

SPENCER CITY COUNCIL MEETING

November 16, 2020

SPENCER, IOWA

The City Council of the City of Spencer, Iowa, met on the 16th day of November, 2020, at 6:30 o'clock P.M., in regular session in the Council Chambers, City Hall, Spencer, Iowa pursuant to law, to adjournment and to the rules of said Council. Public access was also made available through a conference telephone call and internet video service.

The meeting was called to order by Mayor Kevin Robinson, in the Chair and the roll being called, the following Council Members were present:

Present: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

Absent: None

It was moved by Council Member Orrison, seconded by Council Member Wunschel to approve items on the consent agenda, as follows:

Approve City Council Minutes of November 2, 2020 and November 9, 2020 Special Meeting;

Approve 5 Day Class C Liquor License for **Lisa Wirtz** for Special Event at **Sacred Heart Church** and Renewal of Class C Liquor License with Sunday Sales for **Plaza Mexico Restaurant**; both subject to final approval by Iowa Alcoholic Beverages Division;

Approve Purchase of New Commercial Packer Truck for Solid Waste Division, for \$165,880.00, including 2022 International Chassis from Fox International for \$89,900 and Loadmaster Refuse Body, Cart Tipper and Pusher Axle from Mid-Iowa Equipment for \$75,980.00, CIP Item;

Approve Installation of Perimeter Fencing & Cantilever Gate for the Landfill Division from Cardis Fence and Iron, Sioux City for a total of \$60,050, CIP Item;

Approve Sidewalk Construction and Assessment Agreements with John & Rosie Davidson at 305 E. 11th Street and Brian Tieskotter at 421 East 14th Street;

RESOLUTION NO. 6122 RESOLUTION APPROVING CODE OF IOWA SECTION 403.19 TAX INCREMENT FINANCING INDEBTEDNESS CERTIFICATION TO COUNTY AUDITOR AND ANNUAL APPROPRIATION OF CERTAIN REBATE PAYMENTS;

Approve Urban Renewal Report, Fiscal Year 2019-2020;

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty
Nays: None

Whereupon the Mayor declared the motion duly carried.

Council Member Moriarty moved that the proposed ordinance entitled “ORDINANCE REPEALING TITLE 8, CHAPTER 3 OF THE SPENCER CITY CODE, ENTITLED, “ELECTRICAL CODE” AND ADOPTING A REPLACEMENT TITLE 8, CHAPTER 3, “ELECTRICAL CODE” be finally passed and adopted as Ordinance No. 861. Council Member Reit seconded the motion. The Mayor put the question on the motion and the roll being called, the vote thereon was as follows:

Present: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty
Absent: None

Whereupon, the Mayor declared the motion carried and Ordinance No. 861 duly passed and adopted and signed his approval thereto.

ORDINANCE NO. 861 AN ORDINANCE REPEALING TITLE 8, CHAPTER 3 OF THE SPENCER CITY CODE ENTITLED, “ELECTRICAL CODE” AND ADOPTING A REPLACEMENT TITLE 8, CHAPTER 3, “ELECTRICAL CODE”

Council Member Reit moved that the proposed ordinance entitled “ORDINANCE REPEALING TITLE 2, CHAPTER 13 OF THE SPENCER CITY CODE ENTITLED “ELECTRICAL BOARD” AND ADOPTING A NEW TITLE 2, CHAPTER 13 OF THE SPENCER CITY CODE” be finally passed and adopted as Ordinance No. 862. Council Member Larsen seconded the motion. The Mayor put the question on the motion and the roll being called, the vote thereon was as follows:

Present: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty
Absent: None

Whereupon, the Mayor declared the motion carried and Ordinance No. 862 duly passed and adopted and signed his approval thereto.

