

**SPENCER CITY COUNCIL MEETING
JUNE 6, 2016
SPENCER, IOWA**

The City Council of the City of Spencer, Iowa, met on the 6th day of June, 2016, at 6:30 o'clock P.M., in regular session in the Council Chambers, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Council.

Nuisance hearing for Roger Rouse, 303 East 8th Street. Mayor Peterson encouraged Mr. Rouse to continue his cleanup efforts and that the Zoning Administrator and City Attorney's office would monitor his progress.

The meeting was called to order by Mayor Reynold Peterson, in the Chair and the roll being called, the following Council Members were present:

Present: Petska, Orrison, Bomgaars, Swanson, Hanson, Prentice, Moriarty
Absent: None

It was moved by Council Member Prentice, seconded by Council Member Moriarty to approve items on the consent agenda, as follows:

Approve Minutes of May 16, 2016;

Licenses: - New Class C Beer/Wine License with Sunday Sales for **Chen's Garden**; Class C Beer Permit with Sunday Sales for **Hy-Vee Gas**; Class E Liquor, Class B Wine, Class C Beer and Sunday Sales for **Walmart**; Class C Liquor, Brew Pub and Catering Privilege and Sunday Sales for **Plueger, Inc.**; and Class C Liquor, Sunday Sales and Outdoor Service for **Clay County Fair**, all subject to final approval by the Iowa Alcoholic Beverages Division;

Approve Spencer Municipal Band Performance and Funding Agreement for 2016 Season;

Approve Sidewalk Construction and Assessment Agreement with Joshua Werts, 210 East 5th Street;

Authorize purchase of a Ford, F150 Pick-up with Lift Gate for the Solid Waste Division from Don Pierson Ford for \$29,944.00 (CIP Item);

Approve Sharing Agreement with Spencer Community School for School Resource Officer for 2016-17 School Year, not to exceed \$12,000.00;

Approve Submission of Hazard Mitigation Grant Application for 6 Emergency Lift Station Generators;

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Petska, Orrison, Bomgaars, Swanson, Hanson, Prentice, Moriarty
Nays: None

Whereupon, the Mayor declared the motion carried.

It was moved by Council Member Swanson, seconded by Council Member Petska to Approve Communications Center/Police Department Heat Pump Replacement Project with Hansen's Plumbing and Heating (City Share \$3,313.75 from Comm. Center Reserve, and \$7,127.50 from Police Reserve, less rebates). The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Moriarty, seconded by Council Member Bomgaars to Approve Real Estate Contract with Jon Hjelm for purchase of 16.957 acres near the Solid Waste

Transfer Station for \$101,742.00. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Orrison, seconded by Council Member Prentice to Approve Real Property Use and Exchange Agreement with Foresight AG, LLC. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Hanson, seconded by Council Member Orrison to Approve Lease with Jacobsen Homes Corp. for Property North of the Little Sioux River. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Petska moved the adoption of a resolution entitled " A RESOLUTION OF THE CITY COUNCIL OF SPENCER, IOWA TO REQUEST THE ASSISTANCE OF THE STAFF OF THE NORTHWEST IOWA PLANNING AND DEVELOPMENT COMMISSION ", seconded by Council Member Orrison. After due consideration, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: Petska, Orrison, Bomgaars, Swanson, Hanson, Prentice, Moriarty
Nays: None

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

RESOLUTION NO. 5514: A RESOLUTION OF THE CITY COUNCIL OF SPENCER, IOWA TO REQUEST THE ASSISTANCE OF THE STAFF OF THE NORTHWEST IOWA PLANNING AND DEVELOPMENT COMMISSION (4th Avenue West Storm Water & Sewer Separation CDBG Grant)

It was moved by Council Member Swanson, seconded by Council Member Orrison to Approve Amendment Number One to Professional Services Contract with Kruse, Cate & Nelson, PC for West Central Sewer Retrofit Project (FEMA HMPG #DR-1998-21-01) for a total not to exceed \$42,500.00. The motion was declared carried when all Council Members present voted aye on voice call vote.

