

**SPENCER CITY COUNCIL MEETING  
JUNE 19, 2017  
SPENCER, IOWA**

The City Council of the City of Spencer, Iowa, met on the 19<sup>th</sup> day of June, 2017, at 6:30 o'clock P.M., in regular session in the Council Chambers, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Council.

The meeting was called to order by Mayor Reynold Peterson, in the Chair and the roll being called, the following Council Members were present:

Present: Petska, Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty  
Absent: None

It was moved by Council Member Prentice, seconded by Council Member Orrison to approve items on the consent agenda, as follows:

Approve Minutes of June 5, 2017;

Licenses: Motion: Approve Class C Liquor License with Catering Privilege, Class B Wine Permit, Outdoor Service and Sunday Sales for **The Bear Coffeehouse and Wine Bar**; Addition of Sunday Sales Privilege for **Gary's on the River**; Class E Liquor License, Class B Wine Permit, Class C Beer Permit and Sunday Sales for **Wal-Mart**; all subject to final approval by Iowa Alcoholic Beverage Division;

Approve Renewal of Cigarette Licenses for 2017/18 for C's Liquor; Cargo Express; Casey's #1894; Casey's #2902; Casey's #2877; Dyno's #31; Dyno's #32; Fareway Stores; Hy-Vee Store; Hy-Vee Fairgrounds; Hy-Vee Gas Station; Beer 30; Walmart #2714; Wessels Crossroads and Walgreens;

**RESOLUTION NO. 5649: RESOLUTION TO FIX A DATE FOR A PUBLIC HEARING PROPOSAL TO ENTER INTO AN AMENDED SEWER LOAN AND DISBURSEMENT AGREEMENT AND TO BORROW MONEY THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$3,960,000.00 (Hearing Date July 3, 2017, 6:30 P.M.)**

Approve School Resource Officer Sharing Agreement with Spencer Schools for 2017-18 School Year;

Approve Purchase of Three 2017 Ford Explorer Utility Vehicles from Don Pierson Ford for \$82,119.00 for the Public Works (2) and Planning Departments, CIP Items;

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Petska, Orrison, Bomgaars, Hanson, Prentice, Moriarty  
Nays: None  
Abstain: Jacobsen

Whereupon, the Mayor declared the motion carried.

The Mayor announced this was the time and place set for a **Public Hearing on Amendment #2 to Current Budget for Fiscal Year Ending June 30, 2017**;

The Mayor declared the Public Hearing Open.

Written Comments Against:

None

Oral Comments Against:

None

Written Comments in Favor:

None

Oral Comments in Favor:

None

The Mayor declared the Public Hearing Closed.

Council Member Hanson moved the adoption of a resolution entitled "RESOLUTION AMENDING THE CURRENT BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2017 – Amendment #2", seconded by Council Member Bomgaars. After due consideration, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: Petska, Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty  
Nays: None

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

**RESOLUTION NO. 5650 RESOLUTION AMENDING THE CURRENT BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2017 – Amendment #2**

Council Member Hanson moved that the proposed ordinance entitled, "ORDINANCE AMENDING TITLE 7, CHAPTER 6, SECTION 2 OF THE SPENCER CITY CODE CONCERNING VEHICLE WEIGHT LIMITATIONS ON CITY STREETS" be placed on file for the second time. Council Member Moriarty seconded the motion. The Mayor put the question on the motion and the roll being called, the vote thereon was as follows:

Ayes: Petska, Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty  
Nays: None  
Absent: None

Whereupon, the Mayor declared the motion carried and said proposed ordinance was placed on second filing.

