

**SPENCER CITY COUNCIL MEETING  
OCTOBER 16, 2017  
SPENCER, IOWA**

The City Council of the City of Spencer, Iowa, met on the 16<sup>th</sup> day of October, 2017, at 6:30 o'clock P.M., in regular session in the Council Chambers, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Council.

The meeting was called to order by Mayor Reynold Peterson, in the Chair and the roll being called, the following Council Members were present:

Present: Petska, Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty  
Absent: None

It was moved by Council Member Prentice, seconded by Council Member Orrison to approve items on the consent agenda, as follows:

Approve Minutes of October 2, 2017 & October 11, 2017;

**RESOLUTION NO. 5699: RESOLUTION SETTING DATE FOR PUBLIC HEARING ON DESIGNATION OF EXPANDED SPENCER CONSOLIDATED URBAN RENEWAL AREAS AND ON URBAN RENEWAL PLAN AMENDMENT (November 20, 2017, 6:30 o'clock P.M.)**

Approve Computer Purchase from Solutions, Inc. for \$14,467.04 from 2017/18 Capital Improvement Plan;

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Petska, Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty  
Nays: None

Whereupon, the Mayor declared the motion carried.

Council Member Hanson moved that the proposed ordinance entitled "AN ORDINANCE AMENDING TITLE 1, CHAPTER 7, SECTION 1A (3) AND SECTION 1B (2) CONCERNING THE COMPENSATION OF THE MAYOR AND COUNCIL MEMBERS" be finally passed and adopted as Ordinance No. 823. Council Member Moriarty seconded the motion. The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Petska, Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty  
Nays: None

Whereupon, the Mayor declared the motion carried and Ordinance No. 823 duly passed and adopted and signed his approval thereto.

**ORDINANCE NO. 823: AN ORDINANCE AMENDING TITLE 1, CHAPTER 7, SECTION 1A (3) AND SECTION 1B (2) CONCERNING THE COMPENSATION OF THE MAYOR AND COUNCIL MEMBERS**

Council Member Bomgaars moved that the proposed ordinance entitled, "AN ORDINANCE AMENDING TITLE 4, CHAPTER 1, SECTION 1 OF THE SPENCER CITY CODE TO ADOPT ADDITIONAL DEFINITIONS OF NUISANCES" be placed on file for the second time. Council Member Jacobsen seconded the motion. The Mayor put the question on the motion and the roll being called, the vote thereon was as follows:

Ayes: Petska, Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty

Nays: None

Whereupon, the Mayor declared the motion carried and said proposed ordinance was placed on file before the Council for the second time.

Council Member Prentice moved the adoption of a resolution entitled “RESOLUTION APPROVING AND ADOPTING THE CITY OF SPENCER 2017 FINANCIAL POLICY AND PROCEDURES MANUAL”, seconded by Council Member Orrison. After due consideration, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: Petska, Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty  
Nays: None

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

**RESOLUTION NO. 5700 A RESOLUTION APPROVING AND ADOPTING THE CITY OF SPENCER 2017 FINANCIAL POLICY AND PROCEDURES MANUAL**

Council Member Moriarty moved the adoption of a resolution entitled “RESOLUTION APPROVING CONTRACT AND PERFORMANCE BOND FOR 2017 NORTH SCHOOL PARK SHELTER PROJECT”, seconded by Council Member Petska. After due consideration, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: Petska, Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty  
Nays: None

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

**RESOLUTION NO. 5701 APPROVING CONTRACT AND PERFORMANCE BOND FOR 2017 NORTH SCHOOL PARK SHELTER PROJECT (Quail Construction, \$122,857.00)**

Council Member Bomgaars moved the adoption of a resolution entitled “RESOLUTION ACCEPTING WORK COVERING THE 2017 MANHOLE REHABILITATION PROJECT”, seconded by Council Member Moriarty. After due consideration, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: Petska, Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty  
Nays: None

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

**RESOLUTION NO. 5702 ACCEPTING WORK COVERING THE 2017 MANHOLE REHABILITATION PROJECT**

Council Member Jacobsen moved the adoption of a resolution entitled “RESOLUTION ACCEPTING WORK COVERING THE 2017 SPENCER SEALCOAT PROJECT”, seconded by Council Member Orrison. After due consideration, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: Petska, Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty  
Nays: None

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

**RESOLUTION NO. 5703 RESOLUTION ACCEPTING WORK COVERING THE 2017 SPENCER SEALCOAT PROJECT**

It was moved by Council Member Petska, seconded by Council Member Jacobsen to approve the Preliminary Plat of Steffes Second Addition, Spencer, Clay County, Iowa. The motion was declared carried when all Council Members present voted aye on voice call vote.

