

**SPENCER CITY COUNCIL MEETING
DECEMBER 7, 2015
SPENCER, IOWA**

The City Council of the City of Spencer, Iowa, met on the 7th day of December, 2015, at 6:30 o'clock P.M., in regular session in the Council Chambers, City Hall, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Council.

The meeting was called to order by Mayor Reynold Peterson, in the Chair and the roll being called, the following Council Members were present:

Present: Orrison, Swanson, Hanson, Prentice, Moriarty, Petska arrived at 6:43 P.M.
Absent: Bomgaars

It was moved by Council Member Prentice, seconded by Council Member Swanson to approve items on the consent agenda, as follows:

Approve Minutes of November 16, 2015;

Licenses: Class C Liquor License with Sunday Sales for Plaza Mexico Mexican Restaurant, subject to all requirements and final approval by the Iowa Alcoholic Beverages Division;

**RESOLUTION NO. 5458: ADOPTING FINAL ASSESSMENT SCHEDULE FOR
NUISANCE ABATEMENT AND CONFIRMING AND
LEVYING THE ASSESSMENTS (Mowing)**

Approve Sidewalk Construction and Assessment Agreements for James Sennert at 1712 2nd Ave. E.; Ryan Coffman at 605 E. Milwaukee and Joyce Mason at 613 E. Milwaukee;

Approve Renewal of Household Hazardous Waste Regional Collection Center Satellite Service Agreement with Palo Alto County;

Approve Purchase of Maintenance Edge Program and Training to Manage City Facilities from Facility Dude for \$4,435.00, which includes training and first 6 month's subscription; (from Technology CIP);

Approve Purchase of Incode Document Management Printing and Reporting Solutions Software for \$4,520.00; (from Technology CIP);

**RESOLUTION NO. 5459: ACKNOWLEDGING RECEIPT CALENDAR YEAR
2016 BUDGET OF SPENCER MUNICIPAL
UTILITIES OF THE CITY OF SPENCER IOWA**

Approve Pre-Application for Iowa Department of Agriculture and Land Stewardship Water Quality Initiative Urban Conservation Projects Grant Program for South Spencer Storm Water Improvements Project;

The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Orrison, Swanson, Hanson, Prentice, Moriarty
Nays: None

Whereupon, the Mayor declared the motion carried.

Council Member Orrison introduced and caused to be placed on file an ordinance entitled, "An Ordinance Amending Title 9, Chapter 7A, Section 3B of the Spencer City Code to Permit "Communication Towers" as a Special Exception Use in the "F" Fair and Exposition Zoning District".

Council Member Moriarty seconded the motion. The Mayor put the question on the motion and the roll being called, the vote thereon was as follows:

Ayes: Orrison, Swanson, Hanson, Prentice, Moriarty
Nays: None
Absent: Petska, Bomgaars

Whereupon, the Mayor declared the motion carried and said proposed ordinance was placed on second filing.

It was moved by Council Member Orrison, seconded by Council Member Hanson to Approve 2015 City of Spencer Goal Setting Report. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Prentice, seconded by Council Member Moriarty to Approve Display Sign Lease with Avery Outdoor for Billboard Signs for 12 Existing Signs for \$4,500 per year and authorize transfer of \$4,500 per year to SPACE to promote local artists. The motion was declared carried when all Council Members present voted aye on voice call vote.

It was moved by Council Member Swanson, seconded by Council Member Moriarty to Approve Iowa DOT Federal-Aid Agreement for a Transportation Alternatives Program (TAP) Project for the 18th Street Trail Project (80% of eligible costs or \$136,000). The motion was declared carried when all Council Members present voted aye on voice call vote.

Council Member Hanson moved the adoption of a resolution entitled "RESOLUTION TO REQUEST THE ASSISTANCE OF THE STAFF OF THE NORTHWEST IOWA PLANNING & DEVELOPMENT COMMISSION (4TH AVENUE WEST STORM WATER SEWER SEPARATION PROJECT)", seconded by Council Member Orrison. After due consideration, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: Orrison, Swanson, Hanson, Prentice, Moriarty
Nays: None

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

RESOLUTION NO. 5460: REQUEST THE ASSISTANCE OF THE STAFF OF THE NORTHWEST IOWA PLANNING & DEVELOPMENT COMMISSION (4TH AVENUE WEST STORM WATER SEWER SEPARATION PROJECT)

Council Member Petska arrived at 6:43 o'clock P.M.

