

SPENCER CITY COUNCIL MEETING

October 17, 2022

SPENCER, IOWA

The City Council of the City of Spencer, Iowa, met on the 17th day of October, 2022, at 6:30 o'clock P.M., in regular session in the Council Chambers, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Council.

The meeting was called to order by Mayor Bomgaars, in the Chair and the roll being called, the following Council Members were present:

Present: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Balk

Absent: None

It was moved by Council Member Orrison seconded by Council Member Nelson to approve items on the consent agenda, as follows:

Approve City Council Minutes of October 3, 2022;

Licenses: Approve 5 day Class C Liquor License for **Sacred Heart Fall Gala Event**, November 5, 2022; Renewal of Class C Liquor License with Sunday Sales for **Sneakers Sports Lounge**; Renewal of Class C Liquor License with Sunday Sales and Outdoor Service for **Spencer Municipal Golf Course** and Renewal of Class B Wine Permit with Sunday Sales for **Midwest Music, Inc.** dba Okoboji Wine Merchants, all subject to final approval by Iowa ABD.

RESOLUTION NO. 6378 RESOLUTION AUTHORIZING PERMANENT TRANSFER OF FUNDS OF BUDGETED TRANSFERS FOR MONTH ENDING SEPTEMBER 30, 2022;

RESOLUTION NO. 6379 RESOLUTION AUTHORIZING AND DIRECTING THE TEMPORARY CLOSING OF PORTIONS OF CITY STREET (1st Ave West) IN THE CITY OF SPENCER AS REQUESTED BY HOPE CHURCH ON OCTOBER 30, 2022;

RESOLUTION NO. 6380 ADOPTING FINAL ASSESSMENT SCHEDULE FOR THE NUISANCE ABATEMENT AND CONFIRMING AND LEVYING THE ASSESSMENTS (Tree Trimming);

Approve Purchase of (2) 2023 Ford Utility Police Interceptors from Don Pierson Ford for \$93,970, less trade in of \$10,000 (CIP Item);

RESOLUTION NO. 6381 A RESOLUTION APPROVING PROPERTY ACQUISITION AND TEMPORARY CONSTRUCTION EASEMENT AGREEMENTS WITH SIXTH AVENUE EAST ADJACENT PROPERTY OWNERS AND AUTHORIZING SUBMISSION OF PROJECT DEVELOPMENT

CERTIFICATION TO THE IOWA DEPARTMENT OF TRANSPORTATION FOR THE 2023 EAST SIDE SEPARATION RECONSTRUCTION PROJECT;

Set Hearing Date for November 7, 2022 at 6:30 P.M. for Budget Amendment #1 to Fiscal Year 2023 Budget;

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Nelson, Orrison, Larson, Wunschel, Hanson, Reit, Balk

Nays: None

Whereupon the Mayor declared the motion duly carried.

Council Member Wunschel introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Larsen; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Balk

Nays: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6382 A RESOLUTION OF THE CITY COUNCIL OF SPENCER, IOWA TO REQUEST THE ASSISTANCE OF THE STAFF OF THE NORTHWEST IOWA PLANNING AND DEVELOPMENT COMMISSION;

It was moved by Council Member Nelson and seconded by Council Member Hanson to Approve Change Order #1 to 2022 ADA Sidewalk Ramp Upgrades to reflect as-built project quantities for an increase of \$4,451.00. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Wunschel introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Orrison; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Balk

Nays: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6383 ACCEPTING WORK COVERING THE 2022 ADA SIDEWALK RAMP UPGRADES PROJECT;

It was moved by Council Member Balk and seconded by Council Member Larsen to Approve Change Order #1 to 2022 NPRL Intermediate Cover Project, Northern Plains to reflect as-built project quantities for a decrease of \$88,898.85. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Wunschel introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Balk; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Balk

Nays: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6384 ACCEPTING WORK COVERING THE 2022 NPRL INTERMEDIATE COVER PROJECT, NORTHERN PLAINS;

Engineer's Reports:

City Manager's Report:

Mayor's Report:

Council Committee Reports:

Upcoming Meetings:

-Regular City Council Meeting 11/07/2022, 6:30 P.M.