**Engineer's Report:**

**City Manager's Report:**

**Mayor's Report:** It was moved by Council Member Orrison, seconded by Council Member Petska to Approve Appointment of Dave Schaeffer to Historic Preservation Commission, term expires 6/30/2020, to Approve Appointment of Randy Van Dyke to the Airport Board, term expires 6/30/2019. The motion was declared carried when all Council Members present voted aye on voice call vote.

**Council/Comm. Reports:** CIP Plan, November 27, 2017, 5:30 o'clock P.M.

It was moved by Council Member Prentice, seconded by Council Member Orrison to approve the Bills and Claims and Funds Transfers. The motion was declared carried when all Council Members present voted aye on voice call vote.

**Other Business:**

It was moved by Council Member Orrison, seconded by Council Member Moriarty to go into closed session under Iowa Code Section 21.5 (j), regarding purchase or sale of particular real estate.

The roll call vote thereon was as follows:

Ayes: Petska, Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty  
Nays: None

The Mayor declared the motion duly carried.

Closed session began at 7:17 o'clock P.M.

The City Council Meeting returned to open session at 8:52 o'clock P.M.

It was moved by Council Member Jacobsen and seconded by Council Member Orrison to adjourn the meeting of the Spencer City Council at 8:53 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

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Reynold Peterson, Mayor

ATTEST:

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Theresa E. Reardon, City Clerk

(SEAL)

CLAIMS OCTOBER 16, 2017

VENDOR	DESCRIPTION	AMOUNT
A & M INC.	LAUNDRY SERVICES	478.42
A.S.I. TIRE CENTER	TIRE HANKOOK DYNAPRO RF 10	191.22
AFLAC	AFLAC INS	1,131.00
AGSOURCE LABORATORIES	ROUTE CHRG-POOLS/SPAS	25.50
AIRGAS NORTH CENTRAL	SUPPLIES	434.74

