

SPENCER CITY COUNCIL MEETING

July 19, 2021

SPENCER, IOWA

The City Council of the City of Spencer, Iowa, met on the 19th day of July, 2021, at 6:30 o'clock P.M., in regular session in the Council Chambers, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Council.

The meeting was called to order by Mayor Robinson, in the Chair and the roll being called, the following Council Members were present:

Present: Orrison, Larsen, Wunschel, Hanson (by phone), Reit, Moriarty

Absent: Nelson

It was moved by Council Member Orrison, seconded by Council Member Reit to approve items on the consent agenda, as follows:

Approve City Council Minutes of City Council Minutes of July 6, 2021;

RESOLUTION NO. 6202 RESOLUTION AUTHORIZING AND DIRECTING THE TEMPORARY CLOSING OF PORTIONS OF CITY STREETS IN THE CITY OF SPENCER, AS REQUESTED BY SETH MCCAULLEY FOR SPECIAL EVENT AUGUST 21, 2021;

RESOLUTION NO. 6203 RESOLUTION AUTHORIZING AND DIRECTING THE TEMPORARY CLOSING OF PORTIONS OF CITY STREET (WEST 5TH STREET) IN THE CITY OF SPENCER AS REQUESTED BY SPENCER MAIN STREET ON AUGUST 16, 2021;

Approve purchase of two Fairway Mower Units for Municipal Golf Course from Midwest Turf and Irrigation for \$40,914.00 each (FY 22/23 CIP Item);

Approve Sidewalk Construction and Assessment Agreement with Henderson Revocable Living Trust at 102 East 3rd Street;

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

Nays: None

Whereupon the Mayor declared the motion duly carried.

The Mayor announced that this was the time and place set for Public Hearing on the Proposal to Enter into a Sewer Revenue Loan and Disbursement Agreement in a Principal Amount not to Exceed \$3,000,000;

Written comments were filed by the following:

None

Oral comments were made by the following:

None

The Mayor announced the hearing closed.

Council Member Orrison introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Wunschel; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6204 RESOLUTION AUTHORIZING AND APPROVING A LOAN AND DISBURSEMENT AGREEMENT AND PROVIDING FOR THE ISSUANCE AND SECURING THE PAYMENT OF \$2,975,000 TAXABLE SEWER REVENUE BONDS, SERIES 2021;

The Mayor announced that this was the time and place set for Public Hearing on the Plans & Specs for 2021 Spencer Police Department Parking Lot Replacement Project;

Written comments were filed by the following:

None

Oral comments were made by the following:

None

The Mayor announced the hearing closed.

Council Member Wunschel introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Larsen; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6205 RESOLUTION FINALLY APPROVING AND CONFIRMING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE FOR 2021 SPENCER POLICE DEPARTMENT PARKING LOT REPLACEMENT PROJECT;

The bids received for 2021 Spencer Police Department Parking Lot Project were reviewed by project engineers, Kruse, Cate and Nelson.

Council Member Wunschel introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Moriarty; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6206 RESOLUTION AWARDDING CONTRACT FOR THE 2021 SPENCER POLICE DEPARTMENT PARKING LOT REPLACEMENT PROJECT (Diamond Concrete \$129,066.90);

The Mayor announced that this was the time and place set for Public Hearing on Proceedings for Issuance of Hospital Revenue Bonds and Notes in an Aggregate Principal Amount not to Exceed \$7,000,000;

Written comments were filed by the following:

None

Oral comments were made by the following:

None

The Mayor announced the hearing closed.

Council Member Moriarty introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Reit; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6207 RESOLUTION DETERMINING TO PROCEED WITH THE ISSUANCE OF HOSPITAL REVENUE BONDS, IN ONE OR MORE SERIES, IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$7,000,000, SETTING PARAMETERS AND APPROVING AN INDENTURE OF TRUST, ONE OR MORE BOND PURCHASE AGREEMENTS, THE USE OF ONE OR MORE OFFICIAL STATEMENTS AND OTHER DOCUMENTS RELATED THERETO;

Council Member Orrison introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Reit; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6208 RESOLUTION PROVIDING FOR THE ISSUANCE AND SECURING THE PAYMENT OF FUTURE OBLIGATIONS FOR THE PURPOSES OF BORROWING MONEY FOR SPENCER MUNICIPAL HOSPITAL;

It was moved by Council Member Hanson and seconded by Council Member Moriarty to Approve Electronic Waste Service Agreement Renewal with The Retrofit Companies, Inc. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Larsen introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Moriarty; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6209 ACCEPTING WORK COVERING THE 2021 PCC Patching Project;