ORDINANCE NO. 862 AN ORDINANCE REPEALING TITLE 2, CHAPTER 13 OF THE SPENCER CITY CODE ENTITLED “ELECTRICAL BOARD” AND ADOPTING A NEW TITLE 2, CHAPTER 13 OF THE SPENCER CITY CODE

Council Member Hanson introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Nelson; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty
NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6123 ACCEPTING WORK COVERING THE ON 2020 SPENCER SUBSTANDARD HOUSING REHABILITATION PROGRAM, PROJECT #6 and #7;

It was moved by Council Member Nelson, seconded by Council Member Reit to Approve designation of \$100,000 to Spencer Economic Development Corporation for Housing Infill Property Project (Joint Economic Development & Long Term Planning Committees).

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

AYES: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

NAYS: None

Whereupon the Mayor declared the motion duly carried.

Council Member Wunschel introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Moriarty; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6124 ACCEPTING WORK COVERING THE 2020 4th STREET S.E. SIDEWALK PROJECT

Council Member Orrison introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Larsen; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6125 ACCEPTING WORK COVERING THE 17th AVENUE EAST STREET PROJECT (Quotation Project: Sieh Farm Drainage);

Council Member Reit introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Hanson; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty
NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6126 ACCEPTING WORK COVERING THE 2019 LANDFILL CELL D2 EXPANSION PROJECT;

Engineer's Reports:

City Manager's Report:

Mayor's Report:

Council Committee Reports:

Upcoming Meetings:

-Regular City Council Meeting, December 7, 2020, 6:30 P.M.

It was moved by Council Member Orrison, seconded by Council Member Nelson to approve the Bills and Claims. The motion was declared carried when all Council Members present voted aye on voice call vote.

Other Business/Opportunity to Address the Council:

It was moved by Council Member Orrison, seconded by Council Member Reit to go into closed session under Iowa Code Section 21.5 (j) regarding purchase or sale of particular real estate. The motion was declared carried when all Council Members present voted aye on voice call vote.

Closed session began at 6:59 o'clock P.M.

The City Council Meeting returned to open session at 8:02 o'clock P.M.

It was moved by Council Member Wunschel and seconded by Council Member Nelson to adjourn the meeting of the Spencer City Council at 8:03 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

 Kevin Robinson, Mayor

ATTEST:

 Theresa Reardon, City Clerk

(SEAL)

Minutes are subject to approval by the Spencer City Council.

Oct 2020 Receipts

Fund	Monthly Revenue Period Activity
001 - GENERAL FUND	2,129,226.93
020 - PROPERTY INSURANCE	53,684.84
040 - CEMETERY RESERVE	1,668.86
041 - RIVERSIDE COLUMARIUM	14.79
045 - LIBRARY RESERVE	2,201.92
047 - COMMUNICATION CENTER RES	56.69
049 - DRUG EDUCATION	13.15
050 - POLICE RESERVE	6,054.33
052 - FIRE RESERVE	10,020.15
054 - STR IMP RESERVE	30,660.34
055 - SIDEWALK RESERVE	171.73
056 - PARK RESERVE	12,729.02
059 - TREES FOREVER	1.64
060 - SRTS RESERVE	2,667.61
061 - ECONOMIC DEVELOPMENT	1,084.59
062 - SHINE LOAN	4,172.95
063 - RENAISSANCE INITIATIVE	2,125.51
064 - CABLE TV	85.45
066 - PUBLIC WORKS EQUIPMENT	13,040.33
068 - CITY HALL RESERVE	4,811.14
070 - STORM WATER DIST #1	1,913.28
080 - STORM SEWER RESERVE	1,011.98
085 - HOTEL/MOTEL TAX	450.89
087 - SPENCER CARES	105.17
089 - EMERGENCY FUND	847.65
090 - QUALITY HSG INITIATIVE	30.40
091 - SUBSTANDARD HOUSING	287.36
092 - TECHNOLOGY FUND	5,257.75
093 - ACCRUED BENEFITS	128.18
110 - ROAD USE TAX	97,153.54
112 - FICA/IPERS	115,311.31
113 - WORK COMP	95,595.44

