



CITY *of*
SPENCER

Fee Schedule

Adopted by Spencer City Council on June 20, 2022
All fees effective July 1, 2022

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City Clerk Fees

Permits/Licenses

Fee Description	Cost	Cost Description	Reference
Cigarette Permit	\$75	Per Year	
Peddler, Solicitor or Transient Merchant	\$25 + \$5/day	Application fee, plus per day fee	Title 3-1-3; Title 3-1-5
Mobile Food & Beverage Vendors	\$20	Per 7 day period	Title 3-1-5
Mobile Food & Beverage Vendors	\$100	Per year	Title 3-1-5
Commercial Passenger Vehicle	\$25	Per year	Title 3-3-7
Bingo Permit	\$15	Per year	Title 3-4-4
Pawnbroker	\$10	Per year	Title 3-5-5

Examination or Copying of Records (Res. 4956)

- If the number of photocopies does not exceed twenty-five (25) pages, or if staff time for responding to the request does not exceed thirty (30) minutes, the following fee schedule shall apply:
 - Fees for photocopies: \$.25 per page for black and white copies and \$1.00 per page for color copies
 - A fee for records provided on a thumb drive is \$10, unless the requester provides the thumbdrive
- If the number of pages to be copied exceeds twenty-five (25) pages, or if the staff time involved in providing the records exceeds thirty (30) minutes, the following additional fee schedule shall apply:
 - Hourly rate for clerical time needed to make photocopies or copying to a thumb drive - \$25/hour (prorated to the nearest fifteen minutes)
 - Hourly rate for professional staff time - Effective hourly rate of staff member for time needed to produce or review the documents (prorated to the nearest fifteen (15) minutes)
- Routinely prepared or bound reports - Actual cost to produce
- Special requests for records mapping requests, and other non-traditional methods of providing information may incur additional costs
- The City reserves the right to adjust the above fee schedule in the event of unanticipated costs
- Unless otherwise prohibited by law, the City may, at the City's discretion, furnish copies of requested records without charge or at a reduced fee if the City determines that the waiver or reduction of fees is in the public interest

Miscellaneous

Fee Description	Cost	Cost Description	Reference
Returned Check/Debit/Credit Card	\$30		
Copies	\$0.25	per copy sheet of paper	

Street Department Fees

Permits/Licenses

Fee Description	Cost	Cost Description	Reference
Excavator License	\$50	Per year	Title 5-1B-4
Excavation Permit	\$25	Per permit / location	Title 5-1B-5
Sidewalk/Driveway approach - Portland cement	\$10		Res. 3670
Sidewalk/Driveway approach - alternate surface	\$30		Res. 3670
Rural Driveway / culvert permit	\$10	Per permit / location	
Overweight / Oversize permit	\$10 / \$100	One time permit / annual permit	
Used manhole castings - with lids	\$50		
Used manhole lid	\$25		
Used Intake casting	\$50		
Street Signs	varies	Sold at replacement cost	
PCC & HMA	varies	Sold at replacement cost	
Equipment Rental	varies	Per Iowa Department of Transportation Rental Rates	
Employee time	varies	Per hour based on calculated rate sheet (rates include wages and benefits)	

Planning / Building Fees

Administrative Fees

Fee Description	Cost	Cost Description	Reference
Board of Adjustment - Spencer Exception Use	\$250		
Board of Adjustment - Variance	\$250		
Board of Adjustment - Sign or Fence variance	\$75		
Board of Adjustment - Variance for org. platted small lot (50' wide or less)	\$25		
Board of Adjustment - Administrative Appeal	\$50		
Rezoning Request	\$50	Plus expenses	