It was moved by Council Member Orrison, seconded by Council Member Petska to Approve the Preliminary Replat of Lot 3, Block 1, Subdivision Number Two Corn Belt Industrial Park, Spencer, Clay County, Iowa. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Orrison moved the adoption of a resolution entitled "RESOLUTION APPROVING A REPLAT OF LOT 3, BLOCK 1, SUBDIVISION NUMBER TWO, CORN BELT INDUSTRIAL PARK, SPENCER, CLAY COUNTY, IOWA", seconded by Council Member Jacobsen. After due consideration, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: Petska, Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty  
Nays: None

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

**RESOLUTION NO. 5651 A RESOLUTION APPROVING A REPLAT OF LOT 3, BLOCK 1, SUBDIVISION NUMBER TWO, CORN BELT INDUSTRIAL PARK, SPENCER, CLAY COUNTY, IOWA**

It was moved by Council Member Moriarty, seconded by Council Member Bomgaars to Award Proposal for Search Firm for Spencer City Manager Position to Huelife of Maplewood, Minnesota. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Bomgaars moved the adoption of a resolution entitled "RESOLUTION APPROVING JOB DESCRIPTIONS FOR CITY OF SPENCER POSITIONS OF POLICE DEPARTMENT INVESTIGATOR, SOLID WASTE SEMI DRIVER, SOLID WASTE UTILITY WORKER, SOLID WASTE OPERATOR, DIRECTOR OF GOLF OPERATIONS, GOLF COURSE MAINTENANCE EMPLOYEE AND GOLF COURSE CLUBHOUSE ASSISTANT", seconded by Council Member Moriarty. After due consideration, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: Petska, Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty  
Nays: None

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

**RESOLUTION NO. 5652 A RESOLUTION APPROVING JOB DESCRIPTIONS FOR CITY OF SPENCER POSITIONS OF POLICE DEPARTMENT INVESTIGATOR, SOLID WASTE SEMI DRIVER, SOLID WASTE UTILITY WORKER, SOLID WASTE OPERATOR, DIRECTOR OF GOLF OPERATIONS, GOLF COURSE MAINTENANCE EMPLOYEE AND GOLF COURSE CLUBHOUSE ASSISTANT**

It was moved by Council Member Hanson, seconded by Council Member Petska to Approve proposal from Certified Testing Services (CTS) for construction materials inspection and testing for the Landfill Cell D-1 Expansion Project. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Bomgaars, seconded by Council Member Moriarty to Approve Change Order #2 for Waste Treatment Plant Rehabilitation Project, Phase I, from contingency allowance. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Hanson, seconded by Council Member Orrison to Approve Project Sub-award Agreement with Iowa Homeland Security and Emergency Management Department for Backup Generator Project (Cornbelt Lift Station). The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Jacobsen, seconded by Council Member Bomgaars to Approve Amended Spencer Healthy Life Program for City of Spencer Employees and Spouses on the City's Health Insurance Plan. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Petska moved the adoption of a resolution entitled "RESOLUTION APPROVE CONTRACT FOR 2017 MANHOLE REHABILITATION PROJECT WITH REHAB SYSTEMS (QUOTATION PROJECT)", seconded by Council Member Jacobsen. After due consideration, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: Petska, Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty  
Nays: None

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

**RESOLUTION NO. 5653 APPROVING CONTRACT FOR 2017 MANHOLE REHABILITATION PROJECT WITH REHAB SYSTEMS (Quotation Project - \$22,500)**

**Engineer's Report:**

**City Manager's Report:**

**Mayor's Report:** It was moved by Council Member Orrison, seconded by Council Member Moriarty to Approve Appointment of Kyle Norris to Airport Board of Trustees, term expires 6/30/2021, to Approve Appointment of Jeff Bohnenkamp to Compensation Advisory Board, term expires 6/30/2023, to Approve Appointment of Bruce Lampert to Historical Preservation Commission, term expires 6/30/2020, to Approve Appointment of Kim Peterson to Historical Preservation Commission, term expires 6/30/2020, to Approve Appointment of Craig Wampler to Planning & Zoning Commission, term expires 6/30/2022, to Approve Appointment of Clinton Jones to Renaissance Initiative Committee, term expires 6/30/2020, to Approve Appointment of Jill Barr to Renaissance Initiative Committee, term expires 6/30/2020, to Approve Appointment of Jill Davis to Utilities Board of Trustees, term expires 6/30/2023, to Approve Appointment of Mark Lykke of Zoning Board of Adjustment, term expires 6/30/2022, to Approve Appointment of Don Baxter to Zoning Board of Adjustment, term expires 6/30/2022. The motion was declared carried when all Council Members present voted aye on voice call vote.