114 - UNEMPLOYMENT	12,349.88
115 - GROUP INSURANCE	419,250.55
117 - CIVIL SERVICE	5,686.27
118 - POLICE PENSION	117,384.78
119 - POLICE SPECIAL PROCEEDS	27.12
120 - FIRE PENSION	31,339.17
124 - LOCAL OPTION SALES TAX	195,081.45
125 - T.I.F.	500,744.19
127 - SALES TAX TIF	138,604.97
162 - SSMID	41,191.55
200 - DEBT SERVICE	248,070.36
300 - CAPITAL IMPROVEMENT	16,190.39
350 - CAPITAL IMP RESERVE	194,204.24
500 - PERPETUAL CARE	300.00
501 - RIVERSIDE TRUST	17.25
502 - COLUMBARIUM VAULT	104.93
503 - NORTHLAWN PERP CARE	61.63
504 - GRIFFIN TRUST	51.76
505 - LEACH TRUST	16.43
506 - HOEPPNER TRST	15,000.00
615 - WTP RESERVE	1,647.93
620 - SANITARY SEWER	192,341.31
625 - SANITARY SEWER RESERVE	1,565.06
630 - CSI RESERVE	78,389.65
635 - SEWER DEBT SINKING FUND	235.81
660 - AIRPORT ENTERPRISE	12,660.52
661 - AIRPORT RESERVE	483.67
670 - SOLID WASTE	231,049.69
671 - SOLID WASTE RESERVE	1,473.47
672 - TRANSFER STATION CLOSURE	14.79
673 - LANDFILL	225,455.45
674 - LANDFILL RESERVES	3,986.82
677 - LANDFILL PLANNING	303.18
678 - ENVIRONMENTAL PROTECTION	186.23
679 - LANDFILL POST CLOSURE	1,769.54
680 - LANDFILL CLOSURE	1,039.92
682 - ENVIRONMENTAL MANAGEMENT	246.49
685 - CELL CONSTRUCTION RESERVE	1,165.63
690 - REGIONAL COLLECTION CENTE	269.46
746 - GOLF COURSE RESERVE	2,111.54
949 - CENTRAL GRAGE	2,181.38
950 - FUEL EQUIPMENT	15,860.94
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	5,302,700.32

Claims 11/16/20

Vendor Name	Payable Description	Total Payments
A & M Inc	laundry svce	287.50
A-1 Portables	porta rental	91.00
Advanced Door Systems	repair overhead door	153.00
Airgas North Central	container repairs	51.04
All Seasons Animal Removal	animal control	580.00

Allegiant Technology	fax svce	42.16
Alliant Energy/ILP	mo utility	221.41
Allied 100 LLC	aed pads	525.60
Alpha Wireless Communications Co	handle/antenna	550.50
Amazon Capital Services	misc purchases	1,001.74
American Business Phones	phone support	200.00
Animal Medical Center PC Hartley/Spencer	animal control	1,575.00
Arnold Motor Supply LLP	misc parts/supplies	897.93
Baker & Taylor	books	1,309.17
Barco Municipal Products Inc	a frame solar flashers	417.00
BD Construction Services LLC	concrete chunks	9,646.80
Black Hills Energy	mo utility charges	1,067.61
Blacktop Service Company	hot mix asphalt	360.00
Blueglobes LLC	runway lights	1,012.62
Bomgaars	misc parts/supplies	1,368.13
Buds Service Inc	towing	800.00
C & B Operations LLC	misc supplies	1,091.57
Campbell Tree Service Ltd	tree trim & removal	8,693.75
Canon Financial Services LLC	copier contract	172.46
Carroll Construction Supply	mfr krete runway repair/rope	388.24
Caskey, Jim & Coleen	sidewalk grant	1,771.60
Central Payment	credit card processing fee	1,889.96
CH McGuinness Co Inc	blast tube diffuser	3,855.00
Clay County Auditor	mo share lost /arcgis contribution	27,156.75
Coffman Associates Airport Consultants	master plan-airport	12,875.00
Community Insurance	broker fees	1,000.00
Consumer Lumber Company	lumber	105.15
Cooperative Energy Company	fuel	24.00
Corcoran, Toni	refund	50.00
Cory Juergens Construction LLC	pay est	17,012.60
Crysteel Truck Equipment Inc	sander motor	281.00
Culligan Water of Emmetsburg	water/cooler rental	29.25
Daybreakers Kiwanis	hoepner distribution 2020	3,000.00
Dockendorf Equipment Co Inc	diesel fuel sensor	1,048.95
Don Pierson Ford Lincoln Inc	vehicle/fuel module	34,724.31
Elliott Equipment Company	misc parts/roll-offs	8,875.48
Elm USA Inc	disc cleaner contract	210.00
Emagine	mo rental	76.45
Fairchild Manufacturing Inc	snow plow repair	823.00
Fareway Stores #849- Emmetsburg	office supplies	14.98
Farmers Trust & Savings Bank	acct analysis	87.79
Fastenal Company	misc parts/supplies	720.13
Fastlane Motor Parts	vulcanizing cement/car wash	23.84
Fire Proof Plus Inc	inspections/extinguisher	734.60
Fleetpride	misc parts/supplies	270.17
Fox International Inc	misc parts/supplies	2,245.16
Frontier Technology LLC	pole camera	3,408.91
Goodyear Tire & Rubber Company	tires/rapair	1,376.85
Graettinger Hardware	flag stakes	8.69
Graham Tire Company of Spencer Inc	tires/repair/rotation	1,825.00

