

**Progress & Development Committee**  
**Monday, July 16, 2018**  
**5:15 P.M.**  
**Conference Room, City Hall**

COMMITTEE MEMBERS:

Bill Orrison, Chair  
Steve Bomgaars, Vice Chair  
Leann Jacobsen  
Mayor Kevin Robinson, Ex Officio

1. Call to Order
2. Presentation by David Toyer of Proposal from Toyer Strategic Consulting;
3. Discuss Downtown Cultural Facility Proposal from McClure Engineering Company;
4. Update on Murals, Amanda Mack, City Manager;
5. Items for future agendas
6. Adjourn

**REGULAR SPENCER CITY COUNCIL MEETING**  
**July 16, 2018**  
**6:30 P.M.**  
**COUNCIL CHAMBERS, CITY HALL**

**1. Pledge of Allegiance**

**2. ROLL CALL:** Petska, Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty

**3. Consent Agenda:**

A. Motion: [Approve Minutes of July 2, 2018;](#)

B. Licenses; Approve Class C Beer Permit with Sunday Sales for **Dyno's #31** and Class C Beer Permit with Sunday Sales for **Dynos #32**; both subject to final approval by Iowa Alcoholic Beverages Division;

- C. Roll Call: Adopting [Final Assessment Schedule for Nuisance Abatement](#) and Confirming and Levying the Assessments (Snow Removal);
- D. Motion: [Approve purchase of Air Conditioning Unit for East Leach Park](#) Enclosed Shelter-house from Hanson Plumbing & Hearing for \$14,910, with electrical work from Pixler Electric for \$1830 (CIP Project);
- E. [Resolution Authorizing and Directing the Temporary Closing](#) of the South 125' of City Parking Lot #5 and the South 125' of the alley adjacent to the parking lot, requested by Arts on Grand, September 29, 2018 from 2:00 P.M. through 10:30 P.M.

#### 4. Public Hearing:

##### A. Public Hearing on Proposed Plans, Specifications, Form of Contract and Estimate of Cost for [2018 East 4<sup>th</sup> Street Utility Extension Project](#);

- Mayor Declares the Public Hearing Open
    - Written Comments Against
    - Oral Comments Against
    - Written Comments in Favor of
    - Oral Comments in Favor of
  - Mayor Declares the Public Hearing Closed
1. Roll Call: [Resolution Finally Approving and Confirming Plans](#), Specifications and Form of Contract for 2018 East 4<sup>th</sup> Street Utility Extension Project;
  2. Review of Bids Received 7/10/2018;
  3. Roll Call: [Resolution Awarding Contract for 2018 East 4<sup>th</sup> Street](#) Utility Extension Project ;

#### 5. Old Business:

#### 6. New Business:

- A. Roll Call: Resolution of the City of Spencer, Iowa, [Authorizing the Acceptance of Bids from Contractors for Property "17-HSG-018-A" and "17-HSG-018-B"](#) as Part of the Spencer Owner-Occupied Housing Rehabilitation Program;
- B. Motion: [Approve removal and disposal of Nuisance](#) at [810 E. 11<sup>th</sup> Street](#), per Spencer Code Section 4-1-9;
- C. Motion: [Approve removal and disposal of Nuisance](#) at [702 6<sup>th</sup> Avenue West](#), per Spencer Code Section 4-1-9;
- D. Motion: [Approve 2018 East 4<sup>th</sup> Street Utility Extension Project](#) Water Line Reimbursement Agreement with Spencer Municipal Utilities;
- E. Motion: [Approve Purchases for EMS Park Recycling](#) and Trash Receptacles and Pet Waste Station Project, as follows:

- Receptacle Sets from Belson Outdoors for \$27,991.22
- Recycling center materials from Menards for \$986.28
- Recycling Center Signage from S & S Graphics for \$1,800.00
- Pet Stations from Dog Waste Depot for \$4799.76

- F. Motion: [Approve Professional Services Agreement with Toyer Strategic Consulting](#) for \$24,317.08;
- G. Motion: [Approve Downtown Cultural Facility Proposal with McClure Engineering Company](#) for \$38,000;
- H. Roll Call: [Resolution to Approve Contract and Performance Bond](#) for Iowa Great Lakes Trail Project, Phase II with Howrey Construction for \$1,692,190.75;
- I. Roll Call: Preliminary Resolution Pursuant to Section 384.42 of the Iowa Code Covering the [2018 18<sup>th</sup> Avenue West Storm Sewer Project](#);
- J. Roll Call: Resolution Approving and Adopting Preliminary Plans and Specifications, Estimate of Cost and Plat and Schedule for **2018 18<sup>th</sup> Avenue West Storm Sewer Project**;
- K. Motion: Introduction of Proposed Resolution of Necessity for **2018 18<sup>th</sup> Avenue West Storm Sewer Project**;
- L. Roll Call: Resolution to provide for a notice of hearing on proposed plans, specifications, form of contract and estimate of cost for the **2018 18<sup>th</sup> Avenue West Storm Sewer Project**, and the taking of bids therefor;

**7. Engineer's Report:**

**8. City Manager's Report:**

**9. Mayor's Report:**

**10. Council/Comm. Reports:**

**11. Motion: [Approve Bills and Claims](#);**

**12. Other Business/Opportunity to Address the Council;**

**13. Adjourn**

**Committee of the Whole**  
**Monday, July 16, 2018**  
**Immediately Following the City Council Meeting**  
**Council Chambers, City Hall**

COMMITTEE MEMBERS:

*Kevin Robinson, Mayor*

*Frank Petska*

*Bill Orrison*

*Steve Bomgaars*

*Leann Jacobsen*

*Ron Hanson*

*Rich Prentice*

*George Moriarty*

1. Call to Order
2. [Discussion of City Manager Evaluation Process](#)
3. Items for Future Agendas
4. Adjourn



