

SPENCER CITY COUNCIL MEETING

January 16, 2023

SPENCER, IOWA

The City Council of the City of Spencer, Iowa, met on the 16th day of January, 2023, at 6:30 o'clock P.M., in regular session in the Council Chambers, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Council.

The meeting was called to order by Mayor Bomgaars, in the Chair and the roll being called, the following Council Members were present:

Present: Orrison, Larsen, Wunschel, Balk

Absent: Nelson, Hanson, Reit

Update by Shannon Landauer, Iowa Lakes Corridor Development Corporation President;

Audit Presentation by Winther, Stave & Company for Fiscal Year 2021/2022;

It was moved by Council Member Orrison, seconded by Council Member Wunschel to Accept and Approve Fiscal Year 2021/2022 City of Spencer Audit as prepared by Winther, Stave & Company. The motion was declared carried when all Council Members voted aye on voice call vote.

It was moved by Council Member Larsen, seconded by Council Member Balk to approve items on the consent agenda, as follows:

Approve City Council Minutes of January 3, 2023;

Licenses: Renewal of Class E Retail Alcohol License for Brew Oil #40; subject to final approval by Iowa ABD;

Approve Renewal of Liability Insurance for the Landfill with Admiral Insurance Company for a one year policy in the amount of \$12,726;

RESOLUTION NO. 6402 ADOPTING FINAL ASSESSMENT SCHEDULE FOR THE NUISANCE ABATEMENT AND CONFIRMING AND LEVYING THE ASSESSMENTS (NUISANCE ABATEMENT-Mowing);

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Orrison, Larsen, Wunschel, Balk

Nays: None

Whereupon the Mayor declared the motion duly carried.

It was moved by Council Member Orrison, seconded by Council Member Balk to Set a date of April 15, 2023 for installation of a storage tank lid and carbon filter. After which date Court Action will be taken by the City against Symrise. The motion was declared carried when all Council Members present voted aye on voice call vote.

Engineer's Reports:

City Manager's Report:

Mayor's Report:

Council Committee Reports:

Upcoming Meetings:

- NW Iowa League of Cities Meeting, 01/19/2023, 5:30 P.M. (City of Lake View)
- Committee of the Whole Meeting, 01/23/2023, 5:15 P.M. (Bolton & Menk US Hwy 71 South Teap Study & Retail Coach)
- Committee of the Whole Meeting, 02/06/2023, 5:15 P.M. (CIP Process)
- Regular City Council Meeting, 02/06/2023, 6:30 P.M.

It was moved by Council Member Orrison, seconded by Council Member Balk to approve the Bills and Claims. The motion was declared carried when all Council Members present voted aye on voice call vote.

Other Business/Opportunity to Address the Council:

It was moved by Council Member Wunschel and seconded by Council Member Larsen to adjourn the meeting of the Spencer City Council at 7:47 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

Steve Bomgaars, Mayor

ATTEST:

Brian Weuve, City Clerk

(SEAL)

Minutes are subject to approval by the Spencer City Council.

1/16/2023		
Vendor Name	Payable Description	Total Payments
A & M Inc	Rugs/mats	428.43
A-1 Portables	Port-a-pot cleaning	71.00
Advanced Door Systems	Door repair	315.00
Airgas North Central	Supplies	98.98
Allegiant Technology	Fax service- Jan '23	44.28
Alliant Energy/ILP	Street lights	250.99
Alpha Wireless Communications Co	Radio maint contract	2546.50
Amazon Capital Services	Supplies	1232.47
Animal Medical Center PC Hartley/Spencer	Animal control	1072.00
Arnold Motor Supply LLP	Parts	304.27
AT & T Mobility	Computer cards	1137.25
Baker & Taylor	Books	46.49
BD Construction Services LLC	Snow removal	2012.50
Black Hills Energy	mo utility charges	11223.19
Bolton & Menk Inc	TEAP study review	750.00
Bomgaars	Supplies	1265.14
Brown Supply Company	Parts	1130.00
Buds Service Inc	Towing	1850.00
C & B Operations LLC	Supplies	293.07
Campbells Tree Service	Tree removal	23760.00
Clay County Abstract	Abstract	500.00
Clay County Auditor	Mthly share of LOST	12400.78
Cooperative Energy Company	Parts	26.00
Corporate Translation Services, Inc.	Language interpreter	40.75
Crescent Electric	Parts	187.87
Culligan Water of Emmetsburg	Water- Landfill	32.25
DeLoss Construction Inc	Retainage	21347.73
Demco	Supplies	256.21
Dog Waste Depot	Dog station bags	202.47
Don Pierson Ford Lincoln Inc	Parts	40.00
Dorsey & Whitney LLP	Legal fees	5824.50
Elm USA Inc	Lease	70.00
Emagine	Website registration	17.00
Emmetsburg Reporter Democrat	Ads	153.00
Fairchild Manufacturing Inc	Container parts	2378.00
Fire Service Training Bureau	Course books	951.08
Four B Construction LLC	Snow removal	432.00
Galens Pro Mow LLC	Parts	144.68
GE Software	Software upgrade CG	2284.00
General Traffic Controls Inc	Traffic light services	3904.03
Gordon Flesch Company Inc	Contract	684.38
Graettinger Hardware	Supplies	200.71
Graettinger Market	Supplies	14.55
Graham Tire Company of Spencer Inc	Tires	1422.21
Hanna, Chris	Snow removal	1822.50
Hansons Plumbing & Heating Inc	Sanitation project	17080.00
Hemphill Law Office PLC	Legal fees	7621.86
Hiway Truck Equipment	Parts	274.60