Construction Permits

Fee Description	Cost	Cost Description	Reference
Construction Permit - with on site inspection	\$70	Additional \$2/\$1000 of cost above \$10,000 estimated cost; max permit fee \$3,000	Title 8-1-4
Construction Permit - without on site inspection	\$35	Additional \$2/\$1000 of cost above \$10,000 estimated cost; max permit fee \$3,000	Title 8-1-4
Fence Hedge	\$30		Title 8-1-4
Sign - permanent or temporary	\$35		Title 8-7-3
Demolition	\$25		Title 8-1-4
Moving	\$50		Title 8-6-8
Communication Tower / Wind Tower	\$200		Title 8-8-5
Temporary Use	\$0		Title 9-11-2
Front Yard Parking	\$10		Res. 5891
Flood Plain Permit - Interior work, fencing	\$25	In addition to Construction Permit Fees	
Flood Plain Permit - All other uses	\$50	Required for anything that changes the site layout; in addition to Construction Permit Fees	

Electrical Permits

Fee Description	Cost	Cost Description	Reference
Electrical Permit	\$10	Plus applicable inspection fees	Title 8-3-11
New Service - Up to 200 Amps	\$50	Plus electrical permit fee	Title 8-3-11
New Service - 201 - 400 Amps	\$80	Plus electrical permit fee	Title 8-3-11
New Service - Over 400 Amps	\$80	Plus electrical permit fee	Title 8-3-11
New Service - Each additional 100 Amps	\$10	Plus electrical permit fee	Title 8-3-11
Replace/Upgrade Service - Up to 200 Amps	\$20	Plus electrical permit fee	Title 8-3-11
Replace/Upgrade Service - 201 - 400 Amps	\$50	Plus electrical permit fee	Title 8-3-11
Replace/Upgrade Service - Over 400 Amps	\$50	Plus electrical permit fee	Title 8-3-11
Replace/Upgrade Service - Each additional 100 Amps	\$10	Plus electrical permit fee	Title 8-3-11
Temporary Service (only)	\$20	Plus electrical permit fee	Title 8-3-11
Additional Inspections	\$30	Each inspection	Title 8-3-11
Additional Circuits	\$3	each	Title 8-3-11

Plumbing Permits

Fee Description	Cost	Cost Description	Reference
Plumbing Permit	\$20	Plus applicable inspection fees	Title 8-4-8
Water Service	\$20		Title 8-4-10
Sewer Service	\$20		Title 8-4-10
Water & Sewer Service - at same time	\$30		Title 8-4-10
Water Heater	\$15		Title 8-4-10
Plumbing	\$5	Per item requiring inspection (includes plumbing fixture or opening; excludes cleanouts)	Title 8-4-10

Miscellaneous Permits

Fee Description	Cost	Cost Description	Reference
Vegetation Abatement	\$25 + cost of abatement		
Tree Trimming	\$25 + cost of abatement		
Snow Removal	\$25 + cost of abatement		
Nuisance Abatement	\$25 + cost of abatement		

Licenses

Fee Description	Cost	Cost Description	Reference
Communication Tower Contractor	\$20	annual fee	Title 8-8-3
Sign Installer	\$40	annual fee	Title 8-7-16

Police Department Fees

Miscellaneous Fees

Fee Description	Cost	Cost Description	Reference
Reports	\$10	per copy	
Videos & Recordings on CD/SD Cards	\$25	per disc/sd card	
Vehicle Towing	\$100	per vehicle	
Vehicle Storage	\$25	per day	
Animal pickup fee	\$20	per animal	
Boarding Fee	\$20	per day	

Fire Department

Miscellaneous Fees

Fee Description	Cost	Cost Description	Reference
Training Site - Out of county department	\$200/\$400	Half day / Full day use	
Training Site - Business operations	\$250/\$500	Half day / Full day use	
Fire Contracts	Varies	computed as follows: (Assessed value/1,000) *.50 = contract Minimum \$60	
Heavy Response Apparatus with 4 personnel	\$331.61	Per hour cost, examples include engine, ladder, heavy rescue equipment, etc.	
Light Response Apparatus with 2 personnel	\$264.28	Per hour, examples include tanker, brush truck, ambulance, staff car, etc.	
Extra Response Personnel	Varies	Per hour based on calculated rate sheet (rates include wages and benefits)	
Expended Materials	Varies	Replacement cost of materials used, plus shipping costs, examples include foam, containment booms, sand, absorbent, etc.	
Equipment Repair and/or Cleaning	Varies	Cost (parts plus labor) including shipping, examples include personal protective equipment, hose, nozzles, apparatus, etc.	
Damaged Equipment and/or Property	Varies	Replacement and/or repair cost, including shipping, examples include injury to destruction of, or loss of natural resources, etc.	

