

SPENCER CITY COUNCIL MEETING

November 7, 2022

SPENCER, IOWA

The City Council of the City of Spencer, Iowa, met on the 7th day of November, 2022, at 6:30 o'clock P.M., in regular session in the Council Chambers, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Council.

The meeting was called to order by Mayor Bomgaars, in the Chair and the roll being called, the following Council Members were present:

Present: Nelson, Larsen, Wunschel, Hanson, Reit, Balk

Absent: Orrison

Jason Vulk with F8 Creative and Olivia Baxter with the Spencer Chamber gave a presentation on the new logo for the Chamber, Marketing & Tourism for Clay County.

It was moved by Council Member Reit seconded by Council Member Nelson to approve items on the consent agenda, as follows:

Approve City Council Minutes of October 17, 2022;

RESOLUTION NO. 6385 RESOLUTION AUTHORIZING PERMANENT TRANSFER OF FUNDS OF BUDGETED TRANSFERS FOR MONTH ENDING OCTOBER 31, 2022;

RESOLUTION NO. 6386 A RESOLUTION APPROVING AND AUTHORIZING A 28 E AGREEMENT WITH SPENCER MUNICIPAL HOSPITAL TO ASSIST IN FUNDING FOR A MENTAL HEALTH NAVIGATOR FOR A TERM OF 3 YEARS, \$25,000 PER YEAR;

Approve Hoepfner Trust Distribution for 2022 (UDMO Crisis Fund \$3,500, Daybreakers Kiwanis \$2,000 Hy-Noon Kiwanis \$2,000, Spencer Jaycees \$2,000, Feed our Children Program \$2,000, YMCA Splash Program \$2,000 and After Five Kiwanis \$1,500) for a total of \$15,000;

Approve Change Order #1 to 2022 HMA Overlay Project to reflect as-built project quantities for a decrease of \$21,112.82;

RESOLUTION NO. 6387 ACCEPTING WORK COVERING THE 2022 HMA OVERLAY PROJECT;

Approve CG Contracting as a subcontractor on the 2022 North Water Quality Project (perimeter curb & gutter);

Approve Annual Urban Renewal Report for FY 2022;

Approve Solid Waste Pickup Purchase from Don Pierson Ford for \$45,484.00 (CIP Item);

Approve Engineering Contract with Kruse, Cate & Nelson for 2023 Landfill Cell E (CIP Item);

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Nelson, Larson, Wunschel, Hanson, Reit, Balk

Nays: None

Whereupon the Mayor declared the motion duly carried.

The Mayor announced that this was the time and place set for Public Hearing on Budget Amendment #1 to Fiscal Year 2023 Budget;

The Mayor declared the public hearing open.

Written comments were filed by the following:

None

Oral comments were made by the following:

None

The Mayor declared the public hearing closed.

Council Member Nelson introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Hanson; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Nelson, Larsen, Wunschel, Hanson, Reit, Balk

NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6388 A RESOLUTION AMENDING THE CURRENT BUDGET FOR FISCAL YEAR ENDING JUNE 2023;

It was moved by Council Member Nelson and seconded by Council Member Wunschel to Approve Clay County Board of Supervisors to Assign the Tax Sale Certificate to the City of Spencer and Agree to Abatement of the 1993 PCC Paving Project #1 Assessment and Mowing and Snow Removal Assessments.

Upon voice call vote, the vote thereon was as follows:

AYES: Nelson, Larsen, Wunschel, Hanson, Reit

NAYS: Balk

The motion was declared carried.

Council Member Balk introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Hanson; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Nelson, Larsen, Wunschel, Hanson, Reit, Balk

Nays: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO 6389 RESOLUTION AUTHORIZING INTERNAL ADVANCE FOR FUNDING OF URBAN RENEWAL PROJECT;

Department Head Reports:

- A. Planning Department
- B. Library
- C. Fire
- D. Public Works
- E. Park & Recreation
- F. Golf Course
- G. City Attorney's Report
- H. Human Resources

Engineer's Reports:

City Manager's Report:

Mayor's Report:

Council Committee Reports:

Upcoming Meetings:

- Committee of the Whole Meeting, 11/09/2022, 6:00 P.M.
- Finance Committee Meeting, 11/11/2022, 9:00 A.M.
- NW Iowa League of Cities Meeting (Holstein), 11/17/2022, 5:30 P.M
- Regular City Council Meeting, 11/21/2022, 6:30 P.M.

It was moved by Council Member Balk, seconded by Council Member Wunschel to approve the Bills and Claims. The motion was declared carried when all Council Members present voted aye on voice call vote.

Other Business/Opportunity to Address the Council:

It was moved by Council Member Wunschel and seconded by Council Member Larsen to adjourn the meeting of the Spencer City Council at 7:36 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

Steve Bomgaars, Mayor

ATTEST:

Brian Weuve, City Clerk

(SEAL)

Minutes are subject to approval by the Spencer City Council.

