

**Committee of the Whole**  
**Monday, May 6, 2019**  
**5:15 P.M.**  
**Conference Room, City Hall**

**AGENDA**

COMMITTEE MEMBERS:

**Kevin Robinson, Mayor**  
**Tom Nelson**  
**Bill Orrison**  
**Steve Bomgaars**  
**Leann Jacobsen**  
**Ron Hanson**  
**Rich Prentice**  
**George Moriarty**

1. Call to Order
2. Discuss 2019 PCC Paving Project #1;
3. Update on New City Hall Project from Cannon, Moss, Brygger Assoc.;
4. Items for Future Agendas;
5. Adjourn;

**REGULAR SPENCER CITY COUNCIL MEETING**  
**Monday, May 6, 2019**  
**6:30 P.M.**  
**COUNCIL CHAMBERS, CITY HALL**

1. **Pledge of Allegiance**
2. **ROLL CALL:** Nelson, Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty
3. **Consent Agenda:**
  - A. [Approve Minutes of April 15, 2019;](#)
  - B. Licenses: Approve Beer/Wine License with Sunday Sales for **Chen's Garden** and Class E Liquor License with Wine Permit, Beer Permit and Sunday Sales for **Walgreens #11153**, subject to final approval by Iowa Alcoholic Beverages Division;
  - C. Roll Call: [Resolution Authorizing Permanent Transfer of Funds](#) of Budgeted Transfers for Month Ending April 30, 2019;

- D. Motion: Set Hearing Date for May 20, 2019 at 6:30 o'clock P.M. for Budget Amendment for Fiscal Year 2018/2019 Budget;
- E. Roll Call: [Resolution to Provide for a Notice of Hearing](#) on Proposed Plans and Specifications, Form of Contract and Estimate of Cost for **2019 Class A Fire Training Facility**, Spencer, Iowa and the Taking of Bids Therefor (Hearing Date: May 20, 2019, 6:30 P.M.; Letting Date May 29, 2019, 3:00 P.M.);
- F. Roll Call: [Resolution to Provide for a Notice of Hearing](#) on Proposed Plans and Specifications, Form of Contract and Estimate of Cost for **2019 City Hall Renovation Project**, and the Taking of Bids Therefor (Hearing Date, June 3, 2019, 6:30 P.M.; Letting Date May 30, 2019, 4:00 P.M.)
- G. Roll Call: [Resolution to Provide for a Notice of Hearing](#) on Proposed Plans and Specifications, Form of Contract and Estimate of Cost for **2019 Sanitary Sewer Rehabilitation Project**, and the Taking of Bids Therefor (Hearing Date, June 3, 2019, 6:30 P.M.; Letting Date May 30, 2019, 3:00 P.M.);
- H. Motion: [Approve Quote from Crescent Electric for \\$6,305.24 for LED Lighting Project](#) at the Fire Department (CIP Project);
- I. Motion: [Approve Quote from Carrico Aquatic Resources](#) of Oelwein, Iowa for \$14,000 plus freight for New Pump for the Tube Slide at Spencer Family Aquatic Center;

#### 4. Old Business:

- A. [2019 PCC Paving Project No. 1](#) (Continued from April 15, 2019 City Council Meeting):
1. Roll Call: [Resolution Amending Proposed Schedule of Assessments](#) for the 2019 PCC Paving Project No. 1;
  2. Roll Call: [Resolution of Necessity for 2019 PCC Paving Project #1](#);
  3. Roll Call: [Resolution Ratifying the Preparation of Detailed Plans](#), Specifications, Notice of Hearing, Notice to Bidders and Form of Contract;

#### **-Public Hearing on Proposed Plans, Specifications, Form of Contract and Estimate of Cost for the 2019 PCC Paving Project #1 (Continued from April 15, 2019);**

- Mayor Declares the Public Hearing Open
  - Written Comments Against
  - Oral Comments Against
  - Written Comments in Favor of
  - Oral Comments in Favor of
- Mayor Declares the Public Hearing Closed

