

SPENCER CITY COUNCIL MEETING

March 7, 2022

SPENCER, IOWA

The City Council of the City of Spencer, Iowa, met on the 7th day of March, 2022, at 6:30 o'clock P.M., in regular session in the Council Chambers, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Council.

The meeting was called to order by Mayor Bomgaars, in the Chair and the roll being called, the following Council Members were present:

Present: Nelson, Larsen, Wunschel, Hanson, Reit, Balk

Absent: Orrison

It was moved by Council Member Wunschel, seconded by Council Member Nelson to approve items on the consent agenda, as follows:

Approve City Council Minutes of February 21, 2022;

Licenses: Renewal of Class C Liquor License with Sunday Sales and Outdoor Service for Spencer Golf and Country Club, subject to final approval by Iowa Alcoholic Beverages Division;

RESOLUTION NO. 6283 RESOLUTION AUTHORIZING PERMANENT TRANSFER OF FUNDS OF BUDGETED TRANSFERS FOR MONTH ENDING FEBRUARY 28, 2022;

RESOLUTION NO. 6284 RESOLUTION TO PROVIDE FOR A NOTICE OF HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE 2022 FAIRVIEW TENNIS COURT REPLACEMENT PROJECT, AND THE TAKING OF BIDS THEREFOR, (Letting Date April 8, 2022, Hearing & Award Date April 18, 2022);

Motion to Set Hearing Date for 3/21/2022, 6:30 P.M. for CDBG Application for 2023 East Side Reconstruction and Sewer Separation Project;

Approve Northwest Landscaping Inc. and Service Signing, LC as Subcontractors for 2022 HMA Overlay Project;

Approve Beck Excavating, Inc. and Service Signing, LC as Subcontractors for 2022 HMA Overlay Project;

Approve Amendment to Contract No. 14-TC-016 with Iowa Economic Development Authority (IEDA) to Revise Job Obligations Date;

Approve Purchase of 10 rear load Containers with Lids for Solid Waste Division from Klute Truck and Refuse Equipment, Lincoln Nebraska for \$17,024.00 (CIP Item);

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Nelson, Larsen, Wunschel, Hanson, Reit, Balk

Nays: None

Whereupon the Mayor declared the motion duly carried.

The Mayor announced that this was the time and place set for Public Hearing on Proposed City of Spencer Maximum Property Tax Levy for Fiscal Year July 1, 2022 – June 30, 2023;

The Mayor declared the public hearing open.

Written comments were filed by the following:

None

Oral comments were made by the following:

None

The Mayor declared the public hearing closed.

Council Member Hanson introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Wunschel; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Nelson, Larsen, Wunschel, Hanson, Reit, Balk

NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6285 A RESOLUTION APPROVING THE MAXIMUM PROPERTY TAX DOLLARS FOR BUDGET YEAR JULY 1, 2022 TO JUNE 30, 2023;

Council Member Nelson moved that the proposed ordinance entitled “AN ORDINANCE AMENDING TITLE 3, CHAPTER 1, SECTION 1 OF THE SPENCER CITY CODE CONCERNING THE DEFINITION OF “TRANSIENT MERCHANTS” AND ADOPTING A NEW CHAPTER 8, TITLE 3 OF THE SPENCER CITY CODE REGULATING “MOBILE FOOD OR BEVERAGE VENDORS” be finally passed and adopted as Ordinance No. 882. Council Member Hanson seconded the motion. The Mayor put the question on the motion and the roll being called, the vote thereon was as follows:

AYES: Nelson, Larsen, Wunschel, Hanson, Reit, Balk

NAYS: None

Whereupon, the Mayor declared the motion carried and Ordinance No. 882 duly passed and adopted and signed his approval thereto.