11/7/2022

Vendor Name	Payable Description	Total Payments
A & M Inc	Supplies	389.66
Advanced Door Systems	Parts	533.50
Advantage Archives LLC	Microfilm subscription	1005.00
Airgas North Central	Oxygen for torch	66.81
Alex Air Apparatus Inc	Tool maintenance	709.00
Allegiant Technology	Fax svc- Nov 22	44.28
Alliant Energy/ILP	Street Lights	256.85
Alpha Wireless Communications Co	Repairs	128.00
Amazon Capital Services	Furniture	2145.58
Animal Medical Center PC Hartley/Spencer	Animal control	919.00
Arnold Motor Supply LLP	Parts	353.73
AT & T Mobility	Computer cards	1137.25
Avera Medical Group Spencer- Dept Spencer Municipal Hospital	Pre-employ Vol Fire exam & lab	929.00
Baker & Taylor	Books	1109.94
BD Construction Services LLC	Pay estimate #2	157499.45

Black Hills Energy	mo utility charges	1537.42
BlackStrap Inc	Road salt	2139.72
Blacktop Service Company	Pay est #2F	14033.58
Boji Portable Toilets	monthly port a pot cleaning	2150.00
Bomgaars	Supplies	810.84
Bound Tree Medical LLC	Supplies	102.16
BridgePay Network Solutions LLC	CC Fees September 2022	22.00
Brodart Company	CD Shelves	2055.51
C & B Operations LLC	Mower repair	1404.64
C & D Used Oil Services LLC	Recycle used oil filters	180.00
Canon Financial Services LLC	Copier contract	172.46
Carroll Construction Supply	Rebar	1847.63
Carrolls Bakery	Donuts with Daaron- DARE	544.00
Center Point Large Print	Books	80.41
Central Iowa Distributing Inc	Supplies- LF	288.00
Clay County Auditor	Monthly share of LOST	11715.84
Clay County Regional Event Center	monthly contribution	4166.66
Clay County Treasurer	Property taxes	2484.00
Cooperative Energy Company	Fuel	2356.99
Copper Cottage	Re-charge AC	378.74
Crescent Electric	Lights	108.32
Culligan of Spencer	Water- PD	105.90
Dels Garden Center Inc	Tree- Landfill	24.00
Demco	Shelf	761.32
Diamond Concrete & Construction	Retainage	6766.22
Diamond Vogel Paint Center # 289	Supplies	45.43
DLT Solutions Inc	Auto cad renew	826.20
Don Pierson Ford Lincoln Inc	Parts	193.82
Ecolab Pest Elimination	Pest control	250.58
Elliott Equipment Company	Parts	414.10
Elm USA Inc	Disc cleaner lease	70.00
Emmetsburg Swanson Hardware	Parts- LF	14.97
Employee Benefit Services	mo group ins	152436.05
Fadness, Arley K	Books	21.50
Feld Fire	Parts	1000.69
Fire Service Training Bureau	DOP test	50.00
Fleetpride Inc	Parts	359.57
Gale/Cengage Learning	Books	286.40
Galens Pro Mow LLC	Parts	304.04
Goodyear Tire & Rubber Company	Tires	2231.45
Graettinger Hardware	Supplies- LF	12.97
Graham Tire Company of Spencer Inc	Tire repair	1577.49

Great Lakes Concrete Inc	Concrete	667.01
Hansons Plumbing & Heating Inc	Furnance Filter	134.82
Heiman Fire Equipment	Parts	96.95
HLW Engineering Group LLC	Water quality- field work	2000.00
Holiday Inn Des Moines Airport	IMFOA	448.00
Hot Line Guides	Books	25.00
Hy-Vee Food Stores	Supplies	267.90
I & S Group Inc	Facilities plan	4345.00
ICAN Inc	Ads	300.00
Ingram Library Services	Books	1090.87
Iowa Barns	Books	29.95
Iowa Department of Natural Resources	Landfill Op Certificate	32.00
Iowa Department of Revenue	Monthly sales tax	11334.55
Iowa One Call	Locates	208.10
Jacks Uniforms & Equipment	Shirts	100.89
Janitors Closet	Supplies	614.90
Justice Fire & Safety	Inspector- extinguishers (LF)	843.55
Kabrick, Preston	Sidewalk grant	714.00
Karl Chevrolet Inc	Silverado 2500	53496.04
Kieslers Police Supply Inc	Equipment	1045.00
Kimball Midwest	Supplies	31.55
Knight Protection Inc	Yearly svcs- LF	300.00
Leading Edge Aviation Inc	monthly mgmt fees	3375.00
Loffler Companies Inc	Copier contract	640.09
Lube Tech	Parts	551.23
MacQueen Equipment LLC	Parts	2592.41
McNeilus Truck & Manufacturing Company	Parts	271.48
Menards -Spencer	Supplies	1305.52
Michael Todd & Company	Parts	1016.99
MichaelSon Inc	Road maint- LF	3029.23
Mid-Continental Restoration Company	Tuck pointing	10427.00
Midwest Radar & Equipment	Radar certs	400.00
Midwest Radiology & Imaging PC	Pre-employ- Fire	66.00
Midwestern Mechanical of Iowa Inc	Parts	3155.50
Milford Well Service	Well replacement	13620.80
Municipal Emergency Services	Parts	75.10
Murphy Tractor - Power Plan	Parts	162.34
MWI Holdings LLC	Semi-ann pmt 3 of 24	13709.74
Napa Auto Parts	Parts	2359.61
New Cooperative Inc	Diesel- CG EOM Dump	41335.06
North Central International, Inc.	Parts	437.15
Northern Safety & Industrial Co	Supplies	207.42

