

SPENCER CITY COUNCIL MEETING

April 20, 2020

SPENCER, IOWA

The City Council of the City of Spencer, Iowa, met on the 20th day of April, 2020, at 6:30 o'clock P.M., pursuant to law, to adjournment and to the rules of said council. This was an electronic meeting, due to regulations, due to COVID 19. Public access was made available through a conference telephone call and internet video service.

The meeting was called to order by Mayor Kevin Robinson, in the Chair and the roll being called, the following Council Members were present:

Present: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

Absent: None

It was moved by Council Member Orrison, seconded by Council Member Hanson to approve items on the consent agenda, as follows:

Approve City Council Minutes of April 6 2020;

Approve Class E Liquor License with Class B Wine, Class C Beer and Sunday Sales for Walgreens #11153, subject to final approval by Iowa Alcoholic Beverages Division;

Approve Sewer Refund of \$249.00 for Tara Rodriguez, 517 West 4th Street, Spencer, Iowa;

Approve Purchase of 6 foot John Deere Mower for \$21,250.00, after trade in and an 11 foot John Deere Mower for \$35,710, after trade-in from C & B Operations, LLC of Spencer Iowa for the Park and Recreation Department (CIP Item);

Set Hearing Date for May 4, 2020 at 6:30 o'clock P.M. for Budget Amendment #2 for Fiscal Year 2019/2020 Budget;

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

Nays: None

Whereupon the Mayor declared the motion duly carried.

It was moved by Council Member Moriarty, seconded by Council Member Reit to Approve Collective Bargaining Agreement between City of Spencer and Spencer Employees Association, Inc. for Period of July 1, 2020 through June 30, 2021. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Moriarty introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Nelson; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6053 A RESOLUTION AMENDING THE CITY OF SPENCER EMPLOYEE HANDBOOK

Council Member Orrison introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Reit; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6054 RESOLUTION APPROVING CONTRACT AND PERFORMANCE AND/OR PAYMENT BONDS FOR 2020 INTAKE REPLACEMENT PROJECT WITH CORY JUERGENS CONSTRUCTION LLC FOR \$47,634.00 (QUOTATION PROJECT)

Council Member Hanson introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Larsen; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 6055 RESOLUTION AWARDDING CONTRACT FOR 2020 SEALCOAT PROJECT (QUOTATION PROJECT) (Midwest Coatings Co. Inc, Modale, Iowa for \$54, 536.22)

It was moved by Council Member Moriarty, seconded by Council Member Orrison to Approve Change Order #1 for Project #5 of 2019 Spencer Substandard Housing Rehabilitation Program for \$3,600.00 air conditioning unit. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Nelson introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Wunschel; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

**RESOLUTION NO. 6056 ACCEPTING WORK COVERING THE ON 2019 SPENCER0
SUBSTANDARD HOUSING REHABILITATION PROGRAM, PROJECT #4 &
PROJECT #5**

Council Member Nelson introduced and caused to be placed on file an ordinance entitled “ORDINANCE AMENDING PROVISIONS OF TITLE 7, CHAPTER 14 OF THE SPENCER CITY CODE CONCERNING ALL-TERRAIN VEHICLES (ATV’S), 1ST FILING” as amended, Council Member Wunschel seconded the motion. The Mayor put the question on the motion and the roll being called, the vote thereon was as follows:

Present: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

Absent: None

Whereupon, the Mayor declared the motion carried and said proposed ordinance was placed on 1st filing.

Council Member Orrison introduced and caused to be placed on file an ordinance entitled “ORDINANCE AMENDING TITLE 7, CHAPTER 10, SECTION 6 OF THE SPENCER CITY CODE CONCERNING THE OPERATION OF GOLF CARTS ON SPENCER STREETS, 1ST FILING” as amended, Council Member Wunschel seconded the motion. The Mayor put the question on the motion and the roll being called, the vote thereon was as follows:

Present: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

Absent: None

Whereupon, the Mayor declared the motion carried and said proposed ordinance was placed on 1st filing.

It was moved by Council Member Orrison, seconded by Council Member Reit to Approve Real Estate Contract with David L. and Pam K. Rousch (Seller) for 106 West Park

Street, Spencer, Iowa for \$65,000. The motion was declared carried when all Council Members present voted aye on voice call vote.