HLW Engineering Group LLC	Consulting	80.00
Hy-Vee Food Stores #1318	Academy meals	2395.34
ICAN Inc	Recycle ads	300.00
Intoximeters Inc	PBT repair	306.25
Iowa Communication Networks	Telecommunications	22.22
Iowa Department of Public Safety	Online warrants	3264.00
Iowa Golf Association	Annual member club fee	690.00
Iowa Lakes Electric Cooperative	Seasonal payment	7054.19
Iowa Law Enforcement Academy	MMPI	170.00
Jacks Uniforms & Equipment	New uniforms	966.18
Johnston Automotive & Industrial of Spencer IA Inc	Parts	451.03
Knight Protection Inc	Security	360.00
Kruse Cate & Nelson PC	Eng svcs thru 12/31/2022	39222.29
Loffler Companies Inc	Contract	57.09
Lube Tech	Parts	28.76
McClure Engineering Co	Pre treat agrmt svcs	5773.62
Menards -Spencer	Supplies	158.42
Napa Auto Parts	Parts	1882.41
New Century Press	Police test Co-op ad	100.85
New Cooperative Inc	Fuel	4281.69
Norgaard LLC	Snow removal	1120.00
North Central International, Inc.	Parts	1390.44
Northwest Printing Co	Door hangers	47.20
OverDrive Inc	E-books/Audiobooks	353.30
Pixler Electric	Parts	398.75
Plows Plus, Inc.	Parts	101.17
RC Hagedorn Trucking LLC	Snow removal	600.00
Rigby Lawn & Tree Service	Snow removal	6030.00
Schoeneman Bros Company	Parts	306.99
Solutions Inc	Datto backup	933.75
Spencer Community Schools	Share of LOST	31001.95
Spencer Daily Reporter	Ads & legals	2033.56
Spencer Municipal Utilities	Monthly utilities	41817.17
Spencer Office Supplies	Supplies	1302.49
Spencer Radio Group	Recycling ads	456.00
Spencer Rotary Club	Quarterly dues	163.00
Star Tribune	Subscription	571.90
The Lakes News Shopper	Co-op police test ad	738.20
The Water Connection Inc	Water	7.00
Tiger Pride Lawn Care LLC	Pest control	90.00
Titan Machinery/Productivity Plus Account	Parts	1055.00
Truck Center Companies	Parts	809.58
Tyler Buisness Forms	EOY forms/supplies	812.66
Tyler Technologies Inc	Dec 22 CC fees	178.75
Unity Point Health-St Luke's Occupational Medicine	Random CDL drug tests	265.00
Vander Haags Inc	Parts	107.95
Vaughn DeLoss Construction	Snow removal	2437.50
Veolia Water North America	Contract	76124.06
Verizon Wireless	Hot spot service	118.21

Wex Bank-Wright Express FSC	Fuel	286.28
Winther Stave & Company LLP	FY22 audit- billing	20000.00
Woodman Controls Company	Contract	330.00
Ziegler	Parts	177.48
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		389874.40

