

SPENCER CITY COUNCIL MEETING

September 4, 2018

SPENCER, IOWA

The City Council of the City of Spencer, Iowa, met on the 4th day of September, 2018, at 6:30 o'clock P.M., in regular session in the Council Chambers, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Council.

The meeting was called to order by Mayor Kevin Robinson, in the Chair and the roll being called, the following Council Members were present:

Present: Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty

Absent: Petska

It was moved by Council Member Prentice, seconded by Council Member Moriarty to approve items on the consent agenda, as follows:

Approve Minutes of August 20, 2018;

Approve Class 5 day Class C Liquor License for Sacred Heart Catholic Church and Ownership Update for Fareway; subject to final approval by Iowa Alcoholic Beverages Division;

RESOLUTION NO. 5830 RESOLUTION AUTHORIZING PERMANENT TRANSFER OF FUNDS OF BUDGETED TRANSFERS FOR MONTH ENDING AUGUST 31, 2018

RESOLUTION NO. 5831 ADOPTING FINAL ASSESSMENT SCHEDULE FOR THE NUISANCE ABATEMENT AND CONFIRMING AND LEVYING THE ASSESSMENTS (Snow Removal)

RESOLUTION NO. 5832 APPROVING OFFICIAL 2017-18 FISCAL YEAR STREET FINANCE REPORT

Approve purchase of replacement fire hose from Sandry Fire Supply for \$5595.20, from Fire Department Capital Improvement Plan;

RESOLUTION NO. 5833 RESOLUTION AUTHORIZING AND DIRECTING THE TEMPORARY CLOSING OF PORTIONS OF CITY STREETS IN THE CITY OF SPENCER, AS REQUESTED BY SPENCER HIGH SCHOOL FOR HOMECOMING PARADE, SEPTEMBER 21, 2018;

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty

Nays: None

Whereupon, the Mayor declared the motion carried

Council Member Hanson moved that the proposed ordinance entitled “AN ORDINANCE TO UPDATE THE SCHEDULE OF STREET AND SIDEWALKS GRADES” be finally passed and adopted as Ordinance No. 827. Council Member Bomgaars seconded the motion. The Mayor put the question on the motion and the roll being called, the vote thereon was as follows:

AYES: Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty

NAYS: None

Whereupon, the Mayor declared the motion carried and Ordinance No. 832 duly passed and adopted and signed his approval thereto.

ORDINANCE NO. 832 AN ORDINANCE TO UPDATE THE SCHEDULE OF STREET AND SIDEWALK GRADES

Council Member Jacobsen introduced and caused to be placed on file an ordinance entitled, “ORDINANCE AMENDING TITLE 7, CHAPTER 5 SECTION 7(A) OF THE SPENCER CITY CODE CONCERNING PROHIBITED PARKING DURING SNOW EVENTS” Council Member Moriarty seconded the motion. The Mayor put the question on the motion and the roll being called, the vote thereon was as follows:

AYES: Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty

NAYS: None

Whereupon, the Mayor declared the motion carried and said proposed ordinance was placed on 2nd filing.

Council Member Orrison introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Prentice; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty

NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

RESOLUTION NO. 5834 RESOLUTION APPROVING CONTRACT AND PERFORMANCE AND/OR PAYMENT BONDS FOR THE 2018 18TH AVENUE WEST STORM SEWER EXTENSION PROJECT WITH H&W CONTRACTING LLC (H&W Contracting \$572,242.50)

It was moved by Council Member Bomgaars, seconded by Council Member Jacobsen to Approve Permanent Utility Easement and Temporary Construction Easement with Northwest Bank for 2018 18th Avenue West Storm Sewer Extension Project. The voice call vote thereon was as follows:

AYES: Bomgaars, Jacobsen, Hanson, Prentice, Moriarty
NAYS: None
ABSTAIN: Orrison

The Mayor declared the motion carried.

