

SPENCER CITY COUNCIL MEETING

March 2, 2020

SPENCER, IOWA

The City Council of the City of Spencer, Iowa, met on the 2nd day of March, 2020, at 6:30 o'clock P.M., in regular session in the Council Chambers, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Council.

The meeting was called to order by Mayor Kevin Robinson, in the Chair and the roll being called, the following Council Members were present:

Present: Nelson, Orrison (attended by telephone), Larsen, Wunschel, Reit, Moriarty

Absent: Hanson

It was moved by Council Member Nelson, seconded by Council Member Reit to approve items on the consent agenda, as follows:

Approve City Council Minutes of February 17, 2020;

Approve New Special Class C Beer/Wine Permit for **China 1 Buffet** at 419 11th St. S.W.; Renewal of Class C Liquor License with Sunday Sales and Outdoor Service for **Spencer Golf & Country Club** and Renewal of Class A Liquor License and Administrator Update for **Loyal Order of Moose Lodge No. 496**

RESOLUTION NO. 6037 RESOLUTION AUTHORIZING PERMANENT TRANSFER OF FUNDS OF BUDGETED TRANSFERS FOR MONTH ENDING FEBRUARY 29, 2020;

RESOLUTION NO. 6038 ADOPTING FINAL ASSESSMENT SCHEDULE FOR THE NUISANCE ABATEMENT AND CONFIRMING AND LEVYING THE ASSESSMENTS (Snow Removal and Tree Trimming);

RESOLUTION NO. 6039 RESOLUTION ACKNOWLEDGING RECEIPT OF FISCAL YEAR 2020-2021 BUDGET OF SPENCER MUNICIPAL HOSPITAL OF THE CITY OF SPENCER, IOWA;

Approve Purchase of Sign Posts for the Park Signage Capital Improvement Project from Bedford Technologies for \$4540.09 (CIP Item);

Approve Purchase of SCBA's for the Fire Department for \$133,746.80 from Municipal Emergency Services; (CIP Item);

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Nelson, Orrison, Larsen, Wunschel, Reit, Moriarty

Nays: None

The Mayor announced that this was the time and place set for hearing upon the proposed Resolution of Necessity covering the 2020 West 4th Street Underground Improvements Project. All written objections heretofore filed and all written or oral objections filed or made during the hearing were considered by the City Council.

Written objections were filed by the following:

None

Oral objections were made by the following:

None

There being no further objections or remonstrances, the Mayor announced the hearing closed.

The Mayor then declared that a motion would be in order for adoption of the Resolution of Necessity.

It was moved by Council Member Orrison and seconded by Council Member Wunschel that the Resolution of Necessity for the 2020 West 4th Street Underground Improvements Project, be adopted in the form hereinafter set out.

After due consideration thereof by the City Council, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: Nelson, Orrison, Larsen, Wunschel, Reit, Moriarty

Nays: None

Whereupon, the Mayor declared the said motion duly carried and the Resolution of Necessity was finally adopted.

RESOLUTION NO. 6040 RESOLUTION OF NECESSITY

It was moved by Council Member Nelson and seconded by Council Member Reit that the City Clerk be directed to file certified copies of the Resolution of Necessity and Preliminary Plat and Schedule of Assessments with the County Treasurer of Clay County, and that the resolution hereinafter set out ratifying the preparation of the detailed plans and specifications and the preparation of the notice of hearing and notice to bidders and form of contract covering the 2020 West 4th Street Underground Improvements Project be adopted.

Whereupon, the Mayor put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Nelson, Orrison, Larsen, Wunschel, Reit, Moriarty

Nays: None

Whereupon, the Mayor declared the said motion duly carried and the said resolution adopted, as follows:

RESOLUTION NO. 6041 RESOLUTION RATIFYING THE PREPARATION OF DETAILED PLANS, SPECIFICATIONS, NOTICE OF HEARING, NOTICE TO BIDDERS AND FORM OF CONTRACT;

The Mayor announced that this was the time and place set for hearing on the plans and specifications for the proposed 2020 West 4th Street Underground Improvements Project.

Upon investigation, it was found that **no** persons had appeared and filed objections to the proposed plans, specifications, form of contract and estimate of cost for the 2020 West 4th Street Underground Improvements Project as follows:

The City Council heard said objectors and evidence for or against the proposed 2020 West 4th Street Underground Improvements Project; whereupon, the Mayor declared the hearing closed.

Council Member Moriarty introduced the following resolution and moved its adoption, seconded by Council Member Larsen; and after due consideration thereof by the City Council, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: Nelson, Orrison, Larsen, Wunschel, Reit, Moriarty

Nays: None

Whereupon, the Mayor declared the said motion duly carried and the resolution adopted as follows:

RESOLUTION NO. 6042 RESOLUTION FINALLY APPROVING AND CONFIRMING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE 2020 WEST 4TH STREET UNDERGROUND IMPROVEMENTS PROJECT

The Mayor announced that this was the time and place for a public hearing on Proposed City of Spencer Maximum Property Tax Levy for Fiscal Year July 1, 2020 – June 30, 2021.