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	140330.28
061 - ECONOMIC DEVELOPMENT	7422.35
117 - CIVIL SERVICE	1881.30
124 - LOCAL OPTION SALES TAX	43402.73
300 - CAPITAL IMPROVEMENT	66616.77
620 - SANITARY SEWER	87667.85
660 - AIRPORT ENTERPRISE	4568.22
670 - SOLID WASTE	11108.56
671 - SOLID WASTE RESERVE	16900.00
673 - LANDFILL	6685.52
682 - ENVIRONMENTAL MANAGEMENT	756.00
949 - CENTRAL GRAGE	250.82
950 - FUEL EQUIPMENT	2284.00
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	389874.40

December 2022 Receipts

Monthly Revenue

Fund	Period Activity
001 - GENERAL FUND	415378.58
020 - PROPERTY INSURANCE	7107.93
040 - CEMETERY RESERVE	3652.52
041 - RIVERSIDE COLUMARIUM	35.76
045 - LIBRARY RESERVE	2260.82
047 - COMMUNICATION CENTER RES	139.04
049 - DRUG EDUCATION	41.71
050 - POLICE RESERVE	15875.96
052 - FIRE RESERVE	19548.95
054 - STR IMP RESERVE	33073.64
055 - SIDEWALK RESERVE	445.81
056 - PARK RESERVE	10032.06
059 - TREES FOREVER	3.97
060 - SRTS RESERVE	2854.83
061 - ECONOMIC DEVELOPMENT	1520.36
062 - SHINE LOAN	0.00
063 - RENAISSANCE INITIATIVE	2242.42
064 - CABLE TV	201.70
066 - PUBLIC WORKS EQUIPMENT	13808.23

068 - CITY HALL RESERVE	2942.21
070 - STORM WATER DIST #1	2396.25
080 - STORM SEWER RESERVE	2121.47
085 - HOTEL/MOTEL TAX	156987.78
087 - SPENCER CARES	257.30
089 - EMERGENCY FUND	2051.96
091 - SUBSTANDARD HOUSING	610.86
092 - TECHNOLOGY FUND	7702.11
093 - ACCRUED BENEFITS	313.83
099 - ARP Funds	0.00
110 - ROAD USE TAX	132788.59
112 - FICA/IPERS	30627.78
113 - WORK COMP	35150.46
114 - UNEMPLOYMENT	1291.37
115 - GROUP INSURANCE	113009.40
117 - CIVIL SERVICE	639.57
118 - POLICE PENSION	14219.50
119 - POLICE SPECIAL PROCEEDS	67.53
120 - FIRE PENSION	3383.55
124 - LOCAL OPTION SALES TAX	357104.91
125 - T.I.F.	71122.80
127 - SALES TAX TIF	1357.69
162 - SSMID	10808.80
200 - DEBT SERVICE	25620.75
300 - CAPITAL IMPROVEMENT	0.00
350 - CAPITAL IMP RESERVE	132681.86
500 - PERPETUAL CARE	0.00
501 - RIVERSIDE TRUST	41.71
502 - COLUMBARIUM VAULT	11.91
503 - NORTHLAWN PERP CARE	154.92
504 - GRIFFIN TRUST	125.13
505 - LEACH TRUST	39.73
506 - HOEPPNER TRST	0.00
615 - WTP RESERVE	3276.56
620 - SANITARY SEWER	204127.84
625 - SANITARY SEWER RESERVE	2065.86
630 - CSI RESERVE	98499.92
635 - SEWER DEBT SINKING FUND	538.14
660 - AIRPORT ENTERPRISE	6534.02
661 - AIRPORT RESERVE	996.18
670 - SOLID WASTE	193613.36
671 - SOLID WASTE RESERVE	4550.82
672 - TRANSFER STATION CLOSURE	39.73
673 - LANDFILL	197708.79
674 - LANDFILL RESERVES	8517.68
677 - LANDFILL PLANNING	11694.31
678 - ENVIRONMENTAL PROTECTION	5668.38
679 - LANDFILL POST CLOSURE	4519.03
680 - LANDFILL CLOSURE	3032.26

682 - ENVIRONMENTAL MANAGEMENT	33850.55
685 - CELL CONSTRUCTION RESERVE	3924.07
690 - REGIONAL COLLECTION CENTE	215.79
746 - GOLF COURSE RESERVE	2172.89
949 - CENTRAL GRAGE	895.27
950 - FUEL EQUIPMENT	45023.98
	2465321.45