

**SPENCER CITY COUNCIL MEETING
AUGUST 7, 2017
SPENCER, IOWA**

The City Council of the City of Spencer, Iowa, met on the 7th day of August, 2017, at 6:30 o'clock P.M., in regular session in the Council Chambers, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Council.

The meeting was called to order by Mayor Reynold Peterson, in the Chair and the roll being called, the following Council Members were present:

Present: Petska, Orrison, Bomgaars, Hanson, Prentice, Moriarty

Absent: Jacobsen

It was moved by Council Member Prentice, seconded by Council Member Moriarty to approve items on the consent agenda, as follows:

Approve Minutes of July 17, 2017;

Approve Class C Liquor License with Sunday Sales and Catering Privilege with Sports Page Bar and Grill and Class B Native Wine Permit for The Hen House; both subject to final approval by Iowa Alcoholic Beverage Division;

Approve Purchase of Central Garage Fuel Dispenser Canopy from Dockendorf Equipment for \$24,945.00, CIP Item;

Approve Sioux Commercial Sweeping as Subcontractor for 2017 PCC Paving & HMA Crack Sealing Project;

**RESOLUTION NO. 5673: RESOLUTION PROPOSING THE
ESTABLISHMENT OF THE CITY OF SPENCER
MENARD'S SANITARY SEWER DISTRICT, AND
THE ADOPTION OF CONNECTION FEES,
SETTING A PUBLIC HEARING AND
DIRECTING THE PUBLICATION OF NOTICE
(Public Hearing Date: September 5, 2017, 6:30 o'clock
P.M.)**

Schedule Status Hearing for the 4th Avenue West Storm Water CDBG Funded Project for August 21, 2017 at 6:30 o'clock P.M.

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Petska, Orrison, Bomgaars, Hanson, Prentice, Moriarty

Nays: None

Whereupon, the Mayor declared the motion carried.

Council Member Orrison moved that the proposed ordinance entitled “AN ORDINANCE AMENDING TITLE 9, CHAPTER 11, SECTION 11 (D) CONCERNING MINIMUM REQUIREMENTS FOR RESIDENTIAL STRUCTURES; EXTERIOR WALL AND ROOF MATERIAL” be placed on file for the second time. Council Member Bomgaars seconded the motion. The Mayor put the question on the motion and the roll being called, the vote thereon was as follows:

Ayes: Petska, Orrison, Bomgaars, Hanson, Prentice, Moriarty

Nays: None

Absent: Jacobsen

Whereupon, the Mayor declared the motion carried and said proposed ordinance was placed on file before the Council for the second time.

Council Member Hanson moved the adoption of a resolution entitled “RESOLUTION APPROVING AND AUTHORIZING THE EXCHANGE OF CITY PROPERTY WITH PROPERTY OF JACOBSEN HOMES CORPORATION”, seconded by Council Member Moriarty. After due consideration, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: Petska, Orrison, Bomgaars, Hanson, Prentice, Moriarty

Nays: None

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

RESOLUTION NO. 5674 A RESOLUTION APPROVING AND AUTHORIZING THE EXCHANGE OF CITY PROPERTY WITH PROPERTY OF JACOBSEN HOMES CORPORATION

It was moved by Council Member Prentice, seconded by Council Member Petska to Approve City Manager Position Profile as presented by Consultant Richard Fursman from Huelife; including salary recommendations \$115,000.00 - \$145,000.00 salary range. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Bomgaars moved the adoption of a resolution entitled “RESOLUTION TO REQUEST THE ASSISTANCE OF THE STAFF OF THE NORTHWEST IOWA PLANNING AND DEVELOPMENT COMMISSION FOR GENERAL ADMINISTRATION OF CDBG ECONOMIC DEVELOPMENT AUTHORITY HOUSING GRANT”, seconded by Council Member Hanson. After due consideration, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: Petska, Orrison, Bomgaars, Hanson, Prentice, Moriarty