It was moved by Council Member Hanson, seconded by Council Member Bomgaars to Approve Temporary Construction Easement with Nystrom Development, LLC for 2018 18th Avenue West Storm Sewer Extension Project. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Orrison introduced and caused to be placed on file an ordinance entitled, "ORDINANCE AMENDING TITLE 7, CHAPTER 2 SECTION 7(B) OF THE SPENCER CITY CODE TO BE ALSO KNOWN AS SECTION X" Council Member Moriarty seconded the motion. The Mayor put the question on the motion and the roll being called, the vote thereon was as follows:

AYES: Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty
NAYS: None

Whereupon, the Mayor declared the motion carried and said proposed ordinance was placed on 1st filing.

Council Member Moriarty introduced and caused to be placed on file an ordinance entitled, "ORDINANCE AMENDING TITLE 1, CHAPTER 10 SECTION 2 OF THE SPENCER CITY CODE TO REVISE THE CORPORATE BOUNDARIES OF THE CITY" Council Member Jacobsen seconded the motion. The Mayor put the question on the motion and the roll being called, the vote thereon was as follows:

AYES: Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty
NAYS: None

Whereupon, the Mayor declared the motion carried and said proposed ordinance was placed on 1st filing.

It was moved by Council Member Orrison, seconded by Council Member Bomgaars to Approve Temporary Construction Easement with Midwest Electrical & Energy Solutions, Inc. for Iowa Great Lakes Trail Project. The motion was declared carried when all Council Members present voted aye on voice call vote.

Department Head Reports:

Library
 Fire
 Police
 Public Works
 Park & Recreation
 Golf Department
 City Attorney

Engineer's Reports:**City Manager's Report:****Mayor's Report:****Council/Committee Reports:**

It was moved by Council Member Prentice, seconded by Council Member Orrison to approve the Bills and Claims. The motion was declared carried when all Council Members present voted aye on voice call vote.

Other Business/Opportunity to Address the Council;

It was moved by Council Member Orrison and seconded by Council Member Jacobsen to adjourn the meeting of the Spencer City Council at 7:17 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

 Kevin Robinson, Mayor

ATTEST:

 Theresa E. Reardon, City Clerk

(SEAL)

Claims September 4, 2018

<u>VENDOR SORT KEY</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
A & M Inc	mats	55.00
AFLAC	aflac insurance	1,024.66

AgSource Laboratories	water tests	25.50
Airgas North Central	welding wire/oxygen	477.42
All American Turf Beauty Inc	lawn service	330.92
Arch Chemicals Inc	onsite parts & services	260.00
Arnold Motor Supply	misc parts/supplies	358.98
Avera Medical Group Spencer	pre-employ testing	1,049.00
Baker & Taylor	books	328.32
Barco Municipal Products Inc	plow blades	1,570.00
Black Hills Energy	mo utility bill	31.35
Blacktop Service Company	hma asphalt	903.00
Bomgaars	misc parts/supplies	99.83
Brown, Cal	refund campground	105.00
Brown, Paula	welnness reimb - paul	462.00
CC Screen Printing Embroidery & Pr	shirts	415.13
CLAY COUNTY HERITAGE CENTER	tinting the gallery	2,000.00
Campbell Tree Service Ltd	tree service	3,571.25
Canon Financial Services LLC	copier contract	192.00
Carl Zeiss Vision Inc	egland safety glasses	159.52
Carroll Construction Supply	misc parts/supplies	1,770.56
Central Services & Supplies	roll off cable	541.37
Clark Trucking	hauling leachate	12,150.00
Clay County Assessor	esri annual subscript	7,000.00
Clay County Auditor	sept jail pay/sept lost share	17,355.93
Clay County Regional Event Center	september monthly con	3,333.33
Clear Stream Recycling Inc	bags for the fair	247.00
Coffman's Locksmith Shop	rekey n door on dome	113.00
Colonial Life Insurance	colonial life insurance	132.64
Cooperative Energy Company	766 gal unld	2,084.29
Corn Belt Power Cooperative	tech park property ta	555.99
Crescent Electric	shop lights	393.48
Culligan of Spencer	water	49.95
DARE Iowa Inc	dare instructor schoo	200.00
DEMCO	tape book film	278.88
Dels Garden Center	plants-downtown, flowers, sods	6,964.28
Department of Human Services	child support	981.68
Dog Waste Depot	(24)pet waste station	4,799.76
Don Pierson Ford	misc parts/supplies	1,160.64
Dorsey & Whitney LLP	bond counsel fees	9,500.00
Douglas Sports Equipment	volleyball nets	348.00
Dupic, Lucas	refund cc charged twi	58.24
E M S Auto Parts/Emmertsburg Auto	misc parts/supplies	196.14
E-Pride Office Products	office supplies	82.72
EBSCO	spine labels	54.51
Ecolab Pest Elimination	airport pest control	125.29
Elliott Equipment Co	rod end & grip u #806	91.99
Emmetsburg Swanson Hardware	ground maintenance	49.99
	depend flex/vol life ins/midical flex/group	
Employee Benefit Services	ins flex	128,515.08
Fairchild Manufacturing Inc	water jet cut 1/2" pl	810.00
Fareway Stores Inc #788	offices supplies	94.13