ALEX AIR APPARATUS, INC.	2 PAIR EXTRICATION GLOVES	125.00
ALL AMERICAN TURF BEAUTY INC	FALL APPLICATION BLVD 8TH	327.57
ALLIANT ENERGY	UTILITIES	286.29
ARNOLD MOTOR SUPPLY	PARTS/SUPPLIES	1,234.96
AXON ENTERPRISE, INC.	HOLSTER-ADOLPH-INITIAL ISS	83.50
BAKER & TAYLOR CO.	BOOKS	531.77
BARCO MUN. PRODUCTS	STATE LAW YIELD TO PDSTRIA	384.57
BARKERLEMAR	FIRE MANAGEMENT TRAINING/P	1,014.00
BD CONSTRUCTION SERVICES LLC	PAY EST #1	48,675.62
BECK EXCAVATING	PAY EST #1	117,256.25
BILL CASKEY	SIDEWALK GRANT PRJ	378.00
BLACK HILLS ENERGY	UTILITIES	658.55
BOLTON & MENK INC.	PRJ 17.113966 NSCHLPK SHLT	3,183.50
BOMGAARS	SUPPLIES	506.59
BUDS SERVICE	VEHICLE SERVICES	1,500.00
CAMPBELL TREE SERVICE, LTD	TREE TRIMMING/REMOVAL/MULCH	11,393.75
CANON FINACIAL SERVICES	COPIER CONTRACT	172.00
CARL ZEISS VISION SIOUXLAND	SAFETY GLASSES	180.41
CARROLL CONSTRUCTION SUPPLY	SUPPLIES	299.93
CENTRAL PAYMENT	MONTHLY FEES	2,206.56
CERTIFIED TESTING SERVICES INC.	GEOTECHNICAL REPORT	1,600.00
CHAD GANSEN	MOWING	88.00
CLAY COUNTY SHERIFF	GARNISHMENT	54.28
COFFMAN'S LOCKSMITH SHOP	DRILL BITS	73.13
COLONIAL LIFE INSURANCE	COLONIAL LIFE INSURANCE	142.02
COMMERCIAL TURF & TRACTOR	DRY CLUTCH DISC/REAR WHEEL	1,558.92
CONSUMER LUMBER COMPANY INC.	SUPPLIES	442.61
COOPERATIVE ENERGY COMPANY	FUEL-UNLEAD & DIESEL	2,170.68
CRAIG POULSEN	MEAL - CONFERENCE	24.38
CRESCENT ELECTRIC	ELECTRICAL SUPPLIES/BATTERIES	355.94
CULLIGAN	WATER	7.00
DARRN RUTTER	STRAW FOR CLAY PILE	371.00
DE LOSS CONSTRUCTION	PAY ESTIMATES	80,584.94
DELS GARDEN CENTER	SEPT/OCT MAINTENANCE	7,029.44
DEMCO	LABELS/BOOKMARKS	137.86
DEPARTMENT OF HUMAN SERV	CHILD SUPPORT PAYMENTS	981.68
DIAMOND VOGEL	PAINT SUPPLIES	185.55
DON PIERSON FORD	3 VEHICLES/SUPPLIES	82,159.47
DURO-LAST ROOFING INC.	10 YR INSPECTION FEE	750.00
E.T. PRODUCTS CO., INC.	8 FLO MAX STARTER	1,455.28
ECOLAB PEST ELIMINATION DIV.	PEST CONTROL	212.00
ELLIOTT EQUIPMENT	SVCE ASBLY 96 GRIP CHAIN-U	1,838.37
ELM USA, INC	DISC CLEANER CONTRACT	70.00
EMAGINE	WEBSITE HOSTING	186.45
EMPLOYEE BENEFIT SYSTEMS	FLEX/VOL LIFE INS	11,413.38
FAREWAY STORES #788	OFFICE SUPPLIES	21.07
FARMERS BANK	PAYROLL TAXES-EFT	42,083.95
FASTENAL COMPANY	SUPPLIES	254.95
FELD FIRE	FITTING	68.95
FIRE PROOF PLUS, INC.	INSPECTIONS	263.50
FOX INTERNATIONAL, INC.	VEHICLE PARTS/SUPPLIES	2,272.28
GALE/CENGAGE	BOOKS	388.36
GALEN'S PRO-MOW	MOWER/BLADES/PARTS	15,847.34
GENERAL TRAFFIC CONTROLS	11TH AVE W ADDITION EQUIPM	3,754.99
GOLDEN HORSE LTD	BOOKS	25.52
GOOGLE, INC	GOOGL APPS MONTHLY COMMITT	445.83
GRAHAM TIRE CO.	TIRE REPAIR/ROTATION	231.00
HARE PAINTING & SANDBLASTING	PAY ESTIMATE #2-17 ARCHED	5,847.49
HARRISON TRUCK CENTERS	UNIVERSAL JOINT KIT/RETURN SEAL RING	21.37
HELLER ENTERPRISES LLC DBA NORTHWEST I	SERVICE CALL/PARTS	151.38
HEMPHILL LAW OFFICE P.L.C.	OCT LEGAL SVCE/QYRLT RETAINER	5,539.10
HODGIN'S MFG.	3 PT MOWER SPACERS	68.00
I P E R S	IPERS-PAYROLL	21,512.72
IA COMMUNICATIONS NETWORK	ICN TELEPHONE-SEPT 17	11.94
IA DEPT OF PUBLIC SAFETY	TERMINAL BILLING JULY-SEPT	300.00
ICAN	75 SPOTS AIRED-LANDFILL	300.00
ICMA RETIREMENT TRUST-457	ICMA	360.00
INGRAM LIBRARY SERVICES	BOOKS	1,063.34
INTERNATIONAL INSTITUTE	MEMBERSHIPS DUES-TER	160.00
IOWA DEPT NATURAL RESOURCES	ANNUAL WATER USE FEE	134.00
IOWA LAKES ELECTRIC COOP	UTILITIES	1,145.55