It was moved by Council Member Orrison, seconded by Council Member Nelson to approve the Bills and Claims. The motion was declared carried when all Council Members present voted aye on voice call vote.

Other Business/Opportunity to Address the Council:

It was moved by Council Member Wunschel and seconded by Council Member Larsen to adjourn the meeting of the Spencer City Council at 6:59 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

Steve Bomgaars, Mayor

ATTEST:

Brian Weuve, City Clerk

(SEAL)

Minutes are subject to approval by the Spencer City Council.

10/17/2022

Vendor Name	Payable Description	Total Payments
A & M Inc	Supplies	167.82
A-1 Portables	Port a pots	65.00
Advanced Door Systems	Repair small overhead door	153.00
Aldon Constr Co dba Overhead Door Sales & Service	Shed repair	85.00
All Seasons Animal Removal	Badger removal from golf course	300.00
Allegiant Technology	Oct 2022 fax service	44.56
Alliant Energy/ILP	Street Lights	264.10
Alpha Wireless Communications Co	Replace DVR in car	172.00
Amazon Capital Services	Supplies	953.89
American Business Phones	Phone issues	33.27
Animal Medical Center PC Hartley/Spencer	Animal control	1257.00
Arnold Motor Supply LLP	Shop supplies	104.75
AT & T Mobility	Computer cards	1137.77
Audio Video Connection	Radio for #818	130.00
Baker & Taylor	Books	663.89
Barco Municipal Products Inc	Sign	379.46
Beelner Services Inc	Parts	105.00
Black Hills Energy	mo utility charges	629.76
Boji Portable Toilets	Mthly port a pot cleaning	2485.00
Bolton & Menk Inc	Svcs thru 9/30/2022	3724.00
Bomgaars	Parts	31.94
Buds Service Inc	Towing	400.00
C & B Operations LLC	Mower	766.23
Campbell, Bob	Sidewalk grant	276.00
Carroll Construction Supply	Supplies	79.03
Central Services & Supplies Inc	Parts	1353.94
Clay County Auditor	Oct 2022 LOST Pmt	19649.20
Clay County Recorder	Hospital Easement	60.75
Community Insurance	Policy	2833.00

Consumers Lumber Company	Strandboard	54.80
Cory Juergens Construction LLC	pay est #2 - final	8389.75
Crescent Electric	Bathroom fan	328.12
Culligan Water of Emmetsburg	Water- Landfill	57.25
Daktronics	Scoreboard	6876.00
DeLoss Construction Inc	pay estimate #1	404811.15
Diamond Vogel Paint Center # 289	Paint- wrong acct	185.25
Dog Waste Depot	Doggie stations	216.87
Elliott Equipment Company	Parts	155.98
Elm USA Inc	Lease	70.00
Emagine	Website hosting	600.00
Emmetsburg Reporter Democrat	Civic Svc Police Test Ad	76.50
Estherville News and Spirit	Civil Svc Police Test Ad	162.00
ET Products LLC	Fuel additive	2140.24
Fareway Stores Inc #788	Food	115.98
Fastenal Company	Parts	48.86
Feld Fire	Foam	2071.55
Fischer Bros LLC	Aquatic Ctr Slide	32340.00
Fleetpride Inc	Parts	728.48
Frederick, Michael	Books	48.00
Galens Pro Mow LLC	Parts	367.75
Gordon Flesch Company Inc	Copy machine	259.36
Graettinger Hardware	Parts	45.36
Graham Tire Company of Spencer Inc	Tires	1024.30
Grainger	Parts	257.64
Great Lakes Concrete Inc	Concrete	2816.51
Hansons Plumbing & Heating Inc	Repair	229.69
Heller Enterprise LLC DBA Northwest Iowa Sprinkler	Grand Ave Irrigation	306.80
Hemphill Law Office PLC	Sept 2022 Legal Fees	6011.00
Hemphill Law Office Trust Account	Land Purchase	2237400.00
HLW Engineering Group LLC	Consulting	175.00
I & S Group Inc	Facilities plan	11526.35
ICAN Inc	EMS ads	700.00
Ingram Library Services	Books	813.72
Iowa Alcoholic Beverages Division	Liquor license renewal	2028.00
Iowa Communication Networks	Telecommunications	11.51
Iowa Lakes Electric Cooperative	Electric Bill	647.00
Iowa Project Brewing LLC	liquor license refund	422.50
Jensen, Marcia	shelterhouse refund	45.00
Johnston Automotive & Industrial of Spencer IA Inc	Air filter	62.84
K & W Electric Inc	Pay Estimate #22F	3087.50
Kieslers Police Supply Inc	Supplies	269.40