- Items billed hours will be billed a minimum of 1 hour. Billed in 15-minute increments beyond the first hour.

Parks & Recreation Fees

Aquatic Center Fees

Fee Description	Cost	Cost Description	Reference
Family Pass	\$139.10	includes 5 people	
Family Pass - discounted	\$123.05	includes 5 people	
Extra Family Member	\$20		
Adult Pass	\$74.90		
Adult Pass - discounted	\$64.20		
Youth Pass	58.85		
Youth Pass - discounted	\$48.15		
Daily Admission	\$5		
10 Swim Punch Card	\$40		
Admission Card Replacement	\$5	Per card	

Leach Park Campground

Fee Description	Cost	Cost Description	Reference
Electric & Water	\$20	per night	
Non Electric / Water	\$15	per night	
Shower Use	\$3		

Pavilion Rentals

Fee Description	Cost	Cost Description	Reference
Stolley Park	\$15	per day	
East Leach - Center Room	\$60	per day	
East Leach - East Room	\$50	per day	
East Leach - West Room	\$40	per day	
East Leach - Center/West combined	\$100	per day	

Licenses

Fee Description	Cost	Cost Description	Reference
Commercial Tree Trimmer	\$50	annual fee	Title 5-5-13

Cemetery Fees

Grave Spaces

Fee Description	Cost	Cost Description	Reference
12' Grave	\$650	Riverside Cemetery only	
10' Grave	\$600	Riverside Cemetery only	
8' Grave	\$550	Riverside Cemetery only	
Flat Stone Areas	\$450	North Lawn Cemetery only	
Mausoleum Crypt	\$650	Riverside Cemetery only	
Columbarium - Single Vault	\$650	Riverside Cemetery only	
Columbarium - Double Vault	\$1200	Riverside Cemetery only	

Grave Opening and Closing

Fee Description	Cost	Cost Description	Reference
Baby Graves	\$325	Includes opening and closing	
Adult Graves	\$650		
Mausoleum Crypt	\$650		
Cremains	\$300	In a traditional grave or in columbarium	
Cremains	\$650	In Mausoleum	
Saturday Burial	\$250	In addition to Opening and Closing Fees	
Sunday Burial	\$1,500	In addition to Opening and Closing Fees	
Winter Burial	\$125	In addition to Opening and Closing Fees; all burials December 1 to April 1	
Disinterment	Varies	Double the fees for Interment	

Marker/Foundation/Other Fees

Fee Description	Cost	Cost Description	Reference
Marker Permit	\$50		
Transfer of Grave Ownership	\$30	Per grave space transferred	
Marker Installation - Under 450 sq. in.	\$100		
Marker Installation - 450-650 sq. in.	\$150		
Marker Installation - 650 sq. in. +	\$250		
Marker Installation - Vase Installation	\$25		
Marker Removal	\$100		
Reset Fee	\$75		
Bronze Marker - Columbarium	\$30		

Library Fees

Used Material Sales

Fee Description	Cost	Cost Description	Reference
Hardcover books	\$0.50	Per item	
Paperback books	\$0.25	Per item	
Music CD	\$0.25	Per item	
DVD	\$1	Per item	
Audiobooks	\$1	Per item	
Art Print	\$10	Per item	

Interlibrary Loan

Fee Description	Cost	Cost Description	Reference
In State	Free		
Out of State	\$2	Per item	
Academic Library	\$2	Per item	

