SPENCER CITY COUNCIL MEETING
FEBRUARY 6, 2017
SPENCER, IOWA

The City Council of the City of Spencer, Iowa, met on the 6th day of February, 2017, at 6:30 o'clock P.M., in regular session in the Council Chambers, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Council.

The meeting was called to order by Mayor Reynold Peterson, in the Chair and the roll being called, the following Council Members were present:

Present: Petska, Orrison, Bomgaars, Hanson, Prentice, Moriarty
Absent: Vacant Seat in Ward 4

The Fiscal Year 2015/16 Audit Presentation was given by Winther Stave & Company.

It was moved by Council Member Petska, seconded by Council Member Orrison to Accept and Approve Fiscal Year 2015/16 City of Spencer Audit as prepared by Winther, Stave & Company. The motion was declared carried when all Council Members present voted aye on voice call vote.

Iowa Lakes Corridor Update, Kiley Miller, President & CEO; Midyear Report (see report).

It was moved by Council Member Prentice, seconded by Council Member Bomgaars to approve items on the consent agenda, as follows:

Approve Minutes of January 16, 2017;

Licenses: Approve New Class B Beer Permit with Sunday Sales for Tienda Y Carniceria La Morenita (Change from Class C to Class B Permit); and Class C Liquor License with Sunday Sales for Beer 30; both pending final approval by Iowa ABD;

Approve Police Drug Lab Improvement Project for Police Department, using Drug Forfeiture Funds (not to exceed $10,000.00);

Approve Fiscal Year 2017/18 Budget from Veolia Water North America for Spencer Wastewater Treatment Facility (2.3% increase);

Approve Jetco Inc. of Altoona, Iowa as Subcontractor for Waste Treatment Plant, Phase I Project;

Approve Purchase of four (4) roll off containers for Solid Waste Division from Sweco of Omaha, Nebraska for $14,107.71, CIP Item;

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Petska, Orrison, Bomgaars, Hanson, Prentice, Moriarty
Nays: None

Whereupon, the Mayor declared the motion carried.

The Mayor announced this was the time and place set for a **Public Hearing on Proposed Plans, Specifications, Form of Contract and Estimate of Cost for the 2017 South Spencer Drainage Improvements Project;**

The Mayor declared the Public Hearing Open.

Written Comments Against:

None

Oral Comments Against:

None

Written Comments in Favor:

None

Oral Comments in Favor:

None

The Mayor declared the Public Hearing Closed.

Council Member Orrison moved the adoption of a resolution entitled "RESOLUTION FINALLY APPROVING AND CONFIRMING PLANS, SPECIFICATIONS AND FORM OF CONTRACT FOR 2017 SOUTH SPENCER DRAINAGE IMPROVEMENTS PROJECT (Bids will be received February 15, 2017 at 3:00 o'clock P.M., with action at the City Council Meeting February 20,2017)", seconded by Council Member Moriarty. After due consideration, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: Petska, Orrison, Bomgaars, Hanson, Prentice, Moriarty
Nays: None

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

RESOLUTION NO. 5587: RESOLUTION FINALLY APPROVING AND CONFIRMING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE 2017 SOUTH SPENCER DRAINAGE

IMPROVEMENTS PROJECT (Bids will be received February 15, 2017 at 3:00 o'clock P.M., with action at the City Council Meeting February 20,2017)

It was moved by Council Member Hanson, seconded by Council Member Bomgaars to Approve Change Order No. 1 to Wastewater Treatment Plant Rehabilitation Project, Phase 1 to cover Pump Station Telemetry System, per Contract Bid Alternate #2, using contingency allowance of $87,243.00, no increase in Contract Amount with Gridor Construction, Inc. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Orrison, seconded by Council Member Prentice to Approve Establishing an Accrued Employee Benefits Fund. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Orrison, seconded by Council Member Petska to Approve Agreement for Engineering Services, Spencer Industrial Pretreatment Program On-Call Engineering Services with McClure Engineering Company. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Moriarty moved the adoption of a resolution entitled " A RESOLUTION APPROVING AND CONFIRMING COMPENSATION FOR ALL FULL-TIME CITY EMPLOYEES FOR THE FISCAL YEAR BEGINNING JULY 1, 2017, AND ENDING JUNE 30, 2020", seconded by Council Member Orrison. After due consideration, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: Orrison, Bomgaars, Prentice, Moriarty
Nays: Petska, Hanson

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

RESOLUTION NO. 5588: A RESOLUTION APPROVING AND CONFIRMING COMPENSATION FOR ALL FULL-TIME CITY EMPLOYEES FOR THE FISCAL YEAR BEGINNING JULY 1, 2017, AND ENDING JUNE 30, 2020

Jim Thiesse, Engineer reviewed the bids received for 2017 4th Avenue Wet CDBG Storm Sewer Project. (See bid tabulation.)

