

SPENCER CITY COUNCIL MEETING

May 4, 2020

SPENCER, IOWA

The City Council of the City of Spencer, Iowa, met on the 4th day of May, 2020, at 6:30 o'clock P.M., pursuant to law, to adjournment and to the rules of said council. This was an electronic meeting, due to regulations, due to COVID 19. Public access was made available through a conference telephone call and internet video service.

The meeting was called to order by Mayor Kevin Robinson, in the Chair and the roll being called, the following Council Members were present:

Present: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

Absent: None

It was moved by Council Member Orrison, seconded by Council Member Nelson to approve items on the consent agenda, as follows:

Announce Proclamation of Historic Preservation Month, May, 2020

Approve City Council Minutes of April 20, 2020;

Approve Class E Liquor License, Class B Wine Permit and Class C Beer Permit for Fareway, subject to final approval by Iowa Alcoholic Beverages Division;

RESOLUTION NO. 6057 TO PROVIDE FOR A NOTICE OF HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE 2020 4th AVENUE S.W. TRAIL PROJECT, (IOWA D.O.T. LETTING DATE IS 6/16/2020);

Approve purchase of 14 hand held portable radios for Fire Department from Racom Critical Communications for \$27877.50 (CIP Item);

RESOLUTION NO. 6058 ACCEPTING WORK COVERING THE ON 2019 SPENCER SUBSTANDARD HOUSING REHABILITATION PROGRAM, PROJECT #3;

RESOLUTION NO. 6059 RESOLUTION PROVIDING FOR PREPAYMENT OF A SEWER REVENUE BOND, SERIES 2009A;

Approve Application and Agreement to Perform Work within State Highway Right of Way for 4th Avenue S.W. Sidewalk Improvement Project;

RESOLUTION NO. 6060 RESOLUTION AUTHORIZING PERMANENT TRANSFER OF FUNDS OF BUDGETED TRANSFERS FOR MONTH ENDING APRIL 30, 2020;

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

Nays: None

Whereupon the Mayor declared the motion duly carried.

The Mayor announced that this was the time and place set for public hearing on Amendment #2 to Current Budget for Fiscal Year Ending 6/30/2020;

Written comments were filed by the following:

None

Oral comments were made by the following:

None

The Mayor announced the hearing closed.

Council Member Nelson introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Moriarty; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6061 A RESOLUTION AMENDING THE CURRENT BUDGE FOR THE FISCAL YEAR ENDING JUNE 30, 2020;

Council Member Nelson moved that the proposed ordinance entitled "AN ORDINANCE AMENDING PROVISIONS OF TITLE 7, CHAPTER 14 OF THE SPENCER CITY CODE CONCERNING ALL-TERRAIN VEHICLES (ATV'S)" be placed on file for the second time. Council Member Larsen seconded the motion. The Mayor put the question on the motion and the roll being called, the vote thereon was as follows:

Present: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

Absent: None

Whereupon, the Mayor declared the motion carried and said proposed ordinance was placed on file before the Council for the second time.

Council Member Hanson moved that the proposed ordinance entitled “AN ORDINANCE AMENDING TITLE 7, CHAPTER 10, SECTION 6 OF THE SPENCER CITY CODE CONCERNING THE OPERATION OF GOLF CARTS ON SPENCER STREETS” be placed on file for the second time. Council Member Orrison seconded the motion. The Mayor put the question on the motion and the roll being called, the vote thereon was as follows:

Present: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty
Absent: None

Whereupon, the Mayor declared the motion carried and said proposed ordinance was placed on file before the Council for the second time.

