

**SPENCER CITY COUNCIL MEETING**

**May 21, 2018**

**SPENCER, IOWA**

The City Council of the City of Spencer, Iowa, met on the 21<sup>st</sup> day of May, 2018, at 6:30 o'clock P.M., in regular session in the Council Chambers, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Council.

The meeting was called to order by Mayor Kevin Robinson, in the Chair and the roll being called, the following Council Members were present:

Present: Petska, Orrison, Bomgaars, Prentice, Moriarty, Jacobson, Hanson

Absent: None

It was moved by Council Member Prentice, seconded by Council Member Orrison to approve items on the consent agenda, as follows:

Approve Minutes of May 7, 2018;

Licenses; Approve Extension of Outdoor Service Area for **The Bear** Coffee House and Gary's on the River for June 8 & 9, 2018 (Flagfest Dance); Class C Beer Permit with Sunday Sales for **Casey's #1894**; Class C Beer/Wine Permit with Sunday Sales for **Chen's Garden**; Class B Wine, Class C Beer and Sunday Sales for **Hy-Vee**, all subject to final approval by Iowa Alcoholic Beverages Division;

Approve Subcontractors for 2018 HMA Overlay Project: Beck, Excavating, Iowa Plains Signing Inc., and R & E Enterprises of Mankato, Inc.;

Approve Subcontractors for 2018 4<sup>th</sup> Avenue West CDBG Project: T.E. Underground and MLS Landscape & Design;

Approve Spencer Municipal Band Performance and Funding Agreement for 2018 Season;

Approve purchase of snow plow to be used on Police/Public Works Custodian's pick-up from Borth Auto Plaza, Spencer, Iowa for \$5,400 (CIP Item);

Approve purchase of a 2019 Ford Pickup with dump body and tool boxes from Don Pierson Ford for \$34,469.00 net cost after trade in allowance (CIP Item);

Authorize Police Department to apply for Department of Justice Bulletproof Vest Partnership Grant;

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Petska, Orrison, Bomgaars, Prentice, Moriarty, Hanson

Nays: None

Abstain: Jacobson

Whereupon, the Mayor declared the motion carried

The Mayor announced that this was the time and place set for a Public Hearing on Amendment to Current Budget for Fiscal Year Ending June 20, 2018;

The Mayor declared the Public Hearing Open.

Written Comments Against:

None

Oral Comments Against:

None

Written Comments in Favor:

None

Oral Comments in Favor:

None

The Mayor declared the Public Hearing Closed.

Council Member Orrison introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Moriarty; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Petska, Orrison, Bomgaars, Hanson, Prentice, Moriarty, Jacobsen  
NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

**RESOLUTION NO. 5781: A RESOLUTION AMENDING THE CURRENT BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2018**

The Mayor announced that this was the time and place set for a Public Hearing on Proposed Plans, Specifications, Form of Contract and Estimate of Cost for the 2018 Transfer Station Scale Project;

The Mayor declared the Public Hearing Open.

Written Comments Against:

None

Oral Comments Against:

None

Written Comments in Favor:

None

Oral Comments in Favor:

None

The Mayor declared the Public Hearing Closed.

Council Member Hanson introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Bomgaars; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Petska, Orrison, Bomgaars, Hanson, Prentice, Moriarty, Jacobsen  
NAYS: None

Whereupon, the Mayor declared the motion duly carried and said Resolution adopted, as follows:

**RESOLUTION NO. 5782 FINALLY APPROVING AND CONFIRMING PLANS, SPECIFICATIONS AND FORM OF CONTRACT FOR 2018 TRANSFER STATION SCALE PROJECT (BIDS WILL BE RECEIVED 05/24/2018 WITH COUNCIL REVIEW 06/04/2018)**

Council Member Petska moved that the proposed ordinance entitled “AN ORDINANCE AMENDING TITLE 8, CHAPTER 3, SECTION 4 OF THE SPENCER CITY CODE TO AMEND ELECTRICAL CODE REQUIREMENTS” be placed on file for the second time. Council Member Moriarty seconded the motion. The Mayor put the question on the motion and the roll being called, the vote thereon was as follows:

Ayes: Petska, Orrison, Bomgaars, Hanson, Prentice, Moriarty, Jacobsen

Nays: None

Absent: None

Whereupon, the Mayor declared the motion carried and said proposed ordinance was placed on file before the Council for the second time.

