

SPENCER CITY COUNCIL MEETING

November 21, 2022

SPENCER, IOWA

The City Council of the City of Spencer, Iowa, met on the 21st day of November, 2022, at 6:30 o'clock P.M., in regular session in the Council Chambers, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Council.

The meeting was called to order by Mayor Bomgaars, in the Chair and the roll being called, the following Council Members were present:

Present: Nelson, Larsen, Wunschel, Hanson, Reit, Balk

Absent: Orrison

It was moved by Council Member Nelson seconded by Council Member Wunschel to approve items on the consent agenda, as follows:

Approve City Council Minutes of November 7, 2022;

Licenses: Approve 5 Day Class C Liquor License for Lucky Wife for Bridal and Party Showcase at Clay County Events Center and Renewal of Class E Liquor License for C's Spencer Liquor Store; all subject to final approval by Iowa ABD;

Approve Iowa Economic Development Authority Community Development Block Grant Program Contract for 2023 Eastside Separation Project;

RESOLUTION NO. 6390 RESOLUTION APPROVING OFFICIAL 2022 FISCAL YEAR STREET FINANCE REPORT;

RESOLUTION NO. 6391 RESOLUTION APPROVING CODE OF IOWA SECTION 403.19 TAX INCREMENT FINANCING INDEBTEDNESS CERTIFICATION TO COUNTY AUDITOR AND ANNUAL APPROPRIATION OF CERTAIN REBATE PAYMENTS;

RESOLUTION NO. 6392 RESOLUTION ACKNOWLEDGING RECEIPT OF CALENDAR YEAR 2023 BUDGET FOR SPENCER MUNICIPAL UTILITIES OF THE CITY OF SPENCER, IOWA;

Approve Purchase of Gasboy Software for Public Works Department for \$3,000 with an Annual Service Agreement of \$849 and Monthly Storage of \$99 for a Five Year Term;

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Nelson, Larson, Wunschel, Hanson, Reit, Balk

Nays: None

Whereupon the Mayor declared the motion duly carried.

Council Member Balk introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Hanson; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Nelson, Larsen, Wunschel, Hanson, Reit, Balk

Nays: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6393 A RESOLUTION OF THE SPENCER CITY COUNCIL, SPENCER, IOWA, TO ESTABLISH POLICIES REGARDING THE RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN (RARA); A PROCUREMENT POLICY OF GOODS AND SERVICES; A CODE OF CONDUCT; THE PROHIBITION OF THE USE OF EXCESSIVE FORCE; AN AFFIRMATIVE FAIR HOUSING POLICY; AND AN EQUAL EMPLOYMENT OPPORTUNITY DURING THE EXECUTION OF FEDERALLY ASSISTED PROJECTS;

Council Member Reit introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Larsen; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Nelson, Larsen, Wunschel, Hanson, Reit, Balk

Nays: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6394 A RESOLUTION APPROVING AND CONFIRMING FEES AND CHARGES IMPOSED BY THE CITY OF SPENCER, IOWA;

It was moved by Council Member Balk and seconded by Council Member Wunschel to Approve Van's Recycling Contract for Five Years at \$25.00 Per Ton and a Fuel Surcharge of \$20.00 per Load if the Local Diesel Fuel Price Exceeds \$5.75 per Gallon. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Nelson and seconded by Council Member Larsen to Approve Final Order to 2022 WWTP Driveway Replacement Project to reflect as-built project quantities for a decrease of \$24,395.50. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Hanson introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Nelson; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Nelson, Larsen, Wunschel, Hanson, Reit, Balk

Nays: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6395 ACCEPTING WORK COVERING THE 2022 WWTP DRIVEWAY REPLACEMENT PROJECT;

Engineer's Reports:

City Manager's Report:

Mayor's Report:

Council Committee Reports:

Upcoming Meetings:

-Regular City Council Meeting 12/05/2022, 6:30 P.M.

