

**SPENCER CITY COUNCIL MEETING
APRIL 4, 2016
SPENCER, IOWA**

The City Council of the City of Spencer, Iowa, met on the 4th day of April, 2016, at 6:30 o'clock P.M., in regular session in the Council Chambers, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Council.

The meeting was called to order by Mayor Reynold Peterson, in the Chair and the roll being called, the following Council Members were present:

Present: Orrison, Bomgaars, Swanson, Hanson, Prentice, Moriarty
Absent: Petska

A CSI Report was given by Kruse, Cate & Nelson and McClure Engineering (see report on file)

It was moved by Council Member Prentice, seconded by Council Member Swanson to approve items on the consent agenda, as follows:

Approve Minutes of March 21, 2016;

Licenses: - Class A Liquor License with Sunday Sales for Moose Lodge No. 496;

**RESOLUTION NO. 5491: A RESOLUTION ADOPTING A FINAL
ASSESSMENT SCHEDULE FOR SNOW REMOVAL
COSTS AND CONFIRMING AND LEVYING THE
ASSESSMENTS**

Approve FY 16/17 Budget from Veolia Water North America for Spencer Wastewater Treatment Facility (2.41% increase);

**RESOLUTION NO. 5492: A RESOLUTION PROPOSING THE SALE OF CITY
REAL PROPERTY LEGALLY DESCRIBED AS THE
EAST SIXTY-EIGHT FEET (68') OF LOT EIGHT (8),
AUDITOR'S PLAT NO. 2, IN THE CITY OF
SPENCER, CLAY COUNTY, IOWA, AND LOCALLY
KNOWN AS: 35 WEST 1ST STREET, SPENCER AND
SCHEDULING A PUBLIC HEARING FOR APRIL 18,
2016 AT 6:30 O'CLOCK P.M.**

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Petska, Bomgaars, Swanson, Hanson, Prentice, Moriarty
Nays: None

Whereupon, the Mayor declared the motion carried.

Council Member Orrison moved that the proposed ordinance entitled "AN ORDINANCE AMENDING PROVISIONS OF TITLE 2, CHAPTER 13, AMENDING TITLE 1, CHAPTER 7, SECTION 3G, AND AMENDING TITLE 8, CHAPTER 3, SECTION 15, CONCERNING THE ELECTRICAL EXAMINERS BOARD" be finally passed and adopted as Ordinance No. 801. Council Member Moriarty seconded the motion. The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Orrison, Swanson, Hanson, Prentice, Moriarty
Nays: Bomgaars
Absent: Petska

Whereupon, the Mayor declared the motion carried and Ordinance No. 801 duly passed and adopted and signed his approval thereto.

ORDINANCE NO. 801: AN ORDINANCE AMENDING PROVISIONS OF TITLE 2, CHAPTER 13, AMENDING TITLE 1, CHAPTER 7, SECTION 3G, AND AMENDING TITLE 8, CHAPTER 3, SECTION 15, CONCERNING THE ELECTRICAL EXAMINERS BOARD

It was moved by Council Member Orrison, seconded by Council Member Bomgaars to Approve Iowa DOT Agreement for Maintenance and Repair of Primary Roads in the City of Spencer. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Swanson, seconded by Council Member Moriarty to Approve Environmental Management System Program Agreement with Iowa DNR for Northern Plains Regional Planning Area Education Coordinator. The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Bomgaars moved the adoption of a resolution entitled "A RESOLUTION AMENDING THE CITY OF SPENCER PERSONNEL POLICY REGARDING THE POSITIONS OF LANDFILL ADMINISTRATIVE ASSISTANT; PLANNING DIRECTOR; DIRECTOR OF GOLF OPERATIONS; DIRECTOR OF GOLF OPERATIONS, AND FIRE CHIEF", seconded by Council Member Orrison. After due consideration, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: Petska, Bomgaars, Swanson, Hanson, Prentice, Moriarty
Nays: None

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

RESOLUTION NO. 5493: A RESOLUTION AMENDING THE CITY OF SPENCER PERSONNEL POLICY REGARDING THE POSITIONS OF LANDFILL ADMINISTRATIVE ASSISTANT; PLANNING DIRECTOR; DIRECTOR OF GOLF OPERATIONS; AND FIRE CHIEF

Department Head Reports – Goal Reports

City Attorney / Planning Department:

Parks & Recreation:

Golf Course:

Library:

Police:

Public Works:

City Clerk:

Deputy City Manager / Finance Officer:

Engineer's Report:

City Manager's Report:

Mayor's Report: - Reminder of Retirement Coffee for Bob Rose, April 8, 2016, 4:30 – 6:30 o'clock P.M. Spencer Municipal Golf Course Clubhouse

- Announcement of intention to appoint Michaela Salier-Matthiesen to the Civil Service Commission, term expires April 1, 2010
- National Mayor Service Day was today

Council/Comm. Reports: - Progress & Development May 2, 2016, 5:45 o'clock P.M.
 (Riverfront discussion)

It was moved by Council Member Prentice, seconded by Council Member Swanson to approve the Bills and Claims and Funds Transfers. The motion was declared carried when all Council Members present voted aye on voice call vote.

