

AIRPORT BOARD OF TRUSTEES  
APRIL 13, 2015  
SPENCER, IOWA 51301

The Airport Board of Trustees of the City of Spencer, Iowa, met on the 13th day of April 2015, at 3:00 o'clock P.M., in Regular Session, in the Conference Room, at the Spencer Municipal Airport , Spencer, Iowa, pursuant to law, to adjournment and to the rules of said Airport Board of Trustees.

The meeting was called to order by V. Chairman Norris, and the roll being called, there were present:

PRESENT: Norris, Hicks, Bates, Steffen  
ABSENT : Hemme

It was moved by Board Member Steffen, seconded by Board Member Hicks to approve minutes of the Airport Board of Trustees of March 9, 2015. The motion was declared carried when all Board Members present voted aye on voice call vote.

Anna Harmon of Cannon, Moss Brygger and Associates was present to discuss the Code Review Report of the hangar building and to answer questions. Code compliance will be reviewed with occupancy changes.

It was moved by Board Member Steffen, seconded by Board Member Hicks to set the time and place for Public Hearing and Bid Letting for the 2015 Reconstruct Taxilane and West Airport Entrance Driveway Project. The Letting will be held at 3:00 P.M. on Friday, May 8, 2015 at City Hall. The Public Hearing will be held at the Regular Board Meeting on Monday, May 11, 2015 at 3:00 P.M. at the Spencer Municipal Airport Conference Room at the Terminal Building. Bids will be reviewed at the May 11, 2015 Board Meeting. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Steffen, seconded by Board Member Hicks to approve FY 2016 Airport State Funding Application including the City share of funding. The motion was declared carried when all Board Members present voted aye on voice call vote.

It was moved by Board Member Bates, seconded by Board Member Hicks to approve claims as presented. The motion was declared carried when all Board Members present voted aye on voice call vote.

**ITEMS FOR FUTURE AGENDAS: (May 11, 2015 Airport Board Meeting)**

1. (Discussion) Possible Property Acquisition
2. (Discussion) Future Uses For Former Superior Lubrication Space
3. (Discussion) Proposed Rules For Small Unmanned Aircraft Systems

It was moved by Board Member Steffen and seconded by Board Member Hicks to adjourn at 3:59 p.m. The motion was declared carried when all Board Members present voted aye on voice call vote.

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Kyle Norris, V. Chairperson

ATTEST:

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Theresa Reardon, City Clerk  
Secretary

(SEAL)