Council Member Bomgaars introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Petska; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Petska, Orrison, Bomgaars, Hanson, Prentice, Moriarty, Jacobsen

NAYS: None

Thereupon, the resolution was declared adopted, as follows:

**RESOLUTION NO. 5783 A RESOLUTION APPROVING A REVISED FORM OF AGREEMENT FOR THE SALE OF CITY REAL PROPERTY, 418 2<sup>ND</sup> AVENUE WEST, TO FARMERS TRUST & SAVINGS BANK**

It was moved by Council Member Moriarty, seconded by Council Member Jacobson to Approve Certificate of Substantial Completion for Pederson Park Electrical & Lighting Improvements Project. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Jacobson introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Prentice; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Petska, Orrison, Bomgaars, Hanson, Prentice, Moriarty, Jacobsen

NAYS: None

Thereupon, the resolution was declared adopted, as follows:

**RESOLUTION NO. 5784 RESOLUTION AWARDDING CONTRACT FOR 2018 SEALCOAT PROJECT (Quotation Project) (Blacktop Services \$54,133.20);**

Council Member Orrison introduced and caused to be read the following resolution, and moved its adoption, seconded by Council Member Jacobson; and after due consideration, thereof by the Council, the Mayor, put the question upon the motion, and the roll being called, the following named Council Members voted:

AYES: Petska, Orrison, Bomgaars, Hanson, Prentice, Moriarty, Jacobsen

NAYS: None

Thereupon, the resolution was declared adopted, as follows:

**RESOLUTION NO. 5785 A RESOLUTION TO AMEND THE CITY OF SPENCER QUALITY HOUSING INITIATIVE GRANT PROGRAM.**

**Engineer's Reports:**

**City Manager's Report:**

**Mayor's Report:**

Announcement of intention to re-appoint Connie Larson to the Civil Service Commission (Council action will be July 2, 2018);

**Council/Committee Reports:**

Committee of the Whole, 05/22/2018, 6:30 P.M. Conference Room;

It was moved by Council Member Prentice, seconded by Council Member Moriarty to approve the Bills and Claims and Funds Transfers. The motion was declared carried when all Council Members present voted aye on voice call vote.

**Other Business/Opportunity to Address the Council;**

It was moved by Council Member Petska and seconded by Council Member Jacobsen to adjourn the meeting of the Spencer City Council at 7:00 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

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Kevin Robinson, Mayor

ATTEST:

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Theresa E. Reardon, City Clerk

(SEAL)

**Claims May 21, 2018**

<u>VENDOR SORT KEY</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
A & M Inc	laundry services	324.90
ABM Equipment & Supply LLC	hoses for u #32	3,869.64
AFLAC	aflac insurance	1,079.82
Airgas North Central	wire/welding tips	156.13
All American Turf Beauty Inc	lawn svce	284.38
Alliant Energy/ILP	4/3-5/2 mo chg	286.37
Alpha Wireless	radios/repairs	3,294.88
Animal Medical Center PC Hartley/Sp	animal control april 2018	822.70
Arnold Motor Supply	misc parts/supplies	64.92
Baker & Taylor	children/ya books	514.18
Black Hills Energy	mo chges	584.77
BlackStrap Inc	road salt	1,680.57
Bomgaars	mic parts/supplies	152.88
Bubbles/Bee Kleen	rugs - fd	36.61
Buds Service Inc	towing - april	700.00
Carroll Construction Supply	cases of bottled water	307.86
Center Point Publishing	lp books	172.69
Central Iowa Distributing Inc	bags litter p/u & office/s	372.00
Central Payment	april monthly cc fees	1,682.45
Clay County Extension - ISU	pesticide manuals	90.00
Clay County Recorder	recording fees april 18	93.00
Clay County Sherriffs Office	garnishment	141.76
Clay County Treasurer	drainage assessment	55.68

