

AIRPORT BOARD OF TRUSTEES  
DECEMBER 14, 2015  
SPENCER, IOWA 51301

The Airport Board of Trustees of the City of Spencer, Iowa, met on the 14th day of December 2015, at 3:00 o'clock P.M., in Regular Session, in the Conference Room, at the Spencer Municipal Airport, Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Airport Board of Trustees.

The meeting was called to order by Chairman Norris, and the roll being called, there were present:

PRESENT: Hemme, Norris, Hicks, Steffen  
ABSENT : Bates

It was moved by Board Member Hicks, seconded by Board Member Hemme to approve minutes of the Airport Board of Trustees of November 09, 2015. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Steffen, seconded by Board Member Hemme to approve altering winter hours of operation at the Spencer Mun. Airport Terminal Building during the months of January and February 2016. The office will not be staffed on Sundays for these two months, but will have an employee on-call. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Hemme, seconded by Board Member Hicks to approve Cotton-Grave Farm Management as 2016 Airport Farm Manager. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Hemme, seconded by Board Member Hicks to move the Regular Airport Board of Trustees Meeting to meet at City Hall during the months of January, February and March 2016. The motion was declared carried when all Board Members present voted aye on voice call vote.

Jim Thiesse, with Kruse, Cate & Nelson Engineering updated the Board on the 2015 Reconstruct Taxilane and West Airport Entrance Driveway Project. The Project is not complete and will not be finalized at this time. Will complete sometime in the Spring 2016.

It was moved by Board Member Steffen, seconded by Board Hicks to approve Engineering Contract With Kruse, Cate & Nelson Engineering For Rehabilitate 8-Plex Hangar Floor Replacement Project Contingent on City Attorney Review. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Hicks, seconded by Board Member Steffen to approve claims as presented. The motion was declared carried when all Board Members present voted aye on voice call vote.

**ITEMS FOR FUTURE AGENDAS: (JANUARY 11, 2016 Airport Board Meeting)**

1. Discuss If There Are Left Over Monies From The Rehabilitate 8-Plex Hangar Floor Replacement Project, Can The Monies Be Used On The 6-Plex Hangar Floor.
2. Discuss Weed Patches on Farm Ground-Around SMU Pump Houses/Wells
3. Discuss "Air Race Classic Group" To Make Spencer One Of Their Stops June 22-23, 2017. Involves 55 Planes, All Women Pilots and Is A Timed Race Across The Country.
4. Discuss Flight Breakfast for Sunday, June 12, 2016.
5. Discuss Gravel Access Road To Private Hangars. Check Into Funding For Paving To A Private Hangar. Possibly Use Millings, Check Into What Funding Is Available If Any For Paving.

It was moved by Board Member Hemme and seconded by Board Member Hicks to adjourn at 3:55 p.m. The motion was declared carried when all Board Members present voted aye on voice call vote.

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Kyle Norris, Chairperson

ATTEST:

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Jan Petska  
Acting Secretary (SEAL)