Copies & Printing

Fee Description	Cost	Cost Description	Reference
Black & White	\$0.20	Per page	
Color	\$0.25 - \$1	Per page; depending on amount of color	

Fax Service

Fee Description	Cost	Cost Description	Reference
Outgoing - First Page	\$2		
Outgoing - Subsequent pages	\$1	Per page	
Incoming	\$1	Per page	

Special Services

Fee Description	Cost	Cost Description	Reference
Laminating	\$1	Per page	
Genealogy Research	\$5		
Disc Cleaning	\$2	Per disc	
Keurig	\$1	Per K Cup	
Ear Buds	\$1	Per pair	

Fines

Fee Description	Cost	Cost Description	Reference
Lost/Damages Materials	Cost of item		
Equipment - Hot spot	\$10	Per day; overdue up to \$50	
Lost/Damaged AV case	\$5	Per item	
Damaged barcode/pages	\$3	Per item	

Miscellaneous Fees

Fee Description	Cost	Cost Description	Reference
Replacement card	\$2	Per card	

Northern Plains Regional Landfill Fees

Landfill Disposal Fees

Fee Description	Cost	Cost Description	Reference
Solid Waste Disposal Fee	\$56.95	Per ton	
Solid Waste Disposal Fee - Out of State	\$74.04	Per ton	
Untarped/unsecured load	\$25		
Paint Filters	\$25	Surcharge added to per ton fee	
Friable Asbestos	\$100	Per ton	
Friable Asbestos - Handling Charge	\$50		
Non-Friable Asbestos	\$100	Per ton	
Non-Friable Asbestos - Handling Charge	\$50		
Minimum Fee	\$56.95	For all loads of less than one ton	

Household Hazardous Waste Regional Collection Center

Fee Description	Cost	Cost Description	Reference
Aerosols	\$1.75	Per pound	
Antifreeze	\$1.75	Per pound	
CFL Fluorescent Bulbs	\$2	Per bulb	
Corrosives	\$1.75	Per pound	
Dangerous when wet	\$10	Per pound	
Dioxin Precursors	\$10	Per pound	
Flammable Liquids	\$1.75	Per pound	
Latex Paint	\$1	Per pound	
Oil-Based Paint	\$1.75	Per pound	
Used Oil	Free		
Toxics/Poisons	\$1.75	Per pound	
Flammable Toxics	\$1.75	Per pound	
Oxidizers	\$1.75	Per pound	
Fluorescent Bulb - 4' & 8'	\$1	Per bulb	
PCB Ballast	\$1.75	Per pound	
Mercury	\$17	Per pound	
Rechargeable Batteries	Free	Small quantities	
Paint Related materials	\$1.75	Per pound	
Flammable Solids	\$10	Per pound	

** There is no fee, with the exception of Latex Based Paint, for any residential customer to bring items to the Regional Collection Center

Sanitary Sewer Fees

Sanitary Sewer Base Charges - Metered Users

Meter Size	Availability Fee	Debt Surcharge	Total Fixed Fee	Reference
5/8" meter	\$4.50	\$16.75	\$21.25	4-4-11(E)(1a)
1" meter	\$8	\$28	\$36	4-4-11(E)(1a)
1.5" meter	\$15	\$56	\$71	4-4-11(E)(1a)
2" meter	\$24	\$89	\$113	4-4-11(E)(1a)
3" meter & larger	\$60	\$223	\$283	4-4-11(E)(1a)

Sanitary Sewer Usage Charges - Metered Users

Gallons Used	Cost	Cost Description	Reference
0-50,000 gallons	\$0.00501	Per gallon	4-4-11(E)(1a)
More than 50,000 gallons	\$0.00451	Per gallon	4-4-11(E)(1a)

Sanitary Sewer Usage Charges - Unmetered Users

Gallons Used	Cost	Cost Description	Reference
Single Family Dwelling	\$33.86	Per month	4-4-11(E)(2)
Multi-family unit - 1 bedroom	\$28.06	Per month	4-4-11(E)(2)
Multi-family unit - 2 bedrooms	\$33.86	Per month	4-4-11(E)(2)
Businesses - 1 or 2 employees	\$33.86	Per month	4-4-11(E)(3)
Businesses - 3 or more employees	\$51.91	Per month	4-4-11(E)(3)

Sanitary Sewer Usage Charges - Extra Strength Users

Refer to Spencer City Code Title4, Section 4, 11 (5) for charges related to extra strength users and calculation methods.