It was moved by Council Member Balk, seconded by Council Member Wunschel to approve the Bills and Claims. The motion was declared carried when all Council Members present voted aye on voice call vote.

Other Business/Opportunity to Address the Council:

It was moved by Council Member Reit and seconded by Council Member Wunschel to adjourn the meeting of the Spencer City Council at 7:09 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

Steve Bomgaars, Mayor

ATTEST:

Brian Weuve, City Clerk

(SEAL)

Minutes are subject to approval by the Spencer City Council.

	11/21/2022	
Vendor Name	Payable Description	Total Payments
A & M Inc	Supplies	378.16
A-1 Portables	Port-a-pots	66.00
AED Superstore	Batteries	1762.00
Alpha Wireless Communications Co	Maintenance	37.50
Arnold Motor Supply LLP	Tools	69.49
Baker & Taylor	Books	47.52
BD Construction Services LLC	East 14th St & WWTP	14204.64
Black Hills Energy	Monthly utilities	79.23
BlackStrap Inc	Road salt	2065.42
Bolton & Menk Inc	Eng svcs thru 10/31/22	262.50
Bomgaars	Supplies	892.87
Buds Service Inc	Towing	250.00
Campbells Tree Service	Tree removal	23600.00
Canon Financial Services LLC	Copier	172.46
Carpenter, Christopher & Terrance	ROW Acquisition	763.84
Carroll Construction Supply	Concrete blankets	934.97
Christians Sheet Metal HVAC Inc	AC part replacement	661.00
Christiansen Construction Company	Pay estimate #18	94087.74
Clay County Recorder	Koenig easement	22.00
Cooperative Energy Company	Part	231.95
Copper Cottage	Furnance fix	1074.61
Corporate Translation Services, Inc.	Language interpreter	16.93
Cory Juergens Construction LLC	Retainage	1698.85
Crescent Electric	Parts	212.45
DeLoss Construction Inc	Pay estimate #2	795.62
Demco	Supplies	654.93
Diamond Vogel Paint Center # 289	Billed wrong account	46.27
Dorsey & Whitney LLP	2021 Plan Amend/TIF Agrmt	19346.00
Emagine	Software	76.45
Fast Lane Motor Parts LLC	Supplies	36.45
Fleetpride Inc	Parts	156.32
Gale/Cengage Learning	Books	200.18
Galens Pro Mow LLC	Parts	101.97
Graham Tire Company of Spencer Inc	Tire fix	821.42
Great Lakes Concrete Inc	Concrete	537.25
GRP & Associates Inc	Sharps disposal	1210.84
H & S Roofing Company Inc	Pay estimate #1	30179.00
Heller Enterprise LLC DBA Northwest Iowa Sprinkler	Irrigation	8075.86
Hemphill Law Office PLC	Oct 22 Legal Services	5639.02
Huffman, Michael & Lynn	ROW Acquistition	2993.36
Hy-Noon Kiwanis	Hoepfner Trust	2000.00
Hy-Vee Food Stores	Food	400.11