It was moved by Council Member Orrison, seconded by Council Member Moriarty to Table Action on Awarding Contract for 2017 4th Avenue West CDBG Storm Sewer Project until February 20, 2017. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Hanson moved the adoption of a resolution entitled "RESOLUTION APPROVING FINAL PLAT OF KRUSE FIRST ADDITION AS A SUBDIVISION OF THE CITY OF SPENCER, CLAY COUNTY, IOWA", seconded by Council Member Petska. After due

consideration, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: Petska, Orrison, Bomgaars, Hanson, Prentice, Moriarty
Nays: None

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

RESOLUTION NO. 5589: A RESOLUTION APPROVING THE FINAL PLAT OF KRUSE FIRST ADDITION AS A SUBDIVISION OF THE CITY OF SPENCER, CLAY COUNTY, IOWA

Department Head Reports:

EMS Report:

Golf Course:

Planning Department:

Library:

Fire:

Police:

Public Works:

Park & Recreation:

City Attorney:

Engineer's Report:

City Manager's Report:

Mayor's Report: Announce openings on Board of Adjustment, Library Board and Renaissance Initiative Committee.;

It was moved by Council Member Bomgaars, seconded by Council Member Petska to Approve Appointment of Mark Lawson to the Park Board Board to replace Dick Montgomery. The motion was declared carried when all Council Members present voted aye on voice call vote.;

Council/Comm. Reports: Finance & Personnel Committee to review revised Personnel Manual, March 13, 2017 at 5:30 o'clock P.M.

It was moved by Council Member Prentice, seconded by Council Member Moriarty to approve the Bills and Claims and Funds Transfers. The motion was declared carried when all Council Members present voted aye on voice call vote.

Other Business:

It was moved by Council Member Orrison and seconded by Council Member Moriarty to adjourn the meeting of the Spencer City Council at 7:58 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

_____
Reynold Peterson, Mayor

ATTEST:

_____
Theresa E. Reardon, City Clerk

(SEAL)

End of January 2017

VENDOR	DESCRIPTION	AMOUNT
CENTRAL PAYMENT	fees	254.34
DEPARTMENT OF HUMAN SERVICES	pr deduct	1,459.03
EMPLOYMENT BENEFITS	pr deduct	23,382.08
FARMERS BANK	fees/taxes	34,384.40
ICMA	pr deduct	1,185.00
IOWA WORKFORCE DEVELOPMENT	benefits	3,485.00
IPERS	pr deduct	36,283.16
MUNICIPAL FIRE/POLICE	pr deduct	36,861.72
SPENCER EMPLOYMENT ASSOCIATION	pr deduct	270.00
TREASURER STATE OF IOWA	pr deduct	13,842.00
AFLAC	pr deduct	2,402.66
COLONIAL LIFE	pr deduct	287.95
TOTAL		154,097.34

FUND TOTALS	
GENERAL	76,073.64
RST CASH	53,505.64
AIRPORT	421.42
SOLID WASTE	14,987.74
LANDFILL	6,445.95
GOLF	2,662.95
TOTAL	154,097.34

