

REGULAR SPENCER CITY COUNCIL MEETING

March 2, 2020

6:30 o'clock P.M.

COUNCIL CHAMBERS, CITY HALL

101 West 5th Street, Spencer, Iowa

1. Pledge of Allegiance

2. ROLL CALL: Nelson, Orrison, Larsen, Wunschel, Hanson, Reit, Moriarty

3. Consent Agenda:

A. Motion: Approve City Council Minutes of February 17, 2020;

B. Licenses: Approve New Special Class C Beer/Wine Permit for **China 1 Buffet** at 419 11th St. S.W.; Renewal of Class C Liquor License with Sunday Sales and Outdoor Service for **Spencer Golf & Country Club** and Renewal of Class A Liquor License and Administrator Update for **Loyal Order of Moose Lodge No. 496**;

C. Roll Call: Resolution Authorizing Permanent Transfer of Funds of Budgeted Transfers for Month Ending February 29, 2020;

D. Roll Call: Adopting Final Assessment Schedule for Nuisance Abatement and Confirming and Levying the Assessments (Snow Removal and Tree Trimming);

E. Roll Call: Resolution Acknowledging Receipt of Fiscal Year 2020-2021 Budget of Spencer Municipal Hospital of the City of Spencer, Iowa;

F. Motion: Approve Purchase of Sign Posts for the Park Signage Capital Improvement Project from Bedford Technologies for \$4540.09 (CIP Item);

G. Motion: Approve Purchase of SCBA's for the Fire Department for \$133,746.80 from Municipal Emergency Services; (CIP Item);

4. Public Hearings:

A. Public Hearing on Resolution of Necessity for the 2020 West 4th Street Underground Improvements Project;

- Mayor Declares the Public Hearing Open
 - Written Comments Against
 - Oral Comments Against
 - Written Comments in Favor of
 - Oral Comments in Favor of
 - Mayor Declares the Public Hearing Closed
1. Roll Call: Resolution Amending Proposed Schedule of Assessments for the 2020 West 4th Street Underground Improvements Project (*if needed*);
 2. Roll Call: Approving Resolution of Necessity for the 2020 West 4th Street Underground Improvements Project;
 3. Roll Call: Resolution Ratifying the Preparation of Detailed Plans, Specifications, Notice of Hearing and Notice to Bidders and Form of Contract;

B. Public Hearing on Plans, Specifications, Form of Contract and Estimate of Cost for the 2020 West 4th Street Underground Improvements Project;

- Mayor Declares the Public Hearing Open
 - Written Comments Against
 - Oral Comments Against
 - Written Comments in Favor of
 - Oral Comments in Favor of
 - Mayor Declares the Public Hearing Closed
1. Roll Call: Resolution Finally Approving and Confirming Plans, Specifications, Form of Contract and Estimate of Cost for the 2020 West 4th Street Underground Improvements Project (Letting Date 3/12/2020, Council Reviews Bids 3/16/2020);

C. Public Hearing on Proposed City of Spencer Maximum Property Tax Levy for Fiscal Year July 1, 2020 – June 30, 2021;

- Mayor Declares the Public Hearing Open
 - Written Comments Against
 - Oral Comments Against
 - Written Comments in Favor of
 - Oral Comments in Favor of
 - Mayor Declares the Public Hearing Closed
1. Roll Call: Approving the Maximum Property Tax Dollars for Budget Year July 1, 2020 to June 30, 2021;

5. New Business:

- A. Motion: Setting Public Hearing for City of Spencer Budget for Fiscal Year July 1, 2020 through June 30, 2021 for March 16, 2020, 6:30 P.M.;
- B. Presentation of Certified Local Government Annual Report by Steve Hallgren, Planning Director, representing the Historic Preservation Commission;

Motion: Approval of 2019 Certified Local Government Annual Report;
- C. Motion: Approve Grant Agreement with Iowa Department of Cultural Affairs for the Certified Local Government Grant Program for the Creation of Spencer Downtown Historic District Design Guidelines;
- D. Motion: Approve Billing Services Agreement with Spencer Municipal Utilities;
- E. Motion: Approve Agreement with Farmer's Trust and Savings Bank for Construction of 2nd Avenue West Storm Sewer;
- F. Motion: Approve Certificate of Substantial Completion for Interior Portion of 2019 City Hall Renovation Project;

6. Department Head Reports:

- A. Planning Department
- B. Library
- C. Fire
- D. Police
- E. Public Works
- F. Park & Recreation
- G. Golf Course
- H. City Attorney's Report

7. Engineer's Report:

8. City Manager's Report:

9. Mayor's Report:

10. Council/Comm. Reports:

Upcoming Meetings:

-Regular City Council Meeting, March 16, 2020, 6:30 P.M.

-Committee of the Whole, March 16, 2020 following Regular Meeting to complete Goal Setting Work

11. Motion: Approve Bills and Claims;

12. Other Business/Opportunity to Address the Council;

13. Adjourn;

Note: Some members may participate by telephone, per Section 21.8 of the Code of Iowa