

**SPENCER CITY COUNCIL MEETING
OCTOBER 17, 2016
SPENCER, IOWA**

The City Council of the City of Spencer, Iowa, met on the 17th day of October, 2016, at 6:30 o'clock P.M., in regular session in the Council Chambers, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Council.

The meeting was called to order by Mayor Reynold Peterson, in the Chair and the roll being called, the following Council Members were present:

Present: Petska, Orrison, Bomgaars, Swanson, Hanson, Prentice, Moriarty (Arrived at 6:34 o'clock P.M.)
Absent: None

It was moved by Council Member Prentice, seconded by Council Member Swanson to approve items on the consent agenda, as follows:

Approve Minutes of October 3, 2016;

Licenses: - Approve Class C Liquor License with Sunday Sales Sneakers; 5-day Class C Liquor License for **Legends Bar & Grill** at 422 1st Avenue East; New 6 Month Class C Liquor License for **Rehab's Neighborhood, DBA Gary's on the River**; and Class C Liquor License with Sunday Sales for **JJ's Cutting Board**, all subject to final approval by the Iowa Alcoholic Beverages Division;

RESOLUTION NO. 5557: RESOLUTION SETTING A PUBLIC HEARING AND DIRECTING THE PUBLICATION OF NOTICE OF THE VOLUNTARY ANNEXATION OF A PARCEL OF REAL PROPERTY DESCRIBED AS PART OF PARCEL H IN NW ¼ OF SECTION 20-96-36, AS REQUESTED BY ERVIN & DEANNA ORWIG (November 7, 2016)

Motion: Approve Quote from Midstate's Builders for \$31,176.00 for Solid Waste East Building Improvements Project, CIP Project;

RESOLUTION NO. 5558: RESOLUTION TO ADOPT THE RECORD RETENTION MANUAL FOR IOWA CITIES AS THE CITY'S RECORD RETENTION POLICY

It was moved by Council Member Prentice, seconded by Council Member Swanson to Approve Renaissance Grant Applications for a total of \$5,994.00, as recommended by the Renaissance Initiative Committee. The motion was declared carried when all Council Members present voted aye on voice call vote.

Organization	Project	Amount Requested	Amount Recommended
Spencer ADA Council	ADA, Let's Get Practical	\$3,095.00	\$2,000.00
CAASA	Sexual Assault Community Outreach	\$3,750.00	\$1,200.00
Clay County Heritage	Great People of the Great Depression	\$2,500.00	\$0.00
Spencer Library Trust	Adaptive Study Room	\$1,100.00	\$1,100.00
NW IA Soccer Club	Concession Stand Equipment	\$2,065.00	\$0.00
SCT	Technical Equipment Improvement	\$1,694.00	\$1,694.00
Upper Des Moines	Housing Assistance Program	\$5,000.00	\$0.00
			<u>\$5,994.00</u>

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Petska, Orrison, Bomgaars, Swanson, Hanson, Prentice
Nays: None

Whereupon, the Mayor declared the motion carried.

Council Member Orrison moved the adoption of a resolution entitled "RESOLUTION APPROVING THE PLAT OF WINDCREST FIRST ADDITION AS A SUBDIVISION OF THE CITY OF SPENCER, CLAY COUNTY, IOWA", seconded by Council Member Bomgaars. After due consideration, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: Petska, Orrison, Bomgaars, Swanson, Hanson, Prentice
Nays: None

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

**RESOLUTION NO. 5559: A RESOLUTION APPROVING THE PLAT OF WINDCREST
FIRST ADDITION AS A SUBDIVISION OF THE CITY OF
SPENCER, CLAY COUNTY, IOWA**

George Moriarty arrived at 6:34 o'clock P.M.

It was moved by Council Member Bomgaars, seconded by Council Member Petska to Approve Agreement for Professional Services for Traffic Engineering Analysis for 18th Street and Highway Boulevard (US 71) Intersection with Bolton & Menk, Inc. for, not to exceed \$6,750.00. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Swanson moved the adoption of a resolution entitled "RESOLUTION TO ACCEPT WORK COVERING THE 2016 FAIRWAY WOODS SECOND ADDITION PCC PAVING PROJECT", seconded by Council Member Orrison. After due consideration, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: Petska, Orrison, Bomgaars, Swanson, Hanson, Prentice, Moriarty
Nays: None

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

**RESOLUTION NO. 5560: RESOLUTION TO ACCEPT WORK COVERING THE 2016
FAIRWAY WOODS SECOND ADDITION PCC PAVING PROJECT**

Engineer's Report:

City Manager's Report:

Mayor's Report: It was moved by Council Member Hanson, seconded by Council Member Petska to Approve Appointment of Marcia Nemmers to Renaissance Initiative Committee, Term Expires 6-30-2019 and Approve Appointment of Dawn Dahm to Spencer Cares Committee. The motion was declared carried when all Council Members present voted aye on voice call vote.;

Announce openings on Planning & Zoning Commission and Electrical Board of Examiners.;

Council/Comm. Reports: October 24, 2016 at 5:45 o'clock P.M. Special City Council Meeting, closed session (possible litigation), followed by Collective Bargaining Strategy Session;

It was moved by Council Member Prentice, seconded by Council Member Swanson to approve the Bills and Claims and Funds Transfers. The motion was declared carried when all Council Members present voted aye on voice call vote.