JANUARY 2017 Receipts	MTD REVENUE
001-GENERAL FUND	413,343.19
020-PROPERTY INSURANCE	2,248.50
040-CEMETERY RESERVE	26.74

041-RIVERSIDE COLUMBARIUM	14.21
045-LIBRARY RESERVE	73.92
047-COMM CTR RES	47.63
049-DRUG EDUCATION	3.35
050-POLICE RESERVE	1,200.91
051-D.A.R.E.	0.00
052-FIRE CAPITAL IMPROVEMENT	6,479.09
053-CAPITAL IMPROVEMENT	6,601.83
054-STR IMP RESERVE	538.13
056-PARK RESERVE	100,398.13
057-PARK/RECREATION RESERVE	0.00
058-PARK SPECIAL PROJECT	0.00
059-GOLF CAPITAL IMPROVEMENT	0.00
060-RC SRTS/SIDEWALK RESERVE	287.46
061-ECONOMIC DEVELOPMENT	851.49
062-SHINE LOAN	4,215.98
063-RENAISSANCE INITIATIVE	18.79
064-CABLE TV	86.07
065-BRIDGE RESERVE	58.49
066-P.W. SINKING	587.44
067-AIRPORT CAPITAL RES	0.00
068-CITY HALL RESERVE	127.85
069-RENTER DEPOSIT	0.00
070-ST WATER DISTRICT #1	1,797.81
071-ST WATER DISTRICT #2	0.00
080-STORM SEWER RESERVE	921.69
085-RST CASH-HOTEL/MOTEL	293.27
087-RST CASH-SPENCER CARES	94.43
089-EMERGENCY FUND	397.75
090-QUALITY HOUSING INITIATIVE	59.33
092-TECHNOLOGY FUND	124.50
110-ROAD USE TAX	125,362.01
112-FICA/IPERS	3,279.16
113-WORK COMPENSATION	2,491.06
114-UNEMPLOYMENT	521.52
115-GROUP INSURANCE	50,207.59
117-CS EXPENSE	132.29
118-CS POLICE	4,831.49
119-POLICE SPECIAL PROCEEDS	17.55
120-CS FIRE	1,433.32
121-PASSENGER FACILITY	0.00
122-TREES FOREVER	0.83
124-LOCAL OPTION	156,288.61
125-T.I.F.	25,815.91
126-T.I.F. HY-VEE	0.00
127-SALES TAX TIF	61.84
162-SSMID	1,488.85
180-HOTEL/MOTEL-E.C.	0.00
181-HOTEL/MOTEL SOCCER	0.00
182-HOTEL/MOTEL RECREATION	0.00
183-HOTEL/MOTEL	0.00
200-DEBT SERVICE	9,692.85
300-CAPITAL IMPROVEMENT	599,681.41

500-PERPETUAL CARE	0.00
501-RIVERSIDE TRUST	17.55
502-COLUMBARIUM VAULT	4.18
503-NORTHLAWN PERP CARE	59.33
504-GRIFFIN TRUST	52.65
505-LEACH TRUST	15.88
600-ENTERPRISE CAPITAL IMPROVEMENT	378,449.38
615-WTP RESERVE	1,231.29
620-SEWER	229,656.65
625-SAN SEWER RESERVE	967.65
630-CSI RESERVE	60,540.88
635-SEWER REV BND SKG FUND	281.61
660-AIRPORT ENTERPRISE	56,066.45
661-AIRPORT RESERVE	442.04
670-SOLID WASTE	174,778.94
671-SOLID WASTE RESERVE	647.14
672-SOLID WASTE TRANSFER STATION CLOSURE	14.21
673-LANDFILL	128,439.45
674-LANDFILL IMPROVEMENT / EQUIPMENT	1,052.04
675-LANDFILL BOND SKG	0.00
676-LANDFILL BOND RESERVE	0.00
677-LANDFILL-COMP PLANNING	191.36
678-LANDFILL ENVIRONMENT PROTECTION	138.71
679-LANDFILL POST CLOSURE	1,389.22
685-LANDFILL CELL CONSTRUCTION RESERVE	591.61
690-LANDFILL REGIONAL COLLECTION CENTER	712.61
680-LANDFILL CLOSURE FUND	700.25
682-LANDFILL ENVIRONMENT MANAGEMENT (EMS)	157.09
745-GOLF COURSE ENTERPRISE	1,628.27
746-GOLF COURSE RESERVE	0.00
949-CENTRAL GARAGE	0.00
950-FUEL EQUIPMENT	7,719.06
951-HOEPPNER TRUST	0.00
952-IGL DRUG TASK FORCE	0.00
953-ROSE RETAIL LOAN FUND	0.00
TOTAL	2,568,149.77

