

SPENCER CITY COUNCIL MEETING

June 15, 2020

SPENCER, IOWA

The City Council of the City of Spencer, Iowa, met on the 15th day of June, 2020, at 6:30 o'clock P.M., pursuant to law, to adjournment and to the rules of said council. This was an electronic meeting, due to regulations, due to COVID 19. Public access was made available through a conference telephone call and internet video service.

The meeting was called to order by Mayor Kevin Robinson, in the Chair and the roll being called, the following Council Members were present:

Present: Nelson, Orrison, Larsen (arrived at 6:37 P.M.), Wunschel, Hanson, Reit, Moriarty
Absent: None

It was moved by Council Member Nelson, seconded by Council Member Moriarty to approve items on the consent agenda, as follows:

Approve City Council Minutes of June 1, 2020;

Approve Class E Liquor License with Class B Wine, Class C Beer and Sunday Sales for **Caseys #2877** at 805 S. Grand Avenue; Class E. Liquor License with Class B Wine, Class C Beer and Sunday Sales for **Caseys #2902** at 411 W. 18th Street; and Class C Liquor License with Outdoor Service and Sunday Sales for **5:13**, all subject to final approval by Iowa Alcoholic Beverages Division;

RESOLUTION NO. 6076 RESOLUTION AUTHORIZING PERMANENT TRANSFER OF FUNDS OF BUDGETED TRANSFERS FOR MONTH ENDING MAY 31, 2020

Approve Cigarette / Tobacco Licenses, effective July 1, 2020 for **C's Liquor, Cargo Express, Casey's #1894, Casey's #2902, Casey's #2877, Dyno's #31, Dyno's #32, Dyno's #40, Fareway Stores, Inc., Hy-Vee (Store), Hy-Vee (Gas Station), WalMart #2714 and Walgreens #11153**. Licenses are issued by State of Iowa ;

Approve Purchase of Case IH Maxxum 145 Tractor from Red Power, Spencer for \$92,100 and 22' Brute Boom Mower from Tiger Corporation, Sioux Falls, SD, through Sourcewell Contract Pricing for \$65,182 for Street Division; (CIP Item)

Approve Purchase of End Loader Tires for Solid Waste Division from Freemont Tire for \$19,302.00 (CIP Item);

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Nelson, Orrison, Wunschel, Hanson, Reit, Moriarty

Nays: None

Whereupon the Mayor declared the motion duly carried.

Council Member Larsen arrived at 6:37 P.M.

The Mayor announced that this was the time and place set for Public Hearing on Proposed Sale and Transfer of City Real Property; Approximately 9.66 Acres of Former Railroad Right of Way Located Adjacent to Iowa Highway 71 in North Spencer;

Written comments were filed by the following:

None

Oral comments were made by the following:

None

The Mayor announced the hearing closed.

Council Member Orrison introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Wunschel; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6077 CITIES AND TOWNS CERTIFICATION OF MUNICIPAL CORPORATE RESOLUTIONS SALE OF REAL PROPERTY AND DELIVERY OF CONVEYANCE

Council Member Hanson moved that the proposed ordinance entitled “**AN ORDINANCE AMENDING TITLE 9, CHAPTER 14, OF THE SPENCER CITY CODE – PLANNED UNIT RESIDENTIAL DEVELOPMENT; SECTION 9-14-3 (B)(2) CONCERNING COMMON OPEN AREA; SECTION 9-14-4 CONCERNING LAYOUT AND DESIGN REQUIREMENTS; AND SECTION 9-14-7 CONCERNING MINIMUM SITE SIZE**” be placed on file for the second time. Council Member Moriarty seconded the motion. The Mayor put the question of the motion and the roll being called, the vote thereon was as follows:

AYES: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

NAYS: None

Whereupon, the Mayor declared the motion carried and said proposed ordinance was placed on file before the Council for the second time.

Council Member Hanson moved that the proposed ordinance entitled “**AN ORDINANCE AMENDING TITLE 9, CHAPTER 13, SECTION 1 OF THE SPENCER CITY CODE: SUBDIVISION DEFINITIONS**” be placed on file for the second time. Council Member Reit seconded the motion. The Mayor put the question of the motion and the roll being called, the vote thereon was as follows:

AYES: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

NAYS: None

Whereupon, the Mayor declared the motion carried and said proposed ordinance was placed on file before the Council for the second time.

It was moved by Council Member Moriarty, seconded by Council Member Nelson to Approve Contract for Sanitary Landfill Services for Fiscal Year 2021-2023 with City of Bode, City of Whittemore, Emmet County and Palo Alto County. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Nelson, seconded by Council Member Orrison to Approve 5 Year Agreement Extension with Nutri-Ject Systems, Inc, for removal, transportation and disposal of bio solids from the Waste Treatment Plant. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Moriarty introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Larsen; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6078 A RESOLUTION ESTABLISHING THE EMPLOYMENT POSITION OF PARK TECHNICIAN.

