

SPENCER CITY COUNCIL MEETING

February 15, 2021

SPENCER, IOWA

The City Council of the City of Spencer, Iowa, met on the 15th day of February, 2021, at 6:30 o'clock P.M., in regular session in the Council Chambers, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Council.

The meeting was called to order by Mayor Kevin Robinson, in the Chair and the roll being called, the following Council Members were present:

Present: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

Absent: None

It was moved by Council Member Orrison, seconded by Council Member Nelson to approve items on the consent agenda, as follows:

Approve City Council Minutes of February 1, 2021;

Renewal of Class C Liquor License with Sunday Sales & Outdoor Service for Spencer Golf & Country Club;

Setting Public Hearing for City of Spencer Budget for Fiscal Year July 1, 2021 – June 30, 2022 for Proposed Property Tax Levy. Hearing Date March 1, 2021, 6:30 P.M., Council Chambers, City Hall;

Approve Multi-Residential Tax Abatement Application for Windcrest Village II;

Approve Agreement with Okoboji Tree Specialists for Tree Removal and Trimming for 2021 and 2022;

RESOLUTION NO 6143 RESOLUTION ADOPTING FINAL ASSESSMENT SCHEDULE FOR THE CITY OF SPENCER SUBSTANDARD HOUSING REHABILITATION PROJECT;

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

Nays: None

Whereupon the Mayor declared the motion duly carried.

It was moved by Council Member Wunschel, seconded by Council Member Hanson to Approve 12 Temporary Easement Agreements for 2021 4th Street Overlay Project, as follows:

Glen & Jean Lindemann, 907 W. 4th Street, \$200 compensation
Steve & Laurie Patrick, 821 W. 4th Street, \$200 compensation
Robert & Sue Metcalf , 721 W. 4th Street, \$200 compensation
Jacobsen Homes Corp, 402 W. 4th Street, \$200 compensation
Grace Methodist Church, 311 2nd Ave. W., no compensation
The Masonic Temple, 103 E. 4th Street, \$200 compensation
Cliff & Bonnie Hoover & Dennis Ladwig, 22 E. 4th Street \$200 compensation
The Old Middle School Building Condo. , 104 E. 4th Street, no compensation
Janet Myers, 123 E. 4th Street, \$200 compensation
Matt Rueter, 201 E. 4th Street, \$200 compensation
Greg Ries, 303 E. 4th Street, \$200 compensation
Scott & Stacy Pyle, 402 E. 4th Street, \$200 compensation

The motion was declared carried when all Council Members present voted aye on voice call vote.

Presentation of Certified Local Government Annual Report by Sheriffa Jones, representing the Historic Preservation Commission;

It was moved by Council Member Hanson, seconded by Council Member Reit to approve the 2020 Certified Local Government Annual Report. The motion was declared carried when all Council Members present voted aye on voice call vote.

Engineer's Reports:

City Manager's Report:

Mayor's Report:

Council Committee Reports:

Upcoming Meetings:

- Committee of the Whole, February 22, 2021, 5:00 P.M.
- Regular City Council Meeting, March 1, 2021, 6:30 P.M.

It was moved by Council Member Orrison, seconded by Council Member Larsen to approve the Bills and Claims. The motion was declared carried when all Council Members present voted aye on voice call vote.

Other Business/Opportunity to Address the Council:

It was moved by Council Member Nelson and seconded by Council Member Wunschel to adjourn the meeting of the Spencer City Council at 6:50 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

 Kevin Robinson, Mayor

ATTEST:

 Theresa Reardon, City Clerk

(SEAL)

Minutes are subject to approval by the Spencer City Council.

Claims 2/15/21

Vendor Name	Payable Description	Total Payments
A & M Inc	laundry svce	173.99
Advanced Door Systems	svce call/repairs - doors	333.00
Airgas North Central	welding supplies	1,133.34
Allegiant Technology	fax svce	44.53
Alliant Energy/ILP	street lighting	226.10
Alpha Wireless Communications Co	radio maintenance	162.50
American Business Phones	phone support	200.00
Animal Medical Center PC Hartley/Spencer	mo animal control	896.00
Arnold Motor Supply LLP	misc parts supplies	188.04
AT & T Mobility	mo cell phone svce	188.56
Barco Municipal Products Inc	barricades	764.24
Black Hills Energy	mo utility charges	3,109.72
BlackStrap Inc	road salt	1,863.07
Bomgaars	misc parts/supplies	494.61
Bound Tree Medical LLC	battery	265.18
Boyer Truck	radiator	1,373.67
Buds Service Inc	towing	2,900.00
C & B Operations LLC	misc supplies	20.64
C & C Manufacturing LLC	fan	876.72
Carrico Aquatic Resources	drain covers	1,018.64
Central Iowa Distributing Inc	misc supplies	311.60
Christians Sheet Metal HVAC Inc	svce call	240.00
Clay County Auditor	city share	4,816.63
Coffman Associates Airport Consultants	master plan project	3,976.00
Coffmans Locksmith Shop	replace door handles	602.00
Cooperative Energy Company	propane	444.75
Crysteel Truck Equipment Inc	edges	1,947.13
Cummins Sales and Service	inspection	492.34
Dockendorf Equipment Co Inc	fuel system repairs	1,159.40
Don Pierson Ford Lincoln Inc	veh maintenance	150.00
Emmetsburg Swanson Hardware	misc supplies	30.98

