panel flash light kit	1,428.85
Black Hills Energy	mo utility charges	753.00
Blacktop Service Company	hot mix asphalt	535.20
Bomgaars	drill/shop supplies/pin	370.50
Bound Tree Medical LLC	ems bag	100.99
Brandon Industries, Inc	base cover for street sign	388.00
BridgePay Network Solutions LLC	oct cc fees	220.40
Brodart Company	adult library materials	630.00
Buds Service Inc	towing	400.00
C & B Operations LLC	parts	464.28
Canon Financial Services LLC	copier contract	172.46
Carroll Construction Supply	concrete sealer & rebar	47.59
Christiansen Construction Company	Pay Est #7	245,003.10

Clay County Auditor	nov 21 lost payment	29,205.18
Clay County Regional Event Center	monthly contribution	4,166.66
Coffmans Locksmith Shop	drill bits	73.55
Community Insurance	nov broker fees	1,000.00
Cooperative Energy Company	propane	24.00
Crescent Electric	bulbs for central garage	83.81
Culligan Water of Emmetsburg	water	47.00
Don Pierson Ford Lincoln Inc	repairs #3	96.65
Emmetsburg Reporter Democrat	thank you-fire	30.00
Engineering Design Associates Inc	HVAAC ENG SERVICES	295.00
Fastenal Company	parts / supplies	8.94
Fleetpride Inc	tube	142.01
Fox International Inc	parts	5,908.61
Gale/Cengage Learning	lp books	169.44
Graettinger Hardware	shop tools	60.69
Graham Tire Company of Spencer Inc	tires / repairs	2,246.06
Grainger	absorb booms	329.93
Great Lakes Concrete Inc	concrete for intake repair	1,051.25
Hansons Plumbing & Heating Inc	plumbing repairs	311.85
Hemphill Law Office PLC	october 21 legal fees	5,354.07
HLW Engineering Group LLC	water quality testing	4,023.99
Holiday Inn Des Moines Airport	conference	224.00
Howery Construction Inc	retainage	8,349.98
Hydro Klean	pay estimate #3	57,436.62
Hy-Vee Food Stores #1636	meeting refreshments	84.65
ICAN Inc	ems tv ads	300.00

Ingram Library Services	adult books	772.32
International Association for Property and Evidence, Inc.	evidence management training	370.00
Iowa Department of Agriculture and Land Stewardship	comm pest applicator license renewal	45.00
Iowa Department of Revenue	oct 21 sales tax	9,699.00
Iowa One Call	sept one calls	176.50
Janitors Closet	glass cleaner	14.83
Johnston Automotive & Industrial of Spencer IA Inc	alternator / parts	244.94
K & W Electric Inc	eelctrical work diesel pump	1,294.29
Knight Protection Inc	20 co detectors & installation / monitoring	1,800.00
Koenig Portable Toilets	port a pot rental	160.00
Kristat Auto Parts LLC	filters	570.22
Kruse Cate & Nelson PC	eng svcs thru 10/31/2021	33,927.95
Leading Edge Aviation Inc	monthly management fees	3,104.17
Loffler Companies Inc	copier contract	700.40
Lube Tech	oil	1,630.65
MacQueen Equipment LLC	12" tap cutter	3,709.04
Mar-Lin Business Supply	gloves/supplies	1,010.45
Maxyield Cooperative-Acct 4529	fuel	7,255.79
McClure Engineering Co	eng svcs thru 10/31/2021	26,400.00
McCrearys Creative Catering	nw iowa inspectors meeting	76.50
Menards -Spencer	batteries / shelving	308.42
MichaelSon Inc	limestone / crushed concrete	3,108.47
Mid Iowa Solid Waste Equipment Co Inc	filters	401.60
Midwestern Mechanical of Iowa Inc	valve replacement	5,105.00
Murphy Tractor - Power Plan	engine	24,241.90
Napa Auto Parts	astro sawzaw	1,022.65

Northern Safety & Industrial Co	safety vests	40.50
Northern Tool & Equipment	air impact wrench	509.99
Northwest Iowa League of Cities	NWIA meeting	30.00
Nutri-Ject Systems Inc	biosolids application	25,236.75
People for Pets	monthly agreement	600.00
Picrays Welding & Fabricating Inc	torch refill	89.33
Productivity Plus Account/Spencer Red Power	trail sweeper brushes	1,240.43
Quadient Finance USA Inc	postage replenishment	600.00
Ricks Pest Control	pest control	45.00
Rigby Lawn & Tree Service	nuisance mowing	825.00
River Valley Telecommunications Coop	digital camera / sd card	99.95
Royal Publishing	advertising	100.00
Schoeneman Bros Company	rcc bathroom	287.75
Schomaker Construction	trial repairs	9,600.00
Schumacher Elevator Co	qtrly elevator maint	540.00
Second Chance Cardiac Solutions, Inc	aed battery	218.00
Secure Shred Solutions LLC	shredding	48.00
Sherwin Williams	painting supplies	111.86
Site Services Inc	asbestos removal	1,833.00
Solutions Inc	datto backup - nov 21	933.75
Spencer Auto Parts	hydraulic hose #28	825.50
Spencer Community Schools	nov 21 lost payment	67,804.63
Spencer Municipal Utilities	mo utility chges	36,947.34
Spencer Office Supplies	printer ink / calendars	515.15
Spencer Radio Group	ems ads	502.00
Spencer Trophy & Awards	hole in one plaques	168.00

Sta-Mel Enterprises Inc	road salt	5,779.40
Sweeper Parts Sales	sweeper broom	774.40
Tiger Pride Lawn Care LLC	weed control	525.29
Tradebe Environmental Services LLC	rcc hhm disposal	9,150.66
Truck Center Companies	seat manifold	18.30
Truck Equipment Inc	cable release	290.64
Vande Berg Scales	service agreement	200.00
VanWall Equipment Inc	socket / roller	217.20
Veolia Water North America	contract operations - december 21	73,942.72
Verizon Wireless	fire/ planning/planning tablet mo chg	96.63
Woodford Equipment Inc	seal	18.01

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	74,043.11
045 - LIBRARY RESERVE	295.00
056 - PARK RESERVE	9,600.00
061 - ECONOMIC DEVELOPMENT	47.08
062 - SHINE LOAN	2,083.33
085 - HOTEL/MOTEL TAX	4,166.66
115 - GROUP INSURANCE	1,000.00
124 - LOCAL OPTION SALES TAX	94,926.48
300 - CAPITAL IMPROVEMENT	369,881.40
620 - SANITARY SEWER	111,861.99
660 - AIRPORT ENTERPRISE	7,061.88
670 - SOLID WASTE	40,541.18

November 15, 2021

10

673 - LANDFILL	21,123.90
682 - ENVIRONMENTAL MANAGEMENT	802.00
690 - REGIONAL COLLECTION CENTE	9,150.66
949 - CENTRAL GRAGE	<u>339.93</u>
	746,924.60