Farmer, William	refund driveway permi	10.00
Farmers Trust & Savings Bank	payroll taxes	38,082.91
Feld Fire	badges	1,289.00
Fleetpride	misc parts/supplies	758.29
Fox International Inc / NCI	misc parts/supplies	864.45
Gale/Cengage Learning	lp books	44.98
Galens Pro Mow LLC	lawn mowing services	3,816.63
Graettinger Hardware	fuse blade u #867	1.99
Graham Tire Center	tires, tires replacements	7,264.90
H & N Chevrolet-Buick	misc parts/supplies	4,413.80
Handy Andys Yard & Spraying Servic	spray around lights	2,372.50
Hansons Plumbing & Heating	replace cast pipe	411.50
Hodgins Mfg	repair on carport dam	108.00
Hulstein Excavating Inc	pay est #4 -2018 4th	639,601.75
I Wireless	8/22-9/21 mo chg	43.49
ICMA Retirement Trust - 457	icma	2,460.00
IPERS	ipers	19,641.17
IRA/ISOSWO Conference	2018 ia recycle & sw	225.00
Ingram Library Services	books	148.18
Iowa Department of Public Safety	online warrants apri-	300.00
Iowa Lakes Electric Cooperative	mo utility charges	1,182.59
Iowa Law Enforcement Academy	mmpi-willman	150.00
Iowa One Call	(182)sewer locate	164.00
Jacks Uniforms & Equipment	brevik initial unifor	939.33
Janitors Closet	cleaning supplies	604.56
Jaycox Implement Inc	misc parts/supplies	2,202.48
Kimball Midwest	fittings cleaner wire	314.90
Koenig Portable Toilets	portal rental - july	1,611.00
Kristat Auto Parts LLC	marker lights u #857	33.56
L3 Mobile Vision Inc	extend maint agmt-mob	1,583.00
Lawn Care Barber	lawn service	612.50
Lube Tech	oil	840.83
Maintainer Corporation of Iowa Inc	welder generator air	9,413.75
Mar-Lin Business Supply	office supplies	47.15
Maxyeild Cooperative-Acct 4529	fuel/propane	3,400.77
McNeilus Truck & Manufacturing Com	lamp u #809	21.88
Menards -Spencer	misc parts/supplies	862.05
Mid States Builders Inc	crane work to install	6,002.75
Midwestern Mechanical of Iowa Inc	replaced drinking fou	1,126.86
Modern Marketing	lollipops/pencils	1,103.30
Mr Drain Man LLC	clean drain pipe	321.00
Municipal Fire & Police Retirement	civil svce p/f	19,197.04
Murphy Tractor - Power Plan	ac compressor u #74	648.59
Napa Auto Parts	misc parts/supplies	136.82
Nielsen's Tire & Appliances	truck repair u # 857	47.50
Northern Lights Food Service	concession - food	44.29
Noteboom Implement LLC	hitch pins/pulley	226.67
Payroll Expenses	8/21/2018 - 9/04/20	204,416.18
POSM Software LLC	sewer camera tech sup	1,500.00
People for Pets	monthly agreement-aug	400.00