1. Roll Call: [Resolution Finally Approving and Confirming Plans](#), Specifications, Form of Contract and Estimate of Cost for the 2019 PCC Paving Project #1;
  2. Consideration of Bids Received for 2019 PCC Paving Project #1 (received 4/12/19, 3:00 PM)
  3. Roll Call: [Resolution Awarding Contract for the 2019 PCC Paving Project #1](#);
- B. Roll Call: [Ordinance Adopting Title 5, Chapter 1, Article F](#) Concerning Commercial Use of Public Sidewalks for Sidewalk Cafes , Final Filing;
- C. Roll Call: [Ordinance An Ordinance Amending Title 4, Chapter 5, Section 21](#) of the Spencer City Code Concerning Solid Waste Rates & Charges, 2nd Filing;

**5. New Business:**

- A. Roll Call: [Resolution Setting Fees for Sidewalk Café Permits](#);
- B. [Resolution Approving the Sale of City Real Property](#) Legally Described as Lot One (1) of the Replat of Lot 10 of Green Industrial Center First Addition to the City of Spencer, Clay County, Iowa, Spencer, Iowa to T. Johnson Electric. LLC;
- C. **[2019 Manhole Rehabilitation Project \(Quotation Project\)](#)**;
1. Kruse, Cate & Nelson Engineers: Review of Quotes received 4/30/2019, 3:00 P.M.;
  2. Roll Call: Resolution Awarding Contract for 2019 Manhole Rehabilitation Project (Quotation Project);
- D. **[2019 PCC Patching Project \(Quotation Project\)](#)**;
1. Kruse, Cate & Nelson Engineers: Review of Quotes received 4/19/2019, 3:00 P.M.;
  2. Roll Call: Resolution Awarding Contract for 2019 PCC Patching Project;
  3. Roll Call: Resolution Approving Contract and Performance Bond for 2019 PCC Patching Project;
- E. **[2019 Intake Replacement Project \(Quotation Project\)](#)**;
1. Kruse, Cate & Nelson Engineers: Review of Quotes received 4/23/2018, 3:00 P.M.;
  2. Roll Call: Resolution Awarding Contract and Performance Bond for 2019 Intake Replacement Project;
  3. Roll Call: Resolution Approving Contract and Performance Bond for 2019 Intake Replacement Project;

- F. Motion: [Approve Sponsorship of Iowa Lakes Corridor Development Corporation](#) (ILCDC) Diversity Workshops on June 12, 2019 for \$2,500 from Economic Development Fund;
- G. Roll Call: [Resolution Hiring Steve Hallgren as Planning Director](#) for the City of Spencer, Iowa, effective May 13, 2019;
- H. Motion: [Approve Removal and Disposal of Nuisances at 716 East 9<sup>th</sup> Street](#), Property owned by Julia Nolting;
- I. Motion: [Approve Removal and Disposal of Nuisances at 815 West 4<sup>th</sup> Street](#), Property owned by Bill Caskey;

**6. Department Head Reports:**

- A. Planning Department
- B. Library
- C. Fire
- D. Police
- E. Public Works
- F. Park & Recreation
- G. Golf Course
- H. City Attorney

**7. Engineer's Report:**

**8. City Manager's Report:**

**9. Mayor's Report:**

- A. Motion: Approve Appointment of Audra Echtenkamp to the Library Board to replace Bryan Harken, term expires 6/30/2020;
- B. Motion: Approve Appointment of Cara Elbert to the Planning & Zoning Commission to replace Lori Schillinger, term expires 6/30/2022;

**10. Council/Comm. Reports:**

Upcoming Meetings:

- May 13, 2019, Committee of the Whole, 5:30 P.M.
- May 20, 2018, Regular City Council Meeting, 6:30 P.M.

**11. Motion: [Approve Bills and Claims](#);**

**12. Other Business/Opportunity to Address the Council;**

**13. Adjourn;**

*Note: Some members may participate by telephone, per Section 21.8 of the Code of Iowa*