Exhaust Pros	muffler	135.96
Fareway Stores Inc #788	misc supplies	73.07
Farmers Trust & Savings Bank	acct analysis	70.93
Fastenal Company	thinsulated & parka jackets/misc screws	525.32
Feld Fire	annual comp svce contract/foam	1,285.00
Fire Service Training Bureau	ff2 testing	100.00
Fleetpride	hyd coupler caps	166.28
Fox International Inc	misc parts/supplies	1,510.69
GameTime	replacement parts - parks	2,913.49
Goodyear Tire & Rubber Company	tire	231.30
Graettinger Fire Department	fire protection	1,994.00
Graham Tire Company of Spencer Inc	front tires/mount tires	1,382.82
GRP & Associates Inc	sharps disposal	382.00
H & S Roofing Company Inc	retainage & labor/material	5,990.71
Hagedorn Excavating Inc	snow hauling	1,350.00
Hemphill Law Office PLC	legal fees	6,884.25
HLW Engineering Group	water quality testing	4,290.00
ICAN	recycle ads	1,050.00
Iowa Department of Revenue	no sales tax	8,517.00
Iowa Lakes Electric Cooperative	no utilities	1,341.00
Iowa Municipal Finance Offers Association	membership renewals	150.00
Iowa Parks & Recreation Association.	classes	250.00
Iowa Sports Foundation	registration-10 wk wellness live healthy ia	330.00
Janitors Closet	misc supplies	29.43
Keystone Laboratories Inc	well testing	13.18
Knight Protection Inc	alarm system fee	300.00
Kruse Cate & Nelson PC	eng svces	23,065.95
L P Gill Inc	tire disposal	539.70
Loffler Companies Inc	copier contract	97.31
Lube Tech	def	351.95
Maxyfield Cooperative-Acct 4529	fuel	17,084.28
McClure Engineering Co	wwtp project & feasibility study	7,725.00
McCrearys Creative Catering	nwia ins mtg - meals	65.25
Menards -Spencer	misc parts/supplies	590.34
Mid Iowa Solid Waste Equipment Co Inc	decals	137.11
Muller, William	refund	27.00
Napa Auto Parts	misc parts/supplies	917.16
Nielsen's Tire & Appliances	tire repair	23.00
Norgaard LLC	snow removal	1,540.00
Northern Safety & Industrial Co	gloves and safety vests	158.81
Northwest Glass LLC	egress window, wire glass, vacuum cups	2,345.59
Northwest Iowa Planning & Development Commission	shield program draw	3,500.00
Otto Lawn Care	sidewalk snow removal	2,570.00
Pixler Electric	misc electrical repairs	3,126.06
Productivity Plus Account/Spencer Red Power	cold weather kit	430.00
Quadiant, Inc.	postage replenishment	1,554.61
Quill Corporation	forms	19.78
Racom Corporation	speaker mics	749.48
RC Hagedorn Trucking LLC	snow hauling	580.00

River Valley Telecommunications	phone/internet/office-lf	104.95
Rooneys Auto & Tire Center	spring	34.89
Shield Technology Corporation	shieldware lic	9,102.50
Siouxland Trailer Sales	tanker	89,795.00
Slash Point Sales	svce call-computer	101.50
Solutions Inc	datto	933.75
Spencer Auto Parts	misc parts/supplies	976.35
Spencer Daily Reporter	legal ads/publications	769.65
Spencer Municipal Utilities	mo utility chges	38,157.63
Spencer Office Supplies	misc office supplies	1,211.17
Spencer Radio Group	advertising	1,059.00
SS Collision Cycle Works & Graphics	decals	500.00
State Steel of Spencer	metal st sign brackets	37.00
Stockwell Engineers, Inc	park concept design project	9,600.00
The Cartridge Connection Inc	laser cartridges	239.90
The New Sioux City Iron Company	band saw blades	14.68
Thomsen, Katy	fierce training	1,750.00
Titan Machinery/Productivity Plus Account	foot throttle	590.00
Tyler Business Forms	forms	87.51
Tyler Technologies Inc	module implementation	100.00
Ultimate Safety Concepts Inc	radio strap/radio hldr	796.84
Unity Point Clinic-Occupational Medicine	employee drug testing	168.00
Vaughn DeLoss Construction	snow hauling	580.00
Veolia Water North America	mo operating contract	72,478.65
Veridian	repairs	854.50
Verizon Wireless	mo cell phone/tablet chges	96.77
Visa (Admin)	various credit card chges	74.24
Westmor Industries LLC	gas pump pulley system repair	69.82
Winter Walking	ice cleats	171.60
Ziegler	mole board bar/roller carrier	126.22