Great Lakes Concrete Inc	sidewalk concrete	875.00
H & N Chevrolet-Buick	cable	85.03
Hansons Plumbing & Heating Inc	furnace furniture	27.60
Head Start	griffin trust dest	279.50
Hemphill Law Office PLC	legal fees	6,781.71
Hintz, Jonathon W	2018 hsg rehab/inspection fees	1,300.00
HLW Engineering Group	testing-semi annual well sampling	2,000.00
Howery Construction Inc	pay est	27,592.38
Hulstein Excavating Inc	retainage	2,270.50
Hydraulic Solutions	jack hammer repair	673.85
Hy-Noon Kiwanis	hoepner distribution	3,000.00
ICAN	recycle ads	300.00
Ingram Library Services	books	1,411.21
Iowa Communication Networks	telephone	10.97
Iowa Department of Agriculture and Land Stewardship	license renewal	213.00
Iowa Department of Natural Resources	jul-sep st tip fee/qtrly asr fee	27,007.31
Iowa Department of Revenue	mo sales tax	8,680.00
Iowa Lakes Electric Cooperative	mo utilities	898.00
Iowa State University Extension Office Clay County	pesticide cont ed	315.00
Janitors Closet	cleaning supplies	124.58
Johnston AutoStores	misc parts/supplies	168.08
JW Repair	metal	43.60
KC Nielsen LTD	freon	455.16
Keystone Laboratories Inc	bi-annual well testing	3,627.08
Kimball Midwest	hand cleaner	29.49
Knight Protection Inc	annual security svce/repair	523.00
Kruse Cate & Nelson PC	eng svces	41,013.69
KUDO/KUQQ/KUYF-FM	advertising	420.00
L & J Dream Builders LLC	2019 hsg rehab /pay est	28,535.00
Living Word Outreach Ministires-Feed Our Children	hoepner distribution	3,025.25
Loffler Companies Inc	copier maintenance contract	640.48
Lube Tech	grease	58.29
MacQueen Equipment LLC	vactor sewer truck trng	500.00
Mar-Lin Business Supply	gloves	164.40
Maxyield Cooperative-Acct 4529	fuel	2,116.40
McClure Engineering Co	eng svce	21,270.00
McNeilus Truck & Manufacturing Company	hopper lines	1,071.35
Menards -Spencer	misc parts/supplies	578.96
MLS Landscaping & Design	pay est	15,829.00
Mr Drain Man LLC	drain cleaning city hall	140.19
Napa Auto Parts	misc parts /supplies	681.84
Nielsen's Tire & Appliances	change wheels	460.00
Northern Safety & Industrial Co	bandages	14.48
Northwest Iowa League of Cities	nwia league mtg	105.00
Northwest Iowa Planning & Development Commission	2018 hsg rehab grant admin	600.00
O Halloran International	step plate	264.44
Peterbilt of Sioux City	knob for controls	7.00
Petty Cash - Library	postage	3.86
Pixler Electric	electrical svce/supplies	4,150.09
Productivity Plus Account/Spencer Red Power	work lamp	38.75

