

# **Committee of the Whole**

**Tuesday, September 5, 2023  
6:00 P.M.**

**Council Chambers, City Hall  
101 W. 5<sup>th</sup> Street  
Spencer, Iowa**

## **AGENDA**

1. Call to Order
2. [Building Development in Spencer Technical Park;](#)
3. Items for Future Agendas;
4. Adjourn

*\*Note: Some members may participate by phone, per Section 21.8 of the Iowa Code*

# REGULAR SPENCER CITY COUNCIL MEETING

Tuesday, September 5, 2023

6:30 P.M.

Council Chambers, City Hall

101 W. 5<sup>th</sup> Street

Spencer, Iowa

## 1. Pledge of Allegiance

## 2. Roll Call:

## 3. Presentations:

## 4. Consent Agenda:

- A. Motion: Approve [City Council Minutes of August 21, 2023](#) and [Special City Council Minutes of August 28, 2023](#);
- B. Licenses: Approve 5 Day Special Class C Retail Alcohol License for Top of Iowa Lucky Wife for Special Event at Brown's Shoe Fit and new Class C Retail Alcohol License for Veracruz Mexican Restaurant LLC, all subject to final approval by Iowa ABD;
- C. Motion: [Approve New Cigarette/Tobacco Permit for Cargo Express at 1804 Hwy Blvd. #2](#);
- D. Roll Call: [Resolution Authorizing and Directing the Temporary Closing](#) of Portions of City Streets in the City of Spencer, as Requested by Spencer High School for Homecoming Parade, September 22, 2023 from 1:15 P.M. - 2:30 P.M.;
- E. Motion: Accept Resignation of William Orrison as Ward 2 Council Member, effective August 11, 2023;
- F. Motion: [Approve MLS Landscape & Design, Granville, IA as Subcontractor](#) for 2023 Sidewalk Project;

## 5. Public Hearings:

- A. [Public Hearing on Proposing the Grant of a Permanent Utility Easement to Spencer Municipal Utilities over the South 15' of the North 20' of Lot Eighteen, Block Twenty-Six of the First Chicago, Milwaukee and St. Paul Railway Addition to the City of Spencer, Clay County, Iowa](#);

- Mayor Declares the Public Hearing Open
  - Written Comments Against
  - Oral Comments Against

- Written Comments in Favor of
- Oral Comments in Favor of
- Mayor Declares the Public Hearing Closed

1. Roll Call: [Resolution to Approve the Grant of Permanent Utility Easement](#) to Spencer Municipal Utilities over the South 15' of the North 20' of Lot Eighteen, Block Twenty-Six of the First Chicago, Milwaukee and St. Paul Railway Addition to the City of Spencer, Clay County, Iowa;

**6. Old Business:**

**7. New Business:**

- A. Motion: [Approve Proposed Two Year CIP Plan](#);
- B. Motion: [Approve Change Order No. 1 to Grand Avenue Signal Upgrade Project](#), Change Order Project for an increase of \$2,981.55 for Updating Signal Cabinet, Replace Signal Pedestal and Labor for Overtime;
- C. Motion: [Approve Professional Services Contract for Spencer Fire Department Roof Replacement Project with Kruse, Cate & Nelson, PC](#);

**8. Department Head Reports:**

- A. Planning Department
- B. Spencer Public Library
- C. Fire Department
- D. Police Department
- E. Public Works Department
- F. Park & Recreation Department
- G. Spencer Municipal Golf Course
- H. City Attorney
- I. Human Resources

**9. Engineer's Report:**

**10. City Manager's Report:**

**11. Mayor's Report:**

**12. Council/Comm. Reports:**

Upcoming Meetings:

-Regular City Council Meeting, 9/18/2023, 6:30 P.M.

**13. Motion: [Approve Bills and Claims](#);**

**14. Other Business/Opportunity to Address the Council;**

*Any member of the public who would like to address the Council for items not on the agenda are asked to approach the podium and wait to be recognized. After recognition, the person shall state their name and address for the record. Statements or questions should be limited to 5 minutes.*

**15. Adjourn;**

*Note: Some members may participate by telephone, per Section 21.8 of the Code of Iowa*