Council Member Orrison introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Wunschel; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6210 ACCEPTING WORK COVERING THE 2019 MANHOLE REHABILITATION PROJECT;

It was moved by Council Member Reit and seconded by Council Member Moriarty to Approve Application for CLG Program Grant, for the Study of 2nd Floor Space in Spencer's Historic Downtown District, and Commitment of the 40% local in kind or cash match. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Reit and seconded by Council Member Wunschel for Approval of Application for Spencer to Host 2023 Preserve Iowa Summit, as requested by Spencer Historic Preservation Commission. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Larsen and seconded by Council Member Orrison to Approve Park & Recreation Department Tree Services Agreement for the remainder of Calendar Year 2021 with Campbell's Tree Service. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Moriarty introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Wunschel and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6211 A RESOLUTION IN SUPPORT OF A WORKFORCE HOUSING TAX CREDIT BENEFIT APPLICATION TO BE SUBMITTED TO THE IOWA ECONOMIC DEVELOPMENT AUTHORITY BY IGL CONSTRUCTION, LLC FOR A HOUSING PROJECT AT 221 32ND AVENUE WEST;

Engineer's Reports:

City Manager's Report:

Mayor's Report:

Council Committee Reports:

Upcoming Meetings:

-Regular City Council Meeting, 8/2/2021, 6:30 P.M.

It was moved by Council Member Orrison, seconded by Council Member Moriarty to approve the Bills and Claims. The motion was declared carried when all Council Members present voted aye on voice call vote.

Other Business/Opportunity to Address the Council:**Presentation of Airport Master Plan by Coffman Associates, Inc.;**

It was moved by Council Member Wunschel and seconded by Council Member Larsen to adjourn the meeting of the Spencer City Council at 7:44 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

 Kevin Robinson, Mayor

ATTEST:

 Theresa Reardon, City Clerk

(SEAL)

Minutes are subject to approval by the Spencer City Council.

Claims 07/19/21

Vendor Name	Payable Description	Total Payments
A & M Inc	laundry svce	71.25
Allegiant Technology	mo fax svce	44.64
Alliant Energy/ILP	mo utility	243.99
Allied 100 LLC	aed supplies	255.00
Amazon Capital Services	various supplies/library materials	658.44
American Business Phones	maintenance support	200.00
American Public Works Association	apwa dues	720.00
Animal Medical Center PC Hartley/Spencer	mo animal control	1,342.02
Arnold Motor Supply LLP	misc parts/supplies	372.40

AT & T Mobility	mo phone/computer cd chges	1,014.04
Atlantic Coca-Cola Bottling Company	concession supplies	371.88
Beck Excavating	pay est #1	45,153.50
Black Hills Energy	mo utilities	4,257.13
Blacktop Service Company	hot mix	1,886.40
Bomgaars	misc parts/supplies	370.04
BridgePay Network Solutions LLC	cc processing fees	30.70
Brown Supply Company	ada detector plates	850.05
Buds Service Inc	towing	300.00
C & B Operations LLC	bolt/latch	260.31
Carrico Aquatic Resources	agmt	2,787.50
Carroll Construction Supply	concrete	1,442.14
Christians Sheet Metal HVAC Inc	freon	239.98
Christiansen Construction Company	pay est	57,841.70
Clay County Recorder	easements	59.00
Coffman Associates Airport Consultants	master plan project	5,977.32
Community Insurance	liab ins renewal	7,684.00
Conney Safety Products	towel dispenser	88.25
Continental Research Corporation	graffeti remover	446.42
Crysteel Truck Equipment Inc	seal kit	135.00
Dependable Drain & Plumbing	pay est	1,159.95
Elliott Equipment Company	chains	2,037.02
Emagine	website registration	51.00
Emmetsburg Swanson Hardware	drill set	39.99
Farmers Trust & Savings Bank	account analysis fee	117.39
Fastenal Company	water flavoring/bolts	127.98
Fleetpride	brakes	1,329.56
Fox International Inc	misc part/supplies	1,652.07
Galens Pro Mow LLC	mower parts/supplies	941.43
General Traffic Controls Inc	traffic signal svce	14,062.76
Gordon Flesch Company Inc	qtrly copier fee	483.46
Graettinger Hardware	misc supplies	29.94
Graham Tire Company of Spencer Inc	tires/alignment/repair	1,502.43
Great Lakes Concrete Inc	concrete	1,993.75
Hansons Plumbing & Heating Inc	svce call	105.00
Hawks Auto Welding & Repair	tire repair	327.06
Hemphill Law Office PLC	legal fees	3,662.73
HLW Engineering Group	water quality testing/reporting	4,610.25
Hy-Vee Food Stores #1636	misc	60.25
Iowa County Attorneys Association	registration fees	280.00
Iowa Department of Natural Resources - Wastewater Engineering Sect	ww disposal const permit	100.00
Iowa Department of Revenue	mo sales tax	13,035.00