Solid Waste Fees

Monthly Scheduled Commercial Rates

Service Frequency (M-F)	1 yd Container	2 yd Container	4 yd Container	6 yd Container	8 yd Container	Reference
1 day/week	\$36.50	\$69.35	\$131.40	\$186.15	\$233.60	
2 days/week	\$69.35	\$131.77	\$249.66	\$353.69	\$443.84	
3 days/week	\$98.55	\$187.25	\$354.78	\$502.61	\$630.72	
4 days/week	\$124.10	\$235.79	\$446.76	\$632.91	\$794.24	
5 days/week	\$146	\$277.40	\$525.60	\$744.60	\$934.40	

Monthly Scheduled Commercial Area - Bag Pick Up (M-F)

Service Frequency	Cost	Cost Description	Reference
1 day/week	\$25.50	Per month	
2 days/week	\$34	Per month	
3 days/week	\$40	Per month	

Unscheduled Commercial / Special Order Dumping Charges

Container Size	Solid Waste	Shingles	Cost Description (Solid Waste / Shingles)	Reference
1 yd container	\$16	--	Per dump / --	
2 yd container	\$32	\$75.50	Per dump / per dump	
4 yd container	\$64	\$155	Per dump / per dump	
6 yd container	\$96	--	Per dump / --	
8 yd container	\$128	--	Per dump / --	
10 yd roll-off	\$160	\$75 / ton	Per dump / per ton (min. 1 ton)	
20 yd roll-off	\$320	\$75 / ton	Per dump / per ton (min. 1 ton)	
25 yd roll-off	\$400	--	Per dump / --	
30 yd roll-off	\$480	--	Per dump / --	
1-Hopper	\$32	--	No ½ hopper	

Monthly Scheduled Recycling Commercial Rates

Service Frequency (W&F only)	2 yd Container	4 yd Container	6 yd Container	Reference
1 day/week	\$17.75	\$24.50	\$29	
2 days/week	\$33.50	\$42	\$55.25	
On-Call	\$12.00	\$24.00	\$35.75	

Compactor Rates

Container Size	Cost	Cost Description	Reference
30 yd Container	\$500	Per dump	
40 yd Container	\$600	Per dump	

Disposal Fees at Transfer Station

Materials	Cost	Cost Description	Reference
Construction	\$60	Per ton	
Non-Construction	\$60	Per ton	
Shingles	\$60	Per ton	

** There is a minimum charge of \$5 which covers the first 150 pounds; thereafter the per ton rate applies

Container Rental Fees

Unscheduled Commercial / Special Order containers will incur a rental rate equal to one dump charge if not dumped at least once per month. Dump charge will correspond to appropriate container size.

Residential Fees

Unit	Cost	Cost Description	Reference
Single Family Dwelling	\$19	Per month	
Mobile Homes	\$19	Per month	
Multi-unit buildings -			
First 12 units	\$19	Per unit	
Units 13+	13.30	Per unit	