Nays: None

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

RESOLUTION NO. 5675 A RESOLUTION OF THE CITY COUNCIL OF SPENCER, IOWA TO REQUEST THE ASSISTANCE OF THE STAFF OF THE NORTHWEST IOWA PLANNING AND DEVELOPMENT COMMISSION

Council Member Petska moved the adoption of a resolution entitled "RESOLUTION AWARDING CONTRACT FOR 2017 NORTH PARK TRAIL PROJECT, IOWA DOT TAP PROGRAM (bids were received by IDOT July 18, 2017 and Reviewed by Park Board July 27, 2017) to Godbersen-Smith Construction Company for \$215,322.40", seconded by Council Member Moriarty. After due consideration, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: Petska, Orrison, Bomgaars, Hanson, Prentice, Moriarty

Nays: None

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

RESOLUTION NO. 5676 AWARDING CONTRACT FOR THE 2017 NORTH TRAIL PROJECT (Godbersen-Smith Construction Company for \$215,322.40)

It was moved by Council Member Hanson, seconded by Council Member Bomgaars to Review Bids received for the 2017 Pederson Park Electrical and Lighting Improvements Project with the Engineer, Wes Brown. (Bids were received July 27, 2017 and Reviewed by Park Board July 27, 2017). The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Orrison moved to table action on 2017 Pederson Park Electrical and Lighting Improvements Project to August 21, 2017 seconded by Council Member Petska. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Moriarty, seconded by Council Member Prentice to Approve Change Order #1 for 2017 Sidewalk Improvement Project with Beck Excavating for an increase of \$17,616.43. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Petska, seconded by Council Member Hanson to Approve Agreement for Engineering Services with McClure Engineering for Long Term Control Plan for Combined Sewer Overflow (CSO) for \$29,600.00. The motion was declared carried when all Council Members present voted aye on voice call vote.

Department Head Reports:

Golf Course:

Planning Department:

Library:

Fire:

Police:

Public Works:

Park & Recreation:

City Attorney:

Engineer's Report:

City Manager's Report: It was moved by Council Member Hanson, seconded by Council Member Orrison to Approve Appointment of Amanda Bare to Compensation Advisory Board, Ward 3, term expires 6/30/2023, to Approve Appointment of Terry Jespersen to Compensation Advisory Board to fulfill Redge Berg's term, term expires 6/30/2021, to Approve Appointment of Jerry Bond to the Electrical Board, term expires 6/30/2021. The motion was declared carried when all Council Members present voted aye on voice call vote.

Mayor's Report:

Council/Comm. Reports: Committee of the Whole, August 14, 2017 (Later cancelled)

It was moved by Council Member Prentice, seconded by Council Member Moriarty to approve the Bills and Claims and Funds Transfers. The motion was declared carried when all Council Members present voted aye on voice call vote.

Other Business:

It was moved by Council Member Bomgaars, seconded by Council Member Moriarty to go into closed session under Iowa Code Section 21.5 (j).

The roll call vote thereon was as follows:

Ayes: Petska, Orrison, Bomgaars, Hanson, Prentice, Moriarty

Nays: None

The Mayor declared the motion duly carried.

Closed session began at 6:58 o'clock P.M.

The City Council Meeting returned to open session at 7:10 o'clock P.M.

It was moved by Council Member Petska and seconded by Council Member Moriarty to adjourn the meeting of the Spencer City Council at 7:11 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

Reynold Peterson, Mayor

ATTEST:

Theresa E. Reardon, City Clerk

(SEAL)

July 2017 RECEIPTS	MTD REVENUE
001-GENERAL FUND	417,904.46
020-PROPERTY INSURANCE	1,065.03
040-CEMETERY RESERVE	19.34
041-RIVERSIDE COLUMBARIUM	13.38
045-LIBRARY RESERVE	86.76
047-COMM CTR RES	49.87
049-DRUG EDUCATION	3.15
050-POLICE RESERVE	203.04
051-D.A.R.E.	
052-FIRE CAP IMPR	434.41
053-CAPITAL IMPR	39,037.09
054-STR IMP RESERVE	748.89
056-PARK RESERVE	505.29
057-PARK/RECR RESERVE	0.00
058-PARK SPECIAL PRJ	0.00
059-GOLF CAP IMPR	0.00
060-RC SRTS/SIDEWALK RESERVE	30,327.54
061-ECONOMIC DEVELOPMENT	827.26
062-SHINE LOAN	4,184.15
063-RENAISSANCE INITIATIVE	31.48
064-CABLE TV	81.85
065-BRIDGE RESERVE	53.52
066-P.W. SINKING	664.68
067-AIRPORT CAPITAL RES	0.00