Other Business:

- **Brian Weuve** – EMS Program Update

It was moved by Council Member Orrison and seconded by Council Member Moriarty to adjourn the meeting of the Spencer City Council at 7:59 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

ATTEST:

 Reynold Peterson, Mayor

 Theresa E. Reardon, City Clerk

(SEAL)

End of March 2016 Claims

Vendor	Description	Amount
FARMERS BANK	fees	80.75
PETTY CASH-SMGC	reimbursement	2,200.15
EMPL BENEFIT	flex/premiums	21,049.46
FARMERS BANK	taxes	33,147.85
ICMA	deduction	975.00
IPERS	taxes	33,176.67
MUNICIPAL FIRE/POLICE	deduction	39,340.29
SP EMPLOYEE ASSOCIATION	deduction	260.00
DEPARTMENT OF HUMAN SERVICES	deduction	1,117.96
TREASURER OF THE STATE OF IOWA	taxes	13,100.00
SPENCER DAILY REPORTER	publications	361.99
AFLAC	deduction	2,542.14
COLONIAL LIFE	deduction	332.34
TOTAL		147,684.60

FUND TOTALS

GENERAL	60,701.42
SP REVENUE	45,477.17
SEWER	8,045.12
AIRPORT	453.23
SOLID WASTE	18,264.89
LANDFILL	10,373.77
ENV MNG	12.96
REG COLL	-657.12
GOLF	5,013.16
TOTAL	147,684.60

MARCH 2015 RECEIPTS

001-GENERAL FUND	195,734.10
020-PROPERTY INSURANCE	1,746.54
040-CEMETERY RESERVE	20,002.87
041-RIVERSIDE COLUMARIUM	12.21
045-LIBRARY RESERVE	84.72
047-COMM CTR RES	10,033.03
049-DRUG EDUCATION	7.90
050-POLICE RESERVE	60,190.27

MTD RECEIPTS

	195,734.10
	1,746.54
	20,002.87
	12.21
	84.72
	10,033.03
	7.90
	60,190.27

051-D.A.R.E.	0.00
052-FIRE CAPITAL IMPROVEMENT	100,075.39
053-CAPITAL IMPROVEMENT	154,647.50
054-STR IMP RESERVE	350,455.93
056-PARK RESERVE	115,415.01
057-PARK/RECREATION RESERVE	0.00
058-PARK SPECIAL PROJECT	0.00
059-GOLF CAPITAL IMPROVEMENT	0.00
060-RC SRYS/SIDEWALK RESERVE	25,264.23
061-ECONOMIC DEVELOPMENT	17,575.84
062-SHINE LOAN	4,211.19
063-RENAISSANCE INITIATIVE	25,007.90
064-CABLE TV	73.24
065-BRIDGE RESERVE	51.70
066-P.W. SINKING	150,501.17
067-AIRPORT CAPITAL RESERVE	0.00
068-CITY HALL RESERVE	30,094.78
069-RENTER DEPOSIT	0.00
070-ST WATER DIST #1	1,801.15
071-ST WATER DIST#2	0.00
080-STORM SEWER RESERVE	763.96
085-RST CASH-HOTEL/MOTEL	65,251.44
087-RST CASH-SPENCER CARES	10,073.95
089-EMERGENCY FUND	231.20
090-QUALITY HSG INITIATIVE	64.62
092-TECHNOLOGY FUND	70,030.87
110-ROAD USE TAX	119,110.08
112-FICA/IPERS	159,846.50
113-WORK COMPENSATION	44,519.81
114-UNEMPLOYMENT	345.40
115-GROUP INSURANCE	84,081.85
117-CS EXPENSE	88.87
118-CS POLICE	3,207.91
119-POLICE SPECIAL PROCEEDS	10.05
120-CS FIRE	940.69
121-PASSENGER FACILITY	0.00
122-TREES FOREVER	2.15
124-LOCAL OPTION	142,844.43
125-T.I.F.	7,005.77
126-T.I.F. HY-VEE	0.00
127-SALES TAX TIF	24.41
162-SSMID	422.31
180-HOTEL/MOTEL-E.C.	0.00
181-HOTEL/MOTEL SOCCER	0.00
182-HOTEL/MOTEL RECREATION	0.00
183-HOTEL/MOTEL	0.00
200-DEBT SERVICE	357,822.78
300-CAPITAL IMPROVEMENT	24,856.63
500-PERPETUAL CARE	300.00
501-RIVERSIDE TRUST	15.08
502-COLUMBARIUM VAULT	2.87
503-NORTHLAWN PERP CARE	50.26
504-GRIFFIN TRUST	45.23
505-LEACH TRUST	13.64
600-ENTERPRISE CAPITAL IMPROVEMENT	425,092.77
615-WTP RESERVE	1,043.98
620-SEWER	192,707.36
625-SANITARY SEWER RESERVE	715.85
630-CSI RESERVE	54,206.48
635-SEWER REV BND SKG FUND	284,717.95
660-AIRPORT ENTERPRISE	7,225.79
661-AIRPORT RESERVE	378.39
670-SOLID WASTE	175,687.95
671-SOLID WASTE RESERVE	492.55
672-SW TRANSFER STATION CLOSURE	12.21
673-LANDFILL	137,216.33
674-LANDFILL IMPROVEMENT/EQUIPMENT	776.16
675-LANDFILL BOND SKG	0.00
676-LANDFILL BOND RESERVE	0.00
677-LANDFILL COMP PLANNING	137.14
678-LANDFILL ENVIRONMENTAL PROTECTION	105.55