It was moved by Council Member Orrison, seconded by Council Member Moriarty to Approve Resource Sharing Agreement with Spencer School District for “No Boundaries Program” at Spencer City Hall. The motion was declared carried when all Council Members present voted aye on voice call vote.

Engineer’s Reports:

City Manager's Report:**Mayor's Report:**

It was moved by Council Member Wunschel, seconded by Council Member Reit to Approve Appointments to City of Spencer Boards & Commissions, effective 7/1/2019. The motion was declared carried when all Council Members present voted aye on voice call vote.

-Don Schoorman	Airport Board, term expires 6/30/2024
-Dawn Dahm	Collection Rate Review Board, term expires 6/30/2024
-Randy Wiemers	Collection Rate Review Board, term expires 6/30/2024
-Jason Remillard	Electrical Board, term expires 6/30/2024
-Warren Meier	Electrical Board, term expires 6/30/2024
-Eric Stuckey	Golf Course Board, term expires 6/30/2024
-Sarah Smith	Golf Course Board, term expires 6/30/2024
-Larry Slota	Golf Course Board, term expires 6/30/2024
-Dave Schaeffer	Historic Preservation Commission, term expires 6/30/2023
-Justin Thomas	Historic Preservation Commission, term expires 6/30/2023
-Tom Howe	Historic Preservation Commission, term expires 6/30/2023
-Ryan Dotson	Library Board, term expires 6/30/2026
-Elissa Berrick	Library Board, term expires 6/30/2026
-Mark Lawson	Park Board, term expires 6/30/2026
-Dave Soucek	Park Board, term expires 6/30/2026
-Angela McCaulley	Planning & Zoning Commission, term expires 6/30/2025
-Christy Jones	Renaissance Initiative Committee, term expires 6/30/2023
-Clinton Jones	Renaissance Initiative Committee, term expires 6/30/2023
-Jill Barr	Renaissance Initiative Committee, term expires 6/30/2023
-Duane Barber	Spencer Municipal Utilities Board, term expires 6/30/2026

Council Committee Reports:

Upcoming Meetings:

- Personnel Committee Meeting, June 16, 2020, 5:30 P.M.
- Regular City Council Meeting, July 6, 2020, 6:30 P.M.

It was moved by Council Member Orrison, seconded by Council Member Reit to approve the Bills and Claims. The motion was declared carried when all Council Members present voted aye on voice call vote.

Other Business/Opportunity to Address the Council:

It was moved by Council Member Larsen and seconded by Council Member Nelson to adjourn the meeting of the Spencer City Council at 7:17 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

 Kevin Robinson, Mayor

ATTEST:

 Theresa E. Reardon, City Clerk

(SEAL)

Minutes are subject to approval by the Spencer City Council.

Claims 06/15/20

Vendor Name	Payable Description	Total Payments
A & M Inc	laundry svce	589.87
A-1 Portables	porta rentals	61.00
Airgas North Central	container/plasma cutter repairs	484.08
Allegiant Technology	fax service	43.70
Alliant Energy/ILP	mo utilities	249.13
Allied 100 LLC	batteries	1,797.25
Alpha Wireless Communications Co	siren repair	67.75
American Business Phones	svce call phones	548.08
American Fire Training Systems	retainage pymt	11,076.43
Animal Medical Center PC Hartley/Spencer	animal control	1,058.00
Arnold Motor Supply LLP	misc parts/supplies	867.03
Avera Medical Group Spencer	pre-employ testing	93.00
Baker & Taylor	books	680.92
BD Construction Services LLC	erosion stone	255.92
Beelner Services Inc	6" cast foot valve	1,125.00
Black Hills Energy	mo utility chges	934.48
Blackburn Manufacturing Company	logo change on locate flags	80.00
Blacktop Service Company	retainage/asphalt	3,160.00
Bomgaars	misc parts/supplies	626.71
Brownmed	cloth masks	485.00
Buds Service Inc	towing	720.00
C & B Operations LLC	mower repair/parts	193.77
Campbell Tree Service Ltd	tree maintenance	5,882.50
Canon Financial Services LLC	copier contract	172.46
Carl Zeiss Vision Inc	safety glasses	164.88
Carroll Construction Supply	concrete/misc supplies	1,427.96
Central Payment	credit card processing fees	3,455.05
Century Farms Distillery	hand sanitizer	860.00
Clay County Auditor	mo share local opt sales tax	18,485.43
Clay County Recorder	vermeer glass quit claim deed	17.00
Clay County Treasurer	property tax	237.00