Racom Corporation	radio project/charger	27,678.25
Rent All Inc	rental air compressor	180.00
Ricks Pest Control	pest control	45.00
River Valley Telecommunications	phone/internet/office	83.43
RJ Thomas Manufacturing Company Inc	dedication bench	2,885.00
Rognes Brothers Excavating	pay est	17,025.66
Rouse Tire & Repair LLC	tire repair	25.00
Safelite Fulfillment Inc	windshield replacement	379.97
Schoeneman Bros Company	grout repair	7.99
Schomaker Construction	sidewalk grant/assmt	4,959.00
Sebco Books	books	511.87
Secretary of State	notary renewal	30.00
Shine Brothers Inc	process cardboard	7,205.00
Small, Tracy	sidewalk grant	570.00
Solutions Inc	batto backup	933.75
Speed Printers Inc	receipts/busi card	257.00
Spencer Auto Parts	misc parts/supplies	1,596.46
Spencer Chamber of Commerce	lodging-planning dir interviews	272.12
Spencer Community Schools	mo share lost	48,641.88
Spencer Daily Reporter	legal ads/publications	1,873.48
Spencer Family YMCA	hoepner distribution	3,279.50
Spencer Jaycees	griffin trust dist	279.50
Spencer Municipal Utilities	mo utility chges	37,694.17
Spencer Office Supplies	misc office utilites	385.90
Spencer Radio Group	recycle ads	597.00
SS Collision Cylce Works & Graphics	signs	64.30
Stalls Farm & Home	field tiling northfield	396.45
State Steel of Spencer	angle steel	79.20
Strohman, Kyle	sidewalk grant/assess	9,752.50
Titan Machinery/Productivity Plus Account	front glass	350.00
Toelle Family Trust	sidewalk grant	540.00
Toft Electric	repair flag pole light & retrofit wall packs	393.16
Truck Center Companies	misc parts	169.51
Tyler Technologies Inc	module implementation	1,156.00
Upper Des Moines Opportunity Inc	hoepner distribution	3,025.25
US Cellular	mo utilities	871.33
Utility Equipment Co	clay pipe ferncos	2,251.10
Veolia Water North America	operating contract	72,478.65
Verizon Wireless	mo chges	96.73
Virtu Corporation	annual amail encryption	5,249.00
Visa (Library)	various credit card chges	1,922.96
Werts Window and Awning Cleaning Inc	window cleaning	500.00
Westmor Fluid Solutions LLC	valve	383.66
White Glove Janitorial Services & Building Svces	operational supplies	121.08
Ziegler	repair hyd system	143.70

Fund Summary**Fund****Payment
Amount**

November 16, 2020

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001 - GENERAL FUND	99,206.47
052 - FIRE RESERVE	26,917.50
055 - SIDEWALK RESERVE	5,656.50
056 - PARK RESERVE	37,561.00
061 - ECONOMIC DEVELOPMENT	3,563.95
062 - SHINE LOAN	2,083.33
068 - CITY HALL RESERVE	5,750.88
091 - SUBSTANDARD HOUSING	18,079.00
092 - TECHNOLOGY FUND	6,605.00
115 - GROUP INSURANCE	1,000.00
124 - LOCAL OPTION SALES TAX	68,098.63
300 - CAPITAL IMPROVEMENT	110,657.46
504 - GRIFFIN TRUST	838.50
600 - ENTERPRISE CAPITAL IMPR	58,478.66
620 - SANITARY SEWER	88,830.24
660 - AIRPORT ENTERPRISE	3,842.37
670 - SOLID WASTE	23,909.02
671 - SOLID WASTE RESERVE	8,400.00
673 - LANDFILL	39,185.10
682 - ENVIRONMENTAL MANAGEMENT	897.00
690 - REGIONAL COLLECTION CENTE	65.62
949 - CENTRAL GRAGE	25.20
950 - FUEL EQUIPMENT	1,048.95
951 - HOEPPNER TRUST	15,050.50
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	625,750.88