It was moved by Council Member Prentice, seconded by Council Member Orrison to Approve Clean Water State Revolving Fund Intended Use Plan (IUP) Application. The motion was declared carried when all Council Members present voted aye on voice call vote.

City Attorney:

Parks & Recreation:

Golf Course:

Planning Department:

Library:

Fire:

Police:

Public Works:

Engineer's Report:

City Manager's Report:

Mayor's Report: The oaths of office were administered to: Council Member Bill Orrison, Randy Swanson, Rich Prentice, and Mayor Reynold Peterson

Council/Comm. Reports: Finance & Personnel December 14, 2015, 6:00 o'clock P.M. (to begin FY 16/17 Budget Process)
Public Works Meeting January 11, 2016, 6:00 o'clock P.M.
Progress & Development & Public Safety Meeting, January 19, 2016, 6:00 o'clock P.M.
Finance & Personnel Meeting, January 25, 2016, 6:00 o'clock P.M.

It was moved by Council Member Prentice, seconded by Council Member Swanson to approve the Bills and Claims and Funds Transfers. The motion was declared carried when all Council Members present voted aye on voice call vote.

Other Business:

It was moved by Council Member Orrison and seconded by Council Member Petska to adjourn the meeting of the Spencer City Council at 7:11 o'clock P.M. The motion was declared carried when all Council Members present voted aye on voice call vote.

Reynold Peterson, Mayor

ATTEST:

Theresa E. Reardon, City Clerk

(SEAL)

End of November 2015	DESCRIPTION	AMOUNT
VENDOR		
CLAY COUNTY SHERIFF	pr deduct	47.29
TREAS, STATE OF IA	sales tax	6,945.84
DEPT HUMAN SERVICE	pr deduct	1,134.57
FARMERS BANK	pr taxes	34,794.87
SPENCER EMPLOYEES ASSOC	pr deduct	260.00
MUNI FIRE/POL RETIREMENT	pr deduct	39,299.04
IPERS	pr deduct	35,871.19
FARMERS BANK	fees	7.99
EMPLOYEE BENEFIT SYST	emp share premium	21,729.04
TREAS, STATE OF IA	pr deduct	13,701.00
ICMA RETIREMENT	pr deduct	935.00
PETTY CASH-GOLF COURSE	reimb ck book	463.21
CENTRAL PAYMENT	fees	332.40
AFLAC	pr deduct	2,665.14
COLONIAL LIFE	pr deduct	332.34
DE LOSS CONST	retainage	22,211.28
TOTAL		180,730.20

FUND TOTALS	
GENERAL	63,598.17
SP REVENUE	47,244.53
CAP PRJ	22,211.28
SEWER	10,873.55
AIRPORT	343.37
SOLID WASTE	21,074.08
LANDFILL	10,500.60
REG COLL CENTER	464.77
GOLF COURSE	4,419.85
TOTAL	180,730.20