February 6, 2017 Claims

VENDOR	DESCRIPTION	AMOUNT
A & M INC.	services	130.40
BLACK HILLS ENERGY	utilities	3,724.44
ARNOLD MOTOR SUPPLY	repairs	359.18
ANIMAL MEDICAL CENTERS, P.C.	services	502.00
A.S.I. TIRE CENTER	repairs	44.00
AUDIO EDITIONS	books	1,245.51
AUDIO VIDEO CONNECTION	supplies	180.00
BAKER & TAYLOR CO.	books	648.71
DONNA BALL	mtg expense	368.59
BARCO MUNICIPAL PRODUCTS	supplies	992.90

BEE KLEEN LINEN & UNIFORM	supplies	36.70
BOLTON & MENK INC.	engineering	8,364.00
SHANE BREIDINGER	snow removal	205.00
THE BOULDER COMPANY	supplies	126.54
CAREY'S ELECTRONICS	maintenance	271.95
VERIZON WIRELESS	miscellaneous	80.02
CENTER POINT PUBLISHING	books	43.14
CHRISTIANS SHEET METAL WORKS	maintenance	36.49
CLAY COUNTY	local option	31,237.34
CLAY COUNTY REGIONAL EVENT CENTER	mtg expense	345.60
THE DOOR DOCTOR	maintenance	175.00
ALPHA WIRELESS COMMUNICATIONS	maintenance	260.05
COPPER COTTAGE	maintenance	520.62
COOPERATIVE ENERGY COMPANY	supplies	384.00
GALE/CENGAGE	books	263.09
CULLIGAN	supplies	56.95
VAUGHN DELOSS CONSTRUCTION	snow removal	573.75
CITY DIRECTORY INC.	books	202.00
DIAMOND VOGEL	supplies	111.57
DES MOINES REGISTER	subscription	20.00
DOCKENDORF EQUIPMENT CO.	maintenance	1,547.10
STEVE DEPAUW /ELEVEN ELEVEN	snow removal	240.00
E.M.S. AUTO PARTS	repairs	85.19
FAREWAY STORES #788	supplies	74.63
FARM & HOME PUBLISHERS	books	498.00
MAXYIELD COOPERATIVE	fuel	8,867.45
FASTENAL COMPANY	supplies	27.01
FLEETPRIDE	supplies	524.15
FFRS	subscription	800.00
FOX INTERNATIONAL, INC.	repairs	560.46
FIRE PROOF PLUS, INC.	maintenance	34.00
GEARGRID CORPORATION	maintenance	1,500.00
GLEN'S SPORT CENTER	equipment	10,040.16
ZIEGLER	repairs	412.70
GOOGLE, INC.	fees	445.83
GRADY'S UPHOLSTERY	repairs	61.00
GALEN'S PRO-MOW	repairs	167.73
GRAHAM TIRE CO.	repairs	1,101.10
HAGEDORN EXCAVATING INC.	snow removal	892.50
HANNA TRUCKING	snow removal	990.00
HEIMAN INC.	protective gear	757.20
HEMPHILL LAW OFFICE P.L.C.	fees	7,985.35