Fund Summary	Payment Amount
001 - GENERAL FUND	99,581.66
061 - ECONOMIC DEVELOPMENT	1,033.12
062 - SHINE LOAN	2,083.33
068 - CITY HALL RESERVE	4,715.71
092 - TECHNOLOGY FUND	300.00
300 - CAPITAL IMPROVEMENT	22,136.95
350 - CAPITAL IMP RESERVE	9,600.00
600 - ENTERPRISE CAPITAL IMPR	5,851.00
620 - SANITARY SEWER	87,127.22
660 - AIRPORT ENTERPRISE	5,055.01
670 - SOLID WASTE	13,201.13
673 - LANDFILL	17,078.70
674 - LANDFILL RESERVES	89,795.00
682 - ENVIRONMENTAL MANAGEMENT	1,626.00
690 - REGIONAL COLLECTION CENTE	868.65
949 - CENTRAL GRAGE	27.01
950 - FUEL EQUIPMENT	9,369.82

Grand Total: 369,450.31

Jan 2021 Receipts	Monthly Revenue
Fund	Period Activity
001 - GENERAL FUND	408,203.32
020 - PROPERTY INSURANCE	1,235.59
040 - CEMETERY RESERVE	1,671.22
041 - RIVERSIDE COLUMARIUM	10.65
045 - LIBRARY RESERVE	2,172.89
047 - COMMUNICATION CENTER RES	40.82
049 - DRUG EDUCATION	10.06
050 - POLICE RESERVE	5,975.18
052 - FIRE RESERVE	15,232.72
054 - STR IMP RESERVE	30,297.12
055 - SIDEWALK RESERVE	116.56
056 - PARK RESERVE	12,158.61
059 - TREES FOREVER	1.18
060 - SRTS RESERVE	2,625.47
061 - ECONOMIC DEVELOPMENT	448.79
062 - SHINE LOAN	4,179.13
063 - RENAISSANCE INITIATIVE	2,116.50
064 - CABLE TV	61.53
066 - PUBLIC WORKS EQUIPMENT	12,831.52
068 - CITY HALL RESERVE	2,616.12
070 - STORM WATER DIST #1	1,866.34
080 - STORM SEWER RESERVE	730.13
085 - HOTEL/MOTEL TAX	350.98
087 - SPENCER CARES	75.73
089 - EMERGENCY FUND	611.79
090 - QUALITY HSG INITIATIVE	25,032.05
091 - SUBSTANDARD HOUSING	6,005.08
092 - TECHNOLOGY FUND	5,175.58
093 - ACCRUED BENEFITS	92.31
110 - ROAD USE TAX	129,961.24
112 - FICA/IPERS	40,145.29
113 - WORK COMP	1,489.18
114 - UNEMPLOYMENT	246.99
115 - GROUP INSURANCE	72,874.83
117 - CIVIL SERVICE	117.17
118 - POLICE PENSION	4,585.71
119 - POLICE SPECIAL PROCEEDS	19.53
120 - FIRE PENSION	644.90
124 - LOCAL OPTION SALES TAX	198,471.90
125 - T.I.F.	9,013.57
127 - SALES TAX TIF	209.27
162 - SSMID	980.23
200 - DEBT SERVICE	5,150.36
300 - CAPITAL IMPROVEMENT	168,957.45
350 - CAPITAL IMP RESERVE	112,747.42
501 - RIVERSIDE TRUST	12.42
502 - COLUMBARIUM VAULT	3.55

503 - NORTHLAWN PERP CARE	44.97
504 - GRIFFIN TRUST	37.27
505 - LEACH TRUST	11.84
615 - WTP RESERVE	1,189.50
620 - SANITARY SEWER	195,136.84
625 - SANITARY SEWER RESERVE	553.51
630 - CSI RESERVE	78,938.72
635 - SEWER DEBT SINKING FUND	129.58
660 - AIRPORT ENTERPRISE	7,200.73
661 - AIRPORT RESERVE	349.09
670 - SOLID WASTE	200,700.99
671 - SOLID WASTE RESERVE	1,053.41
672 - TRANSFER STATION CLOSURE	10.65
673 - LANDFILL	224,922.71
674 - LANDFILL RESERVES	1,764.60
677 - LANDFILL PLANNING	225.42
678 - ENVIRONMENTAL PROTECTION	137.27
679 - LANDFILL POST CLOSURE	1,277.24
680 - LANDFILL CLOSURE	750.65
682 - ENVIRONMENTAL MANAGEMENT	182.01
685 - CELL CONSTRUCTION RESERVE	841.18
690 - REGIONAL COLLECTION CENTE	23.16
746 - GOLF COURSE RESERVE	2,107.81
949 - CENTRAL GRAGE	528.24
950 - FUEL EQUIPMENT	21,865.79
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