679-LANDFILL POST CLOSURE	1,081.31
685-LANDFILL CELL CONST RES.	412.85
690-LANDFILL REGIONAL COLLECTION CENTER	445.47
680-LANDFILL CLOSURE FUND	529.89
682-LANDFILL ENVIRONMENTAL MANAGEMENT SYSTEM (EMS)	124.93
745-GOLF COURSE ENTERPRISE	47,169.02
746-GOLF COURSE RESERVE	187.17
949-CENTRAL GRAGE	0.00
950-FUEL EQUIPMENT	5,937.98
951-HOEPNER TRUST	148.63
952-IGL DRUG TASK FORCE	0.00
953-ROSE RETAIL LOAN FUND	0.00
GRAND TOTAL	3,691,513.14

April 4, 2016

VENDOR	DESCRIPTION	AMOUNT
EMPLOYEE BENEFIT SYSTEMS	premium	101,819.59
A & M INC.	services	130.40
AMERICAN PUBLIC WORKS ASSOCIATION	dues	620.00
BLACK HILLS ENERGY	utilities	1,238.92
ARNOLD MOTOR SUPPLY	repairs	75.99
ANIMAL MEDICAL CENTERS, P.C.	services	971.00
ARGUS LEADER	subscription	307.80
AUDIO EDITIONS	books	189.74
BOOK FARM INC	books	1,498.12
BAKER & TAYLOR CO.	books	221.81
DONNA BALL	mileage	121.50
BEE KLEEN LINEN & UNIFORM SERVICE	services	37.51
BLACKBURN MFG. CO.	supplies	435.50
BOOK LOOK	books	78.92
CANON FINACIAL SERVICES	contract	130.15
VERIZON WIRELESS	misc	80.02
CENTER POINT PUBLISHING	books	41.94
CLAY COUNTY AUDITOR	services	6,250.00
CLAY CO. REGIONAL EVENT CENTER	support	21,250.00
CLAY COUNTY TREASURER	maintenance	491.88
THE DOOR DOCTOR	maintenance	940.15
ALPHA WIRELESS COMMUNICATIONS	maintenance	438.00
CRESCENT ELECTRIC	maintenance	232.18
CORN BELT POWER COOPERATIVE	taxes	372.66
COOPERATIVE ENERGY COMPANY	fuel	3,543.54
GALE/CENGAGE	books	1,335.35
CULLIGAN	supplies	49.95
DANKO EMERGENCY EQUIPMENT CO.	supplies	227.48
DORDT COLLEGE LIBRARY	miscellaneous	22.95
DYNO OIL CO. #32	supplies	120.02
DOCKENDORF EQUIPMENT CO.	equipment	6,910.33
ELLIOTT EQUIPMENT	repairs	2,184.51
FAREWAY STORES #788	supplies	84.10
THE ANDERSON'S, INC.	fuel	1,565.71
FASTENAL COMPANY	supplies	53.85
FELD FIRE	equipment	269.00
FOX INTERNATIONAL, INC.	repairs	187.04
LINDSEY GETHMANN	uniform	24.60
GCS TECH, INC.	supplies	50.00
H & S ROOFING CO., INC	maintenance	200.00
HANNA TRUCKING	snow removal	480.00
HEMPHILL LAW OFFICE P.L.C.	retainer	1,875.00
IOWA DEPT NATURAL RESOURCES	fee	700.00
IOWA CHAPER IAAI	dues	30.00
INSTITUTE FOR TRANSPORTATION, I	training	90.00
INGRAM LIBRARY SERVICES	books	13.88
I WIRELESS	phone	43.49
JANITORS CLOSET	supplies	182.36
JOHNSTON AUTOSTORES	repairs	461.59
KARL CHEVROLET	accessories	9,137.21
KELLY'S BLUE BOOK	subscription	98.00
KAPCO POSTAL PACK & SHIP	supplies	16.58
KNIGHT PROTECTION, INC.	maintenance	400.00