Ingram Library Services	Books	312.75
Intoximeters Inc	Repair	300.00
Iowa Communication Networks	Telecommunications	10.95
Iowa Department of Agriculture and Land Stewardship	Scale licenses	213.00
Iowa Department of Transportation	Parts	2805.90
Iowa Lakes Electric Cooperative	Utilities	872.00
Iowa One Call	One call locates	162.90
Iowa Parks & Recreation Association	Workshop	270.00
Iowa State University Extension Office Clay County	Comm Pesticide Training	140.00
Janitors Closet	Supplies	308.04
Johnston Automotive & Industrial of Spencer IA Inc	Batteries	329.32
Justice Fire & Safety	Parts	248.65
Kaiser, Lorraine	ROW Acquisition	1230.08
Karl Chevrolet Inc	Car 94 upfit	10928.82
Keltek Inc	CIP project	6973.92
Knight Protection Inc	Service call	840.00
Kruse Cate & Nelson PC	Eng svcs thru 10/31/22	50193.53
Living Word Outreach Ministires-Feed Our Children	Hoepner Trust	2000.00
Loffler Companies Inc	Copier	80.49
Lube Tech	Oil	575.00
Manwarren, Andrew	ROW Acquisition	545.60
McClure Engineering Co	Pre treatment svcs	658.75
Menards -Spencer	Supplies	348.02
Mid Iowa Solid Waste Equipment Co Inc	Parts	857.04
Midwestern Mechanical of Iowa Inc	Boiler fix	115.00
Napa Auto Parts	Parts	1781.53
New Cooperative Inc	Fuel	6772.86
North Central International, Inc.	Parts	604.08
Northern Safety & Industrial Co	Supplies	74.92
OPG-3 Inc	Laserfische licenses	1454.70
OverDrive Inc	Electronic resources	355.45
Palo Alto County Solid Waste	50% E waste reimburse	643.00
Pixler Electric	Door issue	120.00
Polaschek, Daniel & Amy	ROW Acquisition	2212.16
Polk County Sheriff's Office	Garnishment	578.54
Quadient Leasing USA	Qtrly lease	461.34
Quail Construction	Pay est #4- FINAL	25635.53
Rent All Inc	Part rental	166.00
Schoeneman Bros Company	Supplies	32.08
Schumacher Elevator Co	Maintenance	550.80
Sherwin Williams	Supplies	36.42
Shine Brothers Inc	Cardboard processing	9535.20
Spencer After Five Kiwanis	Hoepner Trust	1500.00
Spencer Daily Reporter	Recruiting ads & legals	1997.66
Spencer Daybreakers Kiwanis Club	Hoepner Trust	2000.00
Spencer Family YMCA	Playground program	21208.06
Spencer Jaycees	Hoepner Trust	2000.00
Spencer Municipal Hospital	Pre-employ exam/tests	2269.49
Spencer Municipal Utilities	WWTP	146.41
Spencer Office Supplies	Chairs	1084.01

Spencer Radio Group	Enviro Ads	456.00
Spencer Trophy & Awards	Sublimation	10.00
Stanford, Donna Jean	ROW Acquisition	233.12
State Steel of Spencer	Leachate Loadout	260.00
Storm Lake Hydraulics	Motor repair	159.50
The Retrofit Companies Inc	Recycling	5424.26
The Water Connection Inc	Water	7.00
Tradebe Environmental Services LLC	HMM Disposal	6646.24
Truck Center Companies	Parts	732.59
Unity Point Health-St Luke's Occupational Medicine	Pre-employ/Random tests	168.00
Upper Des Moines Opportunity Inc	Hoepfner Trust	3500.00
Utility Equipment Company	Ferncos	705.93
Valley Contracting	Pay est #1	124770.62
Vans Sanitation Inc	Recycling	688.56
Veolia Water North America	Operating contract	76124.06
Verizon Wireless	Pole cameras	198.76
Wex Bank-Wright Express FSC	Fuel	255.23
Ziegler	Parts	852.22
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		602,595.27

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	77773.12
049 - DRUG EDUCATION	254.85
052 - FIRE RESERVE	6973.92
056 - PARK RESERVE	3092.75
061 - ECONOMIC DEVELOPMENT	1777.25
092 - TECHNOLOGY FUND	1454.70
124 - LOCAL OPTION SALES TAX	12572.46
125 - T.I.F.	13593.50
300 - CAPITAL IMPROVEMENT	338094.80
506 - HOEPPNER TRST	15000.00
620 - SANITARY SEWER	93377.58
660 - AIRPORT ENTERPRISE	420.00
670 - SOLID WASTE	16350.47
673 - LANDFILL	9365.24
682 - ENVIRONMENTAL MANAGEMENT	1099.00
690 - REGIONAL COLLECTION CENTE	10441.24
949 - CENTRAL GRAGE	954.39
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	602595.27

