

REGULAR SPENCER CITY COUNCIL MEETING

Monday, August 5, 2019

6:30 P.M.

COUNCIL CHAMBERS, CITY HALL

1. Pledge of Allegiance

2. ROLL CALL: Nelson, Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty

Kiley Miller, Iowa Lakes Corridor Development Corporation: Update on Community Diversity Program

3. Consent Agenda:

A. [Approve Minutes of July 15, 2019](#);

B. Licenses:

C. Roll Call: [Resolution Authorizing Permanent Transfer of Funds](#) of Budgeted Transfers for Month Ending July 31, 2019;

D. Motion: [Approve Purchase of three benches for Riverfront Outlook](#) for \$2938 from Peterson Mfg., Denison, Iowa, CIP Project;

E. Roll Call: [Resolution Approve Street Closing \(West 5th Street\)](#) as requested by Spencer Main Street for Special Event August 22, 2019;

F. Motion: [Approve Purchase of 2019 Ram 1500 4x4 Pickup](#) for the Planning Department from Asher Motors with Fiberglass Topper from Performance Truck for a total of \$24,965 (CIP Item);

G. Motion: [Approve Purchase of 2020 Plow Truck and Dump Box](#), Front Plow and Underbody Scraper for the Street Division, using Sourcewell Contract Pricing for a total of \$163,805.00 (CIP Item);

H. Motion: [Approve Purchase of 2019 Ram 2500 4x4 Pickup](#) for the Landfill Division for \$27,554.00 from Asher Motor Company (CIP Item);

I. Motion: [Approve Sidewalk Construction](#) and Assessment Agreement for Austin E. Zenkovich at 1103 5th Avenue East;

J. Motion: [Approve Purchase of One Additional Toughbook Computer](#) for the Police Department from Solutions of Spencer for \$2537.00;

K. Motion: [Approve purchase and installation of printers, scanners, and equipment](#) for Police vehicles, due to computer upgrades for \$7652.51 from Karl Emergency Vehicles, Des Moines, Iowa;

4. Public Hearing:

A. Public Hearing on Plans and Specifications, Form of Contract and Estimate of Cost for Construction of the 2019 Landfill Cell D2 Expansion Project;

- Mayor Declares the Public Hearing Open
 - Written Comments:
 - Oral Comments:
 - Mayor Declares the Public Hearing Closed
1. Roll Call: Resolution Finally Approving and Confirming Plans, Specifications and Form of Contract for 2019 Landfill Cell D2 Expansion Project;
 2. Review of Bids Received 8/2/2019 from Kruse, Cate & Nelson, Engineers;
 3. Motion to Table Action Awarding Contract;

Or

4. Roll Call: Resolution Awarding Contract for 2019 Landfill Cell D2 Expansion Project;

5. Old Business:

- A. Roll Call: An Ordinance Amending the Zoning Classification of Real Property Owned by Spencer Municipal Utilities, Located in the Plat of Spencer Municipal Utilities 2nd Addition, as Legally Described Herein, and Amending the Official Zoning Map, Final Filing;

6. New Business:

- A. Motion: Approve Proposal for Classification and Compensation Study from Carlson/Dettmann Consulting for \$20,000, plus travel expenses, not to exceed \$2000;
- B. Motion: Approve Main Street Decorative Lighting Loan Agreement;
- C. 2019 Crack Sealing Project;
1. Review Quotes Received 8/2/19 from Kruse, Cate & Nelson, Engineers;
 2. Roll Call: Resolution Awarding Contract for 2019 Crack Sealing Project (Quotation Project);
- D. Roll Call: Ordinance Amending Title 4, Chapter 4, Section 11, Subsection D of the Spencer City Code, Amending Wastewater Service Charges in the City of Spencer, 1st Filing;

- E. Roll Call: [An Ordinance Amending Title 4](#), Chapter 4, Section 11(7)(c) and Chapter 5, Section 17A(A) of the Spencer City Code Concerning Late Payment Penalties for Wastewater Service Charges and Solid Waste Charges, 1st Filing;
- F. Roll Call: [Resolution Hiring Jared Elbert as Recreation Director](#) for the City of Spencer beginning August 12, 2019;
- G. Roll Call: [Resolution Approving Amended Job Description for Recreation Director](#), Reinstating Director of Golf Operations Job Description and Deleting Job Description for Golf Superintendent;
- H. Roll Call: [Resolution Amending the City of Spencer Employee Handbook](#) to Add Section Entitled “Reference Policy”;
- I. Motion: [Approve Change Order #1 for 2019 PCC Paving Project #1](#) for an increase of \$20,712.96, to repair East Park Street West of the 10th Avenue East Intersection;
- J. Motion: [Authorize the Mayor to Sign Settlement Agreement](#) between Iowa Economic Development and Spencer NF, Inc., High Quality Jobs Program, Contract Number 14-TC-107;
- K. Motion: [Resolution Accepting Place Making Plan](#) prepared by McClure Engineering Company;

7. Department Head Reports

- A. Planning Department
- B. Library
- C. Fire
- D. Police
- E. Public Works
- F. Park & Recreation
- G. Golf Course
- H. City Attorney

8. Engineer’s Report:

9. City Manager’s Report:

10. Mayor’s Report:

11. Council/Comm. Reports:

Upcoming Meetings:

- Committee of the Whole Meeting, August 12, 2019, 5:30 P.M.
- Regular City Council Meeting, August 19, 2019, 6:30 P.M.

12. Motion: [Approve Bills and Claims](#);

13. Other Business/Opportunity to Address the Council;

14. Adjourn;

Note: Some members may participate by telephone, per Section 21.8 of the Code of Iowa