Peterbilt of Sioux City Truck Sale	blower motor parts u	130.57
Petty Cash - Library	postage	21.07
Petty Cash-Spencer Municipal Golf	replenish golf checkb	2,703.76
Pixler Electric	sprayer parts, a/c leach park	1,843.70
Productivity Plus Account/Spencer	bucket tod & pin lock	15.85
Rain or Shine Golf, LLC	golf simulator	6,450.00
Spencer muni Library Trust	summer reading progra	1,500.00
Schoeneman Bros Company	misc supplies	54.72
Sears Plumbing	pump parts	169.60
Secretary of State	notary jamie hefner	30.00
Share Corporation	cleaning supplies	426.85
Southside Monuments	black granite tiles	379.00
Spencer Auto Parts	misc parts/supplies	1,838.52
Spencer Avionics	cable repair u #33	779.37
Spencer Community Schools	mo lost share - sept	38,181.50
Spencer Daily Reporter	1 yr sub renew-expire	99.00
Spencer Employess Association.	sea dues	135.00
Spencer Municipal Hospital	drug testing-nieman	37.10
Spencer Municipal Utilities	9/1-9/30 mo chg	2,526.72
Spencer Office Supplies	office supplies	338.87
Sullivan Concrete	assmt sidewalks/curb repair	5,550.00
The Des Moines Register	sept 2018 svce	20.00
The Retrofit Companies Inc	tv/electronics/bulb/ballast disposal	5,385.70
The Water Connection	water	77.00
Tims Aquatic Service LLC	parts	220.44
Titan Machinery/Productivity Plus	ignition switch/cable	73.40
Toyer Strategic Consulting LLC	progress payment per	5,647.28
Treasurer, State of Iowa	state withholding	8,144.00
US Cellular	mo charges	789.88
VISA (Admin)	misc credit card charges	2,247.44
VISA (Fire)	misc credit card charges	703.76
VISA (Library)	misc credit card charges	2,693.30
VISA (Police)	misc credit card charges	3,115.20
Vandenberg Scales	PDOX annual softwre p	1,213.00
Vander Haags Inc	misc parts/supplies	1,580.21
Veolia Water North America	mgmt fee - september	69,155.74
Verizon Wireless	cameras	120.03
Vernon Library Supplies Inc	circulation labels	41.24
West Fork Ag LLC	hauled leachate - 37	7,175.00
Wilkens Industries Inc	parts u #823	71.81
Young Professionl of Iowa	sponsorship	500.00
Zimco Supply	copper sulfete	115.00

===== FUND TOTALS =====

1	GENERAL FUND	273,487.19
49	DRUG EDUCATION	816.31
52	FIRE RESERVE	4,333.14
55	SIDEWALK RESERVE	734.50
61	ECONOMIC DEVELOPMENT	6,203.27
63	RENAISSANCE INITIATIVE	3,500.00

66	PUBLIC WORKS EQUIPMENT	9,413.75
85	HOTEL/MOTEL TAX	3,833.33
112	FICA/IPERS	16,407.93
115	GROUP INSURANCE	116,233.15
117	CIVIL SERVICE	1,199.00
118	POLICE PENSION	10,983.30
120	FIRE PENSION	3,119.09
124	LOCAL OPTION SALES TAX	53,454.10
200	DEBT SERVICE	9,500.00
300	CAPITAL IMPROVEMENT	646,592.25
615	WTP RESERVE	6,002.75
620	SANITARY SEWER	76,185.96
660	AIRPORT ENTERPRISE	2,616.61
670	SOLID WASTE	37,816.65
673	LANDFILL	46,110.23
682	ENVIRONMENTAL MANAGEMENT	5,075.33
690	REGIONAL COLLECTION CENTE	6,888.68
745	GOLF COURSE	18,329.46
746	GOLF COURSE RESERVE	6,450.00
949	CENTRAL GRAGE	1,486.29
	GRAND TOTAL:	1,366,772.27