Other Business:

It was moved by Council Member Petska and seconded by Council Member Orrison to adjourn the meeting of the Spencer City Council at 6:39 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

ATTEST:

Reynold Peterson, Mayor

Theresa E. Reardon, City Clerk
(SEAL)

October 17, 2016 Claims

VENDOR	DESCRIPTION	AMOUNT
FARMERS BANK	taxes	41,347.69
DEPARTMENT OF HUMAN SERVICES	deductions	1,464.11
ICMA RETIREMENT TRUST-457	deductions	975.00
HEMPHILL LAW OFFICE TRUST	purchase	100,000.00
CLAY COUNTY SHERIFF	deductions	608.38
CAMPBELL TREE SERVICE, LTD	services	5,740.00
ALLIANT ENERGY	utilities	263.22
A & M INC.	services	405.65
ALEX AIR APPARATUS, INC.	supplies	115.00
ALL AMERICAN TURF BEAUTY, INC.	services	81.27
ASP PROMOTIONS	materials	546.77
BLACK HILLS ENERGY	utilities	499.36
ARNOLD MOTOR SUPPLY	repairs	325.17
ANIMAL MEDICAL CENTERS, P.C.	services	1,271.00
ATLAS STAMP & SEAL CO.	supplies	47.00
SAFELITE FULFILLMENT, INC.	repairs	84.89
BAKER & TAYLOR CO.	supplies	14.39
BATTERY PRODUCTS INC.	supplies	44.12
BECK ENGINEERING, INC.	fees	2,375.00
BEE KLEEN LINEN & UNIFORM SERVICES	services	36.61
NORTHERN LIGHTS DISTRIBUTING	supplies	295.38
BOLTON & MENK INC.	services	11,401.50
BROWN SUPPLY CO.	supplies	2,117.26
BUDS SERVICE	services	775.00
THE BOULDER COMPANY	supplies	1.84
CAMPBELL TREE SERVICE, LTD	services	5,890.00
CC SCREEN PRINTING EMBROIDERY	supplies	124.28
CARROLL CONSTRUCTION SUPPLY	supplies	729.20
C & D REFRIGERATION CO.	repairs	236.68
VERIZON WIRELESS	services	114.46
CLAY COUNTY	local option	16,320.48
CLAY COUNTY RECORDER	fees	74.00
ALPHA WIRELESS COMMUNICATIONS	supplies	325.00
CRESCENT ELECTRIC	supplies	427.45
COOPERATIVE ENERGY COMPANY	fuel	25,275.65
COX CONCRETE CONSTRUCTION	construction	784.00
CULLIGAN	supplies	7.00
DE LOSS CONSTRUCTION	pay estimate	9,937.95
DEL'S GARDEN CENTER	maintenance	2,968.80
DYNO OIL CO. #32	fuel	1,460.86
EXTREME AM	grant	1,000.00
EMAGINE	supplies	186.45
ECOLAB PEST ELIMINATION DIV.	services	116.96
EMMETSBURG REPORTER-DEMOCRAT	publication	777.00
FAREWAY STORES #788	supplies	113.56
FAREWAY STORES #849-EMBG	supplies	17.77
MAXYIELD COOPERATIVE	fuel	3,849.81
FASTENAL COMPANY	supplies	282.51
FEDDERS MARINE & RV	supplies	113.90
FELD FIRE	supplies	98.95
FLEETPRIDE	supplies	170.31
FOX INTERNATIONAL, INC.	repairs	185.50
FOX IDEALEASE, INC.	rental	2,394.30
FIRE PROOF PLUS, INC.	inspections	657.00
GALLS, LLC	uniform	479.58
ZIEGLER	repairs	949.63
GALEN'S PRO-MOW	repairs	603.91