068-CITY HALL RESERVE	99.61
069-RENTER DEPOSIT	0.00
070-ST WATER DIST #1	1,820.24
071-ST WATER DIST#2	0.00
080-STORM SWR RESERVE	1,078.58
085-RST CASH-HOTEL/MOTEL	188.04
087-RST CASH-SPENCER CARES	96.80
089-EMERGENCY FUND	393.49
090-QUALITY HSG INITIATIVE	110.96
092-TECHNOLOGY FUND	185.39
093-ACCRUED BENEFITS	71.62
110-ROAD USE TAX	145,545.21
112-FICA/IPERS	2,988.91
113-WORK COMP	1,344.40
114-UNEMPLOYMENT	225.11
115-GROUP INSURANCE	45,530.05
117-CS EXPENSE	1,578.03
118-CS POLICE	2,094.95
119-POLICE SPECIAL PROCEEDS	25.18
120-CS FIRE	574.50
121-PASSENGER FACILITY	0.00
122-TREES FOREVER	0.79
124-LOCAL OPTION	166,128.15
125-T.I.F.	3,463.15
126-T.I.F. HY-VEE	0.00
127-SALES TAX TIF	58.23
162-SSMID	172.98
180-HOTEL/MOTEL-E.C.	0.00
181-HOTEL/MOTEL SOCCER	0.00
182-HOTEL/MOTEL RECREATION	0.00
183-HOTEL/MOTEL	0.00
200-DEBT SERVICE	40,337.98
300-CAPITAL IMPROVEMENT	174,797.40
500-PERPETUAL CARE	1,600.00
501-RIVERSIDE TRUST	16.53
502-COLUMBARIUM VAULT	3.94
503-NORTHLAWN PERP CARE	255.87
504-GRIFFIN TRUST	49.58
505-LEACH TRUST	14.95
600-ENTERPRISE CAPITAL IMPR	327,500.40
615-WTP RESERVE	1,376.90
620-SEWER	179,494.39
625-SAN SEWER RESERVE	1,105.39
630-CSI RESERVE	60,339.87
635-SEWER REV BND SKG FUND	158.97
660-AIRPORT ENTERPRISE	10,181.61
661-AIRPORT RESERVE	409.70
670-SOLID WASTE	212,079.15
671-SOLID WASTE RESERVE	784.31
672-SW TRNS ST CLOSURE	13.38
673-LANDFILL	204,097.24
674-LANDFILL IMPR/EQUIPMENT	1,262.79
675-LANDFILL BOND SKG	0.00

676-LANDFILL BOND RESERVE	0.00
677-LF-COMP PLANNING	194.86
678-LF ENVT PROTECTION	137.72
679-LF POST CLOSURE	1,445.84
685-LANDFILL CELL CONST RES.	630.05
690-LF REGIONAL COLL CNTR	443.27
680-LANDFILL CLOSURE FUND	765.42
682-LANDFILL ENV MGMNT(EMS)	229.46
745-GOLF COURSE ENTERPRISE	52,453.24
746-GOLF COURSE RESERVE	0.00
949-CENTRAL GRAGE	0.00
950-FUEL EQUIPMENT	12,083.51
951-HOEPNER TRUST	0.00
952-IGL DRUG TASK FORCE	0.00
953-ROSE RETAIL LOAN FUND	0.00
TOTAL	2,154,279.28