Coffman's Locksmith Shop	hanger lock repair	229.50
Colonial Life Insurance	colonial life insurance	142.02
Community Insurance	broker fee-admin april/may	2,000.00
Consumer Lumber Company	boards for picnic tables	187.88
Cooperative Energy Company	fuel/supplies/parts	815.87
Crescent Electric	flag holders u #7	6.18
Crysteel Truck Equipment	adjustable tray u #23/2 plow arm trip u #11	940.36
D & T Office LLC	semi annl pymt per develop	29,068.96
DEMCO	book covering	556.13
Department of Human Services	child support payments	981.68
Danko Emergency Equipment	water stretcher/flotation	1,106.80
Diamond Vogel Paint Center # 289	paint for containers	164.40
Dorsey & Whitney LLP	2017 urban renew plan amen	10,500.00
Ecolab Pest Elimination	airport pest control 5/2/1	125.29
Emmetsburg Swanson Hardware	trash bags-litter pick up	31.98
Employee Benefit Services	depend flex/vol life ins/midical flex/group ins flex	12,129.96
Exhaust Pros	parts/oil change	483.79
Fairchild Manufacturing Inc	weld hangar door	568.00
Fareway Stores Inc #788	comm ctr supplies	7.56
Farmers Trust & Savings Bank	payroll taxes	36,819.66
Fastenal Company	misc parts/supplies	52.17
Fire Proof Plus Inc	fire extinguishers for bldg/inspections	577.00
Fox International Inc / NCI	misc parts/supplies	322.56
G W Pete Howe Sanitation Inc	clean drain lines	330.00
Gale/Cengage Learning	lp books	312.64
Galens Pro Mow LLC	yard boss sweeper/saw repair	545.21
Graettinger Hardware	duct tape	9.18
Great Cycle	dvd cases	157.07
Hansons Plumbing & Heating	a/c maintenance city hall	170.00
Harrison Truck Centers	misc parts/supplies	573.06
Hemphill Law Office PLC	april 2018 legal svce	4,019.13
ICAN	75 spot ad -commercial apr	300.00
ICMA Retirement Trust - 457	icma	360.00
IPERS	ipers	18,329.21
Ingram Library Services	adult books/returned books	1,248.77
Iowa Department Natural Resources L	dnr cert renewals	120.00
Iowa Department of Natural Resource	oct-dec 17 tip fee/qtrly a	18,633.70
Iowa Department of Revenue	sales tax apr 18	12,136.00
Iowa Lakes Electric Cooperative	light repair/ 4/1-5/1 mo chg	1,241.26
Iowa One Call	(112)april 18 one calls	164.70
Iowa State University	2 day reg - lawver-franker/re-cert stover	225.00
Jacks Uniforms & Equipment	accu mold elite belt keepe	26.60
Johnston Auto Stores	misc parts/supplies	1,486.36
KAPCO Postal Pack & Ship	mail camera	58.76
Karl Emergency Vehicles	vehicle switch over u #110	9,091.22
Knight Protection Inc	test alarms/fire alarm svce 4/27/18-4/2	435.00
Kruse, Cate & Nelson	eng svce thru 4/30/18	32,127.25
LaCrosse Seed	grass seed miix	1,250.00
Lampline Lighting Inc	mini lightbar u #856	209.95
Lincoln Aquatics	test kit, ph indicator,dpd	196.88
Lube Tech	oil for u #48	31.48
Mar-Lin Business Supply	paper	64.29
Maxyeild Cooperative-Acct 4529	april scale tickets/fuel	3,094.12
McClure Engineering Co	engineering svces	1,800.00
McCrearys Creative Catering	joint council/clay co mtg	100.00
Menards -Spencer	misc parts/supplies	713.62
MichaelSon Inc	crush concrete/brick block	2,061.25
Municipal Fire & Police Retirement	civil svce p/f	19,171.71
Napa Auto Parts	misc parts/supplies	194.77
Neenah Foundry Company Municipal	intake casting	840.47
Nielsen's Tire Company	repair u #827/outside dual svce u #812	82.00
No Limits Outdoor	tornado siren battery	74.97
Northwest Iowa Planning & Developme	shield draw - 4th draw	2,400.00
Northwest Printing Co	nuisance signs	79.58
Payroll Expenses	5/07/2017 - 5/21/2017	206,165.51
Performance Car & Truck Acc	rig maint	274.70

