

SPENCER CITY COUNCIL MEETING

September 6, 2022

SPENCER, IOWA

The City Council of the City of Spencer, Iowa, met on the 6th day of September, 2022, at 6:30 o'clock P.M., in regular session in the Council Chambers, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Council.

The meeting was called to order by Mayor Bomgaars, in the Chair and the roll being called, the following Council Members were present:

Present: Nelson, Orrison (by phone), Larsen, Wunschel, Hanson, Reit, Balk

Absent: None

Update by Shannon Landauer, Iowa Lakes Corridor Development Corporation President;

It was moved by Council Member Wunschel seconded by Council Member Nelson to approve items on the consent agenda, as follows:

Approve City Council Minutes of August 15, 2022;

Approve Sewer Refund of \$232.37 to Andy Pick, 1102 Breezy Meadow Lane;

RESOLUTION NO. 6361 RESOLUTION AUTHORIZING AND DIRECTING THE TEMPORARY CLOSING OF PORTIONS OF CITY STREET (216 GRAND AVE) IN THE CITY OF SPENCER AS REQUESTED BY ARNOLD MOTOR SUPPLY ON SEPTEMBER 7, 2022;

RESOLUTION NO. 6362 RESOLUTION AUTHORIZING AND DIRECTING THE TEMPORARY CLOSING OF PORTIONS OF CITY STREET (120 E 5th STREET) IN THE CITY OF SPENCER AS REQUESTED BY SEASONS CENTER ON SEPTEMBER 22, 2022;

RESOLUTION NO. 6363 RESOLUTION AUTHORIZING AND DIRECTING THE TEMPORARY CLOSING OF PORTIONS OF CITY STREETS IN THE CITY OF SPENCER, AS REQUESTED BY SPENCER HIGH SCHOOL FOR HOMECOMING PARADE, SEPTEMBER 23, 2022;

Approve Sidewalk and Assessment Agreement with Christopher Burg at 1403 1st Ave E;

Approve Subordination Agreement requested by Northwest Bank for a Property Included in the Substandard Housing Program;

RESOLUTION NO. 6364 A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE SUBORDINATION AGREEMENTS FOR SUBSTANDARD HOUSING REHABILITATION ASSESSMENTS;

RESOLUTION NO. 6365 RESOLUTION APPROVING CONTRACT AND PERFORMANCE AND/OR PAYMENT BONDS FOR THE 2022 SPENCER LIBRARY ROOF REPLACEMENT PROJECT FOR \$110,184.80 WITH H&S ROOFING CO. INC.;

RESOLUTION NO. 6366 RESOLUTION AUTHORIZING PERMANENT TRANSFER OF FUNDS OF BUDGETED TRANSFERS FOR MONTH ENDING AUGUST 31, 2022;

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Nelson, Orrison, Larson, Wunschel, Hanson, Reit, Balk

Nays: None

Whereupon the Mayor declared the motion duly carried.

The Mayor announced that this was the time and place set for Public Hearing on the Proposal to Issue Hospital Revenue Bonds or Notes, in One or More Series, in a Principal Amount not to Exceed \$10,000,000 for the Purpose of Financing Capital Improvement Projects for the Benefit for Spencer Municipal Hospital;

The Mayor declared the public hearing open.

Written comments were filed by the following:

None

Oral comments were made by the following:

None

The Mayor declared the public hearing closed.

Council Member Reit introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Hanson; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Balk

Nays: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6367 RESOLUTION DETERMINING TO PROCEED WITH THE ISSUANCE OF HOSPITAL REVENUE BONDS, IN ONE OR MORE SERIES, IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$10,000,000, AND APPROVING THE EXECUTION AND DELIVERY OF AN INDENTURE OF TRUST, ONE OR MORE PLACEMENT AGREEMENTS AND OTHER RELATED DOCUMENTS;

Council Member Balk moved that the proposed ordinance entitled “AN ORDINANCE AMENDING TITLE 6, OF THE SPENCER CITY CODE BY ADOPTING A NEW TITLE 6, CHAPTER 4, SECTION 11, ENTITLED “URBAN CHICKENS” be placed on file for the second time. Council Member Nelson seconded the motion. The Mayor put the question on the motion and the roll being called, the vote thereon was as follows:

Ayes : Balk

Nays : Nelson, Orrison, Larsen, Wunschel, Hanson, Reit

Whereupon, the Mayor declared the motion not carried and said proposed ordinance was not passed.