IOWA OUTDOORS	IOWA OUTDOORS	20.00
JANITORS CLOSET	SUPPLIES	237.40
JOHNSTON AUTOSTORES	FILTERS/SUPPLIES	553.20
KELTEK INC.	LIGHTBAR/PARTS LIGHTBAR	269.33
KNIGHT PROTECTION, INC.	FIRE ALARM TESTING	587.00
KOENIG PORTABLE TOILETS	PORTAL RENTALS	2,820.00
KRUSE, CATE & NELSON	CONCULTANT/PROJECTS	35,528.99
LA VONNE CLARK	SHELTERHOUSE REFUND	50.00
LACROSSE SEED	GRASS MIX/CREDIT	151.35
LARUE COFFEE	COFFEE	37.80
LEROY & SONS	PAY EST #42017 LF CELL D	149,811.46
LUBE TECH	SUPPLES	1,952.28
MAR-LIN BUSINESS SUPPLY	OFFICE SUPPLIES	148.63
MAXYIELD COOPERATIVE	FUEL-GASOHOL/DIESEL	21,555.58
MENARDS-SPENCER	SUPPLIES/MAINTENANCE	502.97
MID-IOWA SALES CO.	STRING/WASH/WAX/RED THUNDE	110.26
MIDWEST FENCE & GATE CO	REM/INSTALL 6' CHAIN LINK	3,948.61
MIDWEST TAPE	DVDS	31.98
MIDWEST TRIM & UPHOLSTERY	UMBRELLA REPAIRS	1,868.00
MIDWESTERN MECHANICAL	BACK FLOW INSP/REPAIR	1,225.01
MISC VENDOR Jensen Builders	REFUND	390.00
MISC VENDOR Republic Serviices I	REFUND	525.00
MOST DEPENDABLE FOUNTAINS	SURFACE MOUNT FTN/STRAINER	3,200.00
MUNICIPAL FIRE & POLICE	CIVIL SERVICE-POLICE & FIRE	18,915.52
MURPHY TRACTOR/POWER PLAN	PARTS/SUPPLIES	288.74
McDONALD SUPPLY CO	ANGLE STOP	39.45
McNEILUS TRUCK & MANUFACTURING CO	HYDRO TEST KIT/260.00483 K	129.78
Michele & Associates	ADA Program 10/9-10/12/17	3,500.00
N.W IA PLANNING & DEVELOP	SHIELD 2ND DRAW	3,000.00
N.W. IA LEAGUE	9-21 MTG-ALTA-RP/GM/BW	45.00
NAPA AUTO PARTS	VEHICLE/MAINTENANCE PARTS/SUPPLIES	634.90
NATIONAL REC & PARK ASSC.	NRPA MEMBERSHIP	170.00
NELSON HEARING AID SERVICE	SCREENING ONLY	25.00
NEW CENTURY PRESS INC.	POLICE OFFICER AD	39.00
NIELSEN'S TIRE CO.	MAINTENANCE & REPAIRS	4,860.22
NORTHERN LIGHTS DISTRIBUTING	SUPPLIES	235.29
NORTHERN SAFETY & INDUSTRIAL	NO SMOKING SIGN	90.05
NORTHWEST GLASS CO. INC.	GLASS/CONFERENCE RM DOORS	1,976.10
NOTEBOOM IMPLEMENT LLC	EQUIPMENT	675.59
OFFICE SYSTEMS COMPANY	CONTRACT OVRAGE 4-17/7-16	1,054.80
PAUL MAURER	SSMID REFUNDS IN FULL	3,946.40
PENWORTHY COMPANY	BOOKS	760.35
PETTY CASH-LANDFILL	PETTY CASH REIMBUSRE	17.36
PIXLER ELECTRIC	ELECTRICAL SUPPLIES	427.38
PRECISION BUILDERS	RETAINAGE-2017 HANGAR REHA	643.21
PRESERVATION IOWA	FRONT PORCH MEMBERSHIP	50.00
PROTECH ELECTRIC SERVICES, INC.	PAY EST 1 PDRSN PK LIGHTIN	55,826.28
PUBLIC SAFETY CENTER INC.	2018 NAT'L DIRECTORY FIRE/	149.00
REHAB SYSTEMS INC.	2017 MANHOLE REHAB PRJ	21,375.00
RENS CONCRETE INC.	RETAINAGE	3,688.17
REYNOLD PETERSON	MILEAGE REIMBURSEMENT	406.60
RICK'S PEST CONTROL	PEST CONTROL	80.00
RITA NUEBEL	LUNCH-ST LAKE-LIBRARY CONF	8.03
RIVER VALLEY TELECOMMUNICATION	Oct 17 telephone Acct#233-	93.40
ROBIN MUNSON	MEAL-ST LAKE-LIBRARY CONF	8.03
ROSSIE FEED & GRAIN COMPANY	SPRAY TREE DUMP SITE	560.51
SAGA COMMUNICATIONS OF IOWA, LLC	AQUATIC ADVERTISING	420.00
SANDERS INC	27.525 T ROAD SALT	1,775.36
SHARE CORPORATION	DYNASTY LIQUID/	427.50
SHARON JOY	LUNCH-STORM LAKE CONFERENC	8.03
SHINE BROS. CORP	SEMI ANNUAL/DEV AGREEMENTS	14,732.07
SIEH FARM DRAINAGE INC.	SAND	180.30
SOLUTIONS INC	DATTO BACKUP AND DISASTER/4WR ENDPT	628.70
SPENCER AUTO PARTS	UBOLT,SQUEEGES,LAMP KIT	380.02
SPENCER EMPLOYEES ASSOC.	SEA DUES	130.00
SPENCER FAMILY YMCA	BAL AQUATIC/PLAYGRD CONTRACT	8,414.87
SPENCER MUNI HOSPITAL	EMPLOYEE STRESS TEST	580.67
SPENCER MUNI. UTILITIES	UTILITIES	40,146.96
SPENCER NF	SEMI ANNUAL PAY-DEV AGR-30	42,775.89
SPENCER OFFICE SUPPLIES	OFFICE SUPPLIES	117.97
SPENCER READY MIX	CONCRETE	3,126.00