Petty Cash-Spencer Municipal Golf C	reimburse checkbook 5-9-18	3,116.75
Pixler Electric	electric repairs/svce	985.17
Poulsen, Craig	ems audit - rolls	15.70
Protech Electric Services Inc	pay est #5-pederson pk	10,030.81
Quill Corporation	office supplies	468.96
Ricks Pest Control	pest control-may library	45.00
River Valley Telecommunications	5/1-5/31 mo chg -lf	91.28
SS Collision Cylce Works & Graphics	container decals	200.00
Sieh Farm Drainage Inc	snow hauling 4/10, 4/17, 4/19	3,840.00
Sigler Fire Equipment Company	svce call-hh hazard waste	599.85
Siouxland Distrct Health Department	food lic 6/18 - 6/19 golf & aquatics	303.75
Spencer Area Activity Center	kitchen upgrades grant awa	1,000.00
Spencer Area Jobs Trust	qhi - zech	10,000.00
Spencer Auto Parts	misc parts/supplies	173.75
Spencer Daily Reporter	ads-april 18	2,070.98
Spencer Employess Association.	sea dues	140.00
Spencer Main Street	ssmid disbursement	5,000.00
Spencer Municipal Utilities	5/1 - 5/31 mo chg phones	120.91
Spencer Municipall Hospital	em/ee drug testing	519.40
Spencer Office Supplies	office supplies	356.54
Spencer Rotary Club	4th qtr -a mack	188.00
State Bank	p & i ln pymt- ln # 201018	86,190.00
The Boulder Company	plow bolts	155.00
The Des Moines Register	june 2018 mo subscription	20.00
The Retrofit Companies Inc	ewaste disposal	4,020.75
The Vacuum Cleaner Center	vacuum repairs	218.52
The Water Connection	water	13.00
Tiger Pride Lawn Care	lawn care- pd	82.72
Tool Depot	blades for bandsaw	59.00
Trans Iowa Equipment	misc parts/supplies	1,485.44
Treasurer, State of Iowa	state withholding	7,979.00
US Cellular	4/16-5/15 mo chg	668.01
Unity Point Clinic-Occupational Med	em/ee drug testing	675.00
Veolia Water North America	wwtp op june 2018	67,554.69
Wallace's Water Conditioning	4/5 water & 4/25 may rent	28.50
Wood, Eugene	ty 16/17 ssmid p #96361813	475.06
Ziegler	hyd oil heat sender-u #851	55.78

===== FUND TOTALS =====

1	GENERAL FUND	257,997.14
50	POLICE RESERVE	1,758.92
61	ECONOMIC DEVELOPMENT	37.50
63	RENAISSANCE INITIATIVE	1,000.00
90	QUALITY HSG INITIATIVE	10,000.00
112	FICA/IPERS	15,675.32
115	GROUP INSURANCE	2,000.00
117	CIVIL SERVICE	26.60
118	POLICE PENSION	10,953.59
120	FIRE PENSION	3,080.87
125	T.I.F.	39,568.96
162	SSMID	5,475.06
200	DEBT SERVICE	86,190.00
300	CAPITAL IMPROVEMENT	44,101.56
600	ENTERPRISE CAPITAL IMPR	121.00
620	SANITARY SEWER	82,146.41
660	AIRPORT ENTERPRISE	2,948.87
670	SOLID WASTE	32,812.60
673	LANDFILL	40,144.94
682	ENVIRONMENTAL MANAGEMENT	1,496.50
690	REGIONAL COLLECTION CENTE	5,973.79
745	GOLF COURSE	20,815.04
949	CENTRAL GRAGE	114.01

