

SPENCER CITY COUNCIL MEETING

October 19, 2020

SPENCER, IOWA

The City Council of the City of Spencer, Iowa, met on the 19th day of October, 2020, at 6:30 o'clock P.M., in regular session in the Council Chambers, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Council. Public access was also made available through a conference telephone call.

The meeting was called to order by Mayor Kevin Robinson, in the Chair and the roll being called, the following Council Members were present:

Present: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit (by phone), Moriarty

Absent: None

Update from Jenna Bidwell of Carlson Dettmann Consulting on Employee Development Performance Management System Project. Jenna of Carlson Dettmann Consulting was not present. Amanda Mack reviewed memo from Jenna on Employee Development Performance Management System Project.

It was moved by Council Member Reit, seconded by Council Member Moriarty to approve items on the consent agenda, as follows:

Approve City Council Minutes of October 5, 2020;

Approve Class C Liquor License with Sunday Sales for **Sneaker's Sports Lounge**; and Class B Wine Permit with Sunday Sales for **Okoboji Wine Merchants**; both subject to final approval by Iowa Alcoholic Beverages Division;

Approve Sidewalk Construction & Assessment Agreement for Alex Toay, 14 West 16th Street and Nicole Wyman, 915 East 4th Street;

Approve Purchase of GPS Equipment for Landfill Compactor from RDO Equipment Company / Carlson Landfill System for \$51,827.00 (CIP Item);

Approve Temporary Easement Agreement with Judy McLaury at 404 4th St. S.E. for 2020 4th Street S.E. Sidewalk Project;

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

Nays: None

Whereupon the Mayor declared the motion duly carried.

Council Member Orrison introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Wunschel; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6117 ACCEPTING WORK COVERING THE 2019 LANDFILL STORAGE BUILDING PROJECT;

Council Member Nelson introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Larsen; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6118 ACCEPTING WORK COVERING THE 2019 4TH AVENUE S.W SIDEWALK PROJECT;

Council Member Reit introduced and caused to be placed on file an ordinance entitled "ORDINANCE REPEALING TITLE 8, CHAPTER 3 OF THE SPENCER CITY CODE, ENTITLED, "ELECTRICAL CODE" AND ADOPTING A REPLACEMENT TITLE 8, CHAPTER 3, "ELECTRICAL CODE" Council Member Nelson seconded the motion. The Mayor put the question on the motion and the roll being called, the vote thereon was as follows:

Present: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

Absent: None

Whereupon, the Mayor declared the motion carried and said proposed ordinance was placed on 1st filing.

Council Member Reit introduced and caused to be placed on file an ordinance entitled "ORDINANCE REPEALING TITLE 2, CHAPTER 13 OF THE SPENCER CITY CODE ENTITLED "ELECTRICAL BOARD" AND ADOPTING A NEW TITLE 2, CHAPTER 13 OF THE SPENCER CITY CODE" Council Member Moriarty seconded the motion. The Mayor put the question on the motion and the roll being called, the vote thereon was as follows:

Present: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty
Absent: None

Whereupon, the Mayor declared the motion carried and said proposed ordinance was placed on 1st filing.

It was moved by Council Member Orrison, seconded by Council Member Nelson to Approve Professional Services Contract with Kruse, Cate & Nelson, PC for 2021 Storm Water Quality Project, for Water Quality Improvements Along Highway Boulevard, North of 18th Street. The motion was declared carried when all Council Members present voted aye on voice call vote.

Engineer's Reports:

City Manager's Report:

Mayor's Report:

It was moved by Council Member Nelson, seconded by Council Member Orrison to Approve Appointment of Kent Nelson to the Spencer Municipal Utilities Board to replace Dave Cronk, term expires 6/30/2024.

Council Committee Reports:

Upcoming Meetings:

- Personnel Committee Meeting, October 22, 2020, 4:30 P.M.
- Regular City Council Meeting, November 2, 2020, 6:30 P.M.

It was moved by Council Member Orrison, seconded by Council Member Larsen to approve the Bills and Claims. The motion was declared carried when all Council Members present voted aye on voice call vote.