October 2022 Receipts**Monthly
Revenue**

Fund

Period Activity

001 - GENERAL FUND	2277502.31
020 - PROPERTY INSURANCE	64298.73
040 - CEMETERY RESERVE	1670.41
041 - RIVERSIDE COLUMARIUM	2.59
045 - LIBRARY RESERVE	2095.99
047 - COMMUNICATION CENTER RES	10.07
049 - DRUG EDUCATION	3.16
050 - POLICE RESERVE	31963.30
052 - FIRE RESERVE	9618.72
054 - STR IMP RESERVE	29438.24
055 - SIDEWALK RESERVE	32.51
056 - PARK RESERVE	9616.85
059 - TREES FOREVER	0.29
060 - SRTS RESERVE	2524.74
061 - ECONOMIC DEVELOPMENT	35580.02
062 - SHINE LOAN	0.00
063 - RENAISSANCE INITIATIVE	2094.41
064 - CABLE TV	14.53
066 - PUBLIC WORKS EQUIPMENT	12589.90
068 - CITY HALL RESERVE	2531.93
070 - STORM WATER DIST #1	1750.55
080 - STORM SEWER RESERVE	153.20
085 - HOTEL/MOTEL TAX	94.94
087 - SPENCER CARES	18.56
089 - EMERGENCY FUND	148.30
091 - SUBSTANDARD HOUSING	44.16
092 - TECHNOLOGY FUND	7127.35
093 - ACCRUED BENEFITS	22.73
099 - ARP Funds	0.00
110 - ROAD USE TAX	130443.51
112 - FICA/IPERS	224890.71
113 - WORK COMP	71472.42
114 - UNEMPLOYMENT	12590.97
115 - GROUP INSURANCE	486198.89
117 - CIVIL SERVICE	5773.94
118 - POLICE PENSION	128897.34
119 - POLICE SPECIAL PROCEEDS	4.89
120 - FIRE PENSION	32326.56
124 - LOCAL OPTION SALES TAX	96417.59
125 - T.I.F.	515798.39
127 - SALES TAX TIF	98.10
162 - SSMID	37824.11
200 - DEBT SERVICE	232999.56
300 - CAPITAL IMPROVEMENT	0.00
350 - CAPITAL IMP RESERVE	144713.17
500 - PERPETUAL CARE	400.00
501 - RIVERSIDE TRUST	3.02
502 - COLUMBARIUM VAULT	0.86
503 - NORTHLAWN PERP CARE	11.22
504 - GRIFFIN TRUST	9.06

505 - LEACH TRUST	2.88
506 - HOEPPNER TRST	0.00
615 - WTP RESERVE	236.63
620 - SANITARY SEWER	241932.10
625 - SANITARY SEWER RESERVE	147.59
630 - CSI RESERVE	95705.61
635 - SEWER DEBT SINKING FUND	44.16
660 - AIRPORT ENTERPRISE	7014.75
661 - AIRPORT RESERVE	71.92
670 - SOLID WASTE	236926.06
671 - SOLID WASTE RESERVE	328.69
672 - TRANSFER STATION CLOSURE	2.88
673 - LANDFILL	210589.12
674 - LANDFILL RESERVES	641.69
677 - LANDFILL PLANNING	64.87
678 - ENVIRONMENTAL PROTECTION	38.12
679 - LANDFILL POST CLOSURE	326.39
680 - LANDFILL CLOSURE	218.93
682 - ENVIRONMENTAL MANAGEMENT	42.43
685 - CELL CONSTRUCTION RESERVE	283.52
690 - REGIONAL COLLECTION CENTE	1080.99
746 - GOLF COURSE RESERVE	2089.08
949 - CENTRAL GRAGE	2848.79
950 - FUEL EQUIPMENT	21448.74
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	5433908.74