November 2015 Receipts	MTD REVENUE
001-GENERAL FUND	386,560.22
020-PROPERTY INSURANCE	8,709.59
040-CEMETERY RESERVE	23.64
041-RIVERSIDE COLUMARIUM	12.56
045-LIBRARY RESERVE	87.16
047-COMM CTR RES	33.98
049-DRUG EDUCATION	28.13
050-POLICE RESERVE	234.89
051-D.A.R.E.	0
052-FIRE CAP IMPR	530.64
053-CAPITAL IMPR	158,781.00
054-STR IMP RESERVE	468.3
056-PARK RESERVE	476.94
057-PARK/RECR RESERVE	0
058-PARK SPECIAL PRJ	0
059-GOLF CAP IMPR	0
060-RC SRTS/SIDEWALK RESERVE	276.25
061-ECONOMIC DEVELOPMENT	624.9
062-SHINE LOAN	4,205.82
063-RENAISSANCE INITIATIVE	14.77
064-CABLE TV	75.34
065-BRIDGE RESERVE	53.18
066-P.W. SINKING	621.2
067-AIRPORT CAPITAL RES	0
068-CITY HALL RESERVE	99.72
069-RENTER DEPOSIT	0
070-ST WATER DIST #1	1,690.34
071-ST WATER DIST#2	0
080-STORM SWR RESERVE	783.71
085-RST CASH-HOTEL/MOTEL	101.93
087-RST CASH-SPENCER CARES	76.08
089-EMERGENCY FUND	237.11
090-QUALITY HSG INITIATIVE	81.25
092-TECHNOLOGY FUND	88.64
110-ROAD USE TAX	120,079.79
112-FICA/IPERS	8,847.34
113-WORK COMP	8,632.45
114-UNEMPLOYMENT	1,807.24
115-GROUP INSURANCE	89,189.78
117-CS EXPENSE	2,515.64
118-CS POLICE	16,454.91
119-POLICE SPECIAL PROCEEDS	10.34
120-CS FIRE	4,890.79
121-PASSENGER FACILITY	0

122-TREES FOREVER	2.22
124-LOCAL OPTION	119,703.54
125-T.I.F.	37,319.97
126-T.I.F. HY-VEE	0
127-SALES TAX TIF	28,116.82
162-SSMID	6,798.10
180-HOTEL/MOTEL-E.C.	0
181-HOTEL/MOTEL SOCCER	0
182-HOTEL/MOTEL RECREATION	0
183-HOTEL/MOTEL	0
200-DEBT SERVICE	26,876.39
300-CAPITAL IMPROVEMENT	26,662.07
500-PERPETUAL CARE	900
501-RIVERSIDE TRUST	15.51
502-COLUMBARIUM VAULT	2.95
503-NORTHLAWN PERP CARE	50.97
504-GRIFFIN TRUST	46.53
505-LEACH TRUST	14.03
600-ENTERPRISE CAPITAL IMPR	0
615-WTP RESERVE	1,101.32
620-SEWER	170,681.09
625-SAN SEWER RESERVE	734.22
630-CSI RESERVE	53,906.89
635-SEWER REV BND SKG FUND	32,866.68
660-AIRPORT ENTERPRISE	6,783.05
661-AIRPORT RESERVE	388.53
670-SOLID WASTE	178,571.37
671-SOLID WASTE RESERVE	616.03
672-SW TRNS ST CLOSURE	12.56
673-LANDFILL	204,767.19
674-LANDFILL IMPR/EQUIPMENT	796.26
675-LANDFILL BOND SKG	0
676-LANDFILL BOND RESERVE	0
677-LF-COMP PLANNING	126.31
678-LF ENVT PROTECTION	101.19
679-LF POST CLOSURE	1,108.71
685-LANDFILL CELL CONST RES.	423.25
690-LF REGIONAL COLLECTION CN	615.68
680-LANDFILL CLOSURE FUND	543.64
682-LANDFILL ENV MGMNT(EMS)	114.49
745-GOLF COURSE ENTERPRISE	3,282.85
746-GOLF COURSE RESERVE	20.68
949-CENTRAL GRAGE	0
950-FUEL EQUIPMENT	6,506.06
951-HOEPNER TRUST	162.5
952-IGL DRUG TASK FORCE	0
953-ROSE RETAIL LOAN FUND	0
TOTAL	1,728,145.22

December 7, 2015 Claims

VENDOR	DESCRIPTION	AMOUNT
EMPLOYEE BENEFIT SYSTEMS	premium	102,184.38
IOWA FINANCE AUTHORITY	P & I	122,160.00
BANKERS TRUST	P & I	30,528.75
STATE BANK	interest	3,187.50
DEPT HUMAN SERVICES	pr deduct	1,134.57
ICMA RETIRMENT	pr deduct	975.00