ORDINANCE NO. 882 AN ORDINANCE AMENDING TITLE 3, CHAPTER 1, SECTION 1 OF THE SPENCER CITY CODE CONCERNING THE DEFINITION OF “TRANSIENT MERCHANTS” AND ADOPTING A NEW CHAPTER 8, TITLE 3 OF THE SPENCER CITY CODE REGULATING “MOBILE FOOD OR BEVERAGE VENDORS”;

It was moved by Council Member Wunschel, seconded by Council Member Larsen to Set Public Hearing for City of Spencer Budget for Fiscal Year July 1, 2022 through June 30, 2023, for March 21, 2022, 6:30 P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Larsen, seconded by Council Member Nelson to Set Public Hearing for City of Spencer Capital Improvement Plan for Fiscal Year 2023-2027 for March 21, 2022, 6:30 P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Nelson, seconded by Council Member Hanson to Accept Eckhart Land First Addition Sewer Extension from Developer and make it part of the Public Sanitary Sewer System. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Wunschel, seconded by Council Member Nelson to Approve and Authorize Reimbursement of \$11,768.07 to Mike Eckhart for City of Spencer’s Share of 2021 Eckhart Land First Addition Sewer Extension. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Hanson introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Reit; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Nelson, Larsen, Wunschel, Hanson, Reit, Balk

NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6286 A RESOLUTION PROPOSING THE ESTABLISHMENT OF THE CITY OF SPENCER 25th STREET SOUTHWEST SANITARY SEWER DISTRICT AND THE ADOPTION OF CONNECTION FEES, SETTING A PUBLIC HEARING, AND DIRECTING THE PUBLICATION OF NOTICE (Hearing Date 4/4/2022, 6:30 P.M.);

Department Head Reports

Planning Department
Library
Fire
Police
Public Works
Park & Recreation
Golf Course
City Attorney's Report

Engineer's Reports:

City Manager's Report:

Mayor's Report:

It was moved by Council Member Reit, seconded by Council Member Wunschel to Approve Nate Schmidt to Planning and Zoning Commission, expires 6/30/2022. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Committee Reports:

Upcoming Meetings:

-Regular City Council Meeting, 3/21/2022, 6:30 P.M.

It was moved by Council Member Balk, seconded by Council Member Nelson to approve the Bills and Claims. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Wunschel and seconded by Council Member Larsen to adjourn the meeting of the Spencer City Council at 7:06 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

Steve Bomgaars, Mayor

ATTEST:

Theresa Reardon, City Clerk

(SEAL)

Minutes are subject to approval by the Spencer City Council.

Vendor Name	Payable Description	Total Payments
A & M Inc	laundry svce	510.10
A-1 Portables	mo porta rental	66.00
Advanced Door Systems	repairs	308.00
Advantage Archives LLC	yearly sub	970.00
Airgas North Central	welder wire	737.95
Allegiant Technology	fax svc	44.05
Amazon Capital Services	kids & teen program	998.26
American Business Phones	phone support	200.00
Animal Medical Center PC Hartley/Spencer	animal control	836.00
Arnold Motor Supply LLP	seat covers	480.16
Asher Motor Company	sensor	37.25
AT & T Mobility	mo charges	1,057.17
B & I Electric LLC	park scoreboards	573.25
Baker & Taylor	kids books	803.56
Barco Municipal Products Inc	road signs	787.93
Black Hills Energy	mo utility charges	8,528.11
Bolton & Menk Inc	eng svcs	2,765.50
Bomgaars	batteries	912.20
Book Page	periodical	390.00
Brandon Industries, Inc	sign base	211.00
Brooks, Gary	sidewalk grant	442.00
Buds Service Inc	towing	700.00
C & B Operations LLC	parts	594.25
Canon Financial Services LLC	copier contract	172.46
Careys Electronics	service call	77.00
Carroll Construction Supply	drain system	2,084.68
Central Iowa Distributing Inc	supplies	114.00
Central Services & Supplies Inc	parts	213.52
Christiansen Construction Company	pay est #11	239,212.57
Clay County Auditor	lost distribution	19,137.13