SPORT VIDEOS	DVDS	125.00
THE RETROFIT COMPANIES	RECYLCE TV/MONITORS/ELECTRICAL	3,403.27
THE ROAD GUY CONST. CO.	PAY EST #1-2017 SEAL COAT	60,547.38
TOOL DEPOT	DEWALT GRINDER REPAIRS	35.05
TREASURER'S OFFICE	EXECUTIVE SKILLS-CONYN	25.00
TREASURER, STATE OF IOWA	SALES TAX & STATE WITHHOLDING	15,464.78
ULINE	DVD MAILERS	43.05
UNITED STATES POSTAL SERV	POSTAGE	800.00
UNITYPOINT CLINIC-OCCUPATIONAL MEDICIN	DRUG TESTING	39.00
VANDER HAAGS	TRAILER REPAIRS	578.88
VERIZON WIRELESS	CELL PHONES	114.43
VISA	SUPPLIES/LODGING/POSTAGE/FEES	3,305.41
WALLACE'S WATER CONDITIONING	OCTER WATER COOLER RENT	34.50
WESTMOR FLUID SOLUTIONS, LLC	ELEMENTS/POPPET/STEM/NOZZLE	364.94
WILLIAM MULLER REVOCABLE TRUST	SEMI ANNUAL PAYMENT/DEV AG	6,573.91
WRIGHT EXPRESS FSC	FUEL	227.52
ZIEGLER	SEAL, O-RINGS,PADLOCK,PUMPS	145.41
ZIMCO SUPPLY	SUPPLIES	2,430.00
PAYROLL EXPENSES: 10/02/2017 - 10/13/2017		213,069.71

===== FUND TOTALS =====

001	GENERAL FUND	330,311.08
040	CEMETERY RESERVE	14,164.00
053	CAPITAL IMPR	27,373.00
056	PARK RESERVE	3,200.00
060	RC SRTS/SIDEWALK RESERVE	378.00
061	ECONOMIC DEVELOPMENT	216.10
062	SHINE LOAN	2,083.33
063	RENAISSANCE INITIATIVE	1,750.00
066	P.W. SINKING	(350.00)
068	CITY HALL RESERVE	1,856.09
092	TECHNOLOGY FUND	95.96
112	FICA/IPERS	18,309.76
117	CS EXPENSE	793.67
118	CS POLICE	10,788.95
120	CS FIRE	3,057.97
124	LOCAL OPTION	5,731.94
125	T.I.F.	64,081.87
162	SSMID	3,946.40
300	CAPITAL IMPROVEMENT	397,122.62
600	ENTERPRISE CAPITAL IMPR	191,493.11
620	SEWER	14,175.13
660	AIRPORT ENTERPRISE	4,693.47
670	SOLID WASTE	47,449.28
673	LANDFILL	17,270.38
674	LANDFILL RESERVES	54,746.00
677	LF-COMP PLANNING	1,014.00
682	LANDFILL ENV MGMNT(EMS)	300.00
690	LF REGIONAL COLLECTION CN	1,311.20
745	GOLF COURSE ENTERPRISE	19,668.05
949	CENTRAL GRAGE	2,849.86
950	FUEL EQUIPMENT	19,359.08
GRAND TOTAL:		1,259,240.30

Minutes are subject to approval by the Spencer City Council.