It was moved by Council Member Wunschel, seconded by Council Member Hanson to Approve Group Insurance Renewal with Iowa Governmental Health Care Plan (IGHCP) for 7/1/2020 through 6/30/2021. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Moriarty, seconded by Council Member Orrison to Approve Purchase of 5 Rapid Rectangular Flashing Beacons (RRFB’s) from General Traffic Controls for \$45,110.00, with funding from Wellmark Foundation Grant and Capital Improvement Reserve. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Hanson introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Nelson; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty
NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6062 RESOLUTION AWARDDING CONTRACT FOR 2020 CRACK & JOINT SEALING PROJECT AND APPROVE CONTRACTS AND PERFORMANCE BOND FOR 2020 CRACK & JOINT SEALING PROJECT (Quotation Project) (Sioux Commercial Sweeping, \$48,726.00);

Council Member Reit introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Nelson; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty
NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6063 RESOLUTION AWARDDING CONTRACT FOR 2020 PCC PATCHING PROJECT AND APPROVE CONTRACTS AND PERFORMANCE BOND FOR 2020 PCC PATCHING PROJECT (Quotation Project) (DeLoss Construction, \$48,222.00);

Council Member Moriarty introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Orrison; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty
NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION 6064 RESOLUTION APPROVING CONTRACT AND PERFORMANCE AND/OR PAYMENT BONDS FOR 2020 SEAL COAT PROJECT WITH MIDWEST COATINGS COMPANY, INC. FOR \$54,536.22 (QUOTATION PROJECT);

Council Member Orrison introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Moriarty; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty
NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6065 A RESOLUTION APPROVING AND CONFIRMING COMPENSATION FOR ALL NON COLLECTIVE BARGAINING FULL TIME EMPLOYEES FOR THE FISCAL YEAR BEGINNING JULY 1, 2020, AND ENDING JUNE 30, 2021;

Council Member Wunschel introduced and caused to be placed on file an ordinance entitled "ORDINANCE AMENDING TITLE 4, CHAPTER 5, SECTION 21 OF THE SPENCER CITY CODE CONCERNING SOLID WASTE RATES AND CHARGES, EFFECTIVE 7/1/2020" Council Member Hanson seconded the motion. The Mayor put the question on the motion and the roll being called, the vote thereon was as follows:

Present: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty
Absent: None

Whereupon, the Mayor declared the motion carried and said proposed ordinance was placed on 1st filing.

Council Member Orrison introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Moriarty; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty
NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6066 A RESOLUTION ESTABLISHING LANDFILL CHARGES AND FEES; (effective 7/1/2020)

It was moved by Council Member Nelson, seconded by Council Member Wunschel to Approve Agreement for Aquatic Center Operation for 2020 Season with Spencer Family YMCA. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Moriarty, seconded by Council Member Hanson to Approve Agreement for Playground Program Services for 2020 Season with Spencer Family YMCA. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Nelson introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Wunschel; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty
NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6067 A RESOLUTION CONFIRMING CITY OF SPENCER EMPLOYEE COMPENSATION DURING THE PERIOD MAY 1, 2020 THROUGH MAY 26, 2020;

Council Member Hanson introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Larsen; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6068 A RESOLUTION APPROVING ACCEPTANCE OF A QUIT CLAIM DEED FOR THE SOUTH 14 FEET OF LOT 11, BLOCK B, ORIGINAL PLAT OF THE CITY OF SPENCER, CLAY COUNTY, IOWA (302 GRAND AVENUE SIDEWALK AND PARKING) FROM VERMEER GLASS, LLC;

Engineer's Reports:

City Manager's Report:

Mayor's Report:

Council Committee Reports:

Upcoming Meetings:

-Finance Committee Meeting, May 11, 2020, 5:30 P.M.

-Public Safety Committee Meeting, May 11, 2020, 6:30 P.M.

-Regular City Council Meeting, May 18, 2020, 6:30 P.M.

It was moved by Council Member Orrison, seconded by Council Member Moriarty to approve the Bills and Claims. The motion was declared carried when all Council Members present voted aye on voice call vote.