Clay County Fair	Event Funding	37,000.00
Clay County Regional Event Center	monthly contribution	4,166.66
Community Insurance	broker fee	1,000.00
Cooperative Energy Company	propane	1,103.14
Crescent Electric	lights	201.80
Culligan of Spencer	water	55.95
Culligan Water of Emmetsburg	water	24.30
Demco	misc supplies	63.55
Diamond Vogel Paint Center # 289	paint	241.44
Don Pierson Ford Lincoln Inc	air hose	204.19
Ecolab Pest Elimination	pest control	125.29
Elliott Equipment Company	residential collection truck	280,417.64
Elm USA Inc	disc cleaner lease	70.00
Emmetsburg Swanson Hardware	supplies	76.84
Employee Benefit Services	mo group ins	132,809.91
Estherville Public Library	meeting library	25.00
ET Products LLC	fuel additive	667.02
Evora Group	dismantling class	250.00
Fareway Stores Inc #788	supplies	26.41
Fastenal Company	rocket slide hardware	503.32
Feld Fire	foam	3,650.58
Fire Proof Plus Inc	annual inspections	338.75
Fleetpride Inc	work lamp	62.29
Fostoria Gun Range	pd membership	365.00
Gale/Cengage Learning	LP books	299.04
Galens Pro Mow LLC	repair	340.46
Gordon Flesch Company Inc	plotter repair & maintenance	1,091.50
Graettinger Hardware	misc supplies	119.65
Graham Tire Company of Spencer Inc	tires	717.17
Grainger	signs for RCC	48.13
Great Lakes Concrete Inc	concrete for drain repair	1,304.00
Gregs Repair	snow plow	28.00

Hansons Plumbing & Heating Inc	repair furnace	377.14
Hare Painting & Sandblasting	sandblast & paint rims	180.00
Hemphill Law Office PLC	legal fees	10,137.31
Hintz, Jonathon W	Housing Inspection	1,100.00
Hiway Truck Equipment	bellyscraper pin 28	1,277.02
Hokel Machine Supply	air compressor	440.82
Hulstein Excavating Inc	Retainage	11,832.38
Hy-Vee Food Stores #1636	employee Christmas	180.61
ICAN Inc	recycle ads	1,150.00
Impact Plastics Inc	caster pads	542.98
Ingram Library Services	adult books	1,520.17
Intoximeters Inc	PBT repair	294.75
Iowa Communication Networks	telecommunications	11.42
Iowa Department of Agriculture and Land Stewardship	meter license CG	18.00
Iowa Lakes Community College	training class	60.00
Iowa League of Cities	IMMI conf	350.00
Iowa Municipal Finance Offers Association	dues	60.00
Iowa Prison Industries	sign blanks	503.95
Iowa Public Employees Retirement System	IPERS	41,353.52
Iowa Workforce Development-Tax Bureau	unemployment claims	4,936.61
Janitors Closet	misc supplies	954.59
Johnston Automotive & Industrial of Spencer IA Inc	O2 sensors	129.88
Keystone Laboratories Inc	well testing	30.00
Kieslers Police Supply Inc	rifle ammo	254.48
Kim Marie Driftmier Estate	land purchase down payment	5,000.00
Kimball Midwest	misc supplies	42.29
Knight Protection Inc	fire and security system	1,300.00
Koenig Portable Toilets	rent & cleaning pots	137.00
Kristat Auto Parts LLC	supplies	386.16
Kruse Cate & Nelson PC	eng svcs	47,501.06
KW Electric Inc	install outlets	588.53
Leading Edge Aviation Inc	monthly fees	4,033.73

Loffler Companies Inc	mo. copier contract	212.75
Lube Tech	washer fluid & bulk oil	2,628.19
MacQueen Equipment LLC	hdro tool connectors	231.80
Mark A. Jackson Consulting, LLC	council goal setting	1,320.00
Mar-Lin Business Supply	envelopes	258.64
Med Compass	misc supplies	6,110.00
Menards -Spencer	misc supplies	1,438.66
Michael Todd & Company	angle bolt	31.83
Mid Country Machinery Inc	repair	181.15
Mid Iowa Solid Waste Equipment Co Inc	misc supplies	402.08
Midwestern Mechanical of Iowa Inc	back flow preventor	6,441.46
Motion Picture Licensing Corporation	movie license	229.50
Mr Drain Man LLC	sewer cleaning	225.00
Napa Auto Parts	air tool	3,014.77
New Cooperative Inc	fuel	14,349.17
Nielsen's Tire & Appliances	tire	128.40
North Central International, Inc.	bushings	1,563.00
Northern Safety & Industrial Co	full face respirator	272.27
Northwest Iowa Planning & Development Commission	Final Admin Fees	1,000.00
On Target Solutions Group Inc	class	275.00
Palo Alto County Sheriffs Office	GARN006045	403.19
People for Pets	mo agreement	600.00
Petty Cash - Police Dept	DARE graduation	124.59
Petty Cash-Spencer Municipal Golf Course	replenish golf checkbook	780.84
Pixler Electric	RCC Heater	1,138.99
Productivity Plus Account/Spencer Red Power	electrical repairs	1,207.38
Quadient Leasing USA	qtrly lease	461.34
Ricks Pest Control	pest control	90.00
River Valley Telecommunications Coop	phone/internet/office	93.95
Samsara Inc.	GPS contract	3,706.74
Schoeneman Bros Company	bath partition	1,514.95
Schumacher Elevator Co	elevator maintenance	550.80

