

REGULAR SPENCER CITY COUNCIL MEETING

Monday, December 6, 2021

6:30 P.M.

Council Chambers, City Hall
101 W. 5th Street
Spencer, Iowa

1. Pledge of Allegiance

2. **ROLL CALL:** Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

3. Consent Agenda:

A. Motion: [Approve City Council Minutes of November 15, 2021](#);

B. Motion: Licenses: Renewal of Class B Beer Permit with Sunday Sales for **Pizza Hut**; Renewal of Class C Beer Permit with Sunday Sales for **Brew Oil #31**; Renewal of Class E Liquor, Class C Beer and Sunday Sales for **Brew Oil #40** and Renewal of Class B Beer Permit with Sunday Sales for **Tienda Y Carniceria La Morenita**, subject to final approval by Iowa ABD;

C. Roll Call: [Resolution Authorizing Permanent Transfer of Funds of Budgeted Transfers](#) for Month Ending November 30, 2021;

D. Motion: [Approve Purchase of Cannon 5860i Copier/Printer/Scanner from Gordon Flesch](#) for \$7234.00 (CIP Item);

E. Roll Call: [Resolution Acknowledging Receipt of Calendar Year 2021 Budget](#) Amendment and Calendar Year 2022 Budget for Spencer Municipal Utilities of the City of Spencer, Iowa;

F. Motion: [Approve Application for Assistance to Firefighters Grant Program](#) for New Rescue Truck (5% City Match);

G. Motion: [Setting Public Hearing for December 20, 2021, 6:30 P.M.](#) on Rezoning Proposal from Carole Lea Cotton for a Parcel of Land located the SW ¼ of the SW ¼ of Section 1, Township 96 North, Range 37 West of the 5th PM, 2.905 Acres, as recommended by Planning & Zoning Commission;

H. Motion: [Setting Public Hearing for December 20, 2021, 6:30 P.M.](#) on Zoning Text Amendment to Provide for the Use Classification of “Custom Meat Business”, as recommended by Planning & Zoning Commission / Committee of the Whole 11/22/2021;

4. Public Hearing:

A. Public Hearing on Proposed Re-Districting Plan for the City of Spencer, Clay County, Iowa;

- Mayor Declares the Public Hearing Open
 - Written Comments Against
 - Oral Comments Against
 - Written Comments in Favor of
 - Oral Comments in Favor of
 - Mayor Declares the Public Hearing Closed
1. Roll Call: An Ordinance Amending Title 1, Chapter 8, of the Spencer Municipal Code Regarding Changes in Precinct Boundaries in the City of Spencer, Iowa, 1st Filing;

5. New Business:

- A. Roll Call: Resolution Authorizing the Acceptance of Bids from Contractors for Property “11”, “12”, “13”, “14” and “15” as Part of the Spencer Substandard Housing Rehabilitation Program;
- B. Motion: Approve Infringing Use Agreement with Gary & Patricia Rustwick at 2109 West 10th Street (Committee of the Whole 11/22/2021);
- C. Roll Call: Ordinance Amending Title 1, Chapter 7, Section 2, of the Spencer City Code, by Adopting a New Subsection “N” Concerning the Human Resources Director, 1st Filing (Personnel Committee 11/22/2021) ;
- D. Motion: Approve Change Order #1 for 2021 7th Avenue S.W. Sewer Extension Project to reflect as built quantities;
- E. Roll Call: Resolution Accepting Work on 2021 7th Avenue S.W. Sewer Extension Project;
- F. Roll Call: Resolution Proposing the Establishment of City of Spencer 7th Avenue S.W. Sanitary Sewer District, and the Adoption of Connection Fees, Setting a Public Hearing and Directing the Publication of Notice (Public Hearing Date January 3, 2022, 6:30 P.M.);
- G. Motion: Approve Subordination Agreement for property included in the CDBG Owner Occupied Housing Rehabilitation Program #17-HSG-18, as requested by Northwest Bank in connection with mortgage refinancing;
- H. Roll Call: An Ordinance Amending Title 5, Chapter 1B, Section 4, Subsection C of the Spencer City Code, Concerning Liability Insurance Requirements for Licensed Excavators, 1st Filing;

- I. Motion: [Approve Professional Services Contract with Kruse, Cate & Nelson](#), PC for 2022 WWTP Driveway Replacement Project;
- J. Motion: [Approve Professional Services Contract with Kruse, Cate & Nelson](#), PC for 2022 5th Ave. East Safe Routes Sidewalk Project;
- K. Motion: [Approve Professional Services Contract with Kruse, Cate & Nelson](#), PC for 2022 Woodland Ave. Box Culvert Replacement Project;
- L. Motion: [Approve Professional Services Contract with Kruse, Cate & Nelson](#), PC for 2022 HMA Overlay Project;
- M. Motion: [Approve Professional Services Contract with Kruse, Cate & Nelson](#) for 2022 Breezy Meadows Flap Valve Project;

6. Department Head Reports:

- A. Planning Department
- B. Library
- C. Fire
- D. Police
- E. Public Works
- F. Park & Recreation
- G. Golf Course
- H. City Attorney's Report

7. Engineer's Report:

8. City Manager's Report:

9. Mayor's Report:

10. Council/Comm. Reports:

Upcoming Meetings:

-Finance Committee Meeting 12/9/2021, 9:00 A.M.

-Long Term Planning Committee Meeting 12/9/2021, 6:00 P.M.

-[NW Iowa League of Cities Meeting 12/16/2021](#)

- Regular City Council Meeting 12/20/21, 6:30 P.M.

-Public Works Committee Meeting (*need to schedule*) _____

11. Motion: Approve Bills and Claims;

12. Other Business/Opportunity to Address the Council;

13. Adjourn;

Note: Some members may participate by telephone, per Section 21.8 of the Code of Iowa