

**SPENCER CITY COUNCIL MEETING  
JANUARY 2, 2018  
SPENCER, IOWA**

The City Council of the City of Spencer, Iowa, met on the 2nd day of December, 2017, at 6:30 o'clock P.M., in regular session in the Council Chambers, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Council.

The meeting was called to order by Mayor Kevin Robinson, in the Chair and the roll being called, the following Council Members were present:

Present: Petska, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty  
Absent: Orrison

The Fiscal Year 2016/17 Audit Presentation was given by Winter, Stave & Company. It was moved by Council Member Petska, seconded by Council Member Moriarty to accept and approve FY 2016/17 City of Spencer Audit, as prepared by Winther, Stave & Company. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Prentice, seconded by Council Member Hanson to approve items on the consent agenda, as follows:

Approve Minutes of December 18, 2017;

Licenses: Class B Beer Permit with Sunday Sales for Pizza Hut at 1019 South Grand (new location), subject to final approval by Iowa Alcoholic Beverages Division;

**Resolution 5722:** Resolution to Provide for a Notice of Hearing on Proposed Plans and Specifications, Form of Contract and Estimated Cost of 18<sup>th</sup> Street Trail Project and the Taking of Bids Therefor (Hearing Date is January 15, 2018, 6:30 P.M., Letting will be January 17, 2018 at the Iowa DOT, City Council Award Contract February 5, 2018);

Approve purchase of Two 2018 Ford Utility Police Interceptors from Don Pierson Ford for \$58,992 after trade-in; (Capital Improvement Plan item);

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Petska, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty  
Nays: None

Whereupon, the Mayor declared the motion carried.

After due consideration and discussion, Council Member Bomgaars introduced the resolution next hereinafter set out and moved its adoption, seconded by Council Member Jacobsen. The Mayor put the question upon the adoption of the said resolution, and the roll being called, the following Council Members voted:

Ayes: Petska, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty  
Nays: None

Whereupon the Mayor declared the resolution duly adopted and signed approval thereto:

**RESOLUTION NO. 5723: RESOLUTION SETTING THE COMPENSATION FOR THE FINANCE OFFICER/DEPUTY CITY MANAGER OF THE CITY OF SPENCER, IOWA**

It was moved by Council Member Petska, seconded by Council Member Moriarty to change the City Council Meeting Time on February 5, 2018 to 5:30 P.M. for caucus night. Department Head Reports may be postponed that evening, depending on the size of the Council Agenda. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Hanson, seconded by Council Member Prentice to approve Change Order #3 to 2017 4<sup>th</sup> Avenue West CDBG Storm Sewer Project to set up an Escrow Account of \$4007.18 for replacement of street patch on 3<sup>rd</sup> Avenue West north of West 11<sup>th</sup> Street within 5 years if needed; The motion was declared carried when all Council Members present voted aye on voice call vote.

After due consideration and discussion, Council Member Moriarty introduced the resolution next hereinafter set out and moved its adoption, seconded by Council Member Bomgaars. The Mayor put the question upon the adoption of the said resolution, and the roll being called, the following Council Members voted:

Ayes: Petska, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty  
Nays: None

Whereupon the Mayor declared the resolution duly adopted and signed approval thereto:

**RESOLUTION NO. 5724: RESOLUTION APPROVING A CHANGE ORDER AND ACCEPTING WORK FOR THE 2017 4<sup>TH</sup> AVENUE WEST CDBG STORM SEWER PROJECT**

It was moved by Council Member Petska, seconded by Council Member Moriarty to table action on Item 5E (Resolution Accepting Work on 2017 South Spencer Drainage Improvement Project, Contract A) and Item 5F (Resolution Accepting Work on 2017 South Spencer Drainage Improvement Project, Contract B) until the January 15, 2018 City Council Meeting. The motion was declared carried when all Council Members present voted aye on voice call vote.

**Department Head Reports:**

Planning Department  
Library  
Fire  
Police  
Public Works  
Park & Recreation  
City Attorney, Don Hemphill distributed City Attorney's Annual Report

**Engineer's Report:**

**City Manager's Report:** On-boarding meeting for Amanda Mack, City Manager will be scheduled.

**Mayor's Report:** Announcement of intention to appoint Randy Krukow to the Civil Service Commission (Council action will be February 5, 2018)

**Council/Comm. Reports:**

Jan 15, 2018, 6:00, Comm. of the Whole  
Jan. 29, 2018, 5:45 P.M., Pub. Safety & Prog. & Dev. Comm.  
Jan. 30, 2018, 5:45 P.M., Finance & Personnel Comm.  
February 12, 2018, 5:45 P.M., Public Works Comm.

It was moved by Council Member Prentice, seconded by Council Member Jacobsen to approve the Bills and Claims and Funds Transfers. The motion was declared carried when all Council Members present voted aye on voice call vote.

**Other Business:**

It was moved by Council Member Petska and seconded by Council Member Jacobsen to adjourn the meeting of the Spencer City Council at 7:22 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

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Kevin Robinson, Mayor

ATTEST:

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Theresa E. Reardon, City Clerk

(SEAL)

Minutes are subject to approval by the Spencer City Council.