**Council/Comm. Reports:**

It was moved by Council Member Prentice, seconded by Council Member Orrison to approve the Bills and Claims and Funds Transfers. The motion was declared carried when all Council Members present voted aye on voice call vote.

**Other Business:**

It was moved by Council Member Jacobsen, seconded by Council Member Hanson to go into closed session under Iowa Code Section 21.5 (j).

The roll call vote thereon was as follows:

Ayes: Petska, Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty

Nays: None

The Mayor declared the motion duly carried.

Closed session began at 7:05 o'clock P.M.

The City Council Meeting returned to open session at 7:38 o'clock P.M.

It was moved by Council Member Jacobsen and seconded by Council Member Petska to adjourn the meeting of the Spencer City Council at 7:39 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

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Reynold Peterson, Mayor

ATTEST:

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Theresa E. Reardon, City Clerk

(SEAL)

June 19, 2017 Claims

VENDOR	DESCRIPTION	AMOUNT
PETTY CASH-SPENCER MUNICIPAL	reimb ck book	2,682.41
PETTY CASH-SPENCER MUNICIPAL	reimb ck book	2,369.98
FARMERS BANK	taxes	40,158.15
DEPARTMENT OF HUMAN SERV	pr deduct	1,166.30
ICMA RETIREMENT TRUST-457	pr deduct	335.00
IA DEPT OF TRANSPORTATION	supplies	45.00
CLAY COUNTY SHERIFF	pr deduct	342.31
ALLIANT ENERGY	utilities	282.67
A & M INC.	services	579.19
ALL AMERICAN TURF BEAUTY INC	maintenance	937.23
THE AMERICAN BOTTLING COMPANY	supplies	125.28
BLACK HILLS ENERGY	utilities	474.18
ARNOLD MOTOR SUPPLY	repairs	876.96
BAKER & TAYLOR CO.	supplies	346.46
BARCO MUN. PRODUCTS	supplies	632.31
BD CONSTRUCTION SERVICES LLC	maintenance	784.02
NORTHERN LIGHTS DISTRIBUTING	supplies	289.01
BLUE LAKES AMMUNITION	supplies	480.00
BLUE LAKES DISTRIBUTING	supplies	58.00
BLUE LAKE WEBSITES	supplies	650.00
BRYAN ROCK PRODUCTS, INC.	maintenance	1,159.67
BUDS SERVICE	towing	2,325.00
CAMPBELL TREE SERVICE, LTD	maintenance	7,710.00
CAREYS ELECTRONICS	screen	2,105.95