Special Items

Item	At Transfer Station	Curbside Pickup	Cost Description (At Transfer Station / Curbside)	Reference
Television up to 13"	\$10	\$15	Per item / Per item	
Television 14"-26"	\$15	\$20	Per item / Per item	
Television 27" +	\$20	\$25	Per item / Per item	
Flat Screen Television	\$10	\$15	Per item / Per item	
Computer Monitor	\$10	\$15	Per item / Per item	
Misc. E-Waste	\$3	\$8	Per item / Per item	
Printers	\$5	\$10	Per item / Per item	
Computer Tower	\$5	\$10	Per item / Per item	
Garage Door Opener	\$5	\$10	Per item / Per item	
Propane Tank (20lb)	\$5	\$10	Per item / Per item	
Appliance	\$15	\$20	Per item / Per item	
Piano/Organ	Per ton fee	\$25	Per item / Per item	
Furniture	Per ton fee	\$12	Per item / Per item	
Tires -			Per item / Per item	
Car	\$5	\$12	Per item / Per item	
Small truck/SUV	\$8	\$18	Per item / Per item	
Lg truck/Semi	\$12	\$22	Per item / Per item	
Implement	\$12	\$22	Per item / Per item	

Ex large	\$60	\$70	Per item / Per item	
Tires w/ Rim	\$5	\$5	Per item / Per item (in addition to tire disposal fee)	

Additional Items

Unit	Cost	Cost Description	Reference
Grass	\$2	Per bag; picked up curbside	
Leaves	\$2	Per bag; picked up curbside	
Brush	\$2	Per bundle; picked up curbside	

Miscellaneous Fees

Unit	Cost	Cost Description	Reference
Dumpster Delivery Charge	\$25	Per dumpster	
Untarped Load	\$10		
Scale Fee	\$5		

Spencer Municipal Golf Course

Season Passes

Fee Description	Cost	Cost Description	Reference
Family Pass	\$675	Members of an immediate family residing as the same residence	
Couples Pass	\$612	Married couple or two domestic partners residing at the same residence	
Singles Pass	\$432	Individual 30+ years old	
Young Adult Pass	\$360	Individual aged 18 to 29 years old	
Junior Pass	\$75	Full time student through college, <23	

Green Fees

Fee Description	Cost	Cost Description	Reference
Youth	\$10	Through high school, all day fee	
9 holes	\$17.12		
18 holes	\$28.89		
Punch Card	\$250	Allows 18 9-hole rounds of golf	

All Day Golf Fee

Fee Description	Cost	Cost Description	Reference
Youth	\$10	Through high school, all day fee	
Everyday Walking	\$37.45		
Everyday with Cart	\$53.50		

Rental Fees

Fee Description	9 Holes	18 Holes	Cost Description	Reference
Power Cart Rental	\$16	\$27		
Pull Cart Rental	Free	Free		
Golf Club Rental	\$6	\$10		
Rental Cart Punch Card	\$145		24 individual 9-hole rounds of golf	
Locker Rental	\$50		Single interior storage, annual rate	

Cart Storage Fees

Fee Description	Cost	Cost Description	Reference
Gas	\$220	Per year	
Electric	\$245	Per year	

Golf Cart Trail Fees

Fee Description	Cost	Cost Description	Reference
Daily	\$10	Per day	
Annual	90	Per year	

Driving Range Fees

Fee Description	Full Season	Half Season (After 7/15)	Cost Description	Reference
Family Pass	\$160.50	\$96.30		
Couples Pass	\$133.75	\$80.25		
Single Pass	\$107	\$64.20		
Junior Pass	\$53.50	\$32.10		
Range Balls	\$4 Sm. Bag	\$6 Lg. Bag		

Group Outings

Fee Description	9 Holes	18 Holes	Cost Description	Reference
24 to 48 golfers	\$12	\$17	Per person	
49 to 96 golfers	\$10	\$15	Per person	
97 to 144	\$8	\$12	Per person	
\$145 + golfers	\$7	\$11	Per person	

** These are rates for private group outings held during the golfing season.

Fall Rates

Fee Description	Cost	Cost Description	Reference
Walking	\$20		
With Cart	\$30		

** These rates are offered as Play-All-Day rates and will be available 7 days a week starting September 23

Miscellaneous Fees

Fee Description	Cost	Cost Description	Reference
Membership Card Replacement	\$5	Per card	