Other Business/Opportunity to Address the Council:

It was moved by Council Member Nelson and seconded by Council Member Larsen to adjourn the meeting of the Spencer City Council at 7:58 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

Kevin Robinson, Mayor

ATTEST:

 Theresa E. Reardon, City Clerk

(SEAL)

Minutes are subject to approval by the Spencer City Council.

Claims 05/04/20

Vendor Name	Payable Description	Total Payments
A & M Inc	laundry service	199.25
A-1 Portables	porta rentals	96.00
Advanced Door Systems	reprogram door opener	224.00
AFLAC	aflac ins	1,735.42
American Business Phones	svce call -call forward issue	55.00
Argus Leader Media	subscription renewal	359.66
Arnold Motor Supply LLP	misc parts/supplies	233.76
Baker & Taylor	books	732.22
Black Hills Energy	mo utility	41.75
Bomgaars	misc parts/supplies	59.64
Bryan Rock Products Inc	red ball diaond rock-pederson park	1,248.18
Campus Cleaners & Launderers	laundry service	40.25
Canon Financial Services LLC	copier contract	344.92
Careys Electronics	equipment & projector repair	336.90
Carroll Construction Supply	crack sealer & bottled water	320.15
Clay County Auditor	may share local opt sales tax/jail pymt	15,997.52
Clay County Fair	council strategic planning	838.00
Clay County Regional Event Center	monthly contribution	3,333.33
Clay County Sherriffs Office	garnishment	143.13
Clay County Treasurer	drainage assessment	52.00
Colonial Life Insurance	colonial life ins	265.28
Community Insurance	may 20 broker fees	1,000.00
Cottingham & Butler Insurance Services Inc - CDC	installment on salary survey work-final	4,000.00
Crescent Electric	ge lamp ballasts	116.75
Culligan Water of Emmetsburg	water	23.00
De Loss Construction Inc	snow removal	520.00
Demco	book supplies	107.23
Don Pierson Ford Lincoln Inc	seat belt	172.33
Employee Benefit Services	mo group ins	127,972.01
Fareway Stores Inc #788	batteries	2.98
Fastenal Company	cable stop sleeves	17.68
Feld Fire	svce call-seat belt assbly	924.18
Fleetpride	hyd cylinder	581.61
Forestry Suppliers	drip torch	155.33
Fox International Inc / NCI	misc parts/supplies	224.15
Gale/Cengage Learning	books	53.23
Graettinger Hardware	misc supplies	60.41