I STATE TRUCK CENTER	repairs	76.59
HOLMES LOCK & SAFE CO.	supplies	101.00
HY-VEE FOOD STORES #1636	supplies	51.89
IOWA COMMUNICATIONS NETWORK	telephone	8.21
IOWA DEPARTMENT OF PUBLIC SAFETY	fees	2,868.00
IOWA LAKES ELECTRIC COOP	utilities	3,592.81
IOWA ONE CALL	calls	45.00
IOWA CHAPTER OF APCO	mtg expense	400.00
INSURANCE ASSOCIATES	lf liability	30,124.27
INSTITUTE OF PUBLIC AFFAIRS	mtg expense	1,847.57
IOWA STATE UNIVERSITY	mtg expense	70.24
INGRAM LIBRARY SERVICES	books	106.56
AIRGAS NORTH CENTRAL	repairs	157.09
I WIRELESS	phone	50.99
ADVANCED SYSTEMS INC.	equipment	2,374.72
JANITORS CLOSET	supplies	459.72
JOHNSTON AUTOSTORES	repairs	479.62
J.W. REPAIR	repairs	118.80
KAPPS FIRE EXTINGUISHER SALES	maintenance	119.70
KIMBALL MIDWEST	supplies	148.65
KAPCO POSTAL PACK & SHIP	supplies	16.95
KNIGHT PROTECTION, INC.	contract	300.00
KOENIG PORTABLE TOILETS	maintenance	327.50
LEGISLATIVE SERVICES AGENCY	supplies	200.00
LUBE TECH	supplies	618.57
HANSON PLUMBING & HEATING	maintenance	763.75
MAR-LIN BUSINESS SUPPLY	supplies	135.34
MCCREARY'S CREATIVE CATERING	mtg expense	90.00
MCCLURE ENGINEERING CO.	engineering	18,314.50
McNEILUS TRUCK & MANUFACTURING	repairs	89.15
MENARDS-SPENCER	maintenance	717.38
MID-IOWA SOLID WASTE EQUIPMENT	repairs	1,044.22
VEOLIA WATER NORTH AMERICA	contract	66,035.87
MURPHY TRACTOR/POWER PLAN	repairs	867.83
NAPA AUTO PARTS	repairs	466.58
NORGAARD SAND & GRAVEL	snow removal	4,788.56
NOTEBOOM IMPLEMENT LLC	repairs	187.06
NORTHWEST GLASS CO. INC.	repairs	20.00
N.W. IA LEAGUE	mtg expense	45.00
RAY O'HERRON CO., INC.	miscellaneous	103.79
OFFICE SYSTEMS COMPANY	supplies	598.64
OUR IOWA	subscription	19.98

DON PIERSON FORD	repairs	91.81
PIXLER ELECTRIC	maintenance	2,330.99
RECORDED BOOKS. LLC	subscription	344.85
RAMAKER & ASSOCIATES, INC.	fees	1,250.00
R.D.G. PLANNING AND DESIGN	engineering	3,408.54
RIVER VALLEY TELECOMMUNICATION	telephone	94.45
MANDIE ROBERTS	supplies	10.69
RICK'S PEST CONTROL	maintenance	80.00
SANDERS INC.	supplies	1,691.51
BOMGAARS	maintenance	1,344.19
SOLUTIONS INC.	maintenance	5,487.22
SPEED PRINTERS	supplies	789.50
SLASH POINT SALES	supplies	49.00
SPENCER AUTO PARTS	repairs	889.56
SPENCER COMMUNITY SCHOOLS	local option	78,093.34
SPENCER MUNICIPAL HOSPITAL	miscellaneous	54.00
SPENCER HOSPITAL ATHLETIC ENHANCEMENT	wellness	150.00
SPENCER MUNICIPAL UTILITIES	utilities	2,687.07
SPENCER OFFICE SUPPLIES	supplies	724.98
UNITYPOINT CLINIC-OCCUPATIONAL	testing	100.00
START UP CITY SPENCER	support	10,000.00
TITAN MACHINERY/PRODUCTIVITY	repairs	961.85
TRADEBE ENVIRONMENTAL SERVICES	disposal	9,296.73
TD TOOLS	supplies	7.56
USA BLUE BOOK	supplies	26.58
U.S. CELLULAR	cards	971.40
THE WATER CONNECTION	supplies	69.00
VERIDIAN LIMITED	equipment	2,095.70
VISA	mtg expense	2,766.70
WALLACE'S WATER CONDITIONING	supplies	34.50
WHITE GLOVE JANITORIAL SERVICE	supplies	109.14
WINTER EQUIPMENT COMPANY INC.	repairs	3,441.82
WOODMAN CONTROLS COMPANY	maintenance	1,075.00
WRIGHT EXPRESS FSC	fuel	4,448.18
MARK GLANDER	wellness	50.00
MIKE SCHONING	sidewalk	459.00
EMPLOYEE BENEFIT SYSTEMS	premiums	108,298.86
TOTAL		471,856.92
	FUND TOTALS	
	GENERAL	58,105.21
	RST CASH	68,777.25
	SP REVENUE	217,629.54

CAP PRJ	9,423.50
ENT CAP PRJ	17,814.50
SEWER	67,047.47
AIRPORT	426.97
SANITATION	8,787.11
LANDFILL	7,530.09
REG COLL CNTR	9,351.73
GOLF	570.69
STOCK	463.77
FUEL	5,929.09
TOTAL	471,856.92

Minutes are subject to approval by the Spencer City Council.