GRAHAM TIRE CO.	repairs	3,598.15
GRAINGER	supplies	30.72
GRIDOR CONSTRUCTION INC.	pay estimate	221,893.40
HARDWARE HANK	supplies	255.42
HANDY ANDY'S YARD/SPRAY	services	120.00
HEIMAN INC.	maintenance	90.25
HEMPHILL LAW OFFICE P.L.C.	fees	3,483.21
HODGIN'S MFG.	supplies	20.00
HOLMES LOCK & SAFE CO.	repairs	115.00
HOTSY EQUIPMENT COMPANY	maintenance	301.74
ICAN	advertising	987.00
IMPACT PLASTICS INC.	repairs	426.97
INTERNATIONAL INSTITUTE	dues	160.00
IOWA DEPARTMENT OF PUBLIC SAFETY	supplies	300.00
IOWA LAKES ELECTRIC COOP	utilities	1,032.88
INGRAM LIBRARY SERVICES	supplies	1,464.36
AIRGAS NORTH CENTRAL	supplies	171.19
IOWA DEPARTMENT OF AGRICULTURE & LAND STEWARDSHIP	license	84.00
JANITORS CLOSET	supplies	672.54
JACOBSON HOME CORPORATION	ssmid	1,233.20
JOHNSTON AUTOSTORES	repairs	263.11
KIMBALL MIDWEST	supplies	393.95
KELTEK INC.	maintenance	596.52
KAPCO POSTAL PACK & SHIP	supplies	35.84
KOENIG PORTABLE TOILETS	services	1,580.00
KRUSE, CATE & NELSON	fees	18,222.64
LACROSSE SEED	maintenance	1,800.00
HANSON PLUMBING & HEATING	repairs	746.89
MCCLURE ENGINEERING CO.	services	20,953.00
McNEILUS TRUCK	repairs	448.37
MENARDS-SPENCER	maintenance	1,023.92
MICHAELSON INC.	maintenance	422.79
MID-IOWA SOLID WASTE EQUIPMENT	maintenance	285.23
MURPHY TRACTOR/POWER PLAN	repairs	191.00
NAPA AUTO PARTS	repairs	418.11
NIELSEN'S TIRE CO.	repairs	551.64
NORGAARD SAND & GRAVEL	maintenance	1,325.66
NOTEBOOM IMPLEMENT LLC	repairs	5,184.52
NORTHWEST GLASS CO. INC.	maintenance	68.00
N.W. IA LEAGUE	mtg	90.00
HELLER ENTERPRISES	maintenance	747.99
NORTH IOWA K-9	mtg	200.00
PETERBILT OF SIOUX CITY	repairs	103.65
PETERSEN MANUFACTURING CO.	freight	175.00
PETTY CASH-LANDFILL	supplies	16.04
PETTY CASH-MANDIE ROBERTS	supplies	25.00
DON PIERSON FORD	repairs	334.54
PIXLER ELECTRIC	maintenance	78.95
RADIO SHACK	supplies	49.99
RIVER VALLEY TELECOMM	telephone	98.17
RICK'S PEST CONTROL	services	80.00
JIM SCHOOLEY	ssmid	140.77
SHINE BROS. CORP	rebates	15,424.05
BOMGAARS	maintenance	860.09
SIEH FARM DRAINAGE INC.	supplies	244.20
SOLUTIONS INC.	maintenance	5,509.52
SPEED PRINTERS	supplies	15.00
SPENCER CHAMBER OF COMMERCE	mtg	180.00
SLASH POINT SALES	maintenance	19.95

SPENCER AUTO PARTS	repairs	817.88
SPENCER COMMUNITY SCHOOLS	local option	40,801.21
SAGA COMMUNICATIONS OF IOWA	advertising	644.00
SPENCER DAILY REPORTER	publication	2,242.66
SPENCER NF	rebates	11,185.09
SPENCER MUNICIPAL UTILITIES	utilities	40,943.37
SPENCER OFFICE SUPPLIES	supplies	1,056.30
SPENCER POLICE ASSOCIATION	scholarship	5,000.00
SPENCER READY MIX	maintenance	1,921.50
SWEEPER PARTS SALES	repairs	1,123.25
JOANNA NORGAARD	mowing	400.00
TRANS IOWA EQUIPMENT, INC.	maintenance	1,032.79
TREASURER'S OFFICE	mtgs	622.00
TOOL DEPOT	tools	152.70
UNITED ROTARY BRUSH CORP	supplies	668.35
USA TODAY	subscription	294.35
UTILITY EQUIPMENT CO.	repairs	910.60
THE WATER CONNECTION	supplies	62.80
VAN-WALL EQUIPMENT INC.	equipment	10,000.00
VANDER POL EXCAVATING LLC	pay estimate	279,018.38
VISA	mtg exp	2,335.14
WALLACE'S WATER CONDITIONING	supplies	76.50
WHITE GLOVE JANITORIAL SERVICE	supplies	109.14
LINDA SCHALLER	reimburse	50.00
TED SCHNEIDER	refund	45.00
DARRELL BRINKER	refund	126.00
MARK STIEHM	extra help	130.00
LINDA MCCANN	fees	100.00
TRENTON STALLINGS	misc	60.00
KEITH MCCLOUD	sidewalk grant	313.20
KENT AND MARY NELSON	sidewalk grant	518.40
DIANNE ELDRIDGE	sidewalk grant	183.60
BILL CASKEY	sidewalk grant	133.90
TOTAL		965,930.80
	FUND TOTALS	
	GENERAL	108,175.87
	RST CASH	14,604.72
	SP REVENUE	96,073.08
	CAP PRJ	235,904.78
	ENT CAP PRJ	327,933.09
	SEWER	9,154.08
	AIRPORT	3,008.68
	SOLID WASTE	14,352.70
	SOLID WASTE RES	100,000.00
	LANDFILL	11,129.90
	ENV MNG	367.00
	REG COLL CNTR	287.03
	GOLF	8,103.70
	GOLF RESERVE	10,000.00
	STOCK	1,560.52
	FUEL	25,275.65
	TOTAL	965,930.80

Minutes are subject to approval by the Spencer City Council.