FARMER BANK	pr taxes	36,387.61
CLAY COUNTY SHERIFF	pr deduct	49.64
ADVANCED DOOR SYSTEM	maintenance	136.00
A & M INC.	supplies	197.40
AERUS	maintenance	139.96
BLACK HILLS ENERGY	utilities	998.08
ARNOLD MOTOR SUPPLY	repairs	237.75
ANIMAL MEDICAL CENTERS, P.C.	contract	1,470.50
ASHER MOTOR CO.	repairs	65.81
BAKER & TAYLOR CO.	books	40.77
BARGAIN BYTES	demanufacture	2,760.23
BOOK LOOK	books	165.90
SHANE BREIDINGER	snow removal	775.00
PAULA BROWN	reimbursement	43.70
CAMPBELL TREE SERVICE, LTD	services	268.00
CAREYS ELECTRONICS	maintenance	75.00
CARROLL CONSTRUCTION SUPPLY	maintenance	106.75
THE CARTRIDGE CONNECTION	supplies	149.95
VERIZON WIRELESS	phones	80.02
CENTER POINT PUBLISHING	books	41.94
ISU EXTENSION CLAY COUNTY	meeting	105.00
CLAY COUNTY ABSTRACT	nuisance	125.00
CLAY COUNTY	local option	11,968.51
THE CTK GROUP	training	650.00
CLAY COUNTY RECORDER	registration	17.75
COFFMAN'S LOCKSMITH SHOP	supplies	256.26
CLAY COUNTY CONVENTION & VISITO	grant	1,500.00
ALPHA WIRELESS COMMUNICATIONS	maintenance	821.85
CRESCENT ELECTRIC	maintenance	405.96
CORY JUERGENS CONSTRUCTION LLC	pay estimate	110,498.77
CONTINENTAL RESEARCH CORP	supplies	126.67
CORNWALL, AVERY, BJORNSTAD & SC	fees	420.00
COPPER COTTAGE	maintenance	1,172.86
COOPERATIVE ENERGY COMPANY	fuel	11,621.66
CENGAGE LEARNING	books	364.87
CREATIVE PRODUCT SOURCING INC	supplies	119.79
CULLIGAN	supplies	63.95
VAUGHN DELOSS CONSTR.	snow removal	1,147.50
DELS GARDEN CENTER	maintenance	1,450.00
CITY DIRECTORY INC.	supplies	202.00
DE WOLF & ASSOCIATES	training	695.00
DYNO OIL CO. #32	fuel	1,325.80
DES MOINES REGISTER	subscription	416.04
ELEVEN ELEVEN	snow removal	850.00
E.M.S. AUTO PARTS	repairs	83.88
FAIRCHILD MFG. INC.	repairs	3,618.00
FAREWAY STORES #788	supplies	167.62
THE ANDERSON'S, INC.	fuel	16,036.10
FASTENAL COMPANY	supplies	62.09
FELD FIRE	equipment	303.30
FLEETPRIDE	repairs	1,588.06
FOX INTERNATIONAL, INC.	equipment	146,261.13
FIRE PROOF PLUS, INC.	maintenance	381.00
GALLS, LLC	uniform	237.21
ZIEGLER	repairs	3,695.82
GOOGLE, INC	fees	425.97
GRAINGER	supplies	41.36