CARROLL CONSTRUCTION SUPPLY	supplies	1,298.53
THE CARTRIDGE CONNECTION	supplies	147.80
THOMSON REUTERS-WEST	supplies	256.00
VERIZON WIRELESS	phones	114.40
CENTER POINT PUBLISHING	books	312.91
CENTURY BUSINESS PRODUCTS INC	maintenance	75.00
CHRISTIANS SHEET METAL WORKS	maintenance	4,102.01
CLAY COUNTY AUDITOR	jail expense	6,250.00
CLAY COUNTY TREASURER	project	77,495.61
COE EQUIPMENT	maintenance	1,880.55
COFFMAN'S LOCKSMITH SHOP	supplies	121.50
COMMUNITY INSURANCE	fees	7,752.00
ALPHA WIRELESS COMMUNICATIONS	supplies	78.00
CRESCENT ELECTRIC	maintenance	43.89
COOPERATIVE ENERGY COMPANY	fuel	3,968.00
GALE/CENGAGE	books	367.63
CREST PRECAST INC.	maintenance	5,750.00
CULLIGAN	supplies	7.00
DANKO EMERGENCY EQUIPMENT CO.	boots	1,855.00
DELS GARDEN CENTER	maintenance	10,380.97
DIAMOND VOGEL	maintenance	337.74
EMMETSBURG LUMBER & SUPPLY, I	maintenance	177.99
ELM USA, INC	contract	70.00
ECOLAB PEST ELIMINATION DIV.	maintenance	346.05
EMMETSBURG REPORTER-DEMOCRAT	advertising	135.00
ELITE K-9 INC.	supplies	63.53
FAIRCHILD MFG. INC.	maintenance	470.00
MAXYIELD COOPERATIVE	fuel	1,771.84
FASTENAL COMPANY	supplies	73.38
FLAGFEST	support	2,500.00
FOX INTERNATIONAL, INC.	maintenance	1,403.42
FIRE PROOF PLUS, INC.	maintenance	515.00
GARNATZ CARPENTRY, LLC	pads	4,500.00
GOOGLE, INC	fees	445.83
GALEN'S PRO-MOW	maintenance	975.59
GRAHAM TIRE CO.	repairs	621.44
GRIDOR CONSTRUCTION INC.	pay estimatme	296,145.40
HEMPHILL LAW OFFICE P.L.C.	fees	4,960.10
HODGIN'S MFG.	maintenance	48.00
I STATE TRUCK CENTER	maintenance	43.99
HLW ENGINERING GROUP	testing	1,250.00
ICAN	advertising	817.00
IA COMMUNICATIONS NETWORK	telephone	8.61
IA CMA	dues	250.00
IA DEPT OF TRANSPORTATION	supplies	81.50
IOWA NARCOTICS OFFICERS ASSOC	registration	200.00
IOWA LAKES ELECTRIC COOP	utilities	1,074.53
IOWA ONE CALL	calls	177.60
IOWA PRISON INDUSTRIES	supplies	599.25
INSURANCE ASSOCIATES	airport liab	7,182.00
IOWA INFORMATION PUB.	advertising	159.95
IOWA LAW ENFORCEMENT ACADEMY	training	6,400.00
AIRGAS NORTH CENTRAL	supplies	15.90
ADVANCED SYSTEMS INC.	maintenance	464.31
JANITORS CLOSET	supplies	963.04
JACK'S UNIFORMS & EQUIP	uniform	591.94
JOHNSTON AUTOSTORES	repairs	661.58
KIMBALL MIDWEST	supplies	93.40
KAPCO POSTAL PACK & SHIP	supplies	39.27

