

**REGULAR SPENCER CITY COUNCIL MEETING  
July 6, 2020, 6:30 P.M.**

**Council Chambers, City Hall  
101 W. 5<sup>th</sup> Street  
Spencer, Iowa**

**Electronic Attendance Instructions:**

**Conference Call: 1-515-604-9571  
Access Code: 660933**

**1. Pledge of Allegiance**

**2. ROLL CALL:** Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

**3. Consent Agenda:**

A. Motion: [Approve City Council Minutes of June 15, 2020](#);

B. Licenses: Approve Class C Native Wine (WCN) License for **Century Farms Distillery**; and Outdoor service area extension for **5:13** for Special Event 8/22/2020, all subject to final approval by Iowa Alcoholic Beverages Division;

C. Roll Call: [Resolution Authorizing Permanent Transfer of Funds](#) of Budgeted Transfers for Month Ending June 30, 2020;

D. Motion: [Approve Purchase of 2020 F250 with Lift Gate from Don Pierson Ford](#), Spencer, Iowa for \$34,676 for Park & Rec Department, CIP Item;

E. Roll Call: [Resolution for 2020 Sign Replacement Program for up to \\$5000](#), with Iowa Department of Transportation;

**4. Old Business:**

A. Roll Call: [Ordinance Amending Title 9, Chapter 14, of the Spencer City Code](#) – Planned Unit Residential Development; Section 9-14-3(B)(2) Concerning Common Open Area; Section 9-14-4 Concerning Layout and Design Requirements; and Section 9-14-7 Concerning Minimum Site Size, Final Filing;

B. Roll Call: [Ordinance Amending Title 9, Chapter 13, Section 1 of the Spencer City Code](#): Subdivision Definitions, Final Filing;

## 5. New Business:

- A. Motion: [Approve Contract for Sanitary Landfill Services for Fiscal Year 2021-2023](#) Pocahontas County;
- B. Motion: [Approve Renewal of Electric Waste Service Agreement Renewal](#) with The Retrofit Companies;
- C. Motion: [Approval of Purchase of 4 Roof top Air Conditioner Units and Duct Work](#) for Second Floor of City Hall for \$28,200 from Hanson's Plumbing and Heating;
- D. Roll Call: [Resolution Awarding Contract for 2020 4<sup>th</sup> Ave. S.W. Trail Project](#), TAP-U-7170(628)-8I-21 to Howrey Construction, Inc. for \$288,618.90 (bids were taken by IDOT);
- E. Motion: [Approve Professional Service Agreement with Carlson Dettmann Consulting](#) for Human Resource Services for \$35,000 plus travel expenses (Personnel Committee and Committee of the Whole);
- F. Roll Call: [Resolution Preliminarily Approving the Compensation Plan](#) Recommended by Carlson Dettmann Consulting (Personnel Committee);
- G. Roll Call: [Resolution Authorizing the Acceptance of Bids from Contractors](#) for Property #6, 7, 8 and 9 as Part of the Spencer Substandard Housing Rehabilitation Program;
- H. Roll Call: [Resolution Accepting Work on 2020 PCC Patching Project](#);
- I. Motion: [Approve Change Order #1 for 2019 4<sup>th</sup> Avenue S.W. Sidewalk Project](#) (to extend completion date to July 1, 2020 and to complete seeding after August 10, 2020);
- J. Motion: [Approve Change Order #2 for 2019 West 4<sup>th</sup> Street Sewer Replacement Project](#) for an increase of \$6996.10 (for water main work and restoration work);
- K. Motion: [Approve Engineering Agreement with Kruse, Cate & Nelson](#) for 2020 4<sup>th</sup> Street S.E. Sidewalk Project;
- L. Roll Call: [Resolution to Provide for a Notice of Hearing](#) on Proposed Plan and Specifications, Form of Contract and Estimate of Cost for 2020 4<sup>th</sup> Street S. E. Sidewalk Project and the Taking of Bids Therefor (Bid Letting, July 31, 2020, Hearing Date August 3, 2020);
- M. Motion: [Approve Certificate of Substantial Completion](#) for Exterior Portion of 2019 City Hall Renovation Project;
- N. Motion: [Approve Renewal of Managed Services Agreement with Solutions](#) for City and Police Networks;

**6. Department Head Reports:**

- A. Planning Department
- B. Library
- C. Fire
- D. Police
- E. Public Works
- F. Park & Recreation
- G. Golf Course
- H. City Attorney's Report

**7. Engineer's Report:**

**8. City Manager's Report:**

**9. Mayor's Report:**

**Motion:** Approve appointment of Council Member Loren Reit to the Communication Center Board;

**10. Council/Comm. Reports:**

Upcoming Meetings:

-July 20, 2020, 6:30 P.M. Regular City Council Meeting

**11. Motion: [Approve Bills and Claims;](#)**

**12. Other Business/Opportunity to Address the Council;**

**13. Adjourn;**

*Note: Some members may participate by telephone, per Section 21.8 of the Code of Iowa*