Iowa One Call	locates	197.30
Jacks Uniforms & Equipment	car flashlights	156.94
Janitors Closet	misc supplies	430.42
JW Repair	pulley	15.00
Koenig Portable Toilets	porta rental	1,212.00
Kruse Cate & Nelson PC	eng svce	12,571.09
KUDO/KUQQ/KUYF-FM	ad	378.00
Loffler Companies Inc	mo copier contract	204.75
Lube Tech	oil/grease	662.77
Maxyield Cooperative-Acct 4529	fuel	1,758.80
McClure Engineering Co	pro svces	20,625.00
Menards -Spencer	misc parts/supplies/generator	1,005.94
Mid Country Machinery Inc	skid shoes	129.98
Midwestern Mechanical of Iowa Inc	misc parts/insp & test	836.30
Muddy Creek Contracting	sewer repair	4,028.23
Murphy Tractor - Power Plan	misc parts	32.91
Napa Auto Parts	misc parts/supplies	246.63
Northern Lights Distributing Inc	concession supplies	1,646.95
Northwest Iowa Planning & Development Commission	software renewal	337.50
Northwest Printing Co	signs	159.16
Okoboji Entertainment Co	entertainment	250.00
Palo Alto County Solid Waste	grant reimbursement	9,995.00
Petty Cash-Spencer Municipal Golf Course	replenish checkbook	3,439.70
Pixler Electric	replace shop lights	1,193.02
Plumbing & Heating Wholesale Inc	plumbing supplies	27.22
Schoeneman Bros Company	white marking paint	71.88
Schomaker Construction	curb gutter repair	600.00
Secure Shred Solutions LLC	shredding svce	48.00
SF Mobile Vision Inc	monitor repair	364.00
Slumberland Furniture	mattress	309.99
Spencer Ag Center LLC	bicarb soda-graffitti removal	873.30
Spencer Auto Parts	misc parts/supplies	132.11
Spencer Daily Reporter	legal ads/publications	747.98
Spencer Municipal Hospital	preemployment testing	475.56
Spencer Municipal Utilities	mo utility	44,676.42
Spencer Office Supplies	office supplies	150.60
Spencer Radio Group	ads	1,595.00
Sullivan Concrete	concrete	11,600.00
The Retrofit Companies Inc	rcc disposal costs	4,917.55
The Water Connection Inc	water/cups	143.50
Tiger Pride Lawn Care	lawn svce	82.72
Toyne	gasket	19.05

Truck Center Companies	misc parts/supplies	1,228.16
Unity Point Clinic-Occupational Medicine	pre-employ testing	378.00
Vander Haags Inc	fender	95.83
Veolia Water North America	mo operating contract	73,942.72
Veridian	repair turn out gear	72.38
Verizon Wireless	fire/ planning/planning tablet mo chg	176.81
Werts Window and Awning Cleaning Inc	window cleaning	500.00
Winfield United	fertilizer	503.00
Ziegler	svce call	1,116.51
Zimco Supply	spreader	725.00
ZPro Water Sports	pool tube slides tube	532.25

Fund Summary

Fund	
001 - GENERAL FUND	79,418.97
055 - SIDEWALK RESERVE	2,044.00
061 - ECONOMIC DEVELOPMENT	142.47
062 - SHINE LOAN	2,083.33
092 - TECHNOLOGY FUND	200.00
300 - CAPITAL IMPROVEMENT	145,128.24
350 - CAPITAL IMP RESERVE	14,400.26
600 - ENTERPRISE CAPITAL IMPR	5,977.32
620 - SANITARY SEWER	88,119.10
660 - AIRPORT ENTERPRISE	10,911.16
670 - SOLID WASTE	16,967.90
673 - LANDFILL	11,896.00
682 - ENVIRONMENTAL MANAGEMENT	10,672.00
690 - REGIONAL COLLECTION CENTE	1,973.10
949 - CENTRAL GRAGE	497.20
Grand Total:	390,431.05