KNIGHT PROTECTION, INC.	supplies	360.00
KOENIG PORTABLE TOILETS	maintenance	2,005.00
KRUSE, CATE & NELSON	project	25,350.33
KUYYY-FM	advertising	483.00
LAKES CEMENT LEVELING, LLC	maintenance	730.00
LEADING EDGE AVIATION	contract	3,704.17
LINCOLN AQUATICS	supplies	218.93
LUBE TECH	maintenance	3,110.60
HANSON PLUMBING & HEATING	maintenance	3,736.23
L.P. GILL, INC.	disposal	1,366.81
MAR-LIN BUSINESS SUPPLY	supplies	278.58
MCCLURE ENGINEERING CO.	project	30,824.00
MENARDS-SPENCER	maintenance	1,601.26
MARX DISTRIBUTION INC.	supplies	2,198.80
MID-IA.SOL.WASTE EQUIP.	maintenance	6,491.88
MORFITT'S CARPET CLEANING	maintenance	370.00
MOST DEPENDABLE FOUNTAINS	maintenance	568.00
EXHAUST PROS/LUBE MASTER	repairs	74.95
MURPHY TRACTOR/POWER PLAN	repairs	196.19
NAPA AUTO PARTS	repairs	82.68
NATIONAL REC & PARK ASSC.	membership	170.00
NIELSEN'S TIRE CO.	repairs	5,598.02
NELSON HEARING AID SERVICE	misc	275.00
NOTEBOOM IMPLEMENT LLC	repairs	342.61
RAY O'HERRON CO., INC	supplies	243.53
OPG-3 INC.	misc	13,629.16
PEOPLE FOR PETS	agreement	400.00
PETERSEN MANUFACTURING CO	misc	486.00
DON PIERSON FORD	repairs	871.65
PITNEY BOWES GLOBAL FINANCIAL	supplies	767.38
PIXLER ELECTRIC	maintenance	3,053.63
PLUMBING & HEATING WHOLESALE	maintenance	547.42
POSM SOFT LLC	support	1,500.00
UNITED STATES POSTAL SERV	supplies	800.00
REEVES	misc	26.72
R.D.G. PLANNING AND DESIGN	fees	8,820.00
RIVER VALLEY TELECOMMUNICATIO	telephone	94.45
RICK'S PEST CONTROL	maintenance	80.00
R&R PRODUCTS INC	maintenance	579.00
SCHOENEMAN BROS. CO.	supplies	4,683.06
SCHOMAKER CONSTRUCTION	services	11,580.00
SHERWIN WILLIAMS	supplies	54.91
STATE STEEL	repairs	1,089.70
BOMGAARS	maintenance	1,330.74
SHAMROCK RECYCLING INC.	maintenance	10,382.14
SOLUTIONS INC	maintenance	1,428.74
SPEED PRINTERS	supplies	75.00
SPENCER AG CENTER LLC	supplies	34.75
SPENCER CHAMBER OF COMMERCE	advertising	75.00
SPENCER AUTO PARTS	repairs	131.88
SAGA COMMUNICATIONS OF IOWA,	advertising	632.10
SPENCER DAILY REPORTER	publications	2,288.99
PRODUCTIVITY PLUS ACCOUNT/SPE	repairs	1,029.30
SPENCER FAMILY YMCA	operations	20,192.00
SPENCER FLIGHT BREAKFAST	misc	500.00
AVERA MEDICAL GROUP SPENCER	wellness	84.00
SPENCER MUNI HOSPITAL	misc	171.98
SPENCER MUNI. UTILITIES	utilities	32,598.75
SPENCER OFFICE SUPPLIES	supplies	694.63

SPENCER READY MIX	maintenance	1,812.50
SPENCER SIGNS	supplies	213.84
STEFFEN FURNITURE	carpet	3,716.84
UNITYPOINT CLINIC-OCCUPATIONA	testing	156.00
HOPE HAVEN D.B.A SUNSHINE SE	maintenance	102.43
SWANA	membership	212.00
TEXAS REFINERY CORP.	supplies	466.70
TOYNES IA FIRE TK SERVICE	maintenance	1,756.00
TRI STATE PAVING	maintenance	1,747.26
JOANNA NORGAARD	mowing	450.00
TRANS IOWA EQUIPMENT, INC.	maintenance	92.44
TOFT ELECTRIC	maintenance	247.60
WINFIELD US	maintenance	607.60
UPPER DES MOINES	grant	2,000.00
U.S. CELLULAR	cards	845.66
THE WATER CONNECTION	supplies	95.00
VANDER HAAGS	misc	986.00
VERIDIAN LIMITED	equipment	17,629.13
VISA	mtg expenses	4,202.11
WEST FORK AG LLC	hauling	10,852.00
ZIMCO SUPPLY	chemicals	1,422.00
SHERIFFA JONES	mtg expenses	160.40
ELI CLEMEN	misc	34.97
SYDNEY SALTON	misc	69.99
THOMAS GOYETTE	misc	75.00
HARRIETT SHRINER	sidewalk	399.60
RICHARD KUEHLER	sidewalk	140.40
WILLIAM THOMPSON	refund	300.00
COMMUNITY STATE BANK	refund	2.00
TOTAL		787,695.18
	FUND TOTALS	
	GENERAL	140,497.15
	REST CASH	77,196.88
	SP REVENUE	43,868.92
	CAP PRJ	105,068.68
	RSIDE TRUST	75.00
	ENT CAP PRJ	324,746.66
	SEWER	7,688.42
	AIRPORT	14,302.17
	SOLID WASTE	19,632.83
	LANDFILL	26,273.48
	ENV MNGMNT	10,317.00
	REG COLL CNTR	433.57
	GOLF	16,104.54
	CG SUPPLIES	1,489.88
	TOTAL	787,695.18

Minutes are subject to approval by the Spencer City Council.