It was moved by Council Member Hanson, seconded by Council Member Reit to Approve Agreement for Engineering Services with Kruse, Cate & Nelson for North Y Project. The motion was declared carried when all Council Members present voted aye on voice call vote.

Review bids received for the 2022 Spencer Grand Ave. Traffic Signal Upgrade;

Council Member Wunschel introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Larsen; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Balk

Nays: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6368 RESOLUTION AWARDDING CONTRACT THE 2022 GRAND AVENUE SIGNAL EQUIPMENT UPGRADES PROJECT, SPENCER, IOWA, ICAAP-SWAP-7170(630) (K&W ELECTRIC, \$539,900);

Department Head Reports:

A. Library

B. Fire

C. Police

- D. Public Works
- E. Golf Course
- F. City Attorney's Report
- G. Human Resources

Engineer's Reports:

City Manager's Report:

Mayor's Report:

It was moved by Council Member Nelson, seconded by Council Member Wunschel to Approve Appointment of Diana Koppen to the Historic Preservation Commission, to replace Cara Elbert, term expires 6/30/2025. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Committee Reports:

Upcoming Meetings:

- Regular City Council Meeting 09/19/2022, 6:30 P.M.
- Facility Tour 09/26/2022, 5:30P.M. (Police Department, Stolley Park, Solid Waste)
- Facility Tour 10/10/2022, 5:30P.M. (Central Garage, East Leach, Library)

It was moved by Council Member Orrison, seconded by Council Member Balk to approve the Bills and Claims. The motion was declared carried when all Council Members present voted aye on voice call vote.

Other Business/Opportunity to Address the Council:

It was moved by Council Member Wunschel and seconded by Council Member Larsen to adjourn the meeting of the Spencer City Council at 7:58 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

Steve Bomgaars, Mayor

ATTEST:

Brian Weuve, City Clerk

(SEAL)

Minutes are subject to approval by the Spencer City Council.

Claims 09/06/22

Vendor Name	Payable Description	Total Payments
A & M Inc	Rug services	478.06
AFLAC	AFLAC INS	1,742.09
AgSource Cooperative Services	AQ Center monthly sample	26.75
Airgas North Central	Torch gas	1,314.42
Alex Air Apparatus Inc	Parts	204.00
Alpha Wireless Communications Co	Radio	4,872.00
Amazon Capital Services	Office Supplies	350.34
Animal Medical Center PC Hartley/Spencer	Animal control	1,036.00
Arnold Motor Supply LLP	Floor cleaner	392.50
AT & T Mobility	SO Computer Cards	1,151.27
Avera Medical Group Spencer- Department of SMH	Pre employment physical	93.00
B & I Electric LLC	No power-campground	80.00
Baker & Taylor	Books	892.33
Balancing Professionals, Inc	HVAC system testing/balancing	1,713.00
Black Hills Energy	Monthly Utilities	35.26
Blacktop Service Company	Hot mix asphalt	481.28
Boji Portable Toilets	monthly port a pot cleaning	2,550.00
Bolton & Menk Inc	Eng Services thru 7/29/2022	676.50
Bomgaars	Gloves	639.58
Book Farm LLC	Books	15.95
Book Look	Books	1,040.37
Bound Tree Medical LLC	Supplies	148.84
BridgePay Network Solutions LLC	July 22 CC fees	57.80
C & B Operations LLC	Door glass panel- Landfill	1,642.97
Canon Financial Services LLC	Copier contract	172.46
Carroll Construction Supply	Parts	1,965.48
Center Point Large Print	Books	83.51
Clay County Auditor	monthly jail payment	2,083.33
Clay County Regional Event Center	monthly contribution	4,166.66
Clay County Treasurer	annual property tax pymt	5,214.00
Colonial Life Insurance	COLONIAL LIFE INSURANCE	87.84
Consumers Lumber Company	Treated wood	76.38
Cooperative Energy Company	Fuel pump Diesel (CG)	24,360.00
Copper Cottage	Urinal repair	205.27
Corn Belt Power Cooperative	1/3 Tech Park property taxes	19.00
Crescent Electric	Bulbs	78.68