Other Business/Opportunity to Address the Council:

It was moved by Council Member Nelson and seconded by Council Member Wunschel to adjourn the meeting of the Spencer City Council at 6:57 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

Kevin Robinson, Mayor

ATTEST:

 Theresa Reardon, City Clerk

(SEAL)

Minutes are subject to approval by the Spencer City Council.

Claims 10/19/20

Vendor Name	Payable Description	Total Payments
A & M Inc	laundry svce	530.91
A-1 Portables	port rentals	121.00
Advanced Door Systems	svce call - door repair	301.00
Allegiant Technology	fax svce	44.16
Alliant Energy/ILP	mo utilities	222.96
Alpha Wireless Communications Co	equipment, svce call	1,006.20
American Business Phones	svce call - cordless phone	508.58
Arnold Motor Supply LLP	misc parts/supplies	323.01
Avera Medical Group Spencer	preemployemnt testing	93.00
Beelner Services Inc	misc parts/supplies	244.10
Bergland + Cram	spencer design & guidelines	4,126.25
Black Hills Energy	mo utility chges	150.65
BlackStrap Inc	road salt	3,740.74
Blacktop Service Company	hot asphalt mix	2,725.60
Boji Towing & Recovery	towing	100.00
Bomgaars	misc parts/supplies	1,127.11
Bound Tree Medical LLC	defib pads	167.78
Brooks, Gary	refund	30.00
Brown Supply Company	plow curb shoes	2,040.79
Buds Service Inc	towing	550.00
C & B Operations LLC	misc parts/supplies	738.27
C & C Manufacturing LLC	misc parts/supplies	353.57
Campbell Tree Service Ltd	tree trimming/removal	11,327.50
Carroll Construction Supply	crack sealer/expand foam,misc	1,586.75
CDW Government Inc	cashing equip	8,420.99
Clay County Recorder	lic renewal	18.75
Coffman Associates Airport Consultants	master plan project	16,659.00
Consumer Lumber Company	misc	8.09
Cooperative Energy Company	lp/rental	29.98
Copper Cottage	replacement flue temp sensor	323.84
Crescent Electric	ge lamp	11.90
Culligan Water of Emmetsburg	water cooler rental	35.50
Danko Emergency Equipment	boots	141.71
Dels Garden Center Inc	blvd maintenance/flowers	1,798.64
Don Pierson Ford Lincoln Inc	vehicle	28,762.96
Emagine	city website hosting-12 months	600.00
Fareway Stores Inc #788	misc supplies	46.18
Farmers Trust & Savings Bank	acct analysis	94.94
Fastenal Company	misc parts/supplies	147.27

Feld Fire	hose repair	107.50
Fire Service Training Bureau	books on principles & practice 3rd edition	122.00
Fleetpride	misc parts/supplies	2,730.62
Fox International Inc	misc parts/supplies	1,650.00
Galens Pro Mow LLC	saw parts	138.54
Goodyear Tire & Rubber Company	tires	1,568.18
Gordon Flesch Company Inc	copier fee/maintennace	799.69
Graettinger Hardware	misc parts/supplies	532.96
Graham Tire Company of Spencer Inc	tires/tire repair	949.04
Great Lakes Concrete Inc	concrete	4,998.50
H & S Roofing Company Inc	replace terminal bldg roof	18,550.00
Hemphill Law Office PLC	legal fees/retainer	8,912.01
Hi Way Truck Equipment	box & gate cip sewer vehicle	14,231.00
Hulstein Excavating Inc	pay est	2,270.50
ICAN	recylce ads	300.00
ICAP	westview pavilion	163.00
Iowa Department of Natural Resources	annual water use fee 2021	95.00
Iowa Department of Revenue	monthly sales tax	10,879.00
Iowa Prison Industries	disabled parking sign	90.00
Iowa Sports Foundation	well being-next step challenge registration	240.00
Janitors Closet	misc cleaning/paper supplies	583.63
Jones Barrel Company	hbm barrells	1,550.00
Karl Chevrolet Inc	strobe	230.00
Kimball Midwest	air fitting	55.81
Koenig Portable Toilets	porta rentals	187.00
Kruse Cate & Nelson PC	eng svces	22,567.96
L & J Dream Builders LLC	pay est	13,192.00
Loffler Companies Inc	copier maint	154.85
Louisiana Municipal Equipment LLC	sewer camera trng	1,500.00
Lube Tech	misc supplies	3,010.40
MacQueen Equipment LLC	misc parts	7,534.61
Maxyield Cooperative-Acct 4529	fuel	1,767.35
McClure Engineering Co	eng svces	15,120.00
Menards -Spencer	misc parts/supplirs	4,563.00
Midwest Coatings Co	retainage	2,601.47
MLS Landscaping & Design	pay est	37,665.73
Napa Auto Parts	misc parts/supplies	567.42
Northern Lights Distributing Inc	concession supplies	168.90
Northwest Glass Co Inc	front entry glass	625.00
Nutri-Ject Systems Inc	bio solids application	24,485.83
OverDrive Inc	fy 2021 - bridges ebook content subscription	2,259.94
Petty Cash-Spencer Municipal Golf Course	replenish golf checkbook	1,967.23
Pro Cooperative	dust control	3,298.75
Quality Refrigerated Services Inc	semi annual pymt develop agmt	30,081.50
Racom Corporation	belt clip	186.86
Ricketts, Becky	sidewalk grant	420.00
Rouse Tire & Repair LLC	tire repair	22.00
Sanders, Shelley	sidewalk grant	450.00
Schoeneman Bros Company	saw horse concrete screed/bolts & cleaner	182.62
Schomaker Construction	sidewalk grant/assess	2,670.75

