

**Personnel Committee Meeting
Thursday April 14, 2022
5:00 P.M.**

**Downstairs Conference Room, City Hall
101 West 5th Street
Spencer Iowa**

AGENDA

COMMITTEE MEMBERS:

*Brian Balk, Chair
Loren Reit
Donavon Wunschel
Mayor Bomgaars, Ex-Officio*

1. Call to Order
2. Discussion/ Recommendation: City Clerk Position due to upcoming retirement;
3. Discussion/Recommendation: Job Description Revisions for City Clerk & Deputy City Manager/Finance Director
4. Discussion/Recommendation: Well Being Committee Request for Healthy Life Program Revision;
5. Discussion/Recommendation: Group Insurance Renewal with IGHCP and Possible Revision of Employee Life Insurance Amount or Addition of Short Term Disability Insurance;
6. Discussion/Recommendation: Employee Handbook Edits;
7. Items for Future Agenda
8. Adjourn

Note: Some members may participate by telephone, per Section 21.8 of the Code of Iowa