Northwest Glass LLC	Parts	285.00
Northwest Iowa League of Cities	NW IA League- Sheldon	60.00
Odenkamp, Doug	Sidewalk grant	310.50
People for Pets	monthly agreement	600.00
Petty Cash - Finance	Postage	39.70
Petty Cash-Spencer Municipal Golf Course	Replenish golf checkbook	896.57
Productivity Plus Account/Spencer Red Power	Parts	88.50
Ramaker & Associates Inc	CIMS- Transfer Doc & Creator	740.00
Remillard Signs	Cemetery rules signage	970.00
River Valley Telecommunications Coop	Phone & internet- LF	93.51
Schoeneman Bros Company	Grave repair	132.34
Seasons Center	Ren Grant Spring 2022	1803.73
Secure Shred Solutions LLC	Shredding services	104.00
Shield Technology Corporation	Shieldware	17624.50
Shine Family Trust	Advertising	975.00
Snyder & Associates	Green Ind Ctr Floodplain	5000.00
Solutions Inc	Datto Backup	933.75
Speed Printers Inc	Supplies- Transfer station	185.25
Spencer Community Schools	November 2022 share of LOST	24081.28
Spencer Daily Reporter	Paper subscription	99.00
Spencer Municipal Hospital	Pre-employ screens & random	396.30
Spencer Municipal Utilities	mo utility chges	60055.93
Spencer Office Supplies	Supplies- LF	216.58
SS Morton, Inc.	Parts	687.50
Sterling Codifiers	Supplement ord 891-897	975.01
Sweeper Parts Sales	Brooms	867.60
The Cartridge Connection Inc	Parts	239.90
The Des Moines Register	Subscription	971.66
Tiger Pride Lawn Care LLC	Lawn services	697.21
Toft Electric	Repair lights	5041.29
Truck Center Companies	Parts	297.01
Truck Equipment Inc	Parts	404.02
Turfwerks	Plunger	80.36
Unity Point Clinic-Occupational Medicine	Pre-employ drug screen lab	42.00
Vanderberg Detailing, LLC	Shampooed carpets	150.00
Vans Sanitation Inc	Recycling expense	1407.72
Verizon Wireless	Pole cameras	296.52
Visa (Admin)	Monthly charges	3808.88
Visa (Fire)	Monthly charges	319.50
Visa (Golf)	Monthly charges	500.43
Visa (Landfill)	Monthly charges	291.70
Visa (Library)	Monthly charges	742.66

Visa (Police)	Monthly charges	107.40
Visa (Public Works)	Monthly charges	657.93
Westmor Fluid Solutions LLC	Parts	791.50
Wigen, Leo	Sidewalk grant	414.00
Wilkens Industries Inc	Parts	837.82
Ziegler	Service- LF	1010.30
		<u>697,753.78</u>

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	126739.78
040 - CEMETERY RESERVE	970.00
049 - DRUG EDUCATION	544.00
052 - FIRE RESERVE	63923.04
055 - SIDEWALK RESERVE	1438.50
061 - ECONOMIC DEVELOPMENT	26039.57
063 - RENAISSANCE INITIATIVE	1803.73
085 - HOTEL/MOTEL TAX	4166.66
115 - GROUP INSURANCE	152436.05
117 - CIVIL SERVICE	36.14
124 - LOCAL OPTION SALES TAX	33713.79
125 - T.I.F.	13709.74
300 - CAPITAL IMPROVEMENT	177519.05
350 - CAPITAL IMP RESERVE	4345.00
620 - SANITARY SEWER	12559.82
660 - AIRPORT ENTERPRISE	9357.41
670 - SOLID WASTE	17228.29
673 - LANDFILL	19665.26
682 - ENVIRONMENTAL MANAGEMENT	300.00
690 - REGIONAL COLLECTION CENTE	12.97
949 - CENTRAL GRAGE	168.03
950 - FUEL EQUIPMENT	31076.95
	<u>697753.78</u>