August 7, 2017 Claims

VENDOR	DESCRIPTION	AMOUNT
PETTY CASH-SP MUNI GOLF	reimbursement	2,733.64
IOWA DIVISION OF LABOR	fees	190.00
A & M INC.	services	112.50
ALL AMERICAN TURF BEAUTY	services	84.11
AED SUPERSTORE	supplies	116.00
A S C A P	miscellaneous	344.13
BLACK HILLS ENERGY	utilities	252.06
ARNOLD MOTOR SUPPLY	repairs	331.53
ANIMAL MEDICAL CENTERS	services	804.00
BAKER & TAYLOR CO.	books	340.46
BANNERMAN	maintenance	765.90
BARCO MUN. PRODUCTS	supplies	389.11
BEE KLEEN LINEN & UNIFORM	services	36.88
BOLTON & MENK INC.	services	58,893.38
CANON FINACIAL SERVICES	maintenance	192.00
CARROLL CONSTRUCTION SUPPLY	supplies	169.57
VERIZON WIRELESS	miscellaneous	120.03
CLARKE MOSQUITO CONTROL	supplies	3,429.85
CLAY COUNTY	local option	16,606.57
CLAY COUNTY HERITAGE CENTER	grant	905.40
COMMUNITY INSURANCE	fees	1,000.00
CRESCENT ELECTRIC	maintenance	634.48
COOPERATIVE ENERGY COMPANY	fuel	10,894.32
JOHN CONYN	miscellaneous	3,500.00
CULLIGAN	supplies	67.65
DE LOSS CONSTRUCTION	pay estimate	48,061.90
DELS GARDEN CENTER	supplies	89.99
DEMCO	supplies	110.02
DIAMOND VOGEL	miscellaneous	17.95
DUININCK	maintenance	5,276.41
ELLIOTT EQUIPMENT	repairs	8,625.00
E.M.S. AUTO PARTS	repairs	2.30
FAREWAY STORE	supplies	13.98
MAXYIELD COOPERATIVE	fuel	14,454.55

FASTENAL COMPANY	supplies	230.64
FELD FIRE	clothing	59.00
FOX INTERNATIONAL	repairs	1,688.69
FIRE SAFETY USA	maintenance	108.50
GENERAL TRAFFIC CONTROLS	maintenance	5,268.00
ZIEGLER	repairs	3,605.65
GOOGLE	fees	445.83
GALEN'S PRO-MOW	repairs	43.00
GRAHAM TIRE CO.	repairs	233.00
GRAETTINGER HARDWARE	supplies	1.24
GREG'S REPAIR	repairs	37.85
GRIDOR CONSTRUCTION	pay estimate	49,108.35
H & N CHEV-BUICK	repairs	267.75
HARRISON TRUCK CENTERS	repairs	50.53
HEAT TACTICAL TEAM	dues	2,195.00
IMWCA	premium	203,350.00
IOWA DEPT NATURAL RESOURCES	fees	1,275.00
IOWA ONE CALL	calls	193.00
IOWA PRISON INDUSTRIES	supplies	435.16
IOWA RECYCLING ASSOCIATION	membership	175.00
IOWA LAW ENFORCEMENT ACADEMY	miscellaneous	140.00
INGRAM LIBRARY SERVICES	books	1,898.70
AIRGAS NORTH CENTRAL	supplies	159.45
I WIRELESS	service	43.49
ADVANCED SYSTEMS	maintenance	639.12
JANITORS CLOSET	supplies	221.09
JACK'S UNIFORMS & EQUIP	uniform	213.78
JOHNSTON AUTOSTORES	maintenance	654.23
KIMBALL MIDWEST	supplies	14.83
KAPCO POSTAL PACK & SHIP	miscellaneous	29.63
K&W ELECTRIC INC.	maintenance	837.76
LEROY & SONS	pay estimate	173,020.22
LUBE TECH	supplies	140.91
HANSON PLUMBING & HEATING	maintenance	202.12
MAR-LIN BUSINESS SUPPLY	supplies	86.11
McDONALD SUPPLY CO	supplies	3.53
MCCREARY'S CREATIVE CATERING	mtg expense	75.00
McNEILUS TRUCK & MANUFACTURING	repairs	354.42
MENARDS-SPENCER	maintenance	418.58
MID-IOWA SALES	supplies	37.82
MIDWEST RADIOLOGY	miscellaneous	41.00
MIDSTATE BUILDERS	services	1,318.25
MID-IA.SOL.WASTE	supplies	804.00
VEOLIA WATER NORTH AMERICA	operations	67,554.69
MUNICIPAL EMERGENCY SERVICES	supplies	157.92
MUNICIPAL PIPE TOOL	pay estimate	45,077.50
NAPA AUTO PARTS	repairs	204.50
NOTEBOOM IMPLEMENT	repairs	252.02
N.W IA PLANNING & DEVELOP	safety	2,817.00
OFFICE SYSTEMS COMPANY	maintenance	562.78
OVERDRIVE	subscription	1,701.06
PETERBILT OF SIOUX CITY	maintenance	492.54
PALO ALTO CONSERVATION FOUNDATION	grants	9,082.24