Kruse Cate & Nelson PC	Svcs thru 9/30/2022	55539.88
KUOO/KUQQ/KUYF-FM	Radio ads- Sept	409.50
Leading Edge Aviation Inc	Iowa Public Airport Mtg	209.75
Loffler Companies Inc	Copier contract	86.36
LP Gill Inc	Tire disposal	3919.60
MacQueen Equipment LLC	Parts	386.16
McClure Engineering Co	Svcs thru 9/30/2022	533.75
Menards -Spencer	Supplies	1162.31
MLS Landscaping & Design	retainage	6858.75
Napa Auto Parts	Oil dry	1285.26
New Century Press	Civil Svc Police Test Ad	101.26
New Cooperative Inc	Fuel- Landfill	2584.69
New Tec	Parts	130.09
North Central International, Inc.	Parts	336.73
Northern Lights Distributing Inc	Food	422.59
Northwest Glass LLC	Front door fix	848.32
Nutri-Ject Systems Inc	biosolids appication	29583.75
Outdoor Recreation Products	Deerfield Repairs	50.92
OverDrive Inc	Books	341.95
Petty Cash - Library	Video games	25.00
Petty Cash-Spencer Municipal Golf Course	replenish golf checkbook 10/4	3025.85
Pixler Electric	Parts	182.24
Pocahontas County Solid Waste	50% of E waste	864.15
Polk County Sheriff's Office	Garnishment	732.19
Productivity Plus Account/Spencer Red Power	Parts	178.50
Rigby Lawn & Tree Service	Abatement mowing	860.00
Schoeneman Bros Company	Fast set cement	57.32
Sherwin Williams	Paint & supplies	162.65
Shine Brothers Inc	Cardboard	44195.85
SOAR	Program	254.25
Solutions Inc	Webroot renewal	2421.75
Speed Printers Inc	Business cards	49.00
Spencer Community Schools	Oct 2022 LOST payment	49123.00
Spencer Daily Reporter	Recruit ads & legals	2274.47
Spencer Municipal Utilities	mo utility chges	44866.15
Spencer NF Inc	Semi Annual Pmt 13 of 20	44499.65
Spencer Office Supplies	Supplies	1629.61
Spencer Radio Group	Radio ads	2004.00
Spencer Rotary Club	Quarterly Dues	163.00
Spencer Trophy & Awards	name plates	44.00
Sterling Codifiers	Code review	6160.00
The Lakes News Shopper	Civil Svc Police Test Ad	186.30
The Merrill Company	Semi Annual Pmt #9 of 20	29301.78

The Messenger	Advertising	250.00
Tiger Pride Lawn Care LLC	Weed control	1342.71
Tjaden, Sarah	campground refund	95.00
Tool Depot	Parts	19.40
Tyler Technologies Inc	cc fees 7/1-9/30/22	228.75
United Rotary Brush Corporation	Parts	1195.52
USA Today	Subscription	398.48
Vander Haags Inc	Parts	115.51
Veolia Water North America	operating contract	76124.06
Verizon Wireless	Monthly charges	96.53
Westmor Fluid Solutions LLC	Repairs	181.22
Wex Bank-Wright Express FSC	Fuel	246.39
Winthrop Public Library	Overdue ILL	20.00
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		3,184,655.27

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	85629.92
020 - PROPERTY INSURANCE	711.00
055 - SIDEWALK RESERVE	276.00
061 - ECONOMIC DEVELOPMENT	907.84
068 - CITY HALL RESERVE	6160.00
092 - TECHNOLOGY FUND	1488.00
117 - CIVIL SERVICE	1814.81
124 - LOCAL OPTION SALES TAX	68772.20
125 - T.I.F.	89024.48
300 - CAPITAL IMPROVEMENT	2719811.03
350 - CAPITAL IMP RESERVE	43866.35
620 - SANITARY SEWER	112374.06
660 - AIRPORT ENTERPRISE	3521.41
670 - SOLID WASTE	41166.47
673 - LANDFILL	4780.90
682 - ENVIRONMENTAL MANAGEMENT	2178.15
949 - CENTRAL GRAGE	32.41
950 - FUEL EQUIPMENT	2140.24
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	3,184,655.27

September 2022 Receipts

**Monthly
Revenue**

Fund	Period Activity
001 - GENERAL FUND	536253.90
020 - PROPERTY INSURANCE	9310.22

040 - CEMETERY RESERVE	1685.76
041 - RIVERSIDE COLUMARIUM	13.32
045 - LIBRARY RESERVE	2148.46
047 - COMMUNICATION CENTER RES	51.65
049 - DRUG EDUCATION	266.13
050 - POLICE RESERVE	6037.31
052 - FIRE RESERVE	9764.63
054 - STR IMP RESERVE	30559.18
055 - SIDEWALK RESERVE	167.24
056 - PARK RESERVE	9756.21
059 - TREES FOREVER	1.48
060 - SRTS RESERVE	2626.98
061 - ECONOMIC DEVELOPMENT	10557.74
062 - SHINE LOAN	0.00
063 - RENAISSANCE INITIATIVE	2139.87
064 - CABLE TV	74.75
066 - PUBLIC WORKS EQUIPMENT	12960.57
068 - CITY HALL RESERVE	2663.84
070 - STORM WATER DIST #1	1961.30
080 - STORM SEWER RESERVE	787.97
085 - HOTEL/MOTEL TAX	489.61
087 - SPENCER CARES	95.46
089 - EMERGENCY FUND	762.81
091 - SUBSTANDARD HOUSING	227.18
092 - TECHNOLOGY FUND	7308.58
093 - ACCRUED BENEFITS	116.92
099 - ARP Funds	0.00
110 - ROAD USE TAX	177607.78
112 - FICA/IPERS	39839.28
113 - WORK COMP	10200.35
114 - UNEMPLOYMENT	1796.95
115 - GROUP INSURANCE	121409.45
117 - CIVIL SERVICE	838.29
118 - POLICE PENSION	18174.82
119 - POLICE SPECIAL PROCEEDS	25.16
120 - FIRE PENSION	4624.80
124 - LOCAL OPTION SALES TAX	382635.45
125 - T.I.F.	71953.78
127 - SALES TAX TIF	169893.01
162 - SSMID	7055.65
200 - DEBT SERVICE	33804.00
300 - CAPITAL IMPROVEMENT	58929.02
350 - CAPITAL IMP RESERVE	236358.06
500 - PERPETUAL CARE	400.00
501 - RIVERSIDE TRUST	15.54
502 - COLUMBARIUM VAULT	4.44
503 - NORTHLAWN PERP CARE	57.72
504 - GRIFFIN TRUST	46.62
505 - LEACH TRUST	14.81
506 - HOEPPNER TRST	0.00

615 - WTP RESERVE	1217.18
620 - SANITARY SEWER	176316.48
625 - SANITARY SEWER RESERVE	763.58
630 - CSI RESERVE	96932.27
635 - SEWER DEBT SINKING FUND	227.18
660 - AIRPORT ENTERPRISE	32737.30
661 - AIRPORT RESERVE	369.86
670 - SOLID WASTE	198557.01
671 - SOLID WASTE RESERVE	1690.79
672 - TRANSFER STATION CLOSURE	14.81
673 - LANDFILL	383215.25
674 - LANDFILL RESERVES	3320.92
677 - LANDFILL PLANNING	10064.90
678 - ENVIRONMENTAL PROTECTION	4829.95
679 - LANDFILL POST CLOSURE	1678.80
680 - LANDFILL CLOSURE	1126.16
682 - ENVIRONMENTAL MANAGEMENT	10417.98
685 - CELL CONSTRUCTION RESERVE	1458.27
690 - REGIONAL COLLECTION CENTE	590.46
746 - GOLF COURSE RESERVE	2112.63
949 - CENTRAL GRAGE	2390.29
950 - FUEL EQUIPMENT	27311.39
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