Graham Tire Center	tires	984.08
Hancock Concrete Products LLC	culvert pipe - 4th ave w	1,775.10
Hansons Plumbing & Heating Inc	svce calls	9,394.62
Heiman Fire Equipment	blade chain	614.50
Hemphill Law Office Trust Account	closing fee	65,000.00
Hintz, Jonathon W	housing inspections	772.80
Hodgin Mfg	repair water pump	220.00
Ingram Library Services	books	1,160.02
Iowa Lakes Electric Cooperative	mo utilities	648.00
Iowa One Call	locates	100.20
Iowa Public Employees Retirement System	ipers	41,007.80
Iowa Workforce Development-Tax Bureau	unemployment claims	21,635.38
Janitors Closet	supplies	297.50
Johnston AutoStores	tornado siren fuse	2.85
Karl Chevrolet Inc	24 volt rear flashers	190.00
Knight Protection Inc	fire alarm testing	200.00
Koenig Portable Toilets	porta rentals	950.00
Kristat Auto Parts LLC	fittings/plugs	4.28
Leading Edge Aviation	monthly management fees	3,104.17
Lube Tech	misc supplies	1,098.20
Maxyfield Cooperative-Acct 4529	fuel	1,477.11
McClure Engineering Co	eng svces	19,130.00
McNeilus Truck & Manufacturing Company	metal housing rear tailgates	105.28
Menards -Spencer	misc parts/supplies	225.35
MichaelSon Inc	crushed concrete rocks	7,038.15
Midwest Fence & Gate Company	fencing	7,295.05
Midwest Radiology	new employment exam	33.00
Mills Construction	pay est	9,590.00
Municipal Fire & Police Retirement System of Iowa	civil svce/p&f	39,551.19
Murphy Tractor - Power Plan	seal kit/repair	218.35
Napa Auto Parts	misc parts/supplies	191.41
Northern Lights Distributing Inc	misc concessions food/supplies	363.03
NSG LLC	oversize rock	231.35
Omaha World Herald	subscription renewal	237.95
Otto Lawn Care	snow removal 4/12 snowfall	425.00
People for Pets	monthly agreement	600.00
Petersen Manufacturing Company Inc	steel trash liners	4,110.50
Petty Cash-Spencer Municipal Golf Course	replenish golf check book	2,529.86
Productivity Plus Account/Spencer Red Power	chain saw maintenance/repairs	239.67
Remillard Signs	park id signs	1,325.00
Rent All Inc	lift rental-airport repairs/maintenance	310.00
Safelite Fulfillment Inc	windshield repalcement	225.98
Schoeneman Bros Company	wall work	118.32
SF Mobile Vision Inc	1 yr hardware ema for dev workshop	1,583.00
Siouxland Distirct Health Department	renewal app food svce est licinses	300.00
Spencer Auto Parts	misc parts/supplies	1,400.03
Spencer Community Schools	share local sales tax opt	34,785.48
Spencer Employess Association.	sea dues	260.00
Spencer Office Supplies	misc office supplies	622.53
SS Collision Cylce Works & Graphics	ems litter trailer graphics	797.50

Stan Houston Equipment Co Inc	concrete screed & plate	6,393.96
State of Iowa Treasurer	state withholding	14,362.00
Summit Companies - Sigler Fire Equipment Co	semi annual fire suppression inspection	195.00
The Vacuum Cleaner Center	vacuum repair	29.00
Truck Equipment Inc	box door seals	367.98
US Postal Services	replenish postage machine	800.00
Utility Equipment Co	sewer repair parts/fences & pipes	1,373.76
Vaughn DeLoss Construction	hauling snow 4/13/20	580.00
Visa (Admin)	various credit card chges	986.74
Visa (Fire)	various credit card chges	938.29
Visa (Landfill)	various credit card chges	101.92
Visa (Library)	various credit card chges	1,498.16
Visa (Planning)	various credit card chges	85.55
Visa (Police)	various credit card chges	703.41
Wex Bank-Wright Express FSC	fuel	31.18
White Glove Janitorial Services & Building Svces	paper products	128.35
Ziegler	repair fan pump, hose	1,088.92

Fund Summary

Fund	
001 - GENERAL FUND	115,484.88
056 - PARK RESERVE	8,620.05
061 - ECONOMIC DEVELOPMENT	65,000.00
066 - PUBLIC WORKS EQUIPMENT	6,393.96
085 - HOTEL/MOTEL TAX	3,333.33
090 - QUALITY HSG INITIATIVE	10,115.00
114 - UNEMPLOYMENT	21,635.38
115 - GROUP INSURANCE	128,972.01
117 - CIVIL SERVICE	33.00
124 - LOCAL OPTION SALES TAX	48,699.67
350 - CAPITAL IMP RESERVE	4,110.50
600 - ENTERPRISE CAPITAL IMPR	19,130.00
620 - SANITARY SEWER	1,840.95
660 - AIRPORT ENTERPRISE	3,958.58
670 - SOLID WASTE	10,260.99
673 - LANDFILL	13,160.99
677 - LANDFILL PLANNING	797.50
682 - ENVIRONMENTAL MANAGEMENT	78.04
690 - REGIONAL COLLECTION CENTE	199.34
745 - GOLF COURSE	13,910.16
949 - CENTRAL GRAGE	996.73
Grand Total:	476,731.06

