

**SPENCER CITY COUNCIL MEETING
MAY 2, 2016
SPENCER, IOWA**

The City Council of the City of Spencer, Iowa, met on the 2nd day of May, 2016, at 6:30 o'clock P.M., in regular session in the Council Chambers, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Council.

The meeting was called to order by Mayor Reynold Peterson, in the Chair and the roll being called, the following Council Members were present:

Present: Petska, Orrison, Swanson, Hanson, Moriarty, Bomgaars arrived at 6:42 o'clock P.M.
Absent: Prentice

It was moved by Council Member Moriarty, seconded by Council Member Swanson to approve items on the consent agenda, as follows:

Approve Minutes of April 18, 2016;

Licenses: - Approve Class E Liquor License, Class B Wine & Class C Beer Permit for Walgreens #11153; subject to final approval by the Iowa Alcoholic Beverages Division;

RESOLUTION NO. 5500: A RESOLUTION PROPOSING THE SALE OF CITY REAL PROPERTY, A PORTION OF THE FORMER SOO LINE RAILROAD RIGHT-OF-WAY CONSISTING OF APPROXIMATELY 50,000 SQUARE FEET IN AREA AS DESCRIBED IN EXHIBIT A ATTACHED HERETO; SCHEDULING A PUBLIC HEARING FOR MAY 16, 2016; AND DIRECTING THE PUBLICATION OF NOTICE

Set Public Hearing for May 16, 2016 on Budget Amendment for Fiscal Year Ending June 30, 2016;

Approve Renaissance Initiative Grant Applications for a total of \$11,700.00 as recommended by Renaissance Initiative Committee:

<u>Organization</u>	<u>Project</u>	<u>Amount Requested</u>	<u>Amount Recommended</u>
Arts on Grand	Appreciation and Recognition Board	\$1,500.00	\$0.00
Clay Co. Heritage Center	This Land We Call Home exhibit	\$7,000.00	\$3,500.00
Extreme Am Committee	Rage in the Cage event	\$1,000.00	\$1,000.00
Iowa Lakes Lutheran School	Playground Campaign	\$5,000.00	\$2,000.00
NW IA Soccer Club	Coaching Equipment	\$1,277.58	\$500.00
Spencer Community Theatre	Summer Shakes: An Intro to Shakespeare	\$1,200.00	\$700.00
Seasons Center	Therapeutic playground equipment	\$2,500.00	\$2,000.00

Upper Des Moines	Head Start playground equipment	\$10,000.00	<u>\$2,000.00</u>
			\$11,700.00

RESOLUTION NO. 5501: A RESOLUTION PROPOSING THE VACATION OF AN EXISTING UTILITY EASEMENT IN THE SOUTH 5.0 FEET OF LOT 5 AND NORTH 5.0 FEET OF LOT 6, BLOCK 9, OF GREEN ACRES SECOND ADDITION TO THE CITY OF SPENCER, CLAY COUNTY, IOWA, SETTING A PUBLIC HEARING FOR MAY 16, 2016, AND DIRECTING THE PUBLICATION OF NOTICE

RESOLUTION NO. 5502: RESOLUTION APPROVING AMENDED CITY OF SPENCER FINANCIAL OPERATIONS POLICY

Approve Sewer Refund Request from Caskey Rentals at 411 S. Grand Avenue for \$591.31;

Approve Agreement for Professional Services, 18th Street Trail Connection with Bolton & Menk Inc. for Archeological Study for \$3,900.00;

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Petska, Orrison, Swanson, Hanson, Moriarty

Nays: None

Whereupon, the Mayor declared the motion carried.

Council Member Hanson moved the adoption of a resolution entitled "RESOLUTION AWARDED CONTRACT FOR 2016 DEERFIELD PARK IMPROVEMENT PROJECT", seconded by Council Member Orrison. After due consideration, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: Petska, Orrison, Swanson, Hanson, Moriarty

Nays: None

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

RESOLUTION NO. 5503: RESOLUTION AWARDED CONTRACT FOR 2016 DEERFIELD PARK IMPROVEMENT PROJECT (QUAIL CONSTRUCTION \$142,140.70)

Council Member Orrison introduced and caused to be placed on file an ordinance entitled, "AN ORDINANCE AMENDING TITLE 7, CHAPTER 3, SECTION 9A OF THE SPENCER CITY CODE GOVERNING TRAFFIC MOVEMENT ON CERTAIN ALLEYS" be placed on

file for the second time. Council Member Petska seconded the motion. The Mayor put the question on the motion and the roll being called, the vote thereon was as follows:

Ayes: Petska, Orrison, Swanson, Hanson, Moriarty

Nays: None

Absent: Bomgaars, Prentice

Whereupon, the Mayor declared the motion carried and said proposed ordinance was placed on second filing.

Council Member Swanson introduced and caused to be placed on file an ordinance entitled, "AN ORDINANCE AMENDING TITLE 8, CHAPTER 7, OF THE SPENCER CITY CODE TO PERMIT COMMERCIAL SIGNS AT PEDERSON PARK ATHLETIC FIELDS" be placed on file for the second time. Council Member Moriarty seconded the motion. The Mayor put the question on the motion and the roll being called, the vote thereon was as follows:

Ayes: Petska, Orrison, Swanson, Hanson, Moriarty

Nays: None

Absent: Bomgaars, Prentice

Whereupon, the Mayor declared the motion carried and said proposed ordinance was placed on second filing.

It was moved by Council Member Orrison, seconded by Council Member Moriarty to Approve Second Amendment to Contract for Employment of City Manager with Robert Fagen. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Hanson, seconded by Council Member Orrison to Approve Participation Agreement for Vantage Trust II Multiple Collective Investment Funds Trust for Health Savings Plan with ICMA RC. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Bomgaars arrived at 6:42 o'clock P.M.

Council Member Orrison moved the adoption of a resolution entitled "RESOLUTION FOR AMENDMENT OF THE VANTAGE RETIREMENT HEALTH SAVINGS (RHS) PROGRAM", seconded by Council Member Swanson. After due consideration, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: Petska, Orrison, Bomgaars, Swanson, Hanson, Moriarty

Nays: None

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

RESOLUTION NO. 5504: RESOLUTION FOR AMENDMENT OF THE VANTAGE RETIREMENT HEALTH SAVINGS (RHS) PROGRAM

Council Member Hanson moved the adoption of a resolution entitled "A RESOLUTION AMENDING THE CITY OF SPENCER PERSONNEL MANUAL CENTRAL ADMINISTRATION JOB DESCRIPTION AND COMPENSATION", seconded by Council Member Orrison. After due consideration, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: Petska, Orrison, Bomgaars, Swanson, Hanson, Moriarty

Nays: None

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

RESOLUTION NO. 5505: A RESOLUTION AMENDING THE CITY OF SPENCER PERSONNEL MANUAL CENTRAL ADMINISTRATION JOB DESCRIPTION AND COMPENSATION

It was moved by Council Member Orrison, seconded by Council Member Moriarty to Approve Spencer Employee's Healthy Life Program. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Swanson, seconded by Council Member Bomgaars to Approve 28 E Agreement with Clay County and Iowa DOT Agreement for Traffic Safety Improvement Program Funding for West 4th Street, County Road B-24 Shoulder Paving and Rumble Strips Improvement Project. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Bomgaars moved the adoption of a resolution entitled "RESOLUTION AWARDED CONTRACT FOR 2016 PCC PATCHING PROJECT NO. 1 (QUOTATION PROJECT)", seconded by Council Member Moriarty. After due consideration, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: Petska, Orrison, Bomgaars, Swanson, Hanson, Moriarty

Nays: None

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

RESOLUTION NO. 5506: RESOLUTION AWARDED CONTRACT FOR 2016 PCC PATCHING PROJECT NO. 1 (QUOTATION PROJECT) (RANDY HELMES CONSTRUCTION \$103,117.50)

It was moved by Council Member Bomgaars, seconded by Council Member Hanson to Approve YMCA Aquatic Center Operat6ion Agreement for 2016 Season. The motion was declared carried when all Council Members present voted aye on voice call vote.

Department Head Reports:

City Attorney:

Parks & Recreation:

Golf Course:

Planning Department:

Library:

Fire:

Police:

Public Works:

EMS Update:

Engineer's Report:

City Manager's Report:

Mayor's Report: - It was moved by Council Member Swanson, seconded by Council Member Petska to Appoint Michaela Salier-Matthiesen to the Civil Service Commission, term expires April 1, 2020. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council/Comm. Reports:

It was moved by Council Member Swanson, seconded by Council Member Orrison to approve the Bills and Claims and Funds Transfers. The motion was declared carried when all Council Members present voted aye on voice call vote.

Other Business:

It was moved by Council Member Orrison and seconded by Council Member Petska to adjourn the meeting of the Spencer City Council at 7:30 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

ATTEST:

 Reynold Peterson, Mayor

 Theresa E. Reardon, City Clerk

(SEAL)

End of April 2016

VENDOR	DESCRIPTION	AMOUNT
EMPLOYEE BENEFIT SYSTEM	pr deduct	21,148.70
IPERS	pr deduct	36,153.37
MUNICIPAL POLICE/FIRE	pr deduct	39,350.96
TREASURER, STATE OF IOWA	pr taxes	13,886.00
SP EMPLOYEE ASSOCIATION	pr deduct	260.00
DEPARTMENT OF HUMAN SERVICES	pr deduct	1,117.96
ICMA	pr deduct	975.00
FARMERS BANK	pr taxes	34,991.48
FARMERS BANK	miscellaneous	868.96
PETTY CASH SMGC	supplies	4,882.39
IOWA WORKFORCE DEVELOPMENT	benefits	17,628.97
TREASURER, STATE OF IOWA	sales tax	8,645.57
AFLAC	pr deduct	2,572.82
COLONIAL LIFE	pr deduct	291.86
TOTAL		182,774.04
	FUND TOTAL	
	GENERAL	62,153.82
	SP REVENUE	64,955.25
	SEWER	11,178.93
	AIRPORT	434.65
	SANITATION	21,259.61
	LANDFILL	10,877.97
	REGIONAL COLLECTION CENTER	431.59
	GOLF	11,482.22
	TOTAL	182,774.04

APRIL 2016 RECEIPTS

MTD REVENUE

001-GENERAL FUND	1,730,608.11
020-PROPERTY INSURANCE	57,423.34
040-CEMETERY RESERVE	19.11
041-RIVERSIDE COLUMARIUM	13.10

045-LIBRARY RESERVE	90.94
047-COMM CENTER RES	43.71
049-DRUG EDUCATION	203.48
050-POLICE RESERVE	3,204.24
051-D.A.R.E.	0.00
052-FIRE CAP IMPROVEMENT	354.53
053-CAPITAL IMPROVEMENT	81,269.33
054-STREET IMPROVEMENT RESERVE	759.16
056-PARK RESERVE	530.25
057-PARK/RECR RESERVE	0.00
058-PARK SPECIAL PROJECT	0.00
059-GOLF CAPITAL IMPROVEMENT	0.00
060-RC SRYS/SIDEWALK RESERVE	302.89
061-ECONOMIC DEVELOPMENT	631.45
062-SHINE LOAN	4,196.73
063-RENAISSANCE INITIATIVE	26.98
064-CABLE TV	78.61
065-BRIDGE RESERVE	55.49
066-P.W. SINKING	649.71
067-AIRPORT CAPITAL RESERVE	0.00
068-CITY HALL RESERVE	120.23
069-RENTER DEPOSIT	0.00
070-ST WATER DIST #1	1,789.01
071-ST WATER DIST#2	0.00
080-STORM SEWER RESERVE	820.81
085-RST CASH-HOTEL/MOTEL	209.64
087-RST CASH-SPENCER CARES	87.09
089-EMERGENCY FUND	248.17
090-QUALITY HSG INITIATIVE	69.36
092-TECHNOLOGY FUND	85.55
110-ROAD USE TAX	82,609.13
112-FICA/IPERS	1,987.83
113-WORK COMP	57,429.46
114-UNEMPLOYMENT	12,023.20
115-GROUP INSURANCE	272,163.57
117-CS EXPENSE	2,825.56
118-CS POLICE	108,598.74
119-POLICE SPECIAL PROCEEDS	10.79
120-CS FIRE	32,377.08
121-PASSENGER FACILITY	0.00
122-TREES FOREVER	2,574.64
124-LOCAL OPTION	142,847.62
125-T.I.F.	274,862.85
126-T.I.F. HY-VEE	0.00

127-SALES TAX TIF	26.20
162-SSMID	32,348.20
180-HOTEL/MOTEL-E.C.	0.00
181-HOTEL/MOTEL SOCCER	0.00
182-HOTEL/MOTEL RECREATION	0.00
183-HOTEL/MOTEL	0.00
200-DEBT SERVICE	177,276.07
300-CAPITAL IMPROVEMENT	3,448.75
500-PERPETUAL CARE	800.00
501-RIVERSIDE TRUST	16.19
502-COLUMBARIUM VAULT	3.08
503-NORTHLAWN PERPETUAL CARE	53.95
504-GRIFFIN TRUST	48.56
505-LEACH TRUST	14.64
600-ENTERPRISE CAPITAL IMPROVEMENT	0.00
615-WTP RESERVE	1,121.39
620-SEWER	176,672.86
625-SAN SEWER RESERVE	769.18
630-CSI RESERVE	53,669.77
635-SEWER REV BND SKG FUND	461.66
660-AIRPORT ENTERPRISE	13,088.56
661-AIRPORT RESERVE	406.94
670-SOLID WASTE	176,409.95
671-SOLID WASTE RESERVE	521.78
672-SOLID WASTE TRANSFER STATION CLOSURE	13.10
673-LANDFILL	184,130.90
674-LANDFILL IMPR/EQUIPMENT	833.92
675-LANDFILL BOND SKG	0.00
676-LANDFILL BOND RESERVE	0.00
677- LANDFILL -COMP PLANNING	147.21
678- LANDFILL ENVIRONMENTAL PROTECTION	113.30
679- LANDFILL POST CLOSURE	1,160.70
685-LANDFILL CELL CONST RES.	443.16
690- LANDFILL REGIONAL COLLECTION CENTER	5,798.71
680-LANDFILL CLOSURE FUND	569.56
682-LANDFILL ENVIRONMENTAL MANAGEMENT SYSTEM(EMS)	132.56
745-GOLF COURSE ENTERPRISE	77,069.38
746-GOLF COURSE RESERVE	5,521.58
949-CENTRAL GRAGE	0.00
950-FUEL EQUIPMENT	5,122.22
951-HOEPNER TRUST	160.31
952-IGL DRUG TASK FORCE	0.00
953-ROSE RETAIL LOAN FUND	0.00
GRAND TOTAL	3,792,575.83

May 2, 2016 Claims

VENDOR	DESCRIPTION	AMOUNT
EMPLOYEE BENEFIT SYSTEMS	premium	100,517.10
A & M INC.	services	106.40
ALL AMERICAN TURF BEAUTY INC.	services	81.27
AED SUPERSTORE	supplies	1,975.00
BLACK HILLS ENERGY	utilities	774.96
ARNOLD MOTOR SUPPLY	repairs	630.26
ARTS ON GRAND	support	4,500.00
BAKER & TAYLOR CO.	books	9.51
BEE KLEEN LINEN & UNIFORM SERVICE	services	36.61
RICK EUGENE BRAMMER	supplies	70.00
JULIE BREHMER	reimbursement	100.00
CARROLL CONSTRUCTION SUPPLY	maintenance	250.00
VERIZON WIRELESS	camera	80.02
CENTER POINT PUBLISHING	books	194.36
CLAY COUNTY ABSTRACT	miscellaneous	150.00
COMMUNITY FOUNDATION OF GREATER	hoepfner trust	195,000.00
CRESCENT ELECTRIC	maintenance	314.06
IOWA LAKES CORRIDOR	miscellaneous	700.00
COOPERATIVE ENERGY COMPANY	fuel	10,245.00
GALE/CENGAGE	books	44.08
CUMMINS CENTRAL POWER LLC	maintenance	382.30
CULLIGAN	supplies	63.95
DEANDA BEAN WALKER AND DETASSEL	maintenance	2,100.00
DELS GARDEN CENTER	maintenance	29.99
DYNO OIL CO. #32	supplies	341.48
CHUCK DUHN	reimbursement	228.48
DES MOINES REGISTER	subscription	20.00
ELLIOTT EQUIPMENT	maintenance	869.45
FAREWAY STORES #788	supplies	42.03
THE ANDERSON'S, INC.	fuel	1,215.45
FASTENAL COMPANY	supplies	53.14
FLEETPRIDE	maintenance	1,109.51
FOX INTERNATIONAL, INC.	repairs	993.89
FIRE PROOF PLUS, INC.	maintenance	243.00
JOE FROILAND PLBG & HTG	maintenance	653.55
GALLS, LLC	uniform	551.50
GALEN'S PRO-MOW	repairs	236.46
GREAT PLAINS STRUCTURES, LLC	repairs	7,300.00
GREG'S REPAIR	repairs	94.95
HAGEDORN EXCAVATING INC.	snow removal	1,200.00
I STATE TRUCK CENTER	repairs	20.02
HOTSY EQUIPMENT COMPANY	repairs	1,751.03
ICMA	dues	1,095.22
IOWA DEPARTMENT OF NATURAL RESOURCES	fees	19,766.70
IOWA DEPARTMENT OF PUBLIC SAFETY	supplies	300.00
INGRAM LIBRARY SERVICES	books	1,403.75
AIRGAS NORTH CENTRAL	supplies	61.38
ADVANCED SYSTEMS INC.	maintenance	56.00
JANITORS CLOSET	supplies	118.15
JACK'S UNIFORMS & EQUIPMENT	uniform	152.83

JOHNSTON AUTOSTORES	repairs	683.05
KEYSTONE LABORATORIES INC.	testing	4,319.78
KIMBALL MIDWEST	supplies	593.67
MAIN STREET PROGRAM	support	5,000.00
MAR-LIN BUSINESS SUPPLY	supplies	258.87
MCCLURE ENGINEERING CO.	services	18,193.51
MENARDS-SPENCER	supplies	159.74
VEOLIA WATER NORTH AMERICA	contract	64,441.58
WILLIAM MULLER REVOCABLE TRUST	rebate	6,105.88
NAPA AUTO PARTS	repairs	85.69
N.W IA PLANNING & DEVELOPMENT	services	1,264.37
OFFICE SYSTEMS COMPANY	maintenance	672.73
OMAHA WORLD HERALD	subscription	135.20
PETTY CASH-MANDIE ROBERTS	supplies	18.01
PIXLER ELECTRIC	repairs	1,284.32
THE RETROFIT COMPANIES	disposal	412.23
REGIONAL TRANSIT AUTHORITY	support	15,000.00
SANDERS INC.	sand	3,369.30
SECRETARY OF STATE	supplies	30.00
SPENCER AREA ACTIVITY CENTER	support	5,000.00
BOMGAARS	maintenance	448.21
CARL ZEISS VISION SIOUXLAND	supplies	232.58
SPENCER AUTO PARTS	repairs	192.08
SPENCER COMMUNITY SCHOOLS	sro	10,000.00
SPENCER CHAMBER OF COMMERCE	support	21,725.00
PRODUCTIVITY PLUS ACCOUNT/SPENCER	repairs	30.75
SPENCER INDUSTRIES FOUND.	mtg expense	12.50
AVERA MEDICAL GROUP SPENCER	physical	93.00
SPENCER HOSPITAL ATHLETIC ENHANCEMENT	wellness	100.00
SPENCER MUNIPAL UTILITIES	telephone	2,234.31
SPENCER OFFICE SUPPLIES	supplies	1,207.45
TRUCK EQUIPMENT INC.	repairs	347.63
TRAFFIC SAFETY STORE	maintenance	729.33
TYLER TECHNOLOGIES	maintenance	474.78
ULTRAGREEN	down payment	10,000.00
UNITED ROTARY BRUSH CORPORATION	supplies	1,470.77
U.S. CELLULAR	cards	541.31
UTILITY EQUIPMENT CO.	maintenance	626.32
THE WATER CONNECTION	supplies	40.50
VANDER POL EXCAVATING LLC	pay estimate	146,555.05
VISA	meeting expense	2,698.91
WEIGHT WATCHERS HEALTH SOLUTION	wellness	1,500.00
WINTER EQUIPMENT COMPANY INC.	supplies	5,220.03
WINTHER, STAVE & CO.	audit	2,000.00
BOB FAGEN	mileage	205.20
C & P PROPERTIES	ssmid	81.78
JOSEPH ZENKOVICH	ssmid	101.85
TELCO TRIAD COMMUNITY	ssmid	437.45
CAASA	support	2,750.00
KUNZIE, LLC	ssmid	506.58
MULLIGAN PROPERTIES LLC	ssmid	294.36
CARLA HOFMASTER	refund	54.00
HOWARD SPEIGHT	refund	761.89

BILL KUNERT	sidewalk grant	486.00
TOTAL		699,420.39
	FUND TOTAL	
	GENERAL	48,139.67
	RST CASH	13,836.00
	SP REVENUE	159,520.00
	ENT CAP PRJ	166,012.93
	WTP RES	8,584.32
	SEWER	66,117.42
	AIRPORT	395.00
	SANITATION	2,005.04
	LANDFILL	28,004.07
	REG COLL CNTR	467.30
	GOLF	548.28
	CG SUPPLIES	442.01
	CG FUEL	10,348.35
	HOEPNER TRUST	195,000.00
	TOTAL	699,420.39

Minutes are subject to approval by the Spencer City Council.