

# Airport Board Meeting

Monday, December 11, 2023

3:00 P.M.

Main Conference Room, City Hall

101 W. 5<sup>th</sup> Street

Spencer, Iowa

1. ROLL CALL: Norris, Veit, Peterson, Steffen, Schoorman
2. Approve Airport Board Minutes of [October 9, 2023](#) and Special Airport Board Minutes of [October 16, 2023](#);
3. [Approve Claims](#);
4. **New Business:**
  - A. Resolution to Approve Preliminary Plans, Specifications, Form of Contract and Estimate of Cost for the 2023 JET A Fuel Pump Replacement Project;
  - B. Resolution to Provide for Notice of Hearing on Proposed Plans, Specifications, Form of Contract and Estimate of Cost for 2023 JET A Fuel Pump Replacement Project and the Taking of Bids Therefore (Letting Date 1/25/24, 3:00 P.M., Public Hearing Date and Review Bids 1/8/24, 3:00 P.M.);
  - C. Approve Radiant Heater Burner Replacement for Large Hangar from Midwestern Mechanical for \$8,576.00;
  - D. Approve FY2025 Federal Airport Improvement Program Application (AIP);
  - E. [Approve Grant Agreement](#) for 8 Plex Door Operator Replacement (GAVI Grant);
  - F. Review Conceptual Drawing for two (2) Proposed Private Hangars;
5. **Public Works Director Report** (*no action to be taken*):
  - A. Update on Recent Iowa Lakes Community College Tour of Additional Office Space
6. **Leading Edge Aviation Report** (*no action to be taken*):
7. **Adjourn**;

*Note: Some members may participate by telephone, per Section 21.8 of the Code of Iowa*