GCS TECH, INC.	fees	150.00
HEMPHILL LAW OFFICE P.L.C.	fees	3,835.23
G3 FIRE LLC	equipment	117.77
INCLUSION SOLUTIONS	supplies	434.20
IOWA GOOD ROADS ASSOCIATION	dues	95.00
IOWA LAKES ELECTRIC COOP	utilities	988.28
IOWA ONE CALL	fees	192.60
IOWA PRISON INDUSTRIES	supplies	78.80
INGRAM LIBRARY SERVICES	books	2,201.92
IOWA OUTDOORS	subscription	12.00
I WIRELESS	service	43.49
ADVANCED SYSTEMS INC.	supplies	508.78
JANITORS CLOSET	supplies	86.16
JACK'S UNIFORMS & EQUIP	uniform	136.84
JOHNSTON AUTOSTORES	repairs	557.81
KEYSTONE LABORATORIES INC.	testing	4,098.36
KIMBALL MIDWEST	supplies	485.35
KAPCO POSTAL PACK & SHIP	supplies	4.98
KNIGHT PROTECTION, INC.	maintenance	1,450.00
KOENIG PORTABLE TOILETS	services	1,327.50
LEGISLATIVE SERVICES AGENCY	supplies	200.00
HANSON PLUMBING & HEATING dba L	maintenance	408.21
THE KNOX COMPANY	equipment	3,360.00
MAR-LIN BUSINESS SUPPLY	supplies	69.76
MCCLURE ENGINEERING CO.	services	16,759.52
McNEILUS TRUCK & MANUFACTURING	repairs	117.58
MENARDS-SPENCER	maintenance	133.84
MICHAELS FENCE	equipment	106.84
MICHAELSON INC.	maintenance	818.89
EXHAUST PROS/LUBE MASTER	repairs	187.00
MURPHY TRACTOR/POWER PLAN	repairs	283.34
NAPA AUTO PARTS	repairs	370.12
NIELSEN'S TIRE CO.	repairs	432.60
NORGAARD SAND & GRAVEL	snow removal	960.00
N.W. IA LEAGUE	mtg expense	180.00
N.W IA PLANNING & DEVELOP	safety	2,000.00
STOREY KENWORTHY/MATT PARROTT	supplies	205.21
REYNOLD PETERSON	reimbursement	193.10
DON PIERSON FORD	repairs	755.62
PITNEY BOWES INC	supplies	65.44
CRAIG POULSEN	reimbursement	50.64
QUILL CORPORATION	supplies	210.79
THE RETROFIT COMPANIES	disposal	318.73
RIVER VALLEY TELECOMMUNICATION	telephone	69.90
ROAD MACHINERY & SUPPLIES CO.	repairs	464.75
SCHOENEMAN BROS. CO.	maintenance	101.18
SERVPRO OF SPENCER	maintenance	595.00
STATE STEEL	supplies	87.84
BOMGAARS	maintenance	745.70
CARL ZEISS VISION	safety	99.39
SOLUTIONS INC	technology	8,761.87
SPEED PRINTERS	supplies	90.00
SPENCER AUTO PARTS	repairs	1,005.77
SPENCER COMM SCHOOLS	local option	29,921.27
SPENCER DAILY REPORTER	publications	657.12
SPENCER MUNI HOSPITAL	wellness	795.00
SPENCER MUNI. UTILITIES	utilities	33,322.09

SPENCER OFFICE SUPPLIES	supplies	33.31
SPENCER SIGNS	supplies	55.00
STAPLES CREDIT PLAN	supplies	242.47
UNITYPOINT CLINIC-OCCUPATIONAL	testing	74.00
STALLS	maintenance	107.96
TRACES	books	210.50
TRUCK EQUIPMENT INC.´	repairs	134.29
TD TOOLS	supplies	90.00
TYLER TECHNOLOGIES	maintenance	10,308.06
UNITED ROTARY BRUSH CORPORATION	supplies	629.44
U.S. CELLULAR	cards	601.56
THE WATER CONNECTION	supplies	24.00
VANDER POL EXCAVATING LLC	pay estimate	121,322.05
VISA	mtg expense	4,329.69
WALLACE'S WATER CONDITIONING	supplies	34.50
BOB FAGEN	reimbursement	306.35
TED & JULIE KOUROUSIS	sidewalk grant	410.40
CAROL ANN HANSEN	sidewalk grant	475.20
JAMES SENNERT	sidewalk grant	2,477.00
CASEY PETERSON	sidewalk grant	5,192.75
TOTAL		892,354.70
	FUND TOTALS	
	GENERAL	96,328.26
	RST CASH	163,173.36
	SP REVENUE	150,110.79
	DEBT SERVICE	38,651.25
	CAP PROJECTS	6,646.50
	ENT CAP PROJECT	248,580.34
	SEWER	4,887.31
	SEWER RES	117,225.00
	AIRPORT	2,498.11
	SOLID WASTE	15,821.50
	LANDFILL	19,467.29
	LF ENV MNGM	1,014.11
	REG COLL CNTR	600.42
	GOLF	2,858.30
	CENTRAL GARAGE	235.50
	CG-FUEL/REPAIR	24,256.66
		892,354.70

Minutes are subject to approval by the Spencer City Council.