The Mayor declared the Public Hearing Open:

Written Comments: None

Oral Comments: None

The Mayor declared the Public Hearing Closed.

Council Member Orrison introduced and caused to be read the following, and moved its adoption, seconded by Council Member Reit; and after due consideration, thereof by the

Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: Nelson, Orrison, Larsen, Wunschel, Reit, Moriarty

Nays: None

Whereupon, the Mayor declared the motion duly carried and said Resolution No. 6043 adopted as follows:

RESOLUTION NO. 6043 A RESOLUTION APPROVING THE MAXIMUM PROPERTY TAX DOLLARS FOR BUDGET YEAR JULY 1,2020 TO JUNE 30, 2021;

It was moved by Council Member Moriarty, seconded by Council Member Nelson to Approve Setting Public Hearing for City of Spencer Budget for Fiscal Year July 1, 2020 through June 30, 2021 for March 16, 2020, 6:30 P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Wunschel, seconded by Council Member Nelson to Approve 2019 Certified Local Government Annual Report. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Orrison, seconded by Council Member Wunschel to Approve Grant Agreement with Iowa Department of Cultural Affairs for the Certified Local Government Grant Program for the Creation of Spencer Downtown Historic District Design Guidelines. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Wunschel, seconded by Council Member Reit to Approve Billing Services Agreement with Spencer Municipal Utilities. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Nelson, seconded by Council Member Moriarty to Approve Agreement with Farmer's Trust and Savings Bank for Construction of 2nd Avenue West Storm Sewer. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Orrison, seconded by Council Member Reit to Approve Certificate of Substantial Completion for Interior Portion of 2019 City Hall Renovation Project. The motion was declared carried when all Council Members present voted aye on voice call vote.

Department Head Reports

Planning Department

Library

Fire
Police
Public Works
Park & Recreation
Golf Course
City Attorney

Engineer's Reports:

City Manager's Report:

Mayor's Report:

Council Committee Reports:

Upcoming Meetings:

- Parks, Rec & Culture Committee, March 9, 2020, 5:30 P.M.
- Personnel Committee, March 11, 2020, 5:30 P.M.
- Regular City Council Meeting, March 16, 2020, 6:30 P.M.
- Committee of the Whole, March 16, 2020, following regular City Council Meeting
- Committee of the Whole, March 23, 2020, 5:30 P.M.

It was moved by Council Member Orrison, seconded by Council Member Reit to approve the Bills and Claims. The motion was declared carried when all Council Members present voted aye on voice call vote.

Other Business/Opportunity to Address the Council:

It was moved by Council Member Moriarty and seconded by Council Member Larson to adjourn the meeting of the Spencer City Council at 7:29 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

Kevin Robinson, Mayor

ATTEST:

Theresa E. Reardon, City Clerk

(SEAL)

Minutes are subject to approval by the Spencer City Council.

Claims 03/02/20

Vendor Name	Payable Description	Total Payments
A & M Inc	laundry svce	108.45
A-1 Portables	porta rental	86.00
AFLAC	aflac insurance	1,780.27
Airgas North Central	oxygen for container repairs	102.57
Alpha Wireless Communications Co	repair display module/chg guard	206.77
Arnold Motor Supply LLP	misc parts/supplies	282.36
Audio Video Connection	microwave	175.00
Barker Lemar Engineering Consultants	25 hr lf operator trng	750.00
Black Hills Energy	mo utilities	141.15
Blacktop Service Company	partial retainge	21,281.83
Bomgaars	misc parts/supplies	267.23
C & C Manufacturing LLC	filters	874.34
Careys Electronics	voting system	121,573.73
Central Services & Supplies	cable & hook u #818	533.31
Clay County Auditor	mo share local opt sales tax	15,997.52
Clay County Regional Event Center	monthly contribution	3,333.33
Colonial Life Insurance	colonial life insurance	265.28
Cooperative Energy Company	fuel	2,989.39
Copper Cottage	sink install in maint shop	2,798.00
Crescent Electric	misc supplies	219.60
Crysteel Truck Equipment	toolbox hinge	38.00
Culligan of Spencer	water	56.95
De Loss Construction Inc	snow removal	1,000.00
Department of Human Services	child support payment	828.80
Diamond Vogel Paint Center # 289	paint supplies	47.98
Ecolab Pest Elimination	pest control	125.29
Emmetsburg Swanson Hardware	shop supplies	16.48
Employee Benefit Services	mo group ins	114,408.90
Fairchild Manufacturing Inc	welding	699.00
Fareway Stores Inc #788	break room supplies	11.63
Farmers Trust & Savings Bank	payroll taxes	35,489.27
Fastenal Company	misc supplies	75.13
Feld Fire	hose pack straps	167.00
Fire Service Training Bureau	employee training	200.00
Fleetpride	misc parts/supplies	498.73
Galens Pro Mow LLC	hedge trimmer, trimmer repair	304.35
Graham Tire Center	replaced rim, tire	163.00
Gregs Repair	ppv fan	36.50
Harrison Truck Centers	misc parts/supplies	146.24