Culligan of Spencer	Culligan water- PD	52.95
D & T Office LLC	TIF payment #12 of 20	28,789.14
Dels Garden Center Inc	Police Department Landscape Project	984.00
Department of Human Services	CHILD SUPPORT PAYMENTS	226.14
Diamond Vogel Paint Center # 289	Paint	121.19
Don Pierson Ford Lincoln Inc	2022 F150 pickup	34,155.00
Ecolab Pest Elimination	Pest Control	125.29
Elliott Equipment Company	Parts	893.97
Emmetsburg Swanson Hardware	Shopvac Filter- Landfill	18.99
Employee Benefit Services	mo group ins	148,958.95
Engineering Design Associates Inc	CIP HVAC project	450.00
Fairchild Manufacturing Inc	Metal	2,910.00
Fareway Stores Inc #788	Pork Butt	231.37
Farmers Trust & Savings Bank	PAYROLL TAXES	93,158.24
Fast Lane Motor Parts LLC	Shop products	98.37
Fastenal Company	Parts	999.19
Feld Fire	Supplies	2,490.14
Fleetpride Inc	Parts	506.60
Gale/Cengage Learning	Books	277.86
Galens Pro Mow LLC	Parts	35.02
General Traffic Controls Inc	Speed sign- accident damage	7,774.00
Graettinger Hardware	Shop supplies	186.54
Graham Tire Company of Spencer Inc	Tires	2,245.00
Great Lakes Concrete Inc	Concrete	1,730.51
H & S Roofing Company Inc	WWTP Roof Repair	29,565.00
Hansons Plumbing & Heating Inc	Condenser fan motor	242.57
Hemphill Law Office PLC	Qtrly Retainer- July, Aug, Sept	2,500.00
Hoerr Machinery LLC	Used Scraper	135,000.00
Ingram Library Services	Books	908.71
Inspiron Logistics LLC	WEN - non emergency service	2,640.00
Iowa Communication Networks	Telecommunications	11.89
Iowa Department of Revenue	monthly sales tax	13,286.09
Iowa One Call	Locates (July)	133.30
Iowa Public Employees Retirement System	IPERS	46,466.41
Janitors Closet	Supplies	466.32
Johnston Automotive & Industrial of Spencer IA Inc	Parts	802.25
K & W Electric Inc	Pay est #1-2	34,549.12
Kardell Leasing Company	Radiator repair	260.00
Kilburg Equipment LLC	Parts	644.04
Knight Protection Inc	Re-install alarm system	1,795.00
Kristat Auto Parts LLC	Filters- landfill	691.32
Lawson Products, Inc.	Latex gloves	96.21

Leading Edge Aviation Inc	monthly management fees	3,375.00
Leroy & Sons	Pay est #1	146,141.11
Loffler Companies Inc	Copier contract- Upstairs	70.25
Lube Tech	Parts	1,825.61
Mar-Lin Business Supply	Calendars	397.83
McNeilus Truck & Manufacturing Company	Parts	1,719.94
Menards -Spencer	Grand Ave Landscape Project	2,019.16
Michael Todd & Company	Steel bonding	375.52
MichaelSon Inc	4 loads class C gravel	755.91
Mid Iowa Solid Waste Equipment Co Inc	Hydraulic filters	268.79
Midwest Turf & Irrigation Pattlen Enterprises Inc	hyd cylinder asm	440.00
Midwestern Mechanical-Fire Protection	Repair	1,165.00
MissionSquare Retirement - 457	ICMA	1,040.00
Modern Marketing	Lollipops	1,873.30
Mr Drain Man LLC	Sewer cleaning	235.00
Muddy Creek Contracting LLC	Sewer repair	5,446.12
Municipal Fire & Police Retirement System of Iowa	CIVIL SERVICE	44,733.83
Murphy Tractor - Power Plan	Injector repair	2,964.69
Napa Auto Parts	Filters	1,807.76
Neenah Foundry Company Municipal	Detector plates	4,383.64
New Cooperative Inc	Fuel- Landfill	15,029.19
North Central International, Inc.	DEF Filter	936.56
Northern Lights Distributing Inc	Food & Supplies	1,637.83
Northern Safety & Industrial Co	Nitrile Gloves	104.65
Northwest Glass LLC	Window replacement	884.00
Northwest Iowa Electrical Association	Annual Membership- Harmon	100.00
Northwest Iowa League of Cities	NW IA League Dues	75.00
NWIA/SWMN HR Area Association	Local membership- half year	30.00
O Reilly Auto Parts	Fuse	5.49
OPG-3 Inc	Laserfiche setup new users	185.00
OverDrive Inc	E-Book Subscription	2,678.25
Palo Alto County Solid Waste	50% E-Waste disposal reimburse	1,218.75
Patten, Mark	C & G Repair 620 4th Ave W	525.00
People for Pets	monthly agreement	600.00
Peterbilt of Sioux City	Filters	326.56
Petty Cash - Police Dept	School map posters	5.81
Petty Cash-Spencer Municipal Golf Course	Replenish golf checkbook 8/29/22	8,730.28
Prairie Moon Nursery	Police Dept Landscape Project	211.22
Productivity Plus Account/Spencer Red Power	Gear box repair	2,298.92
Quadient Leasing USA	Qtrly lease (Sept-Dec 22)	922.68
Quail Construction	Pay Est #3	6,696.07
River Valley Telecommunications Coop	Phone & internet- Landfill	93.30

