

**Personnel Committee Meeting  
Monday, July 20, 2020  
5:30 P.M.**

**Council Chambers, City Hall  
101 W. 5<sup>th</sup> Street  
Spencer, Iowa**

**Electronic Attendance Instructions**

Topic: Personnel Committee-Planning Dept Discussion  
Time: Jul 20, 2020 05:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87293406216>

Meeting ID: 872 9340 6216

One tap mobile

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Meeting ID: 872 9340 6216

Find your local number: <https://us02web.zoom.us/j/87293406216>

**AGENDA**

**COMMITTEE MEMBERS:**

*George Moriarty, Chair  
Loren Reit  
Donavon Wunschel  
Kevin Robinson, Ex-Officio*

1. Call to Order
2. [Review Planning Director Job Description](#) with Carlson Dettmann Consulting
3. [Review Planning Director Hiring Process](#) with Carlson Dettmann Consulting
4. Items for Future Agendas
5. Adjourn

**REGULAR SPENCER CITY COUNCIL MEETING  
July 20, 2020, 6:30 P.M.**

**Council Chambers, City Hall  
101 W. 5<sup>th</sup> Street  
Spencer, Iowa**

**Electronic Attendance Instructions:**

**Conference Call: 1-515-604-9571  
Access Code: 660933**

**1. Pledge of Allegiance**

**2. ROLL CALL:** Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

**3. Consent Agenda:**

- A. Motion: [Approve City Council Minutes of July 6, 2020](#);
- B. Licenses: Approve Renewal of Class E Liquor License, Class B Wine Permit, Class C Beer Permit and Sunday Sales for **WalMart**, Renewal of Class C Beer Permit with Sunday Sales and Ownership Update for **Dynos #31** and **Dynos #32** and Renewal of Class C Liquor License with Outdoor Service and Sunday Sales for **5:13**;
- C. Roll Call: [Resolution Authorizing Permanent Transfer of Funds](#) of Budgeted Transfers for Fiscal Year Ending June 30, 2020;
- D. Motion: [Approve Purchase of 2021 MAC 8000 Gallon Aluminum Tanker](#) from Siouxland Trailer Sales for \$89,795 and Link Pusher Axle from Vander Haags for \$9160.09 installed, for the Landfill Division; (CIP Project);
- E. Motion: [Approve Purchase of London Foggers Model 18-20 W/GPS](#) Mosquito Sprayer for \$15,940 (CIP Item);
- F. Motion: [Approve Sidewalk Assessment Agreements](#) with Sharon Knebel at 916 3<sup>rd</sup> Ave. E., Roland and Donna Mortenson at 620 E. 10<sup>th</sup> Street and Donald Schoorman at 831 E. 4<sup>th</sup> Street;
- G. Motion: [Setting Public Hearing for August 3, 2020, 6:30 P.M., on Re-Zoning Proposal](#) from Dr. Dennis J. Zylstra to Changing Zoning Classification of his property at 1018 Grand Avenue from “A” Residential to “C-1” General Commercial Zoning Classification;
- H. Roll Call: [Resolution Adopting Final Assessment Schedule](#) for Nuisance Abatement and Confirming and Levying the Assessments;

**4. Old Business:**

**5. New Business:**

- A. Roll Call: [Resolution Approving Contract and Bond for 2020 4<sup>th</sup> Ave. S.W. Trail Project](#), TAP-U-7170(628)-8I-21 to Howrey Construction, Inc. for \$288,618.90 (bids were taken by IDOT);
- B. Motion: [Action to Accept Ownership of Sewer](#), as Constructed as Part of Spencer Industries Foundation, 2019 4<sup>th</sup> Street Spec. Building Utility Extension Project, as Recommended by Project Engineer;
- C. Roll Call: [Resolution Approving the Final Plat of St. Luke's First Addition](#), City of Spencer, Clay County, Iowa;
- D. Motion: [Authorize Application for Iowa Clean Air Attainment Program](#) (ICAAP) Grant for Grand Avenue Corridor Signal Equipment Upgrades, with Application Prepared by Bolton & Menk;

**6. Engineer's Report:**

**7. City Manager's Report:**

**8. Mayor's Report:**

**9. Council/Comm. Reports:**

Upcoming Meetings:

- Committee of the Whole, July 28, 2020, 5:30 PM Budget 101
- Regular City Council Meeting, August 3, 2020, 6:30 PM
- Park, Recreation & Culture Committee, August 17, 2020, 5:30 PM, Review Park Master Plan Draft

**10. Motion: Approve Bills and Claims;**

**11. Other Business/Opportunity to Address the Council;**

**12. Adjourn;**

*Note: Some members may participate by telephone, per Section 21.8 of the Code of Iowa*