HueLife, LLC	cm performance review	3,208.68
ICMA Retirement Trust - 457	icma	510.00
Iowa Department of Revenue	monthly sales tax	10,335.00
Iowa Division of Labor	boiler check up	80.00
Iowa Fire Chiefs Association	assn dues	25.00
Iowa Lakes Community College	electrical trng	750.00
Iowa One Call	monthly one calls	21.80
Iowa Public Employees Retirement System	ipers	40,496.22
Jacks Uniforms & Equipment	holster/radio hldr	215.83
Janitors Closet	bathroom supplies	704.39
Johnston AutoStores	batteries	513.39
JW Repair	torch repair shop supplies	126.33
KICD	radio ads	686.00
Kimball Midwest	hand cleaner / connectors	51.18
Knight Protection Inc	fire sys svce	300.00
Lawn Care Barber	sidewalk snow removal	700.00
Leading Edge Aviation	monthly management fees	3,104.17
Lube Tech	misc parts/supplies	1,321.88
Maxyield Cooperative-Acct 4529	fuel	17,358.83
McNeilus Truck & Manufacturing Company	camera bracket	54.06
Med Compass	hazmat physicals/hrg & vision testing	6,550.00
Menards -Spencer	misc parts/supplies	1,207.71
Midwest Fence & Gate Company	fence behind sale barn	7,383.18
Midwest Technology Services	network cabling	19,823.06
Municipal Fire & Police Retirement System of Iowa	civil svce/p&f	39,928.57
Napa Auto Parts	misc parts/supplies	477.46
Norgaard LLC	snow removal	580.00
Northern Safety & Industrial Co	gloves	65.17
Otto Lawn Care	sidewalk snow removal	2,210.00
P & H Fixture & Cabinet Company	filing drawer rails	639.73
Painting Plus LLC	painting	500.57
Palo Alto County Solid Waste	e-waste disposal reimbursement	356.68
People for Pets	monthly agreement	600.00
Performance Car & Truck Acc	litter collection trailer	2,852.55
Peterbilt of Sioux City	fuel elements	58.07
PFM Financial Advisors LLC	annual continuing disclosure FY19	2,000.00
Picrays Welding & Fabricating	blade attachment	97.28
Remillard Signs	park id signs	775.00
Rent All Inc	drain snake rental	38.00
Safelite Fulfillment Inc	windshield repair	287.97
Schoeneman Bros Company	silicone	4.99
Screen Graphics of Florida Inc	labels for containers	98.43

Shine Brothers Inc	process cardboard	16,260.00
Sieh Farm Drainage Inc	icing sand	2,390.59
Snap-On Industrial	screwdriver sets	94.33
Speed Printers Inc	busi cds	22.00
Spencer Auto Parts	misc parts/supplies	1,508.81
Spencer Chamber of Commerce	leadership training	195.00
Spencer Community Schools	mo share local opt sales tax	34,785.48
Spencer Employess Association.	sea dues	270.00
Spencer Office Supplies	moving exp,furniture,misc office supplies	52,400.07
Spencer Radio Group	radio ads	178.50
Spencer Trophy & Awards	name badges/retirement plaque	126.25
Sta-Mel Enterprises Inc	road salt	9,354.97
State of Iowa Treasurer	state withholding	14,236.00
State Steel of Spencer	scrap steel	219.25
Stockwell Engineers, Inc	cip - master park plan	18,237.50
TestAmerica Laboratories Inc	annual leachate analysis	693.00
The Cartridge Connection Inc	printer ink	335.90
The Vacuum Cleaner Center	vacuum cleaner, supplies	577.89
Thompson Innovation	door security system	913.11
US Postal Services	replenish postage machine	800.00
Vander Haags Inc	plow lite	92.74
Vans Sanitation Inc	process recycling	355.10
Verizon Wireless	mo phone chges	120.03
Visa (Admin)	various credit card chges	4,971.04
Visa (Fire)	various credit card chges	389.53
Visa (Landfill)	various credit card chges	736.74
Visa (Park)	various credit card chges	145.46
Visa (Police)	various credit card chges	495.02
Wiley Electric	install sink lea	946.30
Winther, Stave & Company	FY19 audit - final	1,000.00
Woodman Controls Company	technical support	1,075.00
	Grand Total:	<hr/> 659,102.17

Fund Summary

001 - GENERAL FUND	166,169.54
056 - PARK RESERVE	18,237.50
085 - HOTEL/MOTEL TAX	3,333.33
092 - TECHNOLOGY FUND	1,390.00
115 - GROUP INSURANCE	114,408.90
124 - LOCAL OPTION SALES TAX	48,699.67
300 - CAPITAL IMPROVEMENT	220,635.91
620 - SANITARY SEWER	7,043.03

660 - AIRPORT ENTERPRISE	7,652.74
670 - SOLID WASTE	34,694.16
673 - LANDFILL	12,990.19
677 - LANDFILL PLANNING	2,852.55
682 - ENVIRONMENTAL MANAGEMENT	376.68
690 - REGIONAL COLLECTION CENTE	12.00
745 - GOLF COURSE	2,075.61
949 - CENTRAL GRAGE	1,748.53
950 - FUEL EQUIPMENT	16,781.83
Grand Total:	<hr/> 659,102.17