Secretary of State	notary fee	30.00
Shine Brothers Inc	semi annual pymt dvelp agmt	22,759.86
Sioux Commercial Sweeping Inc	retainage	2,476.76
Smith, Jessica	refund	187.24
Solutions Inc	panasonic toughbook/datto backup/shield rma lic	4,577.76
Speed Printers Inc	forms	336.28
Spencer Auto Parts	misc parts/supplies	383.29
Spencer Diesel Injection	kubota return fitting	49.77
Spencer Industries Foundations Inc	mwi sewer ext	17,520.60
Spencer Municipal Hospital	emee drug test/covid testing	230.52
Spencer Municipal Utilities	mo utilities	51,328.69
Spencer Office Supplies	misc office supplies	732.44
Spencer Radio Group	advertising	632.50
State Library of Iowa	fy2021 bridges ebook platform fee	62.00
State Steel of Spencer	steel supplies	199.85
The New Sioux City Iron Company	concrete bit - hammer drill	25.98
The Water Connection Inc	water	20.25
Tiger Pride Lawn Care	lawn svce	127.12
Truck Center Companies	air valve	150.32
Turfwerks	valve,bonnet assy	1,671.03
Tyler Technologies Inc	module deploy	3,700.00
Unity Point Clinic-Occupational Medicine	emee drug testing	126.00
Vandeborg Scales	scale software support	1,213.00
Vans Sanitation Inc	process recycling	314.50
Visa (Admin)	various credit card chges	749.60
Ziegler	misc parts	229.57
Zimco Supply	chemicals	562.00

Fund	Payment Amount
001 - GENERAL FUND	112,206.63
020 - PROPERTY INSURANCE	163.00
055 - SIDEWALK RESERVE	1,410.00
061 - ECONOMIC DEVELOPMENT	1,779.27
062 - SHINE LOAN	2,083.33
091 - SUBSTANDARD HOUSING	13,192.00
092 - TECHNOLOGY FUND	14,893.00
125 - T.I.F.	44,136.36
300 - CAPITAL IMPROVEMENT	66,146.86
600 - ENTERPRISE CAPITAL IMPR	34,663.31
620 - SANITARY SEWER	39,554.09
625 - SANITARY SEWER RESERVE	67,725.40
660 - AIRPORT ENTERPRISE	20,675.66
670 - SOLID WASTE	20,386.76
673 - LANDFILL	4,818.02
682 - ENVIRONMENTAL MANAGEMENT	932.50
690 - REGIONAL COLLECTION CENTE	1,615.59
949 - CENTRAL GRAGE	2,272.98

Grand Total: 448,654.76