Coffman Associates Airport Consultants	master plan project	12,316.00
Coffmans Locksmith Shop	svce call lock repair	82.50
Community Insurance	broker fee	1,000.00
Cooperative Energy Company	fuel	8,748.24
Culligan Water of Emmetsburg	water	34.25
Cummins Sales and Service	maintenance insp	650.06
DDW Properties LLC	ty 18/19 ssmid	314.29
DeAnda Bean Walker & Detasselers Inc	litter picking	3,200.00
Dels Garden Center Inc	flowers/grand ave flowers	8,200.42
Demco	book covering supplies	670.64
Don Pierson Ford Lincoln Inc	vehicle maintenance /parts	224.75
Doppler, Kim	refund	195.00
E- Building LLC	ty 18/19 ssmid	460.33
Elliott Equipment Co	door clamp	209.91
Elm USA Inc	mo disc cleaner	140.00
Fareway Stores #849- Emmetsburg	office supplies	7.99
Fareway Stores Inc #788	office supplies	43.95
Farmers Trust & Savings Bank	acct analysis fee	80.25
Fast Lane Auto Care	tire mounting lube	19.95
Fastenal Company	misc parts/supplies	796.62
Feld Fire	misc parts/supplies	2,688.81
Fire Proof Plus Inc	annual inspection fire extinguishers- certification	348.50
Florke, Ricky & Ruth	ty 18/19 ssmid	45.01
Four Rock Stars LLC	ty 18/19 ssmid	68.69
Fox International Inc / NCI	20 plow chassis/misc parts/supplies	74,284.63
Gale/Cengage Learning	books	368.87
Galens Pro Mow LLC	trimmer lines/sharpen chains/leaf blower repairs	68.33
Grab & Go Auto Salvage LLC	rim	4.36
Graettinger Hardware	misc parts/supplies	156.40
Graettinger Market	breakroom supplies	3.18
Graham Tire Center	tires/rotations/alignment	1,609.59
Gregs Repair	mower parts	43.95
H & S Roofing Company Inc	labor/material repairs	190.00
Hahn, Dennis & Cynthia	ty 18/19 ssmid	200.12
Hallet Materials	cold patch matl	2,090.00
Hansons Plumbing & Heating Inc	svce call	545.39
Harrison Truck Centers	misc parts	820.24
Heller Enterprise LLC DBA Northwest Iowa Sprinkler	flush valve	64.80
Hemphill Law Office PLC	legal fees	4,812.71
HLW Engineering Group	ground water testing	2,535.50
Hulstein Excavating Inc	pay est #1/retainage fee	34,947.55
ICAN	recycling advertising	300.00
Ingram Library Services	books	2,105.33
Iowa Communication Networks	telephone	21.86
Iowa Department of Natural Resources Land Quality	certfication renewal	48.00
Iowa Department of Revenue	monthly sales tax	11,590.00
Iowa Good Roads Association	membership renewal	95.00

Iowa Lakes Electric Cooperative	mo utility	1,137.00
Jacks Uniforms & Equipment	gun holster	140.94
Janitors Closet	cleaning supplies	769.09
Johnston AutoStores	misc parts/supplies	116.69
JW Repair	belly pan repairs	60.00
Keystone Laboratories Inc	testing	11,058.48
Kimball Midwest	hose clamps/hand cleaner	90.48
Kristat Auto Parts LLC	misc parts/supplies	35.66
Kruse, Cate & Nelson	eng svce	15,340.57
KUDO/KUQQ/KUYF-FM	advertising	504.00
Lawn Care Barber	mowing svce	286.10
Loffler Companies Inc	copier/scanner	7,209.64
Lube Tech	misc supplies	1,644.77
Mar-Lin Business Supply	office supplies	716.20
Maxyield Cooperative-Acct 4529	fuel	2,627.64
McClure Engineering Co	ind pretreatment	342.50
McMaster-Carr Supply Company	padlocks	118.59
Menards -Spencer	misc parts/supplies	1,927.60
Mid Iowa Solid Waste Equipment Co Inc	parts	118.59
Mid States Builders Inc	pay est	2,207.59
Montage Enterprises Inc	arm mower skids	81.04
Mortensen, Roland	refund	45.00
Napa Auto Parts	misc parts/supplies	932.99
Northern Lights Distributing Inc	concession supplies	563.52
Northwest Iowa Planning & Development Commission	final draw shield program	1,000.00
Northwest Printing Co	permit books	124.60
NSG LLC	road gravel	40,297.28
Otto Lawn Care	mowing svce	311.05
Peterbilt of Sioux City	coolant level sensor	80.93
Petty Cash-Spencer Municipal Golf Course	reimburse golf checkbook	5,008.84
Pioneer Hi-Bred International c/o Craig Rueschoff	semi annual pymt delevp agmt	160,192.18
Pitney Bowes Global Financial Services LLC	mo lease pymt	474.18
Pixler Electric	trouble shoot power loss	195.00
Productivity Plus Account/Spencer Red Power	unlock switch	44.08
Ricks Pest Control	pest control	45.00
River Valley Telecommunications	mo phone/internet/office	87.06
Roberts, Peggy	refund	45.00
Rossie Feed & Grain	spray tree site	1,433.06
Schoeneman Bros Company	lumber,bolts,screws	1,523.60
Schomaker Construction	trail repairs	3,750.00
SF Mobile Vision Inc	svce call- inside car cameras	398.72
Shamrock Recycling Inc	wood chips	2,013.00
Shine Brothers Inc	cardboard processing	23,791.00
Showcases	coffee lids	93.31
Sieh Farm Drainage Inc	pay est #3	8,938.10
Slumberland Furniture Solutions Inc	beds	958.50
Southside Monuments	datto backup	933.75
Speed Printers Inc	cement precast	112.00
	delivery tickets	200.00

Spencer Auto Parts	misc parts/supplies	700.55
Spencer Chamber of Commerce	adult summer programming supplies	1,400.00
Spencer Community Schools	mo share local opt sales tax	46,213.58
Spencer Daily Reporter	legal ads/publications	1,758.56
Spencer Main Street	fy 2020 ssmid pymt	93,393.25
Spencer Municipal Hospital	pre-employ emee drug testing	237.78
Spencer Municipal Utilities	mo utility	35,388.40
Spencer Office Supplies	misc supplies	1,850.14
Spencer Radio Group	advertising	764.00
Spencer Ready Mix	intake repair	58.00
Spielman, Jan	ty 18/19 ssmid	37.19
SS Collision Cylce Works & Graphics	misc supplies	1,186.00
State Steel of Spencer	steel for container repairs	360.10
Steffen Investments	ty 18/19 ssmid	220.58
Steffen, Tim & Sherri	ty 18/19 ssmid	292.64
Stockwell Engineers, Inc	parks master plan	7,295.00
SWANA	membership renewal	223.00
Sweeper Parts Sales	wide sweeper brooms	1,005.30
Telco Triad Credit Union	ty 18/19 ssmid	103.84
The Wall Street Journal	newspaper sub renewal	539.88
The Water Connection Inc	water	98.40
Tiger Pride Lawn Care	lawn svce	1,499.56
Toft Electric	repair underground elect	3,350.19
Tracsystems Inc	printer release software	1,819.00
Truck Equipment Inc	hyd gasket	21.44
Tyler Technologies Inc	yrly maintainn rec printer/training	832.64
Unity Point Clinic-Occupational Medicine	pre-employment testing emees	210.00
US Cellular	mo cell phone/air cds	812.25
Visa (Library)	various credit card chges	879.02
WEZ LLC	ty 18/19 ssmid	22.72
White Glove Janitorial Services & Building Svces	disinfecting supplies	85.94
William Lieb Sculpture	north park sculpture	9,500.00
WOK On LLC	ty 18/19 ssmid	5.54
Workman, Wayne C & Barbara J	ty 18/19 ssmid	110.83
Ziegler	horn	79.46
Zimco Supply	copper sulfate/bluegrass	677.50

Fund Summary

Fund	
001 - GENERAL FUND	143,549.61
056 - PARK RESERVE	20,762.47
061 - ECONOMIC DEVELOPMENT	3,762.52
062 - SHINE LOAN	2,083.33
066 - PUBLIC WORKS EQUIPMENT	72,920.00
068 - CITY HALL RESERVE	6,751.27
115 - GROUP INSURANCE	1,000.00
124 - LOCAL OPTION SALES TAX	64,699.01
125 - T.I.F.	160,192.18
162 - SSMID	95,275.03
300 - CAPITAL IMPROVEMENT	37,719.16

June 15, 2020

9

600 - ENTERPRISE CAPITAL IMPR	36,578.42
620 - SANITARY SEWER	10,067.16
660 - AIRPORT ENTERPRISE	2,777.41
670 - SOLID WASTE	37,397.41
673 - LANDFILL	22,715.64
678 - ENVIRONMENTAL PROTECTION	925.00
682 - ENVIRONMENTAL MANAGEMENT	876.00
690 - REGIONAL COLLECTION CENTE	558.25
745 - GOLF COURSE	15,796.21
949 - CENTRAL GRAGE	1,354.25
950 - FUEL EQUIPMENT	8,748.24
Grand Total:	<hr/> 746,508.57