Department Head Reports:

Parks & Recreation:

Golf Course:

Planning Department:

Library:

Fire:

Police:

Public Works:

Engineer's Report:

City Manager's Report: Bill Muller spoke regarding Economic Development Projects. Mayor Peterson was presented with an Award for Economic Development by the Iowa Lakes Corridor Development Corporation

Mayor's Report: NW IA League Meeting will be held in LeMars June 9, 2016

Council/Comm. Reports:

It was moved by Council Member Prentice, seconded by Council Member Orrison to approve the Bills and Claims and Funds Transfers. The motion was declared carried when all Council Members present voted aye on voice call vote.

Other Business:

It was moved by Council Member Petska and seconded by Council Member Orrison to adjourn the meeting of the Spencer City Council at 7:45 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

ATTEST:

Reynold Peterson, Mayor

Theresa E. Reardon, City Clerk

(SEAL)

VENDOR	DESCRIPTION	AMOUNT
End of May 2016		
PETTY CASH-GOLF	reimbursement	5,588.96
TREASURER STATE OF IOWA	tax	9,859.22
FARMERS BANK	fees	1,198.22
TREASURER STATE OF IOWA	tax	14,311.00
SP EMPLOYEE ASSOCIATION	deduction	250.00
EMPLOYEE BENEFIT	premiums	21,396.42
MUNI FIRE/POLICE	pr deduct	39,347.89
IPERS	pr deduct	32,329.54
DEPARTMENT OF HUMAN SERVICES	pr deduct	1,117.96
FARMERS BANK	pr taxes	38,167.66
ICMA	pr deduct	975.00
CLAY COUNTY TREASURER	taxes	463.00
JOBS TRUST	QHI	20,000.00
AFLAC	pr deduct	2,572.82
COLONIAL LIFE	pr deduct	291.86
PETTY CASH-AQUATIC	cash	200.00
TOTAL		188,069.55
	FUND TOTALS	
	GENERAL	62,927.28
	RST CASH	20,000.00
	SP REVENUE	47,269.79
	SEWER	10,704.64
	AIRPORT	137.53
	SOLID WASTE	21,149.88
	LANDFILL	11,324.95
	REG COLL CENTER	475.96
	GOLF	14,079.52
	TOTAL	188,069.55

May 2016 Receipts	MTD Revenue
001-GENERAL FUND	272,441.42
020-PROPERTY INSURANCE	5,594.58
040-CEMETERY RESERVE	17.16
041-RIVERSIDE COLUMBARIUM	12.16
045-LIBRARY RESERVE	84.39
047-COMM CTR RES	40.05
049-DRUG EDUCATION	-187.85
050-POLICE RESERVE	3,191.67
051-D.A.R.E.	0.00
052-FIRE CAPITAL IMPROVEMENT	328.98
053-CAPITAL IMPROVEMENT	74,000.35
054-STR IMP RESERVE	705.17

056-PARK RESERVE	1,167.76
057-PARK/RECREATION RESERVE	0.00
058-PARK SPECIAL PROJECT	0.00
059-GOLF CAPITAL IMPROVEMENT	0.00
060-RC SRTS/SIDEWALK RESERVE	281.07
061-ECONOMIC DEVELOPMENT	574.29
062-SHINE LOAN	4,195.99
063-RENAISSANCE INITIATIVE	22.89
064-CABLE TV	73.66
065-BRIDGE RESERVE	51.49
066-P.W. SINKING	603.61
067-AIRPORT CAPITAL RESERVE	0.00
068-CITY HALL RESERVE	111.57
069-RENTER DEPOSIT	0.00
070-STREET WATER DISTRICT #1	1,758.46
071-STREET WATER DISTRICT #2	0.00
080-STORM SEWER RESERVE	761.67
085-RST CASH-HOTEL/MOTEL	178.79
087-RST CASH-SPENCER CARES	81.53
089-EMERGENCY FUND	230.29
090-QUALITY HSG INITIATIVE	64.37
092-TECHNOLOGY FUND	76.52
110-ROAD USE TAX	88,908.69
112-FICA / IPERS	1,979.04
113-WORK COMPENSATION	5,580.73
114-UNEMPLOYMENT	1,168.36
115-GROUP INSURANCE	66,572.94
117-CS EXPENSE	417.17
118-CS POLICE	10,682.49
119-POLICE SPECIAL PROCEEDS	10.01
120-CS FIRE	3,170.61
121-PASSENGER FACILITY	0.00
122-TREES FOREVER	116.82
124-LOCAL OPTION	142,856.98
125-T.I.F.	10,688.99
126-T.I.F. HY-VEE	0.00
127-SALES TAX-TIF	24.32
162-SSMID	3,358.17
180-HOTEL/MOTEL-E.C.	0.00
181-HOTEL/MOTEL SOCCER	0.00
182-HOTEL/MOTEL RECREATION	0.00
183-HOTEL/MOTEL	0.00
200-DEBT SERVICE	17,495.94
300-CAPITAL IMPROVEMENT	106,497.66
500-PERPETUAL CARE	300.00
501-RIVERSIDE TRUST	15.02
502-COLUMBARIUM VAULT	2.86
503-NORTHLAWN PERP CARE	50.06
504-GRIFFIN TRUST	44.34
505-LEACH TRUST	13.59
600-ENTERPRISE CAPITAL IMPROVEMENT	0.00
615-WTP RESERVE	1,041.30
620-SEWER	220,682.99
625-SAN SEWER RESERVE	714.46
630-CSI RESERVE	53,646.24
635-SEWER REV BND SKG FUND	33,001.81
660-AIRPORT ENTERPRISE	7,459.00