GRAND TOTAL: 664,438.68

**March 2018 Receipts**Month to Date  
Revenue

001-GENERAL FUND	86,538.22
020-PROPERTY INSURANCE	2,194.34
040-CEMETERY RESERVE	1,685.27
041-RIVERSIDE COLUMARIUM	15.18
045-LIBRARY RESERVE	2,161.19
047-COMM CTR RES	893.71
049-DRUG EDUCATION	407.69
050-POLICE RESERVE	5,256.02
052-FIRE CAP IMPR	9,352.01
053-CAPITAL IMPR	160,301.69
054-STR IMP RESERVE	30,236.29
056-PARK RESERVE	10,799.16
060-SRTS RESERVE	2,883.17
061-ECONOMIC DEVELOPMENT	932.87
062-SHINE LOAN	4,201.36
063-RENAISSANCE INITIATIV	25.00
064-CABLE TV	91.09
065-BRIDGE RESERVE	60.73
066-STREET EQUIPMENT RESE	13,296.01
068-CITY HALL RESERVE	2,629.54
070-ST WATER DIST #1	1,855.44
080-STORM SWR RESERVE	1,228.47
085-HOTEL/MOTEL TAX	62,448.14
087-SPENCER CARES	110.74
089-EMERGENCY FUND	449.19
090-QUALITY HSG INITIATIV	103.48
092-TECHNOLOGY FUND	2,659.71
093-ACCRUED BENEFITS	134.50
110-ROAD USE TAX	100,047.32
113-WORK COMP	2,751.33
114-UNEMPLOYMENT	460.69
115-GROUP INSURANCE	34,117.14
117-CIVIL SERVICE - GEN	484.29
118-CIVIL SVC - POLICE	4,129.02
119-POLICE SPECIAL PROCEE	28.58
120-CIVIL SVC - FIRE	1,132.84
122-TREES FOREVER	0.90
124-LOCAL OPTION	278,816.78
125-T.I.F.	9,412.91
127-SALES TAX TIF	98.85
162-SSMID	595.40
200-DEBT SERVICE	1,525,573.72
300-CAPITAL IMPROVEMENT	54,594.12
500-PERPETUAL CARE	300.00
501-RIVERSIDE TRUST	18.75
502-COLUMBARIUM VAULT	4.46
503-NORTHLAWN PERP CARE	64.30
504-GRIFFIN TRUST	56.26
505-LEACH TRUST	16.97
615-WTP RESERVE	1,522.28
620-SEWER	165,884.85
625-SAN SEWER RESERVE	903.76
630-CSI RESERVE	66,868.38
635-SEWER REV BND SKG FUN	96.45
660-AIRPORT ENTERPRISE	6,283.75
661-AIRPORT RESERVE	467.95
670-SOLID WASTE	162,767.35
671-SOLID WASTE RESERVE	884.65
672-SW TRNS ST CLOSURE	15.18
673-LANDFILL	143,575.08
674-LANDFILL RESERVES	1,390.66
677-LF-COMP PLANNING	233.23
678-LF ENVT PROTECTION	169.68
679-LF POST CLOSURE	1,651.42

680-LANDFILL CLOSURE FUND	873.94
682-LANDFILL ENV MGMNT(EM	176.82
685-LANDFILL CELL CONST R	719.44
690-LF REGIONAL COLLECTIO	2,038.89
745-GOLF COURSE ENTERPRIS	12,520.02
949-CENTRAL GRAGE	10,941.10
950-FUEL EQUIPMENT	85,338.82
GRAND TOTAL REVENUES	3,080,978.54