April 2020 Receipts

Fund	Monthly Revenue Period Activity
001 - GENERAL FUND	1,673,782.62
020 - PROPERTY INSURANCE	47,939.83
040 - CEMETERY RESERVE	1,747.66
041 - RIVERSIDE COLUMARIUM	21.45

045 - LIBRARY RESERVE	2,240.43
047 - COMMUNICATION CENTER RES	76.54
049 - DRUG EDUCATION	18.22
050 - POLICE RESERVE	6,162.49
052 - FIRE RESERVE	10,166.61
054 - STR IMP RESERVE	31,494.42
055 - SIDEWALK RESERVE	260.00
056 - PARK RESERVE	5,413.43
059 - TREES FOREVER	1.21
060 - SRTS RESERVE	9,898.65
061 - ECONOMIC DEVELOPMENT	5,559.42
062 - SHINE LOAN	19.07
063 - RENAISSANCE INITIATIVE	2,155.38
064 - CABLE TV	125.14
066 - PUBLIC WORKS EQUIPMENT	13,456.35
068 - CITY HALL RESERVE	2,750.23
070 - STORM WATER DIST #1	2,032.05
080 - STORM SEWER RESERVE	1,256.34
085 - HOTEL/MOTEL TAX	702.55
087 - SPENCER CARES	154.30
089 - EMERGENCY FUND	1,246.14
090 - QUALITY HSG INITIATIVE	577.83
092 - TECHNOLOGY FUND	5,376.22
093 - ACCRUED BENEFITS	188.32
110 - ROAD USE TAX	130,832.55
112 - FICA/IPERS	26,536.78
113 - WORK COMP	68,516.34
114 - UNEMPLOYMENT	11,162.72
115 - GROUP INSURANCE	303,777.10
117 - CIVIL SERVICE	3,518.45
118 - POLICE PENSION	107,067.51
119 - POLICE SPECIAL PROCEEDS	40.10
120 - FIRE PENSION	29,765.20
124 - LOCAL OPTION SALES TAX	139,817.29
125 - T.I.F.	409,183.06
127 - SALES TAX TIF	258.79
162 - SSMID	34,441.76
200 - DEBT SERVICE	216,214.95
300 - CAPITAL IMPROVEMENT	20,327.39
350 - CAPITAL IMP RESERVE	99,046.49
501 - RIVERSIDE TRUST	25.51
502 - COLUMBARIUM VAULT	6.07
503 - NORTHLAWN PERP CARE	91.12
504 - GRIFFIN TRUST	76.54
505 - LEACH TRUST	24.30
600 - ENTERPRISE CAPITAL IMPR	102,964.00
615 - WTP RESERVE	1,844.71
620 - SANITARY SEWER	146,862.11
625 - SANITARY SEWER RESERVE	682.40
630 - CSI RESERVE	79,582.74

635 - SEWER DEBT SINKING FUND	1,135.59
660 - AIRPORT ENTERPRISE	6,085.70
661 - AIRPORT RESERVE	561.32
670 - SOLID WASTE	175,890.66
671 - SOLID WASTE RESERVE	1,737.79
672 - TRANSFER STATION CLOSURE	21.87
673 - LANDFILL	229,232.68
674 - LANDFILL RESERVES	2,892.80
677 - LANDFILL PLANNING	9,492.57
678 - ENVIRONMENTAL PROTECTION	4,582.35
679 - LANDFILL POST CLOSURE	2,442.47
680 - LANDFILL CLOSURE	1,367.64
682 - ENVIRONMENTAL MANAGEMENT	9,850.42
685 - CELL CONSTRUCTION RESERVE	989.79
690 - REGIONAL COLLECTION CENTE	202.90
745 - GOLF COURSE	76,058.12
746 - GOLF COURSE RESERVE	1,666.66
949 - CENTRAL GRAGE	2,226.32
950 - FUEL EQUIPMENT	9,529.91
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