August 2018 ReceiptsMonth to Date
Revenue

001-GENERAL FUND	282,800.85
020-PROPERTY INSURANCE	282.41
040-CEMETERY RESERVE	1,686.00
041-RIVERSIDE COLUMARIUM	14.30
045-LIBRARY RESERVE	2,178.37
047-COMMUNICATION CENTER	884.63
049-DRUG EDUCATION	5,075.79
050-POLICE RESERVE	5,216.98
052-FIRE RESERVE	8,811.73
053-CAPITAL IMPROVEMENT R	167,957.80
054-STR IMP RESERVE	29,967.31
056-PARK RESERVE	9,856.92
060-SRTS RESERVE	2,852.69
061-ECONOMIC DEVELOPMENT	881.61
062-SHINE LOAN	4,186.98
063-RENAISSANCE INITIATIV	30.25
064-CABLE TV	87.47
065-BRIDGE RESERVE	57.19
066-PUBLIC WORKS EQUIPMEN	13,211.14
068-CITY HALL RESERVE	2,604.64
070-STORM WATER DIST #1	1,803.70
080-STORM SEWER RESERVE	1,150.16
085-HOTEL/MOTEL TAX	83,553.29
087-SPENCER CARES	103.45
089-EMERGENCY FUND	420.51

090-QUALITY HSG INITIATIV	118.58
092-TECHNOLOGY FUND	2,687.11
093-ACCRUED BENEFITS	126.15
110-ROAD USE TAX	150,421.05
112-FICA/IPERS	36,914.64
113-WORK COMP	250.51
114-UNEMPLOYMENT	41.95
115-GROUP INSURANCE	43,646.26
117-CIVIL SERVICE	390.49
118-POLICE PENSION	484.49
119-POLICE SPECIAL PROCEE	26.91
120-FIRE PENSION	129.71
124-LOCAL OPTION SALES TA	160,177.05
125-T.I.F.	1,791.27
127-SALES TAX TIF	62.23
162-SSMID	475.96
200-DEBT SERVICE	1,198.79
300-CAPITAL IMPROVEMENT	312,959.27
501-RIVERSIDE TRUST	17.66
502-COLUMBARIUM VAULT	4.20
503-NORTHLAWN PERP CARE	59.71
504-GRIFFIN TRUST	52.98
505-LEACH TRUST	15.97
600-ENTERPRISE CAPITAL IM	230,972.20
615-WTP RESERVE	1,471.78
620-SANITARY SEWER	161,299.33
625-SANITARY SEWER RESERV	988.81
630-CSI RESERVE	66,517.27
635-SEWER DEBT SINKING FU	169.88
660-AIRPORT ENTERPRISE	8,720.37
661-AIRPORT RESERVE	438.17
670-SOLID WASTE	217,669.56
671-SOLID WASTE RESERVE	838.50
672-TRANSFER STATION CLOS	14.30
673-LANDFILL	171,933.60
674-LANDFILL RESERVES	1,350.80
677-LANDFILL PLANNING	9,771.82
678-ENVIRONMENTAL PROTECT	4,702.62
679-LANDFILL POST CLOSURE	1,546.28
680-LANDFILL CLOSURE	818.80
682-ENVIRONMENTAL MANAGEM	10,244.04
685-CELL CONSTRUCTION RES	673.65
690-REGIONAL COLLECTION C	1,386.86
745-GOLF COURSE	40,734.05
949-CENTRAL GRAGE	795.26
950-FUEL EQUIPMENT	2,863.29
GRAND TOTAL REVENUES	2,273,650.35