661-AIRPORT RESERVE	377.61
670-SOLID WASTE	189,478.60
671-SOLID WASTE RESERVE	484.89
672-SW TRNS ST CLOSURE	12.16
673-LANDFILL	194,119.61
674-LANDFILL IMPROVEMENT/EQUIPMENT	774.54
675-LANDFILL BOND SKG	0.00
676-LANDFILL BOND RESERVE	0.00
677-LANDFILL - COMP PLANNING	136.60
678-LANDFILL ENVIRONMENTAL PROTECTION	105.13
679-LF POST CLOSURE	1,078.49
685-LANDFILL CELL CONSTRUCTION RES.	411.94
690-LF REGIONAL COLLECTION CN	1,881.55
680-LANDFILL CLOSURE FUND	528.52
682-LANDFILL ENVIRONMENT MANAGEMENT	120.87
745-GOLF COURSE ENTERPRISE	78,339.27
746-GOLF COURSE RESERVE	1,023.60
949-CENTRAL GARAGE	16.41
950-FUEL EQUIPMENT	7,910.74
951-HOEPPNER TRUST	148.76
952-IGL DRUG TASK FORCE	0.00
953-ROSE RETAIL LOAN FUND	0.00
TOTALS	1,619,911.92

June 6, 2016 Claims

VENDOR	DESCRIPTION	AMOUNT
EMPLOYEE BENEFIT SYSTEMS	premiums	97,787.62
FARMERS BANK	P&I	44,922.50
PETTY CASH-SMGC	reimbursement	2,501.68
DEPARTMENT OF HUMAN SERVICES	pr deduct	1,117.96
ICMA RETIREMENT TRUST-457	pr deduct	975.00
FARMERS BANK	taxes	38,784.45
CLAY COUNTY SHERIFF	pr deduct	322.14
AKA SASS LLC	hauling	23,999.75
A & M INC.	services	310.56
ALL AMERICAN TURF BEAUTY INC.	services	92.74
THE AMERICAN BOTTLING COMPANY	pop	122.64
BLACK HILLS ENERGY	utilities	521.53
ARNOLD MOTOR SUPPLY	repairs	769.55
ANIMAL MEDICAL CENTERS, P.C.	contact	649.00
BAKER & TAYLOR CO.	books	594.81
BATTERY PRODUCTS INC.	repairs	78.72
SARAH BETH FUSCHSEN	reimbursement	233.55
BEE KLEEN LINEN & UNIFORM SERV	services	37.42
BIERSCHBACH EQUIPMENT & SUPPLY	maintenance	117.29
NORTHERN LIGHTS DISTRIBUTING	food	764.85
BOLTON & MENK INC.	services	6,532.50
BOOK LOOK	boos	871.39
BLACKTOP SERVICES CO.	maintenance	5,343.00
BLUE LAKES DISTRIBUTING	beverages	43.50
BROWNELLS INC.	equipment	3,288.13
BRIDGESTONE GOLF, INC.	merchandise	73.09
THE BOULDER COMPANY	supplies	6.51
CANON FINANCIAL SERVICES	contract	259.97
CDW GOVERNMENT INC.	equipment	1,280.45
CARROLL CONSTRUCTION SUPPLY	supplies	586.09
THE CARTRIDGE CONNECTION	supplies	279.85