Safelite Fulfillment Inc	Windshield Repair- Landfill	122.98
Schoeneman Bros Company	Grounds supplies	62.51
Southside Monuments	Monument cleaning supplies	140.69
Spencer Family YMCA	Pool lane markers	708.59
Spencer Municipal Hospital	Pre-employment drug screens	79.26
Spencer Municipal Utilities	Temp water service- 6th Ave E	121.00
Spencer Office Supplies	Office supplies- Landfill	1,210.09
Spencer Trophy & Awards	Conference room availability plates	60.66
SS Morton, Inc.	2 Low clearance signs- airport	80.00
State of Iowa Treasurer	STATE WITHHOLDING	17,778.96
State Steel of Spencer	Metal	182.00
The Lakes News Shopper	Recruiting ads	112.10
The Retrofit Companies Inc	RCC & SW Recycling	978.77
The Water Connection Inc	Cups	223.00
Tiger Pride Lawn Care LLC	Pedersen Park fall application	1,644.92
Titan Machinery-Lake Park	Filters	63.97
Truck Center Companies	Hub	277.97
Truck Equipment Inc	Spool valves	2,079.87
Unity Point Clinic-Occupational Medicine	Random DOT tests	168.00
Utility Equipment Company	Conflict mot cleanout cap	397.83
Vans Sanitation Inc	Recycling expenses	545.64
Verizon Wireless	Pole cameras	216.47
Visa (Admin)	HyVee- Well Being picnic	5,929.54
Visa (Golf)	Walmart- Supplies & Drinks	751.82
Visa (Landfill)	Drury Inn-Certified Operator Class	825.40
Visa (Library)	Jimmy John's- Lunch meeting	816.38
Visa (Police)	Everything Polaris Ranger- Cargo box	286.36
Wex Bank-Wright Express FSC	Fuel Charges- July	485.09
Ziegler	Manuals- Landfill	1,267.81
Zimco Supply	Turf RX	904.26
		960,478.57

Fund Summary

Fund	
001 - GENERAL FUND	262,386.31
045 - LIBRARY RESERVE	2,163.00
050 - POLICE RESERVE	34,155.00
052 - FIRE RESERVE	4,525.00
061 - ECONOMIC DEVELOPMENT	4,674.00
085 - HOTEL/MOTEL TAX	4,166.66
115 - GROUP INSURANCE	148,958.95
125 - T.I.F.	28,789.14
300 - CAPITAL IMPROVEMENT	189,258.02
620 - SANITARY SEWER	18,206.19
625 - SANITARY SEWER RESERVE	29,565.00

660 - AIRPORT ENTERPRISE	4,255.63
670 - SOLID WASTE	39,278.07
673 - LANDFILL	27,443.43
674 - LANDFILL RESERVES	135,000.00
690 - REGIONAL COLLECTION CENTE	1,075.74
949 - CENTRAL GRAGE	2,218.43
950 - FUEL EQUIPMENT	24,360.00

960,478.57