PLUMBING & HEATING WHOLESALE	maintenance	63.81
PUBLIC FINANCIAL MANAGEMENT	retainer	6,500.00
PUBLIC ENGINES	supplies	1,680.00
PUBLIC FINANCIAL ADVISORS	fees	2,000.00
QUAIL CONSTRUCTION	maintenance	675.00
THE RETROFIT COMPANIES	fees	4,396.89
RIVER VALLEY TELECOMMUNICATION	services	85.98
RAY ALLEN MANUFACTURING	supplies	200.99
SS COLLISION	maintenance	1,100.00
SCHOENEMAN BROS	supplies	110.05
SCOTT TECHNOLOGIES & TELECOM	maintenance	673.25
BOMGAARS	supplies	540.16
CARL ZEISS VISION SIOUXLAND	supplies	160.10
SOLUTIONS	contract	20,000.00
SPENCER CHAMBER OF COMMERCE	mtg expense	50.00
SPENCER AUTO PARTS	repairs	411.41
SPENCER COMM SCHOOLS	local option	41,516.43
AVERA MEDICAL GROUP SPENCER	miscellaneous	1,026.00
SPENCER MUNI HOSPITAL	miscellaneous	6,743.40
SPENCER HOSPITAL ATHLETIC ENHAN	wellness	80.00
SPENCER MUNI. UTILITIES	utilities	3,369.44
SPENCER OFFICE SUPPLIES	supplies	222.20
SPENCER VOLUNTEER FIRE DEPARTMENT	grant	5,000.00
STATE LIBRARY OF IOWA	fees	758.21
SUPER CUBES	miscellaneous	24,675.00
TITAN MACHINERY	repairs	37.30
TYLER TECHNOLOGIES	maintenance	1,100.00
UNITED ROTARY BRUSH CORPORATION	maintenance	748.71
U.S. CELLULAR	cards	637.01
VANDER POL EXCAVATING	pay estimate	323,503.21
VISA	mtg expense	3,281.78
WALLACE'S WATER CONDITIONING	supplies	46.50
WOODMAN CONTROLS COMPANY	maintenance	1,075.00
KENT HERBOLD	reimbursement	100.00
TAMMY ROSACKER	reimbursement	50.00
CHAD JULIUS	reimbursement	50.00
TREAT AMERICA FOOD SERVICE	fees	1,465.16
ARLA KINTIGH	book	27.50
LEO MATTHEWS	sidewalk	702.60
AFFORDABLE HEALTH CARE	refund	48.15
TOTAL		1,212,504.39
	FUND TOTALS	
	GENERAL	58,816.29
	RST CASH	26,973.82
	SP REVENUE	271,888.56
	CAP PRJ	430,458.49
	RSIDE TRUST	50.00
	ENT CAP PRJ	267,206.07
	WTP RES	1,318.25
	SEWER	69,056.88
	AIRPORT	61.86
	SOLID WASTE	5,455.47
	LANDFILL	8,306.95

ENV MNGMENT	42,488.53
REG COLL CNTR	4,451.91
GOLF COURSE	2,895.04
STOCK	541.95
FUEL	22,534.32
TOTAL	1,212,504.39

Minutes are subject to approval by the Spencer City Council.