

**Committee of the Whole
Monday, July 1, 2019
5:30 P.M.
Conference Room, City Hall**

AGENDA

COMMITTEE MEMBERS:

**Kevin Robinson, Mayor
Tom Nelson
Bill Orrison
Steve Bomgaars
Leann Jacobsen
Ron Hanson
Rich Prentice
George Moriarty**

1. Call to Order
2. Discuss Application for Grant to defray cost of preparation of Design Guidelines for Downtown Spencer;
3. Adjourn;

**REGULAR SPENCER CITY COUNCIL MEETING
Monday, July 1, 2019
6:30 P.M.
COUNCIL CHAMBERS, CITY HALL**

1. **Pledge of Allegiance**
2. **ROLL CALL:** Nelson, Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty
3. **Consent Agenda:**
 - A. [Approve Minutes of June 17, 2019;](#)
 - B. Licenses: Approve Class C Beer Permit with Sunday Sales for **Dyno's #31**; Class C Beer Permit with Sunday Sales for **Dyno's #32** all subject to final approval by Iowa Alcoholic Beverages Division;
 - C. Motion: [Approve Amendment to Contract for Sanitary Landfill Services](#) with Clay County for 7/1/2019 through 6/30/2020

- D. Motion: Approve MLS Landscape & Design as Subcontractor for 2018 Transfer Station Scale Project and North Star Insulation as Subcontractor for 2019 City Hall Renovation Project;
- E. Motion: [Approve Purchase of Scanner for truck and equipment diagnostic operations](#) at the Central Garage from Arnold Motor Supply for \$6104.17 (CIP Item);
- F. Motion: [Approve Purchase of Residential Automated Collection Truck](#) (2019 Peterbilt Chassis and a 2019 New Way Packer Body) for Solid Waste Division for a total of \$271,235.93 using Sourcewell Contract Pricing (CIP Item) ;
- G. Motion: [Approve Renewals of Technology Services Agreements with Solutions, Inc.](#) for City of Spencer Network for \$16,734 and Police Department for \$15,060, both effective 7/1/2019;
- H. Motion: [Confirm Jobs Trust Contribution of \\$3,500 to T Johnson Electric](#);
- I. Motion: [Approve Application](#) for the 2020 Certified Local Government Grant Program to help defray costs of preparation of Design Guidelines for Downtown Spencer (60/40 Match);

4. Public Hearings:

- A. **[Public Hearing on Proposed Rezoning](#) (The South 140 feet of Lot 8, Block 2, Chicago, Milwaukee & St. Paul Railway Second Addition to the City of Spencer, Clay County, Iowa), locally known as 301 West 9th Street, from it's present Zoning Classification of "A Residential" to the "C-1" General Commercial District Zoning;**
 - Mayor Declares the Public Hearing Open
 - Written Comments Against:
 - Oral Comments Against:
 - Written Comments in Favor:
 - Oral Comments in Favor:
 - Mayor Declares the Public Hearing Closed

1. Action on Rezoning Request:

- A. Deny Request to Rezone Property locally known as 301 West 9th Street from it's present Zoning Classification of "A" Residential to "C-1" General Commercial District Zoning;

Or

- B. Approve Request to Rezone Property and Direct City Attorney to Prepare Ordinance Amending the Zoning Classification of Property Locally known as 301 West 9th Street from it's present Zoning Classification of "A" Residential to "C-1 General Commercial District Zoning;

Or

- C. Approve Request to Rezone and Direct City Attorney to Prepare Ordinance Amending the Zoning Classification of Property Locally known as 301 West 9th Street from it's present Zoning Classification of "A" Residential to "C-1 General Commercial District Zoning, Subject to Contract Provisions;

Or

- D. Table Action on Rezoning Request

B. Public Hearing on Proposed Rezoning (Lot 1, Spencer Municipal Utilities Addition), from it's present Zoning Classification of "A Residential" to the "C-2" Highway Commercial Zoning District;

- Mayor Declares the Public Hearing Open
 - Written Comments Against:
 - Oral Comments Against:
 - Written Comments in Favor:
 - Oral Comments in Favor;
- Mayor Declares the Public Hearing Closed
- 1. Roll Call: An Ordinance Amending the Zoning Classification of Real Property Owned by Spencer Municipal Utilities, Located in the Plat of Spencer Municipal Utilities 2nd Addition, as Legally Described Herein, and Amending the Official Zoning Map;

5. Old Business:

- A. Roll Call: Resolution Approving Contract and Performance Bond for 2019 Class A Fire Training Facility Project with American Fire Training Systems for \$369,214.45;

6. New Business:

A. Roll Call: [Resolution to Request the Assistance](#) of the Staff of the Northwest Iowa Planning and Development Commission to provide Administrative Services for the Spencer Owner Occupied Housing Rehabilitation Program;

B. [2019 Sanitary Sewer Rehabilitation Project:](#)

1. Review of Bids Received 6/20/2019, Kruse Cate & Nelson, Engineer

2. Motion: Table Action on Awarding Contract

Or

3. Roll Call: Resolution Awarding Contract for 2019 Sanitary Sewer Rehabilitation Project;

4. Roll Call: Resolution Approving Contract and Performance Bond for 2019 Sanitary Sewer Rehabilitation Project with Hydro-Klean, LLC;

C. Roll Call: [Resolution Approving Updated Pay Matrix for Collective Bargaining](#) Unit Employees to Add Nuisance Abatement Official and Building Code Official and Remove Planning Assistant, all in the Planning Department;

D. Roll Call: [Resolution Approving Updated Pay Matrix for Non Collective Bargaining](#) Employees to add SRO Position;

E. Roll Call: [Resolution Approving Revised Job Description](#) for Solid Waste Division Maintenance IV Position, Public Works Department;

F. Motion: [Approve Removal and Disposal of Nuisances at 601 6th Avenue East](#);

G. 2019 Landfill Cell D2 Project:

1. Motion: [Approve Professional Services Contract](#) with Kruse, Cate & Nelson Engineering;

2. Roll Call: [Resolution to Provide for a Notice of Hearing](#) on Proposed Plans, Specifications, Form of Contract and Estimate of Cost for 2019 Landfill Cell D2 Project and the Taking of Bids Therefor (Hearing Date: August 5, 2019 and Letting Date: August 2, 2019);

H. Motion: [Authorize Purchase of Replacement Computers from Solutions, Inc.](#) of Spencer to replace Computers in various Departments on Windows 7, for a total of \$47,838, including installation, from the Technology Fund;

7. Department Head Reports

- A. Planning Department
- B. Library
- C. Fire
- D. Police
- E. Public Works
- F. Park & Recreation
- G. Golf Course
- H. City Attorney

8. Engineer's Report:

9. City Manager's Report:

10. Mayor's Report:

Motion: Approve Appointment of Jeremy Leu to the Renaissance Initiative Committee, term expires 6/30/2022:

11. Council/Comm. Reports:

Upcoming Meetings:

- Committee of the Whole Meeting, July 8, 2019, 5:30 P.M.
- Regular City Council Meeting, July 15, 2019, 6:30 P.M.

12. Motion: Approve Bills and Claims;

13. Other Business/Opportunity to Address the Council;

14. Adjourn;

Note: Some members may participate by telephone, per Section 21.8 of the Code of Iowa