CASCADE SUBSCRIPTION SERVICE	subscription	163.77
VERIZON WIRELESS	supplies	80.02
CENTER POINT PUBLISHING	books	140.22
CHRISTIANS SHEET METAL WORKS	maintenance	30.00
CLAY COUNTY TREASURER	maintenance	15,086.18
THE DOOR DOCTOR	repairs	100.00
ALPHA WIRELESS COMMUNICATIONS	maintenance	204.00
CRESCENT ELECTRIC	maintenance	776.53
IOWA LAKES CORRIDOR	miscellaneous	250.00
COOPERATIVE ENERGY COMPANY	fuel	2,051.25
GALE/CENGAGE	books	181.92
CULLIGAN	supplies	56.95
DEL'S GARDEN CENTER	maintenance	125.96
DENNIS SUPPLY-SC	demanufacture	1,109.17
CITY DIRECTORY INC.	supplies	836.00
DOHRN TRANSFER COMPANY LLC	supplies	102.15
DYNO OIL CO. #32	supplies	1,376.95
DES MOINES REGISTER	subscription	20.00
ELLIOTT EQUIPMENT	repairs	9,253.07
EMAGINE	miscellaneous	274.45
EMMETSBURG REPORTER-DEMOCRAT	advertising	125.00
FAREWAY STORES #788	supplies	64.58
MAXYIELD COOPERATIVE	fuel	2,141.63
FASTENAL COMPANY	supplies	178.34
FELD FIRE	equipment	824.90
FLEETPRIDE	tools	148.68
FLAGFEST	support	2,500.00
FOX INTERNATIONAL, INC.	repairs	1,134.65
ZIEGLER	repairs	1,727.10
GOOGLE, INC.	fees	433.59
GALEN'S PRO-MOW	repairs	381.88
GRAHAM TIRE CO.	repairs	288.95
GUTTENBERG PUBLIC LIBRARY	miscellaneous	10.05
GOLDEN HORSE LTD	books	48.85
H & S ROOFING CO., INC.	maintenance	187.00
HARDWARE HANK	supplies	17.69
I STATE TRUCK CENTER	repairs	55.14
IOWA DEPARTMENT NATURAL RESOURCES	miscellaneous	120.00
IA DEPARTMENT OF TRANSPORTATION	supplies	257.40
INGRAM LIBRARY SERVICES	books	827.14
AIRGAS NORTH CENTRAL	supplies	275.85
I WIRELESS	phone	43.49
ADVANCE SERVICES INC.	maintenance	708.93
ADVANCED SYSTEMS INC.	maintenance	1,016.25
JANITORS CLOSET	supplies	381.85
JACK'S UNIFORMS & EQUIP	uniform	203.89
JOHNSTON AUTOSTORES	repairs	271.87
KARL CHEVROLET	equipment	13,643.78
BRYAN KARLEY	safety	68.47
KELTEK INC.	accessories	205.20
KAPCO POSTAL PACK & SHIP	supplies	9.00
KOENIG PORTABLE TOILETS	maintenance	100.00
KUYY-FM	advertising	302.00
MAR-LIN BUSINESS SUPPLY	supplies	13.68
MARTIN'S FLAG CO. INC.	supplies	146.24
MPH INDUSTRIES, INC.	maintenance	34.52
PAUL MAURER	ssmid	1,312.48

MENARDS-SPENCER	maintenance	189.15
MID-IOWA SALES CO.	supplies	76.93
MID-IOWA SOLID WASTE EQUIPMENT	repairs	655.63
MIDWEST TURF & IRRIGATION	maintenance	321.91
VEOLIA WATER NORTH AMERICA	contract	64,441.58
MURPHY TRACTOR/POWER PLAN	repairs	707.04
NAPA AUTO PARTS	repairs	276.50
NOTEBOOM IMPLEMENT LLC	repairs	730.76
NORTHWEST IOWA PLANNING & DEVELOPMENT	assessment	3,500.00
NORTHERN SAFETY & INDUSTRIAL	supplies	148.01
RITA NUEBEL	mileage	38.88
NFPA	miscellaneous	1,305.00
NFPA	membership	175.00
OLD DUTCH FOODS, INC.	food	117.60
PARKER HISTORICAL MUSEUM	support	13,700.00
PALO ALTO COUNTY SOIL & WATER	maintenance	608.75
PETERBILT OF SIOUX CITY	repairs	416.44
REYNOLD PETERSON	mileage	113.40
PETTY CASH - MANDIE ROBERTS	reimbursement	51.28
PIXLER ELECTRIC	supplies	5.88
PLUMBING & HEATING WHOLESAL	maintenance	21.16
RADIO SHACK	maintenance	34.99
THE RETROFIT COMPANIES	disposal	56.23
R&R PRODUCTS INC.	maintenance	148.30
ROAD MACHINERY & SUPPLIES CO.	maintenance	1,226.46
REAL WHEELS RWC, INC.	maintenance	80.75
SANDERS INC.	salt	3,422.10
SCHOENEMAN BROS. CO.	supplies	48.98
SCOTT TECHNOLOGIES & TELECOM	phone	152.00
SECRETARY OF STATE	fees	60.00
SECURE ENTERPRISE ASSET MANAGEMENT	demanufacture	2,905.59
STATE STEEL	maintenance	1,327.55
BOMGAARS	maintenance	994.18
SHAMROCK RECYCLING INC.	maintenance	215.73
CARL ZEISS VISION SIOUXLAND	miscellaneous	1.95
SOLUTIONS INC.	maintenance	487.22
SOUTHSIDE MONUMENTS LLC	miscellaneous	150.00
SPEED PRINTERS	supplies	550.00
SPENCER AUTO PARTS	repairs	2,194.19
SPENCER COMMUNITY SCHOOLS	resource officer	2,000.00
SAGA COMMUNICATIONS OF IOWA	advertising	147.00
AVERA MEDICAL GROUP SPENCER	physicals	186.00
SPENCER HOSPITAL ATHLETIC ENHANCEMENT	wellness	300.00
SPENCER MUNICIPAL UTILITIES	phone	2,449.18
SPENCER OFFICE SUPPLIES	supplies	571.96
TIM & SHERRI STEFFEN	ssmid	276.03
STEFFEN INVESTMENTS	ssmid	56.99
STAPLES CREDIT PLAN	supplies	430.46
BILL STEVENSON CONSTRUCTION	maintenance	473.43
STALLS	supplies	49.99
STANARD & ASSOCIATES, INC.	miscellaneous	132.50
STATE HISTORICAL SOCIETY	materials	64.95
SWEEPER PARTS SALES	supplies	625.10
TRACSYSTEMS INC.	contract	1,819.00
JOANNA NORGAARD	mowing	1,175.00
TD TOOLS	tools	103.54
UNITED PARCEL SERVICE	supplies	45.00

U.S. CELLULAR	cards	586.28
THE WATER CONNECTION	supplies	106.50
VAN-WALL EQUIPMENT INC.	repairs	113.63
VANDER POL EXCAVATING LLC	pay estimate	141,152.57
VISA	mtg exp	9,087.70
WALLACE'S WATER CONDITIONING	supplies	40.50
WHITE GLOVE JANITORIAL SERVICE	supplies	65.27
WILLIAMSON SUPPLY	repairs	26.10
WESTMAN FREIGHTLINER	repairs	36.64
BRIAN WEUVE	mileage	122.04
ZIMCO SUPPLY	chemicals	1,300.00
DENNY KLATT	maintenance	60.65
BOB FAGEN	mileage	179.82
BOB HARTZELL	miscellaneous	15.00
ROBIN MUNSON	supplies	112.85
KRIS THIESEN	ssmid	120.47
SPENCER FIREWORKS	support	2,000.00
NATE SCHMIDT	ssmid	485.37
MARK WAGNER	ssmid	47.62
KAYLA SCHLICHTE	supplies	33.05
JAN SPIELMAN	ssmid	94.02
DOUGLAS MARSKE	sidewalk grant	702.00
TOTAL		564,748.23
FUND TOTALS		
	GENERAL	106,981.09
	RESTRICTED CASH	33,942.58
	SP REVENUE	111,329.54
	DEBT SERVICES	44,922.50
	CAP PROJECTS	10,032.50
	ENT CAP PRJ	141,152.57
	SEWER	73,998.79
	AIRPORT	352.42
	SOLID WASTE	18,731.92
	LANDFILL	10,331.72
	REG COLL CNTR	358.67
	GOLF	11,560.02
	CENTRAL GARAGE	1,053.91
	TOTAL	564,748.23

Minutes are subject to approval by the Spencer City Council.