Secretary of State	registration	10.00
Secure Shred Solutions LLC	secure shred	52.00
Sherwin Williams	paint gun tip	35.99
Solutions Inc	MS Office/Webroot St laptops	5,436.21
Speed Printers Inc	forms	220.50
Spencer Area Jobs Trust	QHI gratn	12,500.00
Spencer Auto Parts	water couplers	852.92
Spencer Community Schools	march 22 lost distribution	42,634.51
Spencer Daily Reporter	legal ads/publications	4,761.81
Spencer Economic Development Corporation	Housing Project Funding	100,000.00
Spencer Municipal Hospital	Training Cards	268.26
Spencer Office Supplies	copy paper	787.48
Spencer Radio Group	environmental ads	532.00
Spencer Rotary Club	3rd qtr dues	207.00
SS Collision Cycle Works & Graphics	signage	1,627.50
Sta-Mel Enterprises Inc	de-icing salt	5,781.25
State Steel of Spencer	angle iron	776.50
The Lakes News Shopper	recruiting ad	103.50
Toft Electric	outlets	622.37
Tool Depot	saw blades	23.96
Toyne	kit conv/repr w/ bl	224.35
Tradebe Environmental Services LLC	RCC HHM Disposal	11,614.00
Truck Center Companies	pressure valve	17.88
Truck Equipment Inc	gearbox 71	10,160.59
Turfnet	Golf Course Superintendent	195.00
Tyler Buisness Forms	w-2/1099 forms & envelopes	707.83
Uline	chair dollies	485.62
United States Postal Service - Graettinger	PO box fee	72.00
Unity Point Clinic-Occupational Medicine	lab fee	84.00
Vander Haags Inc	alignment	543.97
Vans Sanitation Inc	recycling charges	1,686.72
Verizon Wireless	mo charge	96.59

Visa (Admin)	Goal Session	324.34
Visa (Fire)	Rescue Boat Fee	28.22
Visa (Golf)	3 Day Conference registration	692.53
Visa (Landfill)	Class	575.00
Visa (Library)	Online Course	596.17
Visa (Planning)	Training	920.32
Visa (Police)	conf registration	1,346.98
Visa (Public Works)	AED Pads	613.99
Wex Bank-Wright Express FSC	fuel charges	18.20
Woodman Controls Company	3-way control valve	691.60
Ziegler	extended warranty	13,770.37

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	134,435.56
049 - DRUG EDUCATION	100.00
055 - SIDEWALK RESERVE	442.00
061 - ECONOMIC DEVELOPMENT	100,376.25
085 - HOTEL/MOTEL TAX	41,166.66
090 - QUALITY HSG INITIATIVE	12,500.00
091 - SUBSTANDARD HOUSING	2,100.00
092 - TECHNOLOGY FUND	2,622.93
114 - UNEMPLOYMENT	4,936.61
115 - GROUP INSURANCE	133,809.91
117 - CIVIL SERVICE	1,856.72
124 - LOCAL OPTION SALES TAX	59,688.31
300 - CAPITAL IMPROVEMENT	304,642.93
620 - SANITARY SEWER	818.76
660 - AIRPORT ENTERPRISE	5,994.36
670 - SOLID WASTE	21,460.43
671 - SOLID WASTE RESERVE	279,095.00
673 - LANDFILL	35,207.33
674 - LANDFILL RESERVES	5,000.00

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682 - ENVIRONMENTAL MANAGEMENT	1,282.00
690 - REGIONAL COLLECTION CENTE	12,214.21
949 - CENTRAL GRAGE	1,227.01
950 - FUEL EQUIPMENT	<u>755.02</u>
	1,161,732.00