Engineer’s Reports:

City Manager’s Report:

Mayor’s Report:

Council Committee Reports:

Upcoming Meetings:

- Regular City Council Meeting, May 4, 2020, 6:30 P.M.
- City Council Goal Setting Session, May 5, 2020, 5:30 P.M.

It was moved by Council Member Reit, seconded by Council Member Orrison to approve the Bills and Claims. The motion was declared carried when all Council Members present voted aye on voice call vote.

Other Business/Opportunity to Address the Council:

It was moved by Council Member Reit and seconded by Council Member Nelson to adjourn the meeting of the Spencer City Council at 7:08 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

Kevin Robinson, Mayor

ATTEST:

Theresa E. Reardon, City Clerk

(SEAL)

Minutes are subject to approval by the Spencer City Council.

Claims 04/20/20

Vendor Name	Payable Description	Total Payments
A & M Inc	laundry svce	309.96
Advanced Door Systems	garage door opener, parts	1,525.87
Airgas North Central	welding materials	287.24
Alliant Energy/ILP	mo utility	321.91

Alpha Wireless Communications Co	relocate base radio, misc equipment/parts	4,179.60
American Business Phones	svce call phone system	586.20
Animal Medical Center PC Hartley/Spencer	animal control	1,181.90
Arnold Motor Supply LLP	misc parts/supplies	216.87
ATCO International	cleaning supplies	103.66
Black Hills Energy	mo gas utility	309.08
Bomgaars	misc parts/supplies	547.45
Brownmed	cloth masks	1,455.00
Buds Service Inc	towing	300.00
C & C Manufacturing LLC	doors	4,388.04
Careys Electronics	trouble shoot-broadcasting system	346.50
Carroll Construction Supply	construction supplies	694.19
Central Payment	credit card processing fees	2,156.87
Clay County Lodging LLC	semi annual pymt per devel agmt	91,139.40
CMBA Architects	march 2020 pro svce	500.00
Coffman Associates Airport Consultants	master plan update	27,608.48
Coffmans Locksmith Shop	drill bits	38.40
Crescent Electric	misc electrical supplies	76.94
Crysteel Truck Equipment Inc	misc plow parts	347.11
DeAnda Bean Walker & Detassellers Inc	litter picking	1,500.00
Diamond Vogel Paint Center # 289	paint	2,790.18
Don Pierson Ford Lincoln Inc	engine mount	241.67
Ecolab Pest Elimination	pest control	125.29
Elliott Equipment Co	worklight/seal kit	118.65
Emmetsburg Reporter Democrat	advertising	49.80
Emmetsburg Swanson Hardware	misc parts/supplies	18.99
Fank, Nick	scrape metal	656.00
Fareway Stores Inc #788	breakroom supplies	67.80
Farmers Trust & Savings Bank	march acct analysis fees	75.08
Fastenal Company	misc parts/supplies	120.12
Fleetpride	misc parts	11.78
Fox International Inc / NCI	misc parts/supplies	355.10
Goodyear Tire & Rubber Company	tires	1,511.80
Graettinger Hardware	misc supplies	89.01
Graham Tire Center	tires	2,008.29
Great Lakes Concrete Inc	street repair supplies	902.50
H & N Chevrolet-Buick	retainer	4.26
Hallett Materials	cold mix asphalt	1,896.20
Hansons Plumbing & Heating Inc	svce call	474.40
Heller Enterprise LLC DBA Northwest Iowa Sprinkler	irrigation parts	1,650.99
Hemphill Law Office PLC	legal fees	6,711.00
Hi Way Truck Equipment	plow tip shoe	115.86
HLW Engineering Group	pro svce	882.75
Hodgin Mfg	frame for recycling	89.00
Holmes Lock & Safe Inc	lock repair	45.00
Hughes Pharmacy	latex gloves	5.77
ICAN	recycling ad	300.00
Iowa Department of Public Safety	on line warrants	3,138.00

Iowa Department of Revenue	monthly sales tax	11,220.00
Iowa Lakes Electric Cooperative	utilities	530.00
Iowa Prison Industries	signs	131.67
Iowa State University Lloyd Veterinary Medical Center	k9 veterinary charges	1,898.25
Jacks Uniforms & Equipment	new hire pd uniform	479.64
Janitors Closet	cleaning supplies	1,431.48
Johnston AutoStores	misc parts/supplies	31.55
JW Repair	repairs	1,081.36
Knight Protection Inc	fire/security system	30,519.00
Kristat Auto Parts LLC	filter	9.19
Kruse, Cate & Nelson	eng svce	22,264.11
L & J Dream Builders LLC	pay est	28,745.00
LaCrosse Seed	grass seed	2,600.00
Lube Tech	auto tranny & hyd fluid	1,970.67
Maxyield Cooperative-Acct 4529	fuel	5,903.51
McClure Engineering Co	pro svce pretreat	447.50
Menards -Spencer	misc parts/supplies	1,522.62
Mills Construction	pay est #2	13,863.00
Municipal Emergency Services	scba cip project	133,746.80
Napa Auto Parts	misc parts/supplies	852.79
Nielsen's Tire & Appliances	tire repairs	156.00
Northern Safety & Industrial Co	safety gear	131.69
Northwest Glass Co Inc	plexi galss-office	212.55
NSG LLC	rock	403.49
Pixler Electric	svce call, misc parts	2,624.08
Quail Law PLC	forfeiture refund	1,250.00
Quality Refrigerated Services Inc	semi annual pymt develp agmt	30,063.16
Ramaker & Associates Inc	cims	720.00
RC Hagedorn Trucking LLC	hauling snow	520.00
Reiser, Cheryl	reimbursement	160.50
Remillard Signs	signage	1,000.00
River Valley Telecommunications Solutions Inc	phone internet	82.97
Speed Printers Inc	laptops	3,669.98
Spencer Auto Parts	repair record sheets/elect lic cards	178.05
Spencer Daily Reporter	misc parts/supplies	300.49
Spencer Municipal Hospital	advertising	4,009.33
Spencer Municipal Utilities	emee drug testing	990.75
Spencer Office Supplies	mo utility	32,155.90
Spencer Radio Group	misc office supplies	386.88
Spencer Trophy & Awards	recycling ad	647.00
SS Collision Cylce Works & Graphics	bldg signage, name plate	2,305.00
State Steel of Spencer	bldg signage	2,821.00
The Merrill Compnay	metal for trailer	157.05
The New Sioux City Iron Company	semi annual pymt per devel agmt	32,026.53
The Vacuum Cleaner Center	grinder wheel	31.07
The Water Connection Inc	vacuum bags	43.90
Tiger Pride Lawn Care	water	64.35
Toyne	lawn svce	443.91
	engine repair	524.00

Unity Point Clinic-Occupational Medicine	pre-employee drug testings	1,260.00
US Cellular	mo chges	498.37
Vander Haags Inc	life gate repair	315.32
Visa (Planning)	various credit card chges	645.97
Visa (Police)	various credit card chges	136.44
Ziegler	misc supplies	688.42
Zimco Supply	misc supplies	1,353.25
	Grand Total:	546,801.50

Fund Summary

001 - GENERAL FUND	67,801.96
049 - DRUG EDUCATION	108.44
052 - FIRE RESERVE	133,746.80
061 - ECONOMIC DEVELOPMENT	181.03
062 - SHINE LOAN	2,083.33
064 - CABLE TV	346.50
080 - STORM SEWER RESERVE	3,926.69
090 - QUALITY HSG INITIATIVE	42,608.00
092 - TECHNOLOGY FUND	3,669.98
117 - CIVIL SERVICE	122.50
125 - T.I.F.	153,229.09
300 - CAPITAL IMPROVEMENT	56,885.64
600 - ENTERPRISE CAPITAL IMPR	29,278.83
620 - SANITARY SEWER	10,956.98
660 - AIRPORT ENTERPRISE	4,779.64
670 - SOLID WASTE	12,507.08
673 - LANDFILL	15,156.86
682 - ENVIRONMENTAL MANAGEMENT	1,036.00
690 - REGIONAL COLLECTION CENTE	694.41
745 - GOLF COURSE	5,648.73
949 - CENTRAL GRAGE	2,033.01
	Grand Total:
	546,801.50