KW ELECTRIC INC..	maintenance	65.00
LAW ENFORCEMENT SYSTEMS	supplies	221.00
LOUISE V HANSON LIBRARY	miscellaneous	20.00
MAR-LIN BUSINESS SUPPLY	supplies	48.41
MENARDS-SPENCER	supplies	103.38
L-3 MOBILE-VISION INC.	maintenance	1,390.20
VEOLIA WATER NORTH AMERICA	operations	64,441.58
MURPHY TRACTOR/POWER PLAN	repairs	94.57
NAPA AUTO PARTS	repairs	202.96
NORGAARD SAND & GRAVEL	snow removal	1,420.00
PETTY CASH-POLICE DEPARTMENT	supplies	145.60
PETTY CASH-MANDIE ROBERTS	supplies	8.48
PIONEER HI-BRED INTERN'TL C/O C	rebate payments	157,245.14
RAUCKMAN UTILITY PRODUCTS LLC.	equipment	239.38
RADIO SHACK	miscellaneous	19.99
RC HAGEDORN TRUCKING LLC.	snow removal	540.00
SIOUX CITY PUBLIC LIBRARY	miscellaneous	21.95
SANDERS INC.	snow removal	3,334.65
SCHOENEMAN BROS. CO.	tools	12.89
SEASONS CENTER	grant	1,144.52
SHINE BROS. CORPORATION	rebate payments	12,752.22
BOMGAARS	supplies	134.92
SMOKE EATER	mtg expense	266.00
SPENCER AUTO PARTS	repairs	115.54
SPENCER COMMUNITY THEATRE	grant	2,542.70
PRODUCTIVITY PLUS ACCOUNT/SPENC	repairs	323.90
SPENCER HOSPITAL ATHLETIC ENHANCEMENT	miscellaneous	100.00
SPENCER MUNI. UTILITIES	utilities	2,243.42
SPENCER OFFICE SUPPLIES	supplies	633.62
SPENCER SIGNS	miscellaneous	70.00
MARK STOVER	mtg expense	85.41
START UP CITY SPENCER	support	10,000.00
TITAN MACHINERY/PRODUCTIVITY PL	repairs	97.28
TRANS IOWA EQUIPMENT, INC.	maintenance	20.09
TRUCK EQUIPMENT INC.	maintenance	491.75
TYLER TECHNOLOGIES	supplies	97.50
U.S. CELLULAR	cards	574.24
THE WATER CONNECTION	supplies	13.00
VANDER POL EXCAVATING LLC.	pay estimates	89,385.10
VISA	supplies	3,174.32
WALLACE'S WATER CONDITIONING	supplies	34.50
WALL STREET JOURNAL	subscription	420.00
WESTMAN FREIGHTLINER	maintenance	99.62
WILKENS INDUSTRIES	maintenance	253.75
BOB FAGEN	mileage	297.00
TOTAL		523,275.90
	FUND TOTALS	
	GENERAL	43,068.81
	RST CASH	35,309.88
	SP REVENUE	271,816.95
	ENT CAP PRJ	89,385.10
	SEWER	65,234.33
	SOLID WASTE	4,769.73
	LANDFILL	2,443.61
	REG COLL CNTR	55.07
	GIKF	163.28
	CENTRAL GARAGE	11,029.14
	TOTAL	523,275.90

Minutes are subject to approval by the Spencer City Council.