

SPENCER CITY COUNCIL MEETING

October 3, 2022

SPENCER, IOWA

The City Council of the City of Spencer, Iowa, met on the 3rd day of October, 2022, at 6:30 o'clock P.M., in regular session in the Council Chambers, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Council.

The meeting was called to order by Mayor Pro-tem, Orrison, in the Chair and the roll being called, the following Council Members were present:

Present: Orrison, Larsen, Wunschel, Hanson, Reit, Balk

Absent: Nelson

It was moved by Council Member Reit seconded by Council Member Larsen to approve items on the consent agenda, as follows:

Approve City Council Minutes of September 19, 2022;

Licenses: Approve Renewal of Class C Native Spirits License with Sunday Sales and Outdoor Service for **Century Farms Distillery**; Approve Catering, Outdoor Service and Sunday Service for **The Hen House & Peckish at The Hen House**, Class C Liquor License with Sunday Sales for **Taqueria El Tapatio**;

Approve Contract with K&W Electric for the 2022 Grand Ave Traffic Signal Upgrades Project for \$539,900;

RESOLUTION NO. 6374 RESOLUTION ADOPTING A FINAL ASSESSMENT SCHEDULE FOR THE CITY OF SPENCER 2022 SIDEWALK CONSTRUCTION PROJECT, AND CONFIRMING AND LEVYING ASSESSMENTS;

Approve Northwest Landscaping, Inc. as Subcontractor for the 2022 North Water Quality Project;

The Mayor Pro-tem put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Orrison, Larson, Wunschel, Hanson, Reit, Balk

Nays: None

Whereupon the Mayor Pro-tem declared the motion duly carried.

It was moved by Council Member Hanson and seconded by Council Member Wunschel to Approve Grant of Permanent Utility Easement and Temporary Construction Easement with Steven and Camilla Koenig for the Woodland Avenue Box Culvert Replacement Project. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Reit and seconded by Council Member Wunschel to Approve Change Order #1 to 2019 Landfill PCC Driveway Pavement Prjoect to reflect as-built project quantities for a decrease of \$6881.75. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Hanson introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Larsen; and after due consideration, thereof by the Council, the Mayor Pro-tem, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Orrison, Larsen, Wunschel, Hanson, Reit, Balk

Nays: None

Whereupon, the Mayor Pro-tem declared the motion duly carried and said Resolution adopted, as follows:

**RESOLUTION NO. 6375 ACCEPTING WORK COVERING THE 2019
LANDFILL PCC DRIVEWAY PAVEMENT PROJECT;**

Council Member Reit introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Larsen; and after due consideration, thereof by the Council, the Mayor Pro-tem, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Orrison, Larsen, Wunschel, Hanson, Reit, Balk

Nays: None

Whereupon, the Mayor Pro-tem declared the motion duly carried and said Resolution adopted, as follows:

**RESOLUTION NO. 6376 A RESOLUTION APPOINTING ADAM SEVERSON AS
PLANNING DIRECTOR FOR THE CITY OF SPENCER, IOWA;**

Ross McWhirter with Kruse, Cate & Nelson reviewed quotes received on 2022 Intake Replacement Project;

It was moved by Council Member Wunschel and seconded by Council Member Balk to Reject Quotes on 2022 Intake Replacement Project. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Balk and seconded by Council Member Larsen to Approve Change Order #2 to 2021 Spencer PD Parking Lot Project to reflect as-built quantities for a decrease of \$202.20. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Hanson introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Wunschel; and after due consideration, thereof by the Council, the Mayor Pro-tem, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Orrison, Larsen, Wunschel, Hanson, Reit, Balk

Nays: None

Whereupon, the Mayor Pro-tem declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6377 ACCEPTING WORK COVERING THE 2021 SPENCER POLICE DEPARTMENT PARKING LOT REPLACEMENT PROJECT;

Department Head Reports:

- A. Planning Department
- B. Police
- C. Public Works
- D. Golf Course
- E. City Attorney's Report
- F. Human Resources

Engineer's Reports:

City Manager's Report:

Mayor's Report:

Council Committee Reports:

Upcoming Meetings:

- Facility Tour 10/10/2022, 5:30 P.M. (East Leach, Central Garage, Library)
- Long Term Planning Committee Meeting, 10/13/2022, 5:30 P.M.
- Regular City Council Meeting 10/17/2022, 6:30 P.M.

It was moved by Council Member Balk, seconded by Council Member Wunschel to approve the Bills and Claims. The motion was declared carried when all Council Members present voted aye on voice call vote.

Other Business/Opportunity to Address the Council:

It was moved by Council Member Balk and seconded by Council Member Wunschel to adjourn the meeting of the Spencer City Council at 6:57 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

 Bill Orrison, Mayor Pro-tem

ATTEST:

 Brian Weuve, City Clerk

(SEAL)

Minutes are subject to approval by the Spencer City Council.

10/3/2022

Vendor Name	Payable Description	Total Payments
A & M Inc	Supplies	388.58
Advantage Archives LLC	Microfilm	485.00
Airgas North Central	Acetylene	105.02
Alex Air Apparatus Inc	Hoses	3230.00
Alpha Wireless Communications Co	Radio repair	60.00
Amazon Capital Services	Auto door opener	1709.07
Arnold Motor Supply LLP	Handheld light	92.54
Arts on Grand	1st half ann support	6850.00
Baker & Taylor	Teen books	131.94
Balancing Professionals, Inc	AC testing	1237.00
BD Construction Services LLC	Pay est #1	96713.80
Betsinger McCann, Linda	Adult book	20.00
Black Hills Energy	Monthly utilities	35.26
Blacktop Service Company	Pay est #1	229608.93
Bomgaars	Supplies- cemetery	1220.82
BridgePay Network Solutions LLC	Aug 22 CC Fees	19.20
C & B Operations LLC	John Deere mower	105.06
C & D Used Oil Services LLC	Filter disposal	120.00
CAASA	1st half annual support	2500.00
Careys Electronics	Fix intercom	294.95
Carroll Construction Supply	Rebar	2145.85
Center Point Large Print	LP Books	111.88
Clay County Auditor	FY 2022 LOST True Up	20651.90
Clay County Convention & Visitors Bureau	1st half ann support	15000.00
Clay County Heritage Center	1st half ann support	9350.00

Clay County Regional Event Center	monthly contribution	4166.66
Coffmans Locksmith Shop	Parts	83.49
Cooperative Energy Company	Unleaded gas CG	18253.49
Crescent Electric	Parts	52.94
Culligan Water of Emmetsburg	Water cooler-Landfill	17.75
D & T Equipment Sales	Excavator	184100.00
Dels Garden Center Inc	Trees- Landfill	184.00
Diamond Concrete & Construction	Pay est #4-F	1510.10
Diamond Vogel Paint Center # 289	Paint	74.82
Dog Waste Depot	Dog station supplies	296.35
Elliott Equipment Company	Parts	121.36
Employee Benefit Services	mo group ins	150945.09
Engineering Design Associates Inc	Hvac- library	750.00
Fastenal Company	Parts	144.83
Fleetpride Inc	Parts	57.01
Gabrielle, Jillann	Adult program	500.00
Galens Pro Mow LLC	Mower- cemetery	918.05
General Traffic Controls Inc	Sealant	465.00
Goodyear Tire & Rubber Company	Parts	174.32
Gordon Flesch Company Inc	Copy machine PD	1199.14
Graettinger Hardware	Totes- Landfill	240.31
Graham Tire Company of Spencer Inc	Parts	3908.44
Great Lakes Concrete Inc	Concrete	3815.88
Hy-Vee Food Stores	Water	15.96
ICAN Inc	Enviromental ads	725.00
Ingram Library Services	Books	289.87
Iowa Department of Natural Resources	Landfill Qtrly Fees	24465.28
Iowa Department of Revenue	Monthly sales tax	11932.24
Iowa Lakes Corridor Development Corp	1st half ann support	31250.00
Janitors Closet	Supplies	822.65
Johnston Automotive & Industrial	Batteries	2307.15
Justice Fire & Safety	Ann extinguisher maint	604.00
K & W Electric Inc	Wiring repair	2100.00
Karl Chevrolet Inc	C91 89 Build	6925.05
Kimball Midwest	Supplies	178.26
Leading Edge Aviation Inc	monthly mgmt fees	3375.00
Lube Tech	Bulk DEF & fluids	2869.67
Magnolia Journal	Mag subscription	20.00
McClure Engineering Co	Eng svcs thru 8/31/22	1805.00
McNeilus Truck & Manufacturing Company	Floor for #817	77.56
Menards -Spencer	Supplies	565.01
Michaels Fence & Supply Co	Post caps	45.08

Microbac Laboratories, Inc	Well testing- Landfill	99.48
Mid Country Machinery Inc	Parts	173.74
Midwest Fence & Gate Company Inc	Field backstop fence	16186.21
Midwestern Mechanical of Iowa Inc	Backflow check/maint	1347.75
Mr Drain Man LLC	Library drain cleaning	225.00
Napa Auto Parts	Parts	1178.13
New Cooperative Inc	Diesel fuel CG	24162.67
North Central International, Inc.	Parts	467.45
Northern Lights Distributing Inc	Supplies	251.68
Northern Safety & Industrial Co	Supplies	8.48
Northwest Iowa Planning & Development Commission	Shield draw 2nd FY23	3500.00
Northwest Printing Co	Golf Cards	846.40
People for Pets	1st 1/2 ann support	4200.00
Petersen Manufacturing Company Inc	Bike rack	1275.00
Petty Cash - Police Dept	ATV Registration	17.75
Pixler Electric	Lights	2781.76
Productivity Plus Account/Spencer Red Power	Parts	695.66
Quadient Finance USA Inc	Postage	800.00
Quality Refrigerated Services Inc	Semi-Annual Pmt	33039.11
Regional Transit Authority	1st half ann support	10000.00
River Valley Telecommunications Coop	Telecom- Landfill	92.24
RSVP	1st half ann support	1000.00
Schoeneman Bros Company	Barricade repair	75.89
Shellback Tactical LLC	Helmets	1268.93
Smart Solutions Inc	Camera replacement	473.46
Spencer Area Activity Center	1st half ann support	6250.00
Spencer Chamber of Commerce	1st half ann support	25000.00
Spencer Community Schools	FY 2022 LOST True Up Pmt	46421.42
Spencer Community Theatre	1st half ann support	6750.00
Spencer Daily Reporter	August ads	1941.85
Spencer Economic Development Corporation	1st half ann support	4500.00
Spencer Main Street Company	1st half ann support	10000.00
Spencer Municipal Hospital	Pre-employ screens	118.89
Spencer Municipal Utilities	Sewer cleaning	290.33
Spencer Office Supplies	Date stamp	126.97
Spencer Trophy & Awards	Plaque	1300.00
Taylormade Co	Safety surfacing	10952.00
The Cartridge Connection Inc	Supplies	81.95
The Water Connection Inc	Water	14.00
Tiger Pride Lawn Care LLC	Lawn care	2430.25
Truck Center Companies	Parts	185.84
Upper Des Moines	1st half ann support	3250.00

UST Testing Services Inc	Tank Testing CG	1720.00
Vertical Marketing	Supplies	82.87
Visa (Admin)	HR Mgr Recert	3250.83
Visa (Fire)	CISM Class	358.75
Visa (Golf)	Food	700.14
Visa (Library)	Annual Conf	1491.82
Visa (Park)	Landscape Project	238.22
Visa (Planning)	Conference	150.00
Visa (Police)	School	2368.48
Ziegler	Parts- Landfill	473.29
Zimco Supply	Herbicide	2366.00
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Fund Summary

Fund	
001 - GENERAL FUND	63772.78
045 - LIBRARY RESERVE	1987.00
056 - PARK RESERVE	28438.21
085 - HOTEL/MOTEL TAX	43541.66
115 - GROUP INSURANCE	150945.09
117 - CIVIL SERVICE	383.54
124 - LOCAL OPTION SALES TAX	160914.99
125 - T.I.F.	33039.11
300 - CAPITAL IMPROVEMENT	328497.17
620 - SANITARY SEWER	7408.19
660 - AIRPORT ENTERPRISE	6572.78
670 - SOLID WASTE	9865.35
673 - LANDFILL	28077.01
674 - LANDFILL RESERVES	184100.00
682 - ENVIRONMENTAL MANAGEMENT	382.87
690 - REGIONAL COLLECTION CENTE	120.00
949 - CENTRAL